

Schoology Startup Guide for Parents

Schoology is a Learning Management System (LMS) that allows teachers to post files, assignments, and assessments for their students to access across multiple platforms.

If you do not have a parent account... follow this link to request one

<https://tinyurl.com/BASDparentschoology1>

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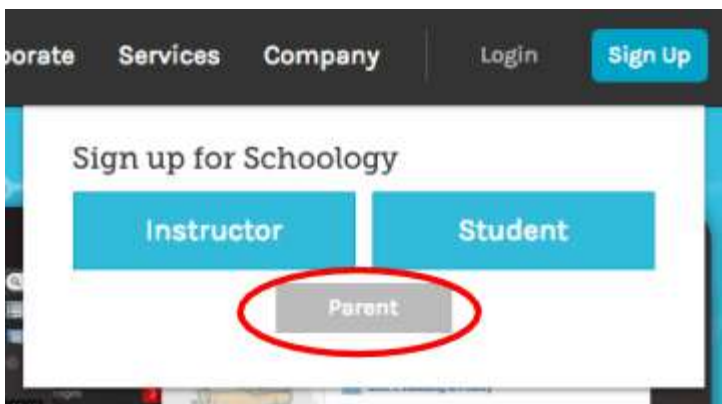
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Signing Up

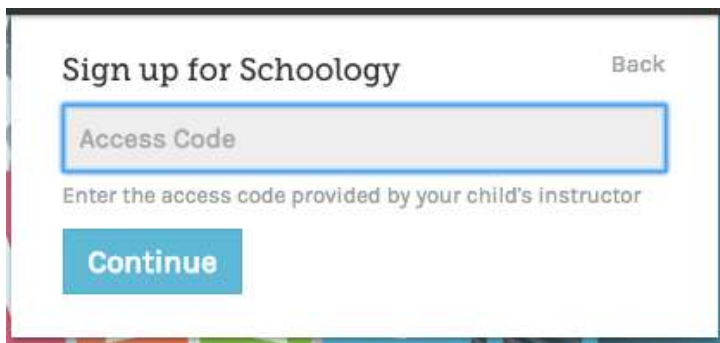
From your web browser, go to <http://www.schoology.com>. Click on “Sign Up” in the upper-left corner.



Next, click on “Parent”.



Then, type in the unique code for your child that was given to you.



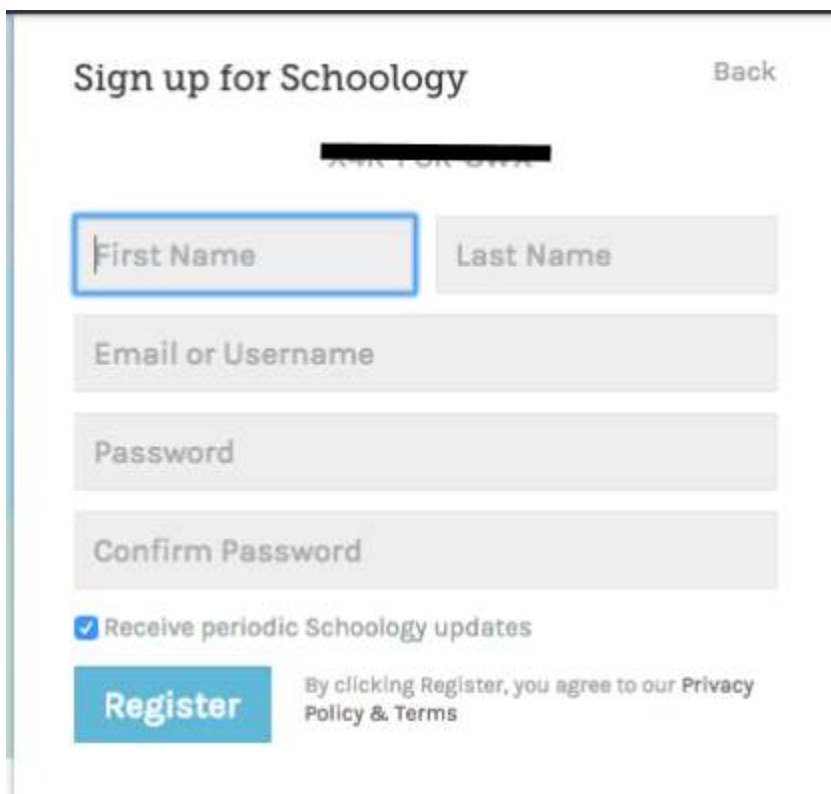
Sign up for Schoology Back

Access Code

Enter the access code provided by your child's instructor

Continue

You will then be prompted to set up an account. Please keep track of your username/password, as your child's teacher will not be able to access or recover it for you. You will only ever have to complete this step once. In the future, as your child enrolls in and leaves classes, you will see those changes when you log in.



Sign up for Schoology Back

First Name Last Name

Email or Username

Password

Confirm Password

☒ Receive periodic Schoology updates

Register By clicking Register, you agree to our [Privacy Policy & Terms](#)



Welcome to Your Schoology Parent Account!

Click **Next** below to start the tour.

Next Close

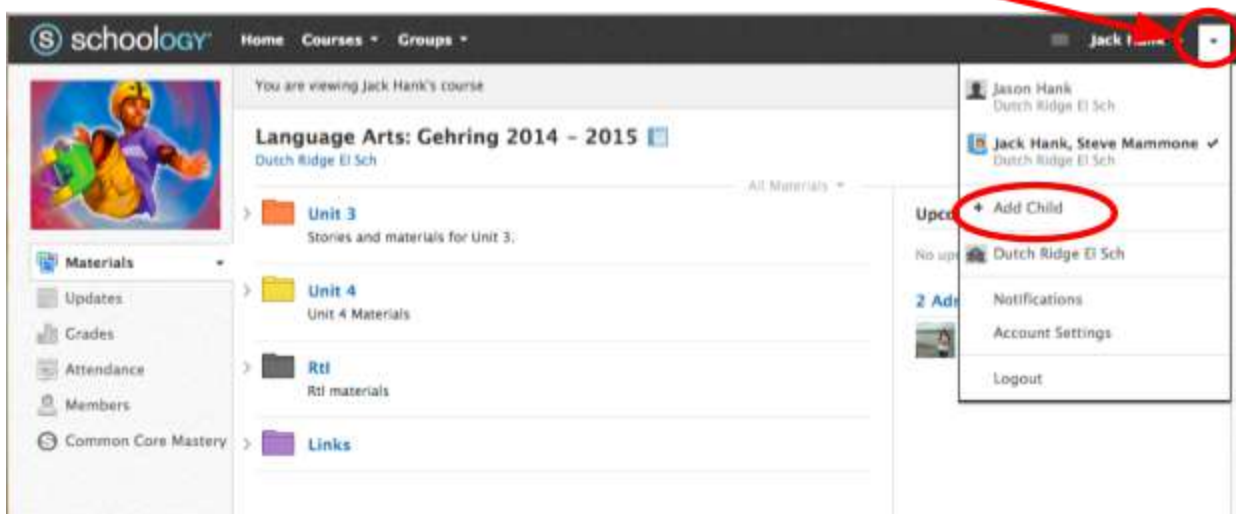
Once you have created your account please take a minute to go through the tour. The next time that you visit the site, click on “Login” instead of “Sign Up”.




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Adding a Child

If you have more than one child, you can add more children once you create your account, and log in. Click on the dropdown arrow next to your first child's name, and then select “Add Child”.



You will then be prompted to enter the child code for your next child. Repeat these steps to add more children.

A screenshot of a web application dialog box titled "Add Child". It features a text input field labeled "Child Code:" with a red asterisk indicating a required field. Below the input field are two buttons: "Use Code" in blue and "Cancel" in grey. The dialog box has a close button (X) in the top right corner.

Child Code: *

Use Code Cancel

Once the second child has been entered, you can toggle between children by clicking on "Courses", and then selecting the dropdown menu next to the child's name.

A screenshot of a web application interface showing a dropdown menu. The menu is titled "Courses" and "Groups". It lists three items: "5th Grade Science: 55", "6th Grade Tech: Mrs. Rose", and "Language Arts: Gehring 2014 - 2015". The first item is highlighted in blue. The menu is open, showing the list of options.

Courses Groups

5th Grade Science: 55

6th Grade Tech: Mrs. Rose

Language Arts: Gehring 2014 - 2015

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Signing into Schoology

Go to <https://app.schoology.com/login>.



NOTE: Students go to <https://dutchridge.schoology.com>, but this site WILL NOT work for parents.

Enter your username and password, and type in 15009 to find Dutch Ridge.

If you get a message suggesting that you go to a different website, disregard it.

Sign in to Schoology

All fields are required

Username: [Redacted]

Password: [Redacted]

School: Dutch Ridge El Sch

Did you mean to login from:
<https://dutchridge.schoology.com/login/ldap?school=309168140>

Log in

[Forgot your password](#)
[SSO Login](#)

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Notification Settings - Parent Account

Setting up your preferred method - email or text message/push notifications - is simple and can be changed at any time.

Email Notifications:

You can select which email notifications you would like to receive from any courses and groups in which you/your child are enrolled. To customize your notifications, follow these directions:

1. Select the arrow next to your name on the top right side of the page.
2. Click **Notifications** from the dropdown menu.
3. Select the button next to the notifications you want to change.
4. Choose **On** (receive from all sources), **Off** (no notifications), or **Custom** (pick and choose the sources).
5. Click **Save Changes** at the bottom.

You can always come back later to adjust the number/type of notifications you receive.

Account

Notifications

Account Settings

Privacy Settings

Recycle Bin

Notifications

Schoology sends you notifications when actions occur that involve you. You can select which notifications you would like to receive.

[Reset to default settings](#)

Academic

Email

| | |
|---|-----------------------------------|
| Course update posted | On |
| Course comments on updates, assignments, or discussions | Off |
| Comments on my posts | On |
| Assignment submissions | On |
| Test/Quiz submissions | Off |
| User joins your course | On |
| Course content created | <div>Edit</div> <div>Custom</div> |
| Course materials overdue | On |

Send notifications to your phone via text message

Receive text notifications for selection Schoology actions by adding your U.S./Canadian phone number.

Enabling Push notifications on your Schoology app will automatically sync with this area.

Turn on/off email notifications for all courses and groups or customize the courses and groups for which you'd like to receive emails

Text Message/Push Notifications

You can select which text message/push notifications you would like to receive from any courses and groups in which you/your child are enrolled. Currently, text and push notifications are not available for all items on Schoology. To customize your notifications, follow these directions:

1. Select the arrow next to your name in the top right corner and click Notifications.
2. Select the **Send Notifications to Your Phone via Text Message** box to the right.
3. Enter your Cell Phone Number (your number remains hidden from other members).
4. Choose your Country.
5. Select your wireless Carrier.
6. Click **Set Mobile** to complete.

After signing up for text message notifications - make sure to check the settings and notification levels - so that you only receive the notifications you want. You can always come back later to adjust notifications.

If you choose to download the Schoology App on your mobile phone or tablet - you can enable push notifications on your device. The settings you choose for push notifications will automatically sync in this same area.

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Additional Parent Settings

Parents can change additional settings in Schoology including their display name, their password, time zone and add a secondary email to their account. Parents are also able to set up access to their Schoology calendar via an outside calendar (iCal, Google Calendar, Outlook etc). Please access [this website](#) on how to make these changes to your account.

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Parent Email Digest and Overdue Notifications

Parent Email Digest

Parents have the option of signing up for a Parent Email Digest - a daily or weekly email updating them on their child/children. This email will be a summary of their classes - any new assignments and their due dates, new grades, any overdue materials, course grades, and student posts and submissions. If you have more than one child - the additional children will be listed below in the email.

Account

Notifications

Account Settings

Parent Email Digest

Receive weekly or daily email reports of your children's activity

Email Summary:

On

Repeat:

Weekly

Time:

05:00PM

Day:

S

M

T

W

T

F

S

You can choose both how often the Parent Email Digest is sent and also what day it is sent on.

Emails will look like and contain similar information as the picture below.

Tina Taylor

| Course Summary | Grade | Attendance |
|------------------------|-----------|------------|
| Math II: Section 2 | - | - |
| English 101: Section 1 | A- 92.22% | 1E1 |

Overdue Submissions

2 Days late: [Physical Science Essay](#) in [Introductory Science](#)

Upcoming (32)

Monday, September 9, 2013

[Meeting](#) 3:00 pm

[First Day of Class](#)

[Reading Assignment - "On Virtue"](#) 11:59 pm

Wednesday, September 11, 2013

[Reading Assignment: "Rip Van Winkle"](#) 11:59 pm

Overdue Notifications

Parents can opt to be notified when a student does not turn an assignment in on time. This feature can be turned on in the 'Notifications' section of the Parent Account. This

is a one time notification when the assignment is initially not turned in. The parent will not continue to receive notifications about the assignment, no matter how overdue it becomes. The overdue assignments will show up in Parent Email Digests - with amount of time overdue - until the assignment is turned in.

Account

Notifications

Account Settings

Parent Email Digest

Receive weekly or daily email reports of your children's activity

Email Summary:

On

Repeat:

Weekly

Time:

05:00PM

Day:

S

M

T

W

T

F

S

Overdue Submissions Email

Receive an email when an item's due date has past without a submission from your child.

Email Notification:

On

Save Changes

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