

New London-Spicer Schools

“To Inspire Every Student Every Day”

Monday, August 13, 2018 - School Board Meeting Agenda
District Conference Room – 6:00 p.m.

Agenda Item	
1. Convene Call to order, Pledge of Allegiance	
2. Changes to Agenda	
3. Agenda Approval – August 13, 2018	Action
4. Student/Staff/Community Recognition 4.1 “The New London-Spicer School District is Proud of:”	pdf
5. Comments from Visitors – (<i>Comments from visitors must be informational in nature and not exceed five (5) minutes per issue. Visitors must abide by the criteria set forth in the <u>Board Meeting Public Participation</u> brochure.</i>)	
6. Administration Reports	Informational-pdf’s
7. School Board Reports 7.1 Board Committee Reports	Informational
8. Consent Agenda – Approval 8.1 Approval of School Board Minutes – July 9, 2018 8.2 July, 2018 Bills 8.3 Resignations – Nicole Reicks – Middle School Reading Teacher; Nikole Thein – RN Prairie Woods Elementary; Michelle Reese – Paraprofessional at Prairie Woods Elementary; Beth Nelson – Cook at Prairie Woods Elementary 8.4 Appointments – Michelle Stueve – Licensed School Nurse to replace Deena Keil; Sarah Goelz – Special Education Teacher to replace Morgan Lara; Stacy Vanderwerf Long-term Substitute Title I for Lisa Sieve;	Action pdf
9. Items Removed from Consent Agenda for Consideration	
10. Facilities and Finance 10.1 Building Project Update – Josh Schwinghammer 10.2 Resolution to Award the Sale of Bonds – Parking Lot Project 10.3 Energy Usage Study MOU – Arvind Auluck-Wilson 10.4 Resolution Reauthorizing Board Approved Referendum Authority 10.5 Engineering Professional Service for Parking Lot Project	Informational Action-pdf Action-pdf Action-pdf Action-pdf
11. Student Achievement and Student Support 11.1 Literacy Plan Update 11.2 Preliminary 2018-2019 Student Enrollment	Informational-pdf Informational-pdf
12. Technology 12.1 Student Parent Agreement for use of a Privately Owned Electronic Device 12.2 Internet Acceptable Use and Safety Policy #7015 - Update	1 st Reading-pdf 1 st Reading-pdf
13. Communication/Marketing & Stakeholder Engagement 13.1 Strategic Plan Review 13.2 Recognition Plaques – Performing Arts Center 13.3 Notice of General Election 13.4 Vision 2040 Update and Partnership	Informational-pdf Action-pdf Informational-pdf Action-pdf
14. Workforce 14.1 Contracted Services – Anita Hagen – MARSS, State Submissions, Campus 14.2 2018-2019 Extracurricular and Co-curricular Assignments	Action Action-pdf
15. Next School Board Meeting/Planning Session – Monday, August 27, 2018, 6:00 p.m. District Conference Room	
16. Adjourn	Action

Mission Statement

The mission of the New London-Spicer Public Schools is to educate and enrich all students to achieve their full potential and succeed in a changing world.

Vision Statement

To Inspire Every Student Every Day!

Goals

1. Maximize the achievement of all students through effective instruction, challenging and engaging curriculum, and aligned assessments.
2. Develop and implement sustainable and well-defined support systems in order to achieve the goals of the World's Best Workforce.
3. Continue to expand technology infrastructure to support changing instructional demands.
4. Train students to use technology and software to be career and life ready.
5. Establish a strong financial foundation to ensure facilities, infrastructure, and staff optimize student learning.
6. Recruit, develop, and retain quality staff in all positions in the school district.
7. Produce graduates who learn, work, and contribute throughout the community.
8. Increase timely, relevant, and accurate communication that engages students, parents, and community members as partners in education.
9. Maximize academic achievement in a personalized learning environment resulting in all students graduating career, college, and life ready.

**OFFICIAL PROCEEDINGS OF THE BOARD OF DIRECTORS
INDEPENDENT SCHOOL DISTRICT 0345, NEW LONDON-SPICER SCHOOLS
TAX ABATEMENT HEARING AND REGULAR SCHOOL BOARD MEETING,
DISTRICT CONFERENCE ROOM
101 4TH Avenue SW, New London, Minnesota
Monday, July 9, 2018**

ITEM 1: Call to Order

Chair Robert Moller called the regular meeting to order at 6 p.m. Board Members Present: Holli Cogelow Ruter, Lucinda Dahlberg, Dan DeGeest, Cherrish Holland, Susan Lange, and Robert Moller. Board Member Absent: Renee Nolting.

Others in attendance: Superintendent Paul Carlson, Communication Director Megan Field, Robin deCathelineau, HR/Finance Director, Representative from Ehlers Financial Shelby McQuay, and one member of the press Brett Blocker.

ITEM 2: Pledge of Allegiance

ITEM 3: Changes to Agenda: Item 7.9.4 – Appointment of Cheryl Randleman
Item 7.9.5 – Letter of Resignation Shannon Rohne
Removed 7.6 from consent agenda to Section 8
Item 12 – Listen Time will be scheduled upon request

ITEM 4: July 9, 2018, Board Agenda - Approval

Motion by DeGeest, second by Cogelow Ruter, and unanimously carried to approve the agenda, with the addition of 7.9.4 and 7.9.5 to the consent agenda and moving 7.6 from consent agenda to Item 8.1.

Board Chair Robert Moller recessed the regular school board meeting.

ITEM 5: Call to Order Tax Abatement Hearing –

Motion by Holland, second by Lange, and unanimously carried to call the Tax Abatement Hearing to order at 6:16 p.m.

The paving assessment, sidewalk and curb assessment were reviewed for the parking lot project at each of the school sites. It was also explained how the parking lot projects would be financed. The hearing was opened to questions or comments from the public. There were no questions or comments from the public. **Motion by Lange, second by Dahlberg, and unanimously carried to close the Tax Abatement Hearing at 6:25 p.m.**

Board Chair Robert Moller ended the recess of the regular school board meeting.

ITEM 6: Comments from Visitors: (none)

ITEM 7: Administration Reports

Superintendent - Paul Carlson

- Provided a document from the Minnesota School Boards Association (MSBA) regarding the *Janus* ruling. MSBA is working with school districts, unions, and others to address questions as they arise regarding fair share fees.
- The New London-Spicer Schools will continue to partner with Woodland Centers to provide school linked mental health services.
- Provided a copy of the school districts confirmation of insurance and types of insurance coverage that does include cyber liability.
- Head Start has notified the school district that they will extend the lease agreement for renting a classroom at Prairie Meadows. This one-year extension is provided in the lease agreement.
- Provided a copy of the 2018-2019 Fall workshop schedule
- Provided an updated copy of the committee meeting dates.

ITEM 8: School Board Reports - none
Listening Time – none

ITEM 9: Consent Agenda Items - Approval

Motion by Cogelow Ruter, second by Lange, and unanimously carried to approve the Consent Agenda with the additions of items 7.9.4 and 7.9.5 and moving 7.6 to item 8.1.

The following items were approved under the Consent Agenda:

- June 25, 2018, Regular Meeting Minutes
- June 2018, Bills as presented:

Check numbers – 1360-1372, 32229-30, 32326-32429, Wires	
General Fund	\$1,200,470.64
Food Service	\$1,702.30
Community Service	\$7,414.93
Building Construction	\$228,313.29
Trust Fund	\$135.91
Total	\$1,438,037.07
- Set Mileage Rate at 45 cents per mile
- Named the Lakes Area Review as the official newspaper.
- Authorize payment of monthly bills for utilities and contracted services
- Set Student Activity Fees for 2018-2019 the same as 2017-2018
- Authorize the Superintendent to Invest School District Funds as per Law.
- Appointment of Jeff Johnson – 8th Grade Communications/10th Grade English
- Appointment of Steve Giroux – Technology Technician
- JStevenJohn, LLC – Contract Renewal – July 1, 2018 to June 30, 2019
- Appointment of Cheryl Randleman to replace Krisa Gerhardson as a pre-school paraprofessional.
- Letter of Resignation Shannon Rohne – Assistant Danceline Coach
- Membership in Schools for Equity in Education (SEE) - \$2,348
- Membership in the Minnesota School Boards Association - \$6,146

- Spicer Commercial Club and New London-Business Network - \$655
- Membership in the Southwest Minnesota Arts and Humanities Council - \$100

ITEM 10: Set Admission Prices and Season Passes for 2018-2019 Athletic Events -

Tickets	Current	Proposed
Adult	\$6.00	\$7.00
Sr/Student	\$4.00	\$5.00
Passes		
Family	\$130	\$150
Adult	\$60	\$70
Sr/Student	\$40	\$50
Staff Family	\$70	\$80

Motion by Lange, second by Dahlberg, and unanimously carried to approve the Admission Prices and Season Passes Prices for the 2018-2019 athletic events as proposed.

ITEM 11: Resolution Authorizing Property Tax Abatement for Parking Lot Projects -

Motion by Holland, second by DeGeest, and unanimously carried by roll call vote to adopt the Resolution relating to property tax abatement for parking lot projects; granting abatement. Complete Resolution on file in the district office.

ITEM 12: Resolution Authorizing Bond Sale & Credit Enhancement –

Motion by Lange, second by Cogelow Ruter, and unanimously carried by roll call vote to adopt the Resolution proving for the sale of general obligation tax abatement bonds, Series 2018A; and covenanting and obligating the district to be bound by the use of the provisions of Minnesota Statutes, Section 126C.55 to guarantee the payment of the principals and interest on these bonds. Complete Resolution on file in the district office.

ITEM 13: Resolution Establishing Procedures for Reimbursement of Future Bonds -

Motion by Holland, second by Dahlberg, and unanimously carried by roll call vote to adopt the Resolution establishing procedures for reimbursement of certain expenditures from proceeds of future bond issues or other borrowings. Complete Resolution on file in the district office.

ITEM 14: Resolution – LTFM 10 Year Plan –

**RESOLUTION APPROVING INDEPENDENT SCHOOL DISTRICT NO. 0345,
NEW LONDON-SPICER SCHOOLS
LONG-TERM FACILITY MAINTENANCE TEN-YEAR PLAN**

BE IT RESOLVED by the School Board of Independent School District No. 0345, State of Minnesota, as follows:

1. The School Board of Independent School District No. 0345 has approved the Long-Term Facility Maintenance Ten Year Plan for its facilities for fiscal years

2019-2028. The various components of this plan are attached to the resolution on file in the district office.

The motion for the adoption of the foregoing resolution was made by Dan DeGeest duly seconded by Susan Lange, upon roll call vote being taken thereon, the following voted in favor thereof: Holli Cogelow Ruter, Lucinda Dahlberg, Dan DeGeest, Cherrish Holland, Susan Lange, and Robert Moller.

Whereupon said resolution was declared duly passed and adopted.

ITEM 15: Minnesota Department of Education Determination Regarding Bullying Prohibition Policy Compliance –

The school district received the Minnesota Department of Education (MDE) School Safety Technical Assistance Center's determination letter. MDE has determined that our district was not in full compliance with the Bullying Prohibition Policy. We will be reviewing our procedures for submitting bullying reports and our procedure for investigations. Additional time will be spent training and communicating these procedures to our staff and teachers. We plan to develop a form that each building can utilize to report bullying. The MDE will be providing the McGrath System training scheduled for Wednesday, August 15th, 8:00 a.m. to 4:30 p.m. in the district conference room.

ITEM 16: Superintendent Evaluation (Closed Session) –

Motion by Holland, second by DeGeest, and unanimously carried to close the meeting in accordance with Minn. Stat. Ch. 13D (Open Meeting Law) for the purpose of discussing the Superintendent Evaluation and Performance Incentive at 7:12 p.m. Board Chair Moller informed the public that no action will be considered during the closed session, that action may be considered regarding the superintendent performance incentive upon opening the meeting, and that a summary report of the closed session regarding the superintendent evaluation will be provided upon re-opening the meeting.

Motion by Holland, second by DeGeest, and unanimously carried to end the closed session at 8:06 p.m.

Upon reopening the meeting Board Member Cherrish Holland provided a summary of the closed session indicating that Superintendent Carlson met or exceeded expectations in the board goal areas discussed in closed session. The board sincerely thanks Superintendent Carlson for his continued leadership and dedication to the New London-Spicer School District.

ITEM 17: Superintendent Performance Incentive per Contract -

Motion by Holland, second by DeGeest, and unanimously carried to approve the superintendent performance incentive pursuant to the superintendent employment contract for the 2017-2018 school year at 100% by meeting or exceeding performance in focus areas.

ITEM 18: Next Meeting

The next board meeting is scheduled for Monday, August 13th, 2018, 6:00 p.m., District Conference Room. Listening time is scheduled to begin at 5:00 p.m. upon request.

ITEM 19: Conclude Meeting

Motion by Lange, second by Dahlberg, and unanimously carried by those present to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Cherrish Holland, Acting Clerk

The New London-Spicer School District is Proud of:

1. The New London-Spicer Booster Club for organizing the annual fund raising golf outing on July 27, 2018. The Booster Club raised money to support the Wildcat Athletic Programs.
2. The Spicer and New London Legions for their commitment to present the flag and color guard for each home football game this season.
3. Music Instructor Nick Mason for organizing the Wildcat Band Camp for future 6th graders that starts the week of August 20th, 2018. Also, the 10 music instructors from around the area and high school band members who will be teaching in the camp.
4. Trish Perry, Deb Forbrook, Liz Kruger, Eric Terres, Jason Shorn, Lynn Dwyer, Paula Turnquist, Hannah Danielson, Joey Dreier, and Nick Richards who will be providing instruction for the Middle School *Jump Start to 5th Grade* program starting on August 20th.
5. Paula Turnquist and Jeanette Nienaber for planning and organizing the teacher mentorship/induction program which starts on August 13th, 2018.

<u>DRAFT TIMELINE FOR SPECIAL ELECTION DATED</u>	--	<u>February 12, 2019</u>	<u>April 9, 2019</u>	<u>May 14, 2019</u>	<u>August 13, 2019</u>	<u>November 5, 2019</u>
		<u>To Be Completed Prior To:</u>		<u>To Be Completed Prior To:</u>		
Adopt combined polling places resolution by the earlier of 90 days prior to the election or December 31 of the prior calendar year. Combined polling place must be currently designated as a polling place for the county or another municipality. ** †		November 14, 2018	December 31, 2018	December 31, 2018	December 31, 2018	December 31, 2018
Notify County Auditor within 30 days of establishment of combined polling places			Within 30 days of Board Adopting Combined Polling Resolution			
Finalize scope of project						
Determine financing details						
Submit Review & Comment application materials to Commissioner of Education (school board must approve application prior to submission)*		November 14, 2018	January 9, 2019	February 13, 2019	May 15, 2019	August 7, 2019
Receive Review and Comment by		January 22, 2019	March 19, 2019	April 23, 2019	July 23, 2019	October 15, 2019
Adopt formal Resolution Calling the Election (resolution contains form of election notice and ballot - adopt at least 74 days prior to election)**		November 30, 2018	January 25, 2019	March 1, 2019	May 31, 2019	August 23, 2019
Furnish ballot to each County Auditor in which the District lies at least 74 prior to election**		November 30, 2018	January 25, 2019	March 1, 2019	May 31, 2019	August 23, 2019
Furnish ballot or notice of special election to Commissioner of Education at least 74 days prior to election**		November 30, 2018	January 25, 2019	March 1, 2019	May 31, 2019	August 23, 2019
(1) A mailed notice of new/combined polling places to registered voters is required at least 25 days prior to election** †		January 18, 2019	March 15, 2019	April 19, 2019	July 19, 2019	October 11, 2019
-OR-						
(2) If previously established combined precincts to be used, 14 days mailed notice of polling places to every affected household with at least 1 registered voter (exceptions if election falls on date of certain other elections)** †		January 29, 2019	March 26, 2019	April 30, 2019	July 30, 2019	October 22, 2019
Appoint election judges at least 25 days prior to election**		January 18, 2019	March 15, 2019	April 19, 2019	July 19, 2019	October 11, 2019
Publish Review and Comment (at least 20 days but no more than 60 days prior to election date)**		December 14, 2018 January 23, 2019	February 8, 2019 March 20, 2019	March 15, 2019 April 24, 2019	June 14, 2019 July 24, 2019	September 6, 2019 October 16, 2019
Hold School Board public meeting to discuss MDE Commissioner's Review & Comment response **			Prior to election, after receipt of MDE response		Prior to election, after receipt of MDE response	
Publish election notice (publish twice at least one week before election)**		February 5, 2019	April 2, 2019	May 7, 2019	August 6, 2019	October 29, 2019
Post election notice at the administrative offices of the district at least ten days prior to election date **		February 2, 2019	March 30, 2019	May 4, 2019	August 3, 2019	October 26, 2019
Post sample ballot (at the administrative offices at least four days prior to election; and at each polling place on the date of election)**		February 8, 2019	April 5, 2019	May 10, 2019	August 9, 2019	November 1, 2019
Distribute informational material						
Hold special election		February 12, 2019	April 9, 2019	May 14, 2019	August 13, 2019	November 5, 2019
Provide written notice of certified vote totals to Commissioner of Education in a timely fashion after the election**						

* Commissioner has up to 60 days from date material is received to complete the Review and Comment process and send comment to the District. Additional time should be allotted in the case of questions from the Commissioner, and to ensure the publication and public meeting requirements are able to be met.

** Time frame shown here is a legal requirement.

† These steps are not required if the District's election is being held in conjunction with a federal or statewide election.

Upcoming Meetings:

(Updated: July 24, 2018)

Thursday, August 2, 2018 – Negotiations (Labor) Committee Meeting – 3:30 p.m. in the Conference Room (Cherrish, Lucinda, Renee)

Tuesday, August 7, 2018 – MIST Executive Board Meeting – 9:30 a.m. – Chaska (Robert)

Monday, August 13, 2018 – Listening Time – 5:00 p.m. – Conference Room (Cherrish, Naomi, Robert)

Monday, August 13, 2018 – Regular Board Meeting – 6:00 p.m. – Conference Room

Wednesday, August 22, 2018 – Negotiations (Labor) Committee Meeting – 3:30 p.m. in the Conference Room (Cherrish, Lucinda, Renee)

Monday, August 24, 2018 – Regular Board Meeting/Planning Session – 6:00 p.m. – Conference Room

Monday, September 10, 2018 – Listening Time – 5:00 p.m. – Conference Room (Cherrish, Naomi, Robert)

Monday, September 10, 2018 – Regular Board Meeting – 6:00 p.m. – Conference Room

Tuesday, September 11, 2018–ECFE Advisory Board Meeting – 5:30 p.m. – Prairie Meadows (Lucinda, Robert)

Tuesday, September 11, 2018– PTO Board Meeting – 6:30 p.m. – Conference Room (Susan, Renee)

Thursday September 13, 2018 – Technology Committee Meeting – 3:30 p.m.– PW Conference Rm (Holli, Lucinda, Susan)

Monday September 17, 2018 – Foundation Board Meeting – 8:00 a.m., McKales (Renee)

Tuesday, September 18, 2018 – Advisory Committee Meeting–5:00 p.m.–Conference Rm (Naomi, Robert)

Thursday September 20, 2018 – Wellness Committee Meeting – 3:30 p.m.–Conference Rm (Cherrish, Holli)

Friday, September 21, 2018 – SEE General Membership Meeting – Leave from District Office Doors at 7:30 a.m. (Lucinda, Susan)

Monday, September 24, 2018 – Regular Board Meeting/Planning Session – 6:00 p.m. – Conference Room

Thursday September 27, 2018 – Health and Safety Committee Meeting–7:00 a.m.–Conference Rm (Lucinda, Renee)

Choir Concert (MS Gym – 7:00 p.m.)

Thursday, October 11th (Grades 9-12) (8:01 p.m.)

Monday, December 10th (Grades 7-12)

Tuesday, March 19th (Grades 7-12)

Monday, March 18th (Night of Music – Prairie Woods – 7:00 p.m.)

Friday, May 17th (Grades 9-12) Follows Band

Thursday, May 20th (Grades 7-8)

Baccalaureate – May 29th (7:00 p.m.)

Graduation-Sunday, June 2nd, 2019 (2pm)

Band Concert (HS Gym – 7:00 p.m.)

Monday, October 22nd (Grades 9-12)

Monday, December 17th (Grades 6-12)

Monday, March 11th (Grades 6-12)

Thursday, May 16th (Grades 6-8)

Friday, May 17th (Grades 9-12)

Graduation-Sunday, June 2nd, 2019 (2pm)

Theater Productions

Fall Musical – “Wizard of Oz” – PAC – Thursday – Sunday, November 15th-18th – 7:00 p.m. – Sunday at 2:00 p.m.

Other Important Events

MSBA Summer Seminar – August 6th, 2018

MSBA Statewide Advocacy Tour –



Competitive – School Safety Grants – SFY19

INTRODUCTION MEMO

TO: All Minnesota school districts, charter schools, intermediate districts, cooperatives enrolling students, the Perpich Center for Arts Education, and the State Academies

FROM: Denise Anderson, Chief Financial Officer

ACTION: Applications will be accepted beginning August 29, 2018

PURPOSE AND OUTCOME OF THE GRANT OPPORTUNITY

Pursuant to [Minnesota Session Laws 2018, Chapter 214, Article 1, Section 4, Subdivision 3](#), the Minnesota Department of Education (MDE) makes this funding available to all Minnesota school districts, charter schools, intermediate districts, cooperatives enrolling students, the Perpich Center for Arts Education, and the State Academies. Grants may be used to predesign, design, construct, furnish, and equip school facilities for improvements related to violence prevention and facility security for a qualifying school building. This includes renovating and expanding existing buildings and facilities.

DETERMINATION OF ELIGIBILITY

Applications will open for submission beginning on August 29, 2018. Applications will be accepted and awarded to each qualifying school building on a first come, first serve basis, with at least half of the grants awarded to school districts and other qualifying organizations with administrative offices outside of the 11 county metropolitan area as delineated in the 2009 United States Census. The 11 county metropolitan area is defined as Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright counties. All grant applications received on August 29, 2018, will be considered first, as described in Phase 4: Selection of Grantee, below.

A qualifying school building is a building that serves students primarily in an instructional capacity on a daily basis.

Each qualifying school building will be considered a separate grant.

We will continue to accept and review applications until we reach the maximum amount of funding available.

FUNDING AVAILABLE

This grant opportunity estimates that \$25,000,000 is available on a one-time basis. The maximum grant award may not exceed \$500,000 for each qualifying school building.

The state reserves the right to offer grant amounts that differ from the applicant's request.

GRANT PERIOD

The term of the initial grant period is **anticipated** to be from October 30, 2018 through June 30, 2020. There is an option for longer or shorter grant periods to complete the approved projects, and can be negotiated at the time of award or through amendment to the grant. Per state policy, grant awards cannot exceed 5 years without justification and written approval.

STATE'S RIGHT TO CANCEL

This grant opportunity does not obligate the state to award a contract and the state reserves the right to cancel the solicitation if it is considered to be in its best interest due to lack of funding, agency priorities or other considerations.

General Information Section

ACTIVITIES THAT ALIGN WITH PURPOSE OF FUNDING

Grants may be used to predesign, design, construct, furnish, and equip school facilities, including renovating and expanding existing buildings and facilities.

MDE, in consultation with the Department of Public Safety's Minnesota School Safety Center, has determined projects of priority.

High Priority Projects

- Exterior Entry Security, including:
 - Access Controls (visitor management/accountability systems)
 - FOB (keyless) Door Entry Systems
 - Door hardware upgrades (e.g., electronic locking capability or improved integrity of doors and glass at main entrance/vestibule areas)
 - Door alarm systems/sensors that can notify (audibly or electronically) personnel that a door is unsecured.
 - Physical structure changes to main entrances that funnel building access into main offices for credentialing procedures
- Communication Systems, including:
 - Addition or improvement of existing system within building
 - To equip school personnel with electronic emergency notification systems (mobile apps)
 - External Communications (enhance or improve communication systems with first responders -e.g., boosters to 800 MHz radio system used by public safety to fix dead spots in communication)

- Visual notification systems (warning lights in high volume areas like hallways, cafeterias, common spaces, music rooms and exterior spaces like playgrounds or at commonly used entrances that would warn people outside to not come into the building)

Lower Priority Projects

- All other school facility safety projects including:
 - Building Lock Down Equipment (Compartmentalizes portions of the building)
 - Internal door hardware upgrades
 - Strategically placed vehicle barriers
 - Conventional and zoned burglar alarm systems on exterior doors with motion sensor capability (to enhance building security during potentially vulnerable times, overnight, early morning, weekends etc.)
 - Camera/surveillance systems
 - Other

Please note that the grant funds will become available for reimbursement when the commissioner of management and budget determines that sufficient resources have been committed to complete the project.

APPLICATION SELECTION PROCESS

You will submit your applications through Survey Gizmo. This website will not open until August 29, 2018.

If a school district, charter school, intermediate district, or cooperative applies for more than one school site, it will need to complete a separate survey for each school site. Assurances must be signed by the school district, and should be submitted with each survey.

- Grants will be awarded on a first-come, first-served basis based on the calendar date the application is submitted. All applications submitted on the same date will receive the same first-come, first served priority ranking. Applications submitted on August 29 will receive priority over those submitted on August 30; applications submitted on August 30 will receive priority over those submitted on August 31; and so forth. Therefore, it is strongly recommended to submit your applications on August 29.
- The process for awarding grants will be conducted as follows:
 - a. All applications submitted on August 29 that meet eligibility criteria will be assigned a random number, divided into a metro group and a non-metro group, and sorted by random number within each group, with the lowest random numbers receiving the highest priority.
 - b. The amount requested on each application, not to exceed \$500,000, will be broken down into the cost for high priority projects and the cost for lower priority projects.
 - c. Grant requests for high priority projects will be fully funded before considering requests for other project types.
 - d. If the cost of all high priority projects exceeds \$25 million statewide, MDE will work its way down the priority lists for the metro group and the non-metro group, fully funding each high priority project until the \$25 million is expended, while tracking the number of awards to metro and non-metro school sites to ensure that at least half of the awards go to non-metro sites. The commissioner will make a determination on the division of awards between metro and non-metro sites after reviewing the applications. No funds would be awarded for other projects.

- e. If the cost of all high priority projects is \$25 million or less statewide, and at least half of those projects are for schools classified as non-metro, all high priority projects will be fully funded (up to the \$500,000 per site limit), and the balance of the \$25 million will be awarded to lower priority projects.
- f. If the cost of lower priority projects for which applications were submitted on August 29 is less than or equal to the balance of the \$25 million remaining after awarding grants for all high priority projects, all lower priority projects for which applications were submitted on August 29 will be fully funded (up to the \$500,000 per site limit), and any remaining balance of the \$25 million will be available for applications submitted on August 30. If this occurs, the process outlined here for applications submitted on August 29 will be repeated on August 30, and for as many additional days as needed to allocate the full \$25 million, while ensuring that at least half of the awards go to non-metro sites.
- g. If the cost of lower priority projects for which applications were submitted on August 29 is greater than the balance of the \$25 million remaining after awarding grants for all high priority projects, MDE will make a second pass down the priority lists for the metro group and the non-metro group, fully funding each lower priority project until the \$25 million is expended, while tracking the number of awards to metro and non-metro school sites to ensure that at least half of all awards go to non-metro sites. The commissioner will make a determination on the division of awards between metro and non-metro sites after reviewing the applications.

GENERAL EXPECTATIONS OF GRANTEES

Submit financial reporting forms and progress reports by the dates indicated in the Official Grant Award Notification (OGAN).

Maintain a ledger to track the grant budget expenditures and payment reimbursements plus documentation that supports your budget line item expenses.

If you are a Minnesota public school district, charter school, intermediate district, or cooperative, you must use the [Uniform Financial Accounting and Reporting Standards \(UFARS\)](#) and any other financial reporting forms provided by the department.

If subcontracting is an allowable expenditure in your budget, follow applicable state and federal procurement laws and select "responsible vendors" who are not debarred or suspended, not engaged in unlawful practices and who are qualified.

Prior to executing the award document, MDE will need to conduct a pre-award risk assessment to consider the applicant's financial capacity if the grant is over \$25,000.

For a grant over \$50,000, monitoring is required during the grant period.

RESOURCES FOR APPLICANTS

Minnesota Capital Projects

Capital Grants Information—see [Capital Grants Manual](#)

- This guide gives an overview of what is required to receive state capital grant funds.

[State of Minnesota Guide to Local Government Capital Assets](#)

- This guide explains the accounting and financial reporting requirements for capital projects.

[Building Access Survey](#)

- Published by the Minnesota State Council on Disability, this resource highlights code requirements of the Accessibility Chapter of the Minnesota State Building Code. The guide helps determine the accessibility of existing commercial buildings. Use this survey as you design and plan your construction project.

[State statute on energy conservation](#)

[State statute on energy conservation in public buildings](#)

[Predesign Manual for Capital Budget Projects](#)

- The manual provides guidance on the predesign process for applicants whose proposed projects cost \$1,500,000 or more as required by Minnesota Statutes, section 16B.335.

Prevailing wage requirements

Grant recipients are required to track and report on wages.

[State statute on labor standards and prevailing wages](#)

[Additional information about labor standards and prevailing wage](#)

Other Applicable State Statutes

Insurance, License, and Permit Requirements

[State statute on the coverage required for business licenses or permits](#)

[State statute on insurance](#)

[State statute on contractors' bonds for public work](#)

Tort Liability and Claims

[State statute on tort liability](#)

[State statute on tort claims](#)

Other

[State statute on human rights](#)

[State statute on government data practices](#)

UFARS Reporting

Minnesota school districts and charter schools must report their expenditures under the guidelines in the [Uniform Financial Accounting and Reporting System](#)

Capital Assets

[Read the Capital Assets Guide](#)

State Travel Plan

[Commissioner's Travel Reimbursement Plan](#)

State Grant Management Policies

[The Minnesota Office of Grant Management Policies](#)

WEBINAR

We will present a webinar on July 24, 2018, at 1:30 p.m. to provide an overview of the grant, walk through the application process, and allow time for your questions and answers. We will record the webinar and make it available for view. The questions and answers that come from the webinar will not be recorded. We will post those questions and answers on the Grant Seeking page during our normal question and answer post on Friday, July 27, 2018.

[Register and join the webinar.](#)

Password is "Safety"

PREDESIGN REVIEW - Department of Administration

[Minnesota Statutes, section 16B.335](#) requires projects with a construction cost of \$1,500,000 or more to submit a predesign package to the Minnesota Department of Administration, which will review and make a recommendation within ten business days. (Not receiving a response to your submission within 10 days is considered a positive recommendation.)

If your construction project is selected for a grant and your project's total costs will be \$1,500,000 or more you will be required to submit a predesign package to the Department of Administration **prior** to commencement of any design activities, allowing sufficient time to receive a recommendation. Please note that the Department of Administration may require different or additional information than is required in this application.

Please refer to the [Predesign Manual for Capital Budget Projects](#) for more information on the predesign requirement and process.

GRANT APPLICATION COMPONENTS

SURVEY GIZMO

All applications will be collected through Survey Gizmo (this will open on August 29, 2018).

You will be required to complete a separate survey for each school site. MDE will not accept multiple school sites on one survey. MDE will award per school site.

Please have the following information ready to enter into Survey Gizmo:

- An original signature from the identified official with authority (loWA) to sign on behalf of the applicant on the assurances document. If a fiscal agent is representing another organization, both the fiscal agent applicant and a representative of the organization represented must sign. The fiscal agent and the organization represented should have a letter of agreement on file.
- Contact information (name, telephone, and email address) for the school, school leader, the program contact and the accounting or business office manager.
- The projects you have determined for the qualifying school building (narrative information available below)
- Building name, number, and address of the qualifying school building for which the improvements will be completed.

Applicant organizations must provide their complete 9-digit ZIP code. Refer to [the United States Postal Service](#) site for information to look up the ZIP+4.

REQUIRED IDENTIFICATION NUMBERS

It is likely your organization already has these numbers; check with your business office.

Minnesota Statewide Integrated Financial Tool System (SWIFT) Vendor Number (required for all applicants).

- If you are a fiscal agent applicant, the SWIFT vendor number included must be for the fiscal agent who will be receiving and administering the grant funds.
- Get a [SWIFT Vendor Number](#), if you have not done so already.

MDE Organization Site Number (required for school districts and charter schools. Not required for private, non-profit, or non-governmental entities).

- Obtain an [MDE organization number](#).
- Note: It takes a long time to open this page. Scroll down to the instructions and MDE Site Request or Change Form. Email the form or your questions to mde.school-verify@state.mn.us. To determine the classification of an educational site, please refer to the information on that page.

ASSURANCES – STANDARD AND PROGRAM-SPECIFIC

When you submit the survey, you must sign and upload the assurances document. By doing this you certify that you have read the application and that you will comply with the approved application, the assurances here and in the Official Grant Award Notification (OGAN), and all other applicable federal regulations, state statutes, and local policies.

APPLICATION COMPONENTS AND BUDGET

Please be prepared to answer the following questions in Survey Gizmo when the application period opens on August 29, 2018.. Please have your answers ready when completing the application.

Application Narrative

Describe your project using the bullets below. We will use this in determining project priority. Describe the need for this project. Provide data that supports how the need was determined. You will need to complete the narrative for each project you submit. Your narrative must address the following:

- Describe the need for the improvement, including a description of the current status of building security and communication systems, the work being done, and how the work will address the identified need.
- Has the identified school building already had security enhancements?
- Provide data and other information that supports your determination of the need.
- Describe barriers that present challenges to having this project completed with other funding sources and support the need for this **type** of grant funding.
- Provide an estimated timeline of the project.
- Provide other supporting information.

Expenditure Plan

Complete the expenditure plan as an Excel document. Specify your name, the name of your project, and the total projected cost of your project. This includes how much will come from the grant (\$500,000 maximum) and what other sources of funding will be used if the total projected costs are over the maximum paid by the grant.

If your project is selected for a grant, we will ask that you complete a full budget in line with UFARS.

REMEMBER: This grant will **only** pay for the predesign, design, construction, furnishing, and equipping school facilities for improvements related to violence prevention and facility security for a qualifying school building. This includes renovating and expanding existing building and facilities. Any other expense will not be an allowable expenditure.

APPLICATION SUBMISSION AND SIGNATURE

MDE will begin to accept applications on August 29, 2018 through the Survey Gizmo only. **We will not accept applications via email, fax, through the SERVS system, saved as Google docs, or hard copies submitted through the U.S. mail or hand delivered.**

You must complete the survey for each qualifying school building that you are applying for this grant. This includes uploading of the assurances, an individual expenditure plan, and completion of the survey.

Costs associated with preparing the application must be borne by the applicant. The burden of proof of timely submission is on the applicant.

APPLICANT QUESTIONS

Publishing of the Questions and Answers

We will publish all questions and answers that we receive every Friday beginning Friday, July 20, 2018, by the end of business that day. Each publication will contain all of the questions and answers that we received through Thursday of that week.

Please send all your questions to:

Timothy E. Larson, Grants Coordinator

Phone: (651) 582-8451

Email: timothy.e.larson@state.mn.us

Questions related to the grant opportunity may **only** be answered by MDE's representative. Information received from an unauthorized source is not binding and could result in misinformation.

Technical Assistance on the day of Application

If, on the day of application, you are having issues accessing the survey, uploading documents, or any other technical difficulty, please contact Tim Larson at timothy.e.larson@state.mn.us or 651-582-2841 between the hours of 8 a.m. and 4:30 p.m.

APPLICATION SCREENING AND REVIEW

PHASE 1: Screening

Applications will be screened to ensure completeness. A complete application will consist of:

1. A completed survey submitted beginning on August 29, 2018
2. Uploaded and signed assurances
3. Completed expenditure plan

PHASE 2: Determination of Geographic Location

The applications will be split into two different categories: metro and non-metro. This is determined based on the location of your administrative offices. If your administrative offices are located in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, or Wright counties, you are a metro applicant. If your administrative offices are outside of those counties, you are a non-metro applicant.

PHASE 3: Review of priorities

Agency program staff, and management, in consultation with the Department of Public Safety's Minnesota School Safety Center, will review the applications for high and lower priority projects.

PHASE 4: Selection of Grantees

We will select our grantees from those lists as follows:

1. High priority projects by geographic location, with at least half of the grants going to non-metro districts received on August 29, 2018.
2. If money is available after funding high priority projects, we will consider lower priority projects by geographic location, with at least half of the grants going to non-metro districts, received on August 29, 2018.
3. If we receive a total funding request for high priority projects that exceeds the amount available on August 29, 2018, we will allocate the grants with the following process:
 - a. Divide applications into a metro group and a non-metro group
 - b. Assign a random number to each grant application
 - c. Sort the applications by their random number within each group
 - d. The lowest random numbers receiving the highest priority. At least half of the grants will go to non-metro districts.
4. If money is available after funding both the high and lower priority projects received on August 29, 2018, we will repeat steps one, two, and three for all applications received on August 30, then August 31 and so on, until all grant funds are exhausted.

This grant opportunity will close once all grants are awarded.

Phase 5: Pre-Award Risk Assessment

Before executing grants, if awards exceed \$25,000, MDE will conduct a pre-award risk assessment for financial capacity as well as prior performance.

Phase 6: Grant Period

Grants will become available when the commissioner of management and budget determines that sufficient resources have been committed to complete the project as required by [Minnesota Statutes, section 16A.502](#).

Before MDE fully approves a grant, applicants must provide documentation outlining specifics of how the grant funding will be used.

If your project is selected, you will have until March 31, 2019, to 100 percent bid your project. If your project cannot move forward at that time, then we will consider the next grant application in line for grant funding.

If your project is not initially selected, you will be placed on a waiting list in order of the random number assigned. If a selected grantee cannot 100 percent bid their project, we will make an award offer to the next in line.

Under no circumstances will we distribute money from the grant until bids have been received on 100 percent of the construction documents, and documentation has been submitted indicating the project can be fully completed with the money available for the project, including any additional money being spent by the school district as part of this grant. Example: a school district is installing a new front door system that will cost \$1,000,000. The school district received this grant up to the maximum of \$500,000. The school district must also show they have sufficient resources to pay the remaining \$500,000 of the construction costs.

Appeals

If a state agency disapproves an application, the applicant may submit an appeal to the state with regard to the disapproval by filing a notice and stating the state statutes violated.

Applicants should contact the Grant Services coordinator, Tim Larson, if they have questions about the process or wish to appeal the process.

Delays

The following may result in a delay of preparation of any grant awards.

- Clarifications to the budget or work plan
- Missing ZIP code
- Invalid SWIFT VENDOR ID Number
- Pre-Award Risk Assessment Review

The agency anticipates the review to be completed by September 30, 2018. Applicants are expected to be notified within two weeks after the review has been completed. Review data is considered public after all grants have been accepted and negotiated with the selected applicants.

Clarifications may be necessary before execution of the award. Applicants recommended for an award must wait until they receive the signed Official Grant Award Notification (OGAN) or other award documentation, **before** providing any services and before incurring expenditures. Any expenses incurred prior to the full execution of the OGAN, or other award documentation, are not reimbursable and are the responsibility of the applicant/grantee.

MINNESOTA DEPARTMENT OF EDUCATION

1500 Highway 36 West
Roseville, MN 55113-4266
T: (651) 582-8200
TTY: (651) 582-8201
<http://education.mn.gov>

Information on this website can be made available in alternative formats by calling 651-582-8651. Persons with a hearing or speech disability may contact the Minnesota Relay Service by dialing 711 or 1-800-627-3529.

The state of Minnesota is an Equal Opportunity Employer

Prairie Woods Elementary School

School Board Report – August 13, 2018

Registration Day

Registration Day will take place at Prairie Woods from 11:00 a.m. to 7:00 p.m. on Thursday, August 23, 2018. Letters will be sent to all families this week reminding them of registration day. In addition, I have included the letter I sent to all families with the registration packet.

Enrollment Numbers (August 7, 2018)

• Kindergarten:	113	5 sections
• 1 st Grade:	105	5 sections
• 2 nd Grade:	123	6 sections
• 3 rd Grade:	113	5 sections
• 4 th Grade:	<u>118</u>	5 sections
• Total:	572	

Minnesota Reading and Math Corp

I am in the process of interviewing a candidate for one of the two remaining Minnesota Reading Corp position this week. We are hoping to fill both positions prior to starting the school year. I am excited to share that Deb Everson will be returning as a part-time MN Reading Corp tutor this year.

CPI Training

On Monday, August 13, our Special Education staff and administrators will be training in CPI (Crisis Prevention). This training focuses on strategies for de-escalating students, ways to provide the best Care, Welfare, Safety, and Security for individuals in your charge even with violent moments, and proper techniques to use if you have to restrain a student.

2018-2019 Prairie Woods Schedules

Morning Schedule:

- 7:45 a.m. – Breakfast starts
- 8:05 a.m. – Morning Recess Begins*
- 8:20 a.m. – Morning Recess End*
- 8:25 a.m. – School starts*

End of Day Schedule:

3:10 p.m. – Dismissal for students being picked-up and PALS.*

3:15 p.m. – 1st Bell Dismissal (Kindergarten & Bus Duty Supervisors)*

3:17 p.m. – 2nd Bell Dismissal (Remaining students)*

3:20 p.m. – Buses Depart

*indicates that times are 5 minutes later in the morning

**indicates that times are 3-5 minutes earlier in the afternoon

Director of Communication Report

August 13, 2018

I continue to roll over dates, documents, and update directory information on the website for the upcoming school year. This will continue into the school year, as our staff continues to adjust, plan and create for 2018-19.

This summer I worked on the 12-month calendar as a formal mailing to all NL-S residents and our open enrolled households as a replacement for the Newscaster. Next school year, I hope to work more closely with the administration team to have dates set by June 17th so that the calendar can be created, proofed, printed, and mailed by August 1, 2019.

Throughout the summer I continued my liaison/member role with the Wildcat Backpack Program (The Link) and Spicer Commercial Club. The Wildcat Backpack Program offered weekly of groceries (for delivery or pick up) to our Wildcat Backpack participants and their families. These groceries included, fresh fruit and vegetables, milk, cereal, and items for family meals. It was a great success! The Wildcat Backpack Program will launch the 1st week of school with our returning participants (65) and we hope to enroll more participants as the year continues. The Link has set a goal to serve 100 students in 2018-2019.

I completed some webinars on Infinite Campus as part of the **cross training** that new Administrative Assistant, Rachel Ree, and myself are completing. We also both cross trained on the procedures for posting union job vacancies. This week was my first time composing the postings and I will continue to do these as part of the reallocation of former Administrative Assistant, Anita Hagen's job duties.

I met and toured with 8 new families and will be working with Rachel to streamline the enrollment process. The two of us, will have meetings to discuss ideas once she is more settled in her new role.

Director of Communication Report

August 13, 2018

MDE & ESSA I also attended a 1-day training in the cities on ESSA and will be participating in a webinar for Communication Directors about sharing accurate and easy to understand information regarding ESSA. I will be working with Mr. Carlson on the embargoed results in the very near future.

Attached is the Education Definitions Listing that was requested at a previous school board meeting. This list will become available on website soon.

Sincerely,



Megan Field, Director of Communication

New London-Spicer School District

Office: 320.354.2252 Ext. 2422 | Cell: 763.234.6764

www.nls.k12.mn.us

Follow us on:



New London-Spicer

Community Schools

GLOSSARY OF EDUCATIONAL ACRONYMS

To assist our stakeholders in understanding our policies, procedures, and student programs we have created a glossary of educational acronyms. Acronyms are words made up of the first initials of several words and are often used as shortcuts. The base list was established by the Minnesota School Board Association (MSBA), coded by ROCORI, and has been edited and expanded to be relevant for the New London-Spicer School District.

General

Special Education

New London-Spicer

Minnesota

Testing

Financial

ACT - American College Test

AD - Activities Director

ADA - Americans with Disabilities Act

ADD - Attention Deficit Disorder

ADHD - Attention Deficit Hyperactive Disorder

ADM - Average Daily Membership

ALP - Alternative Learning Program which is offered only to students internally in a school system. **AMCPU** –

Adjusted Marginal Cost Pupil Units

ANTC - Adjusted Net Tax Capacity

BCA - Bureau of Criminal Apprehension

BYOD – Bring Your Own Device; technology approach encouraging students to bring

CAFÉ – Strategies used within the reading process to support the learning process; the strategies are designed to support Comprehension, Accuracy, Fluency, and Expand Vocabulary; CAFÉ is associated with Daily 5—a framework for structuring literacy time so students develop lifelong habits of reading, writing and working independently.

CD - Certificate of Deposit

CESO – Center for Efficient School Operations; organization based in Twin Cities metro area with purpose to assist schools in operating in more efficient manner; focus on transportation, facilities, and general operations

CIMP – Continuous Improvement Monitoring Program; generally associated with special education monitoring programs

CIS – College in Schools; post-secondary opportunity to offer college credits at the high school site; usually instructed by local staff through collaboration with the provider post-secondary institution

WCC– Wright County Conference; activity conference to which New London-Spicer belongs; members include Annandale, Dassel-Cokato, Delano, Glencoe-Silver Lake, Holy Family Catholic, Hutchinson, Litchfield, Mound Westonka, New Prague, Orono, Rockford, Waconia, & Watertown-Mayer.

CLICS – Cyber-Linked Interactive Child Nutrition System

CS - Child Study

DCD – Developmental Cognitive Delay (Severe or Moderate)

DDD – Data-driven decision-making processes; using data as fully as possible to help make quality decisions

D/HH - Deaf/Hard of Hearing

DIBELS – Testing done at the elementary level focused on Reading skills

DIRS – Disciplinary Incident Reporting System

DOE / USDOE – United States Department of Education

E-3 – Early childhood education through third grade

EBD - Emotional Behavior Disorder

ECFE - Early Childhood Family Education

ECP—Exposure Control Plan (OSHA requirements)

ECSE - Early Childhood Special Education

EDRS - Electronic Data Reporting Service

EEO - Equal Employment Opportunity

EIS - Early Intervention Services

EL – English Learners; Sometimes **ESL** English as a Second Language **or** **ELL** English Language Learners

EM - Education Minnesota

EOY – End of Year

E-RATE - Education Rate (federal discount related to telecommunications)

ERISA - Employee Retirement Security Act

ESLP (SLP) - Educational Speech - Language Pathologist

ESSA—Every Student Succeeds Act; New federal education legislation which replaces No Child Left Behind. Minnesota, in 2016-2017, is in the process of defining and determining the statewide processes for accountability required under the act.

ETS - Educational Telecommunications System

FLY – Flexible Learning Year; adjustment to calendar to allow more flexibility in scheduling student contact days; in Minnesota, the Department of Education must approve school calendars starting classes prior to Labor Day

FTE - Full Time Equivalent

FY - Fiscal Year

GED - General Education Diploma

GHS—Globally Harmonized System of Classification and Labeling of Chemicals

GPA - Grade Point Average

HACA - Homestead Agricultural Credit Act

HCS—Hazard Communication System

HI - Hearing Impaired

HS- High School (Grades 9-12)

HVAC – Heating, ventilation and air conditioning; generally refers to heating and cooling systems of buildings

IC- Infinite Campus; New London-Spicer Student Data Management System

IDEA - Individuals with Disabilities Education Act; federal legislation related to special education services **IEP** - Individual Education Plan

IFSP - Individual Family Service Plan

ISD - Independent School District; New London-Spicer is #345

ISDN - Integrated Service Digital Network

IT - Information Technology

ITV - Interactive Television

LEA – Local Education Agency (usually used by the US Department of Education to refer to local school district)

LD - Learning Disability

LTD - Long Term Disability

MAEOP - Minnesota Association of Educational Office Professionals

MAPS – See NWEA below; nationally normed tests applied at local level to assess student progress and growth; can measure growth from year to year and within a year; predictor of student performance on state testing

MARSS - Minnesota Automated Reporting Student Systems

MASA - Minnesota Association of School Administrators

MASBO - Minnesota Association of School Business Officials

MASSP - Minnesota Association of Secondary School Principals

MCA - Minnesota Comprehensive Assessments

MDE – Minnesota Department of Education (previously **DCFL/CFL** - Department of Children, Families, and Learning)

MEEP - Minnesota Education Effectiveness Plan

MESPA – Minnesota Elementary School Principal Association

MinnSPRA - Minnesota School Public Relations Association

MITN - Minnesota Interactive Television Networks

MLA - Minnesota Library Association

MMMI - Mild to Moderate Mentally Impaired (**EMH**-Educably, mentally handicapped)

MMR – Multiple Measurement Reporting; state report card system that is new in 2012 using multiple measures of student progress

MNSCU - Minnesota State Colleges and University System

MREA - Minnesota Rural Education Association

MRNet - Minnesota Regional Network

MS- Middle School (Grades 5-8)

MSBA - Minnesota School Boards Association

MSBAIT - Minnesota School Boards Association Insurance Trust

MSDLAF - Minnesota School Deposit Liquid Asset Fund

MSHSCA – Minnesota State High School Coaches Association

MSHSL - Minnesota State High School League

MSMI - Moderate to Severe Mentally Impaired (**TMH**—Trainable Mentally Handicapped)

NL-S- New London-Spicer

NWEA (MAPS) – North West Educational Assessments; testing process used at local level to support understanding of student progress

OSHA—Occupational Safety and Health Administration

OT - Occupational Therapy

PAC – Performing Arts Center; new addition to the NL-S School District in 2018.

PEL—Permissible Exposure Limits, legal limits of exposure to hazardous materials

PELRA - Public Employee Labor Relations Act

PERA – Public Employee Retirement Association

PFDA - Pupil Fair Dismissal Act

PM- Prairie Meadows Learning Center (PreK), houses Early Childhood Education Programs and Headstart.

POHI - Physical or Other Health Impaired

PPE—Personal Protective Equipment

PSEO – Post-Secondary Enrollment Options; opportunity for college level credits at the high school level; opportunity often seen as credits taken at college site or on-line during high school years.

PT - Physical Therapy

PTO- Parent Teacher Organization composed of parents that serve the district through volunteering and fundraising.

PU - Pupil Unit

PW- Prairie Woods Elementary (Grades K-4)

RFP - Request For Proposal
RMCPU - Resident Marginal Cost Pupil Units
RMV - Referendum Market Value
SAT - Scholastic Aptitude Test
SAT - Student Assistance Team
SDS—Safety Data Sheet; previously called MSDS (Material Safety Data Sheet)
SEE – Schools for Equity in Education; statewide organization seeking financial equity for schools; NL-S is a member of the organization
SPS – Special Permissions System; used by the Board of Teaching to request special permissions to fill licensed positions (waivers, community experts, etc.)
SRO – School Resource Officer
STW - School To Work
SWAS – School Within A School; alternative learning setting rather than the regular classroom setting
SWAT- Students Working Against Tobacco (and other drugs)
SY – School Year
T & E - Training and Experience
T1 - "Tee one" (large bandwidth copper phone line)
TAG - Telecommunications Access Grant
TIES - Technology and Information Educational Services
TIF - Tax Increment Financing
TRA - Teachers Retirement Association
TSA - Tax Sheltered Annuity
UbD – Understanding by Design; process of designing curriculum; often considered or labeled as “backward design”—develop curriculum with the end goal in sight and work backward to instructional program and strategy
UFARS - Uniform Financial Accounting and Reporting System
URL - Universal Resource Locator
VI - Visually Impaired
WADM - Weighted Average Daily Membership
WBWF – World’s Best Work Force; Minnesota statewide effort to provide public accountability for educational programs and efforts with the design to create the World’s Best Work Force.
YES!- Youth Energy Summit; statewide organization which New London-Spicer is a member.

Board Report
August 2018

1. Our office is busy preparing for the upcoming school year. Schedules are nearly complete as well as all the operational details necessary to begin a new school year.
2. We are busy preparing for Jump Start to 5th Grade! We are anticipating over 100 students to attend. During this week, we focus on academic and social emotional skills. Thank you to the following staff who help make this week possible: Eric Terres, Nick Richards, Jessica Jurek, Hannah Danielson, Joey Dreier, Deb Forbrook, Lynn Dwyer, Liz Kruger, Paula Turnquist, and Jason Schorn.
3. We are in the beginning stages of creating our middle school welcome back video....stay tuned.
4. Our building will also be hosting a welcome event for our new students and parents in grades 6-8. At this event, students receive their schedule and a building tour. I also meet with the parents separately to answer any questions they may have.
5. I attended the Central Minnesota Learning Partnership Technology Summit at Albany High School. I attended sessions on Office 365 as well as toured Albany High School to see their flexible learning spaces. Due to attending sessions on Office 365, I was able to network with the presenters and have them scheduled to work with our staff during workshop week.
6. During workshop week, our staff will have additional training in STAR and Office 365.

Respectfully submitted,

Dr. Trish M. Perry, MS Principal

CERTIFICATION OF MINUTES RELATING
TO
GENERAL OBLIGATION
TAX ABATEMENT BONDS, SERIES 2018A

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 345
(NEW LONDON-SPICER SCHOOLS)
NEW LONDON, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting held on August 13, 2018, at 6:00 o'clock p.m., in the District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AWARDING THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF GENERAL OBLIGATION
TAX ABATEMENT BONDS, SERIES 2018A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of August, 2018.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 345
(NEW LONDON-SPICER SCHOOLS)
STATE OF MINNESOTA

HELD: AUGUST 13, 2018

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 345, State of Minnesota, was duly held on August 13, 2018, at 6:00 o'clock p.m., for the purpose, in part, of awarding the sale of the General Obligation Tax Abatement Bonds, Series 2018A of the District.

It was reported that ____ proposals for the purchase of the General Obligation Tax Abatement Bonds, Series 2018A of the District had been received prior to 10:00 o'clock a.m., Central Time, pursuant to the Terms of Proposal contained in the Official Statement; that the proposals had been opened, read and tabulated; and that the best proposal of each proposal maker was determined to be as follows:

SEE ATTACHED

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AWARDING THE SALE, DETERMINING
THE FORM AND DETAILS, AUTHORIZING
THE EXECUTION, DELIVERY AND REGISTRATION, AND PROVIDING
FOR THE PAYMENT OF GENERAL OBLIGATION
TAX ABATEMENT BONDS, SERIES 2018A**

BE IT RESOLVED by the School Board of Independent School District No. 345, State of Minnesota, as follows:

Section 1. Authorization and Sale.

1.01 Authorization. (a) At a meeting held June 11, 2018, the Board adopted a resolution to call a public hearing to be held on July 9, 2018 pursuant to Minnesota Statutes, Section 469.1813, subd. 5 to consider granting an abatement of property taxes on certain properties within the District (the "Abated Parcels") pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, for a period of ten (10) years, commencing with taxes payable in 2019 and concluding with taxes payable in 2028 (the "Tax Abatement"). The Abatement was subsequently approved by resolution of the Board adopted July 9, 2018. The revenues derived by the District from this Tax Abatement are referred to collectively as the "Tax Abatement Revenue". The resolution granting the abatement specified findings authorizing the abatement which are incorporated herein by reference. The resolution provided that the District shall retain the Abatement and apply it to payment of the costs of construction of improvements to existing parking lots at Prairie Woods Elementary School, Prairie Meadows Learning Center and New London-Spicer High School and related work including curb and gutter repairs, parking lot sidewalk repairs, surface repairs and reconstruction (together, the "Improvements"), and related financing costs, or to the portion of the Bonds issued to finance the costs of constructing said Improvements.

(b) At the meeting held July 9, 2018, this Board also determined to sell and issue general obligation tax abatement bonds of Independent School District No. 345 (the "Issuer" or the "District") to finance the costs specified above, including any items of cost of the kinds authorized in Minnesota Statutes, Section 469.1814, Subdivision 5, benefitting the Abated Parcels. In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities.

1.02 Sale. The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended. The Board has publicly received and considered all proposals

presented in conformity with the Terms of Proposal contained in the Official Statement, which are hereby ratified and confirmed in all respects, as revised, and are incorporated herein by reference as though fully specified in this paragraph. The most favorable of such proposals is ascertained to be that of _____ (the "Purchaser") to purchase the Bonds at a price of \$_____, plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Proposal contained in the Official Statement and this resolution. Said proposal is hereby accepted and the sale of the Bonds is hereby awarded to said Purchaser.

1.03 Execution of Documents. The Chair and Clerk are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser. The Treasurer is directed to retain the good faith deposit of the Purchaser pending delivery of the Bonds and payment therefor.

1.04 Compliance with Law. All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Bonds having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to provide for the issuance of the Bonds forthwith.

1.05 Minnesota School District Credit Enhancement Program. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section.

Section 2. Bond Terms.

2.01 Designation; Registration; Denomination; Maturities. The \$_____ aggregate principal amount of general obligation bonds sold on this date shall be designated General Obligation Tax Abatement Bonds, Series 2018A, shall be dated September 6, 2018, as the date of original issue, and shall be issued forthwith on or after such date using a global book-entry system. The Bonds shall be issued as fully registered bonds and shall be numbered R-1 upward, in the denomination of \$5,000 each or any integral multiple thereof of a single maturity. The Bonds shall mature on February 1 in the years and amounts set forth below, and shall bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue until paid or duly called for mandatory redemption, if herein provided, at the rates per annum set forth below opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
-------------	---------------	--------------------------	-------------	---------------	--------------------------

In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The amounts specified above are hereby adopted and approved as so adjusted. The Bonds maturing in the years ____ and ____ are term bonds subject to mandatory redemption in the years and principal amounts as specified in paragraph 2.04(b).

These maturities, together with the maturities of all other outstanding general obligation bonds of the Issuer, meet the requirements of Minnesota Statutes, Section 475.54.

2.02 Interest Payments. Interest shall be payable semiannually on each February 1 and August 1 to maturity (each an "Interest Payment Date"), commencing August 1, 2019. Interest will be calculated on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the MSRB. Interest will be payable in the manner set forth in the form of Global Certificate or Replacement Bond and Paragraph 4.06 of this resolution.

2.03 Use of Global Book-Entry System.

(a) Description of System. In order to issue obligations in "global book-entry form", the obligations are issued in certificated form in large denominations, are registered on the books of the Issuer in the name of a depository or its nominee, and are immobilized and held in safekeeping by the depository. The depository, as part of the computerized National

Securities Clearance and Settlement System (the "National System"), registers transfers of ownership interests in the obligations by making computerized book entries on its own books and distributing payments on the obligations to its participants shown on its books as the owners of such interests. These participants, which include financial institutions for whom the depository effects book-entry transfers of securities deposited and immobilized with the depository, and other banks, brokers and dealers participating in the National System will do likewise if not the beneficial owners of the obligations.

(b) Designation of Depository; Approval of Blanket Issuer Letter of Representations. The Depository Trust Company ("DTC") of New York, New York, a Securities and Exchange Commission designated depository, a limited purpose New York trust company, a member of the Federal Reserve System, and a "clearing corporation" within the meaning of the New York Uniform Commercial Code, is hereby designated as the depository (the "Depository") with respect to the Bonds issued hereunder in global book-entry form. There has been submitted to this Board a form of letter of representations (the "Blanket Issuer Letter of Representations") between the Issuer and the Depository setting forth various matters relating to the Depository and its role with respect to the Bonds. This Blanket Issuer Letter of Representations is hereby approved. The Chair or the Clerk is hereby authorized and directed to execute the Blanket Issuer Letter of Representations in substantially the form attached hereto as EXHIBIT C, if such a letter of representations has not already been executed, with only such variations therein as may be required to complete the Blanket Issuer Letter of Representations, or which are not, in the opinion of Bond Counsel, materially adverse to the interests of the Issuer. Execution of the Blanket Issuer Letter of Representations by such official shall be conclusive evidence as to the necessity and propriety of such changes and their approval by Bond Counsel. So long as DTC is the Depository or it or its nominee is the Holder of any Global Certificate, the District shall comply with the provisions of the Blanket Issuer Letter of Representations, as it may be amended or supplemented by the District from time to time with the agreement or consent of DTC.

(c) Global Certificates. Upon their original issuance, the Bonds will be issued in the form of a single Global Certificate for each maturity which shall represent the aggregate principal amount of the Bonds due on a particular maturity date (the "Global Certificates"). The Global Certificates will be originally issued and fully registered as to principal and interest in the name of Cede & Co., as nominee of DTC. The Global Certificates will be deposited with the Depository by the Purchaser and will be immobilized as further provided herein. No beneficial owners of interest in the Bonds will receive certificates representing their respective interests in the Bonds except as provided below in clause (e) of this Paragraph 2.03. Except as so provided, during the term of the Bonds, beneficial ownership (and subsequent transfers of beneficial ownership) of interests in the Global Certificates will be reflected by book entries made on the records of the Depository and its participants and other banks, brokers, and dealers participating in the National System. The Depository's book entries of beneficial ownership interest are authorized to be in integral increments of \$5,000, despite the larger authorized denominations of the Global Certificates. Payment of principal of, premium, if any, and interest on the Global Certificates will be made to the Bond Registrar as paying agent, and in

turn by the Bond Registrar to the Depository or its nominee as registered owner of the Global Certificates. The Depository, according to the laws and rules governing it, will receive and forward such payments on behalf of the beneficial owners of the Global Certificates.

(d) Immobilization of Global Certificates by the Depository. Pursuant to the request of the Purchaser to the Depository, immediately upon the original delivery of the Bonds the Purchaser will deposit the Global Certificates representing all of the Bonds with the Depository. The Global Certificates shall be in typewritten form or otherwise as acceptable to the Depository, shall be registered in the name of the Depository or its nominee and shall be held immobilized from circulation at the offices of the Depository on behalf of the Purchaser and subsequent Bondholders. The Depository or its nominee will be the sole Holder of record of the Global Certificates and no investor or other party purchasing, selling or otherwise transferring ownership of interests in any Bond is to receive, hold or deliver any Global Certificates so long as the Depository holds the Global Certificates immobilized from circulation, except as provided below in clause (e) of this Paragraph 2.03.

(e) Transfer or Exchange of Global Certificates; Substitute Depository; Replacement Bonds.

Global Certificates evidencing the Bonds may not, after their original delivery, be transferred or exchanged except:

(i) Upon exchange of a Global Certificate after a partial redemption, if authorized in Paragraph 2.04 of this resolution;

(ii) To any successor of the Depository (or its nominee) or any substitute depository (a "Substitute Depository") designated pursuant to subclause (iii) of this clause (e); provided that any successor of the Depository or any Substitute Depository must be both a "clearing corporation" as defined in the Minnesota Uniform Commercial Code, Minnesota Statutes, Section 336.8-102, and a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(iii) To a Substitute Depository designated by and acceptable to the Issuer upon (a) the determination by the Depository that the Bonds shall no longer be eligible for its depository services or (b) a determination by the Issuer that the Depository is no longer able to carry out its functions; provided that any Substitute Depository must be qualified to act as such, as provided in subclause (ii) of this clause (e); or

(iv) In the event that (a) the Depository shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described herein might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interests of the

beneficial owners of the Bonds that they be able to obtain certificated Bonds, then the Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders. The Issuer, the Bond Registrar and the Depository shall cooperate in providing Replacement Bonds to Holders requesting the same and the registration, transfer and exchange of such Bonds shall thereafter be conducted as provided in Paragraph 4.04 of this resolution.

In the event of the designation of a Substitute Depository as authorized by this clause (e), the Bond Registrar, upon presentation of the Global Certificates, shall register their transfer to the Substitute Depository, and the Substitute Depository shall be treated as the Depository for all purposes and functions under this resolution. The Blanket Issuer Letter of Representations shall not apply to the Substitute Depository unless the Issuer and the Substitute Depository so agree, and the execution of a similar agreement is hereby authorized.

2.04 Redemption. (a) Optional Redemption. The Bonds of this Issue are not subject to optional redemption or prepayment prior to maturity.

(b) Mandatory Redemption. (1) The Bonds maturing in the year ____ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
	\$

(2) The Bonds maturing in the year ____ shall be subject to mandatory redemption at a redemption price equal to the principal amount of the Bonds to be so redeemed plus interest accrued thereon to the date fixed for redemption, on February 1 in the years and principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
	\$

(3) Mandatory redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, the Global Certificates to be prepaid may be prepaid in \$5,000 increments of principal and, if applicable, the specific Replacement Bonds to be prepaid shall be chosen by lot by the Bond Registrar as provided below. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

(c) Mandatory Redemption of Global Certificates. Upon a partial redemption in the aggregate principal amount of a Global Certificate which results in the stated amount thereof being reduced, the Holder may in its discretion make a notation of such redemption on the panel provided on the Global Certificate stating the amount so redeemed, or may return the Global Certificate to the Bond Registrar in exchange for a new Global Certificate authenticated by the Bond Registrar, in proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Global Certificate outstanding, unless the Bond Registrar has signed the appropriate column of the panel.

(d) Mandatory Redemption of Replacement Bonds. To effect a partial redemption of Replacement Bonds having a common maturity date, the Bond Registrar, prior to giving a notice of redemption, shall assign to each Replacement Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Replacement Bond. The Bond Registrar shall then select by lot from the numbers so assigned to such Replacement Bonds, using such method of selection as it shall deem proper in its discretion, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Replacement Bonds to be redeemed. The Replacement Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Replacement Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 of principal amount for each number assigned to it and so selected. If a Replacement Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of such Replacement Bond, without service charge, a new Replacement Bond or Bonds of the same series having the same stated maturity and interest rate and of any authorized denomination or denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Replacement Bond so surrendered.

(e) Notice of Mandatory Redemption of Global Certificates and Replacement Bonds. The Bond Registrar shall call Bonds for redemption and payment as herein provided upon receipt by the Bond Registrar of a request of the Issuer. The request shall be in written

form. The request shall specify the principal amount of Bonds to be called for redemption, the redemption date and the redemption price.

Published notice of redemption shall in each case be given in accordance with law, and mailed notice of redemption shall be given to the paying agent and to each affected Holder. If and when the Issuer shall call any of the Bonds for redemption and payment prior to the stated maturity thereof, the Bond Registrar shall give written notice in the name of the Issuer of its intention to redeem and pay such Bonds at the office of the Bond Registrar. The Notice of Redemption shall be given by first class mail, postage prepaid, mailed not less than thirty (30) days prior to the redemption date, to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. For the purpose of giving notice of the redemption of Global Certificates, the Holder of the Global Certificates shall be the Depository or its nominee. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used. All notices of redemption shall state:

- (i) The redemption date;
- (ii) The redemption price;
- (iii) If less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed;
- (iv) That on the redemption date, the redemption price will become due and payable upon each such Bond, and that interest thereon shall cease to accrue from and after said date; and
- (v) The place where such Bonds are to be surrendered for payment of the redemption price (which shall be the office of the Bond Registrar).

Section 3. Form of Bonds.

The Bonds to be issued hereunder shall be in the form of Global Certificates unless and until Replacement Bonds are made available as provided herein.

3.01 Global Certificates. The Global Certificates to be issued hereunder, together with the Bond Registrar's Certificate of Authentication, the Register of Partial Payments, the form of Assignment, and the registration information thereon, shall be in substantially the form set forth in EXHIBIT A hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph, and may be typewritten rather than printed.

3.02 Replacement Bonds. If the Issuer has notified Holders that Replacement Bonds have been made available as provided in Paragraph 2.03(e) of this resolution, then for every Bond thereafter transferred or exchanged (including an exchange to reflect the partial mandatory redemption of a Global Certificate not previously exchanged for Replacement

Bonds), the Bond Registrar shall deliver a bond in the form of a Replacement Bond rather than a Global Certificate, but the Holder of a Global Certificate shall not otherwise be required to exchange the Global Certificate for one or more Replacement Bonds since the Issuer recognizes that some Holders may prefer the convenience of the Depository's registered ownership of the Bonds even though the entire issue is no longer required to be in global book-entry form. The Replacement Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereto, shall be in substantially the form set forth in EXHIBIT B hereto, which exhibit is incorporated herein by reference as though fully specified in this paragraph.

Section 4. Execution; Delivery; Registration.

4.01 Appointment of Registrar. Bond Trust Services Corporation in Roseville, Minnesota, is appointed to act as the bond registrar and transfer agent (the "Bond Registrar") and shall do so until a successor Bond Registrar is duly appointed, all pursuant to a contract the Issuer and the Bond Registrar shall execute which is consistent herewith and which the chair and clerk are hereby authorized to execute and deliver. A successor Bond Registrar shall be a bank or trust company eligible for designation as bond registrar pursuant to Minnesota Statutes, Chapter 475. The terms of the appointment of the successor Bond Registrar and its duties shall be specified in a contract between the Issuer and such successor Bond Registrar that is consistent herewith and that the Chair and Clerk are hereby authorized to execute and deliver. The Bond Registrar, which may act through an agent, shall also serve as paying agent until and unless a successor paying agent is duly appointed. The Bond Registrar shall pay principal and interest on the Bonds to the registered Holders (or record Holder) of the Bonds in the manner set forth in the form of Global Certificate or Replacement Bond, as applicable, and Paragraph 4.06 of this resolution. The Issuer agrees to pay the reasonable and customary charges for the services of such Bond Registrar.

4.02 Execution of Bonds. The Bonds shall be executed on behalf of the Issuer by the manual signatures of the Chair and Clerk of the School Board; provided, however that both of such signatures may be printed facsimiles, in which event the Bonds shall also be executed manually by the authenticating agent as provided in Minnesota Statutes, Section 475.55. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if that officer had remained in office until delivery. If the Issuer has adopted a corporate seal, it shall be omitted on the Bonds as permitted by law.

4.03 Authentication; Date of Registration. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until a Certificate of Authentication on such Bond, substantially in the form set forth in the form of Global Certificate or Replacement Bond, shall have been duly executed by the manual

signature of an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate each Bond by execution of the Certificate of Authentication on the Bond and shall date each Bond in the space provided as of the date on which the Bond is registered. For purposes of delivering the original Bonds (Global Certificates) to the Purchaser, the Bond Registrar shall insert as the date of registration the date of original issue; and the executed Certificate of Authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

4.04 Transfer or Exchange. The Issuer will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged as herein provided.

A Global Certificate shall be registered in the name of the payee on the books of the Bond Registrar by presenting the Global Certificate for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the Global Certificate. Thereafter a Global Certificate may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until a Global Certificate is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted thereon by the Bond Registrar, all subject to the terms and conditions provided in this resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any authorized denomination or denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

When any Bond is presented to the Bond Registrar for transfer, the Bond Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Bond Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

At the option of the Holder of a Replacement Bond, Replacement Bonds may be exchanged for Replacement Bonds of any authorized denomination or denominations of a like

aggregate principal amount and stated maturity, upon surrender of the Replacement Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Replacement Bonds are so surrendered for exchange, the Issuer shall execute (if necessary), and the Bond Registrar shall authenticate, date (in the space designated Date of Registration) and deliver the Replacement Bonds which the Holder making the exchange is entitled to receive. Global Certificates may not be exchanged for Global Certificates of smaller denominations.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the Issuer.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the Issuer evidencing the same debt, shall be entitled to the same benefits under this resolution as the Bonds surrendered for such exchange or transfer, and shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bonds.

Transfer of a Bond may be made on the Issuer's books by the registered owner in person or by the registered owner's attorney duly authorized in writing. Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the registered owner thereof, with signature guaranteed, or by the registered owner's attorney duly authorized in writing, and shall include written instructions as to the details of the transfer of the Bond.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost bonds.

Transfers shall also be subject to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates.

4.05 Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be lost, stolen or destroyed, the Bond Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond lost, stolen or destroyed, upon payment of the reasonable expenses and charges of the Bond Registrar in connection therewith; and, in the case of a Bond lost, stolen or destroyed, upon filing with the Registrar of evidence satisfactory to it that such Bond was lost, stolen or destroyed, and of the ownership thereof, and upon furnishing to the Bond Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the Issuer and the Bond Registrar shall be named as obligees. All Bonds so surrendered to the Bond Registrar shall be canceled by it and evidence of such cancellation shall be given to the

District. If the mutilated, lost, stolen or destroyed Bond has already matured, it shall not be necessary to issue a new Bond prior to payment.

4.06 Interest Payments; Record Dates. Interest on any Global Certificate shall be paid as provided in the first paragraph thereof and interest on any Replacement Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the Issuer maintained by the Bond Registrar and in each case at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The term "Holder" shall also include those lawfully entitled to take actions on behalf of the beneficial owners of the Bonds for purposes of any consent or approvals given by Holders.

If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

4.07 Persons Deemed Owners. The Issuer and the Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in Paragraph 4.06 above), on such Bond and for all other purposes whatsoever, whether or not such Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

For the purposes of all actions, consents and other matters affecting Holders of Bonds issued under this Resolution as from time to time supplemented, other than payments, redemptions, and purchases, the Issuer may (but shall not be obligated to) treat as the Holder of a Bond the beneficial owner of the Bond instead of the person in whose name the Bond is registered. For that purpose, the Issuer may ascertain the identity of the beneficial owner of the Bond by such means as the Bond Registrar in its sole discretion deems appropriate, including but not limited to a certificate from the Depository or other person in whose name the Bond is registered identifying such beneficial owner.

4.08 Delivery. The Bonds when so prepared and executed shall be delivered by the Treasurer of the Issuer to the Purchaser thereof upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

Section 5. Debt Redemption Fund and Tax Levies.

5.01 Debt Redemption Fund. There is hereby created within the Debt Redemption Fund of the Issuer a special account to be designated General Obligation Tax Abatement Bonds, Series 2018A Debt Service Account (the "Debt Service Account "). The Bonds and the interest thereon shall be payable from the Debt Service Account, which shall be maintained by the Treasurer separate and apart from all other funds of the Issuer so long as any Bonds issued hereunder may be outstanding and unpaid. Money in the Debt Service Account shall be used for no purpose other than payment of principal and interest on the Bonds issued pursuant to this resolution. If any payment of principal or interest on the Bonds shall become due when there is not sufficient money in the Debt Service Account to make such payment, the Treasurer shall pay the same from the General Fund of the Issuer, and the General Fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of such Bonds. The proceeds of all taxes levied pursuant to this resolution, all Tax Abatement Revenue received by the District, \$_____ of premium received from the Purchaser of the Bonds, and all other moneys received for or appropriated to the payment of the Bonds and interest thereon shall be paid into the Debt Service Account.

5.02 Pledge of Full Faith and Credit; Tax Levies. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith and credit and taxing powers of the Issuer shall be and are hereby irrevocably pledged. In order to provide the moneys for the payment thereof required by Minnesota Statutes, Section 475.61, there is hereby levied upon all of the taxable property in the Issuer a direct annual ad valorem tax which shall be spread upon the tax rolls, as a part of other general taxes of the Issuer, for collection in the years and in the amounts as specified on the levy computation sheet attached hereto as EXHIBIT D and incorporated herein by reference as though fully specified in this paragraph. The tax levies provided in this paragraph are such that, if collected in full they, together with estimated collections of other revenues pledged for the payment of the Bonds, including the Tax Abatement Revenue, will produce at least five percent (5%) in excess of the amounts needed to meet when due the principal and interest payments on the Bonds.

Said tax levies shall be irrevocable as long as any of said Bonds are outstanding and unpaid, provided that the Issuer reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61.

5.03 Investment Restrictions. No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent

(5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account created herein (or any other District account which will be used to pay principal or interest to become due on the Bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage restrictions may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in those funds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

5.04 Construction Fund. There is hereby created within the Construction Fund of the Issuer a special account to be designated General Obligation Tax Abatement Bonds, Series 2018A Construction Account (the "Construction Account"). The proceeds of the bonds not appropriated to the Debt Service Account as provided in Paragraph 5.01 shall be credited to this Construction Account and be used to pay costs incurred in the removal and replacement of parking lot surfaces at various school sites throughout the District.

Section 6. Exemption from Rebate Requirements.

6.01 Declaration of Exemption. For purposes of compliance with the requirements of Section 148(f)(4)(D) of the Code relating to the exemption for certain small governmental units from the rebate requirements of the Code, the Board hereby determines and declares that:

- (a) the Issuer is a governmental unit with general taxing powers;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code (Private Activity Bonds);
- (c) ninety-five percent of the net proceeds of the Bonds are to be used for the local government purposes of the Issuer; and
- (d) the aggregate face amount of all tax-exempt obligations (other than Private Activity Bonds) issued by the Issuer in calendar year 2018 is not reasonably expected to exceed \$15,000,000; and no more than \$5,000,000 of said tax-exempt obligations will be used to finance expenditures other than expenditures financing the construction of public school facilities.

Section 7. Certifications, Designations, Defeasance, Arbitrage, Reporting.

7.01 Filing of Resolution; County Auditor Certificate. The Clerk is hereby authorized and directed to file with the County Auditor of each county in which the Issuer is

located in whole or in part a certified copy of this resolution, together with such other information as said County Auditor shall require, and to obtain from said County Auditor a certificate that the tax required by law for the payment of said Bonds has been levied, and that said Bonds have been entered upon the County Auditor's Bond Register.

7.02 Defeasance. When all of the Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution shall cease. The Issuer may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The Issuer may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with the Bond Registrar, for the purpose of paying all principal and interest due on such Bonds to maturity, or if prepayable, to an earlier date on which they may be called for mandatory redemption, a sum of cash or securities of the types described in Minnesota Statutes, Section 475.67, as amended, in such aggregate amount, bearing interest at such rates and maturing or callable at the Issuer's option on such dates as shall be required to provide funds sufficient for this purpose.

7.03 Designation as Qualified Tax-exempt Obligations. The Board finds that the reasonably anticipated amount of qualified tax-exempt obligations (other than private activity bonds) which will be issued by the Issuer during the calendar year 2018 will not exceed \$10,000,000. The Bonds of this issue are hereby designated as "Qualified Tax-exempt Obligations" for the purposes of Section 265 of the Code relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

7.04 Authentication of Transcript. The officers of the Issuer and each said County Auditor are hereby authorized and requested to prepare and furnish to the Purchaser of said Bonds, and to the attorneys approving legality of the issuance thereof, certified copies of all proceedings and records of the Issuer relating to said Bonds and to the financial condition and affairs of the Issuer, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of said Bonds as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the Issuer as to the facts recited therein.

7.05 Covenant to Continue Tax Exemption. The Issuer covenants and agrees with the Holders from time to time of the Bonds herein authorized, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Bonds to become subject to taxation under the United States Internal Revenue Code, the regulations promulgated thereunder, or any other applicable federal tax law or regulation; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to ensure that such interest will

not become subject to taxation under the Internal Revenue Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing or as hereafter amended or proposed.

7.06 Arbitrage Certification. The Chair and School District Clerk, being the officers of the Issuer charged with the responsibility for issuing the Bonds pursuant to this resolution, are authorized and directed to execute and deliver to the Purchaser an arbitrage certification in order to satisfy the provisions of the Code and the regulations promulgated thereunder.

7.07 Official Statement. The Official Statement relating to the Bonds, on file with the Clerk and presented to this meeting, is hereby approved and deemed final, and the furnishing thereof to prospective purchasers of the Bonds is hereby ratified and confirmed, insofar as the same relates to the Bonds and the sale thereof.

7.08 Information Reporting. For purposes of compliance with the provisions of Section 149(e) of the Code, the Issuer shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the Bonds are issued, a statement concerning the Bond issue which meets the requirements of Section 149(e) (2).

7.09. Payment of Issuance Expenses. The District authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota, on the closing date for further distribution as directed by the District's financial advisor, Ehlers & Associates, Inc.

7.10 Continuing Disclosure. The Chair and the School District Clerk are authorized and directed to execute and deliver a Continuing Disclosure Certificate to assist the Participating Underwriters in complying with SEC Rule 15c2-12(b)(5) for full disclosure (The "Rule"). The Continuing Disclosure Certificate shall be entered into for the benefit of the Holders of the Bonds and shall constitute the written undertaking required by the Rule to provide or cause to be provided to the MSRB, in an electronic format through the use of the Electronic Municipal Market Access system ("EMMA"), the annual financial information specified therein and to give notice of the occurrence of the Listed Events specified therein, each in the manner specified therein, as required by the Rule. The provisions of the Continuing Disclosure Certificate are incorporated herein as though fully specified in this paragraph.

7.11 Nonbook-Entry Option. Notwithstanding any contrary provision of this resolution, if the option to allow the Bonds to be issued in a nonbook-entry format was included in the Terms of Proposal and if the Purchaser specified on the proposal form that the Bonds are not to be issued in global book-entry form, they shall then be issued in nonbook-entry format in registered form in the name of the Purchaser.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

(FORM OF GLOBAL CERTIFICATE)

UNITED STATES OF AMERICA
STATE OF MINNESOTA
KANDIYOHI COUNTY
INDEPENDENT SCHOOL DISTRICT NO. 345
(NEW LONDON-SPICER SCHOOLS)

R- _____ \$ _____

GENERAL OBLIGATION TAX ABATEMENT BOND, SERIES 2018A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
--------------------------	--------------------------	-----------------------------------	--------------

SEPTEMBER 6, 2018

REGISTERED OWNER: CEDE & CO., AS NOMINEE OF THE DEPOSITORY TRUST
COMPANY, NEW YORK, NEW YORK

PRINCIPAL AMOUNT: _____ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that Independent School District No. 345, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in New London, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above or on the Certificate of Registration attached hereto, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is subject to mandatory redemption as stated below, on a date prior thereto on which it shall have been duly called for mandatory redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing August 1, 2019, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable by wire transfer (or other agreed means of payment) on each payment date no later than 12:00 noon (New York, New York time) upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer; provided, however, that upon a mandatory redemption of this Bond which results in the stated amount hereof being reduced, the Holder may in its discretion be paid without presentation of this Bond, and may make a notation on the panel provided herein of such redemption, stating the amount so

redeemed, or may return the Bond to the Bond Registrar in exchange for a new Bond in the proper principal amount. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Interest on this Bond will be paid on each Interest Payment Date (by 12:00 noon, New York, New York time) by wire transfer (or other agreed means of payment) to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. The Bonds of this Issue are not subject to optional redemption or prepayment prior to maturity.

Mandatory Redemption. The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
	\$

The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below :

<u>Year</u>	<u>Amount</u>
	\$

Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, the Global Certificates to be prepaid may be prepaid in \$5,000 increments of principal and, if applicable, the specific Replacement Bonds to be prepaid shall be chosen by lot by the Bond Registrar as provided below. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

Notice of Mandatory Redemption. Published notice of mandatory redemption shall in each case be given in accordance with law, and mailed notice of mandatory redemption shall be given to the paying agent and to each affected Holder of the Bonds. For this purpose, the Depository shall be the "Holder" as to Bonds registered in the name of the Depository or its nominee. In the event any of the Bonds are called for mandatory redemption, written notice thereof will be given by first class mail, postage prepaid, mailed not less than thirty (30) days prior to the redemption date to each Holder of Bonds to be redeemed, at the address appearing in the records of the Bond Registrar. In connection with any such notice, the "CUSIP" numbers assigned to the Bonds shall be used.

Replacement or Notation of Bonds After Partial Redemption. Upon a partial redemption of this Bond which results in the stated amount hereof being reduced, the Holder may in its discretion make a notation on the panel provided herein of such redemption, stating the amount so redeemed. Such notation of redemption, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Otherwise, the Holder may surrender this Bond to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of this Bond, without service charge, a new Bond of the same Issue having the same stated maturity and interest rate and of the authorized denomination in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose. This Bond is one of an issue in the total aggregate principal amount of \$_____. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the costs of construction of improvements to existing parking lots at Prairie Woods Elementary School, Prairie Meadows Learning Center and New London-Spicer High School and related work including curb and gutter repairs, parking lot sidewalk repairs, surface repairs and reconstruction (together, the "Improvements"), and related financing costs. All are issued pursuant to resolutions duly adopted by the School Board and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, and Chapter 475.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Minnesota School District Credit Enhancement Program. The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

Denominations; Exchange; Resolution. The Bonds are issuable originally only as Global Certificates in the denomination of the entire principal amount of the issue maturing on a single date. Global Certificates are not exchangeable for fully registered Bonds of smaller denominations except in the event of a partial redemption as above provided or in exchange for Replacement Bonds if then available. Replacement Bonds, if made available as provided below, are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered Bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Replacement Bonds. Replacement Bonds may be issued by the Issuer in the event that (a) The Depository Trust Company ("DTC") of New York, New York (the "Depository") shall resign or discontinue its services for the Bonds or be declared no longer able to carry out its functions and the Issuer is unable to locate a Substitute Depository within two (2) months following the resignation or discontinuance or determination of noneligibility, or (b) the Issuer determines in its sole discretion that (1) the continuation of the book-entry system described in the Resolution might adversely affect the interests of the beneficial owners of the Bonds, or (2) it is in the best interest of the beneficial owners of the Bonds that they be able to obtain certificated Bonds. The Issuer shall notify the Holders of its determination and of the availability of Replacement Bonds to Holders.

Transfer. This Bond shall be registered in the name of the payee on the books of the Issuer by presenting this Bond for registration to the Bond Registrar, whose representative will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration attached hereto. Thereafter this Bond may be transferred by delivery with an assignment duly executed by the Holder or the Holder's legal representative, and the Issuer and Bond Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Bond Registrar.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

Qualified Tax-Exempt Obligations. The Bonds of this issue have been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its actual original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, Independent School District No. 345 (New London-Spicer Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

September 6, 2018

Registrable by:

BOND TRUST SERVICES CORPORTION
ROSEVILLE, MINNESOTA

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

This Bond is one of
the Bonds described
in the within mentioned
Resolution.

Payable at:

BOND TRUST SERVICES CORPORTION
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 345
(NEW LONDON-SPICER SCHOOLS)
NEW LONDON, MINNESOTA

BOND TRUST SERVICES
CORPORTION
Bond Registrar

/s/ (Facsimile)

Chair

By _____
Authorized Signature

/s/ (Facsimile)

Clerk

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Bond Registrar</u>
<u>September 6, 2018</u>	Cede & Co. P.O. Box 222 Bowling Green Station <u>New York, NY 10274</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REGISTER OF PARTIAL PAYMENTS

The principal amount of the attached Bond has been mandatorily redeemed and prepaid on the dates and in the amounts noted below:

<u>Date</u>	<u>Amount</u>	<u>Signature of Bondholder</u>	<u>Signature of Bond Registrar</u>

If a notation is made on this register, such notation has the effect stated in the attached Bond. Partial payments do not require the presentation of the attached Bond to the Bond Registrar, and a Holder could fail to note the partial payment here.

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM	-	as tenants in common
TEN ENT	-	as tenants by the entireties
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common
UTMA	-	<div><div>_____ CUSTODIAN _____</div><div>(Cust) (Minor)</div></div>

Under Uniform Transfers to Minors Act

(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto
the within Bond and does hereby irrevocably constitute and appoint
_____ attorney to transfer the Bond on the books kept for
the registration thereof, with full power of substitution in the premises.

Dated _____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if
the Bond is held by joint account.)

Please insert Social Security or
other Tax Identification Number
of Transferee.

--

EXHIBIT B

(FORM OF REPLACEMENT BOND)

UNITED STATES OF AMERICA
STATE OF MINNESOTA
KANDIYOHI COUNTY
INDEPENDENT SCHOOL DISTRICT NO. 345
(NEW LONDON-SPICER SCHOOLS)

R- \$_____

GENERAL OBLIGATION TAX ABATEMENT BOND, SERIES 2018A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		SEPTEMBER 6, 2018	

REGISTERED OWNER: _____

PRINCIPAL AMOUNT: _____ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that Independent School District No. 345, State of Minnesota, a duly organized and existing independent school district, whose administrative offices are located in New London, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above or, if this Bond is subject to mandatory redemption as stated below, on a date prior thereto on which it shall have been duly called for mandatory redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date") commencing August 1, 2019, at the rate per annum specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or duly provided for, or, if no interest has been paid or provided for, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing

thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid or duly provided for shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date fixed for the payment of such defaulted interest (the "Special Record Date"). The Special Record Date shall be fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest, and notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior thereto. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America.

REFERENCE IS HEREBY MADE TO THE FURTHER PROVISIONS OF THIS BOND SET FORTH ON THE REVERSE SIDE HEREOF, WHICH PROVISIONS SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS IF SET FORTH HERE.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security until the Certificate of Authentication hereon shall have been executed by the Bond Registrar by the manual signature of one of its authorized representatives.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the Issuer enforceable in accordance with its terms, have been done, have happened and have been performed in regular and due form, time and manner as required by law, and this Bond, together with all other debts of the Issuer outstanding on the date of original issuance and delivery, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, Independent School District No. 345 (New London-Spicer Schools), State of Minnesota, by its School Board, has caused this Bond to be executed in its behalf by the facsimile signatures of the Chair and the Clerk, the Issuer having no seal or said seal having been intentionally omitted as permitted by law.

Date of Registration:

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

This Bond is one of
the Bonds described
in the within mentioned
Resolution.

Registrable by:

BOND TRUST SERVICES CORPORTION
ROSEVILLE, MINNESOTA

Payable at:

BOND TRUST SERVICES CORPORTION
ROSEVILLE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 345
(NEW LONDON-SPICER SCHOOLS)
NEW LONDON, MINNESOTA

BOND TRUST SERVICES
CORPORTION
Bond Registrar

/s/ (Facsimile)

Chair

By _____
Authorized Signature

/s/ (Facsimile)

Clerk

ON REVERSE OF BOND

Issuance; Purpose. This Bond is one of an issue in the total aggregate principal amount of \$_____. The Bonds are all of like date of original issue and tenor, except as to number, denomination, maturity, redemption privilege and interest rate. All are issued to finance the costs of construction of improvements to existing parking lots at Prairie Woods Elementary School, Prairie Meadows Learning Center and New London-Spicer High School and related work including curb and gutter repairs, parking lot sidewalk repairs, surface repairs and reconstruction (together, the “Improvements”), and related financing costs. All are issued pursuant to resolutions duly adopted by the School Board and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, and Chapter 475.

General Obligation. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of the principal and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Minnesota School District Credit Enhancement Program. The Issuer has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute to guarantee the payment of the principal and interest on the Bonds when due.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. The Bonds of this Issue are not subject to optional redemption or prepayment prior to maturity.

Mandatory Redemption. The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
-------------	---------------

\$

The Bonds maturing in the year ____ shall be subject to mandatory redemption, pursuant to the procedures specified herein and at a redemption price equal to the principal amount of the Bonds so redeemed plus interest accrued on the principal amount to be redeemed to the date fixed for mandatory redemption, on February 1 in the years and in the principal amounts set forth below:

<u>Year</u>	<u>Amount</u>
-------------	---------------

\$

Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the order of redemption of Bonds; and if only part of the Bonds having a common maturity date are called for prepayment, the Global Certificates to be prepaid may be prepaid in \$5,000 increments of principal and, if applicable, the specific Replacement Bonds to be prepaid shall be chosen by lot by the Bond Registrar as provided below. Bonds or portions thereof called for redemption shall be due and payable on the designated redemption date, and interest thereon shall cease to accrue from and after the redemption date.

Qualified Tax-Exempt Obligations. The Bonds of this issue have been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, relating to the deduction of interest expenses allocable to the Bonds by financial institutions.

Denominations; Exchange; Resolution. The Bonds are issuable solely as fully registered Bonds in the denomination of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered bonds of other denominations in equal aggregate principal amounts and in authorized denominations at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the

Bond Registrar. Thereupon the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an authorized denomination, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity, and bearing interest at the same rate.

Fees Upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owner. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes whatsoever, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM	-	as tenants in common
TEN ENT	-	as tenants by the entireties
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common
UTMA	-	_____ CUSTODIAN _____ (Cust) (Minor)

Under Uniform Transfers to Minors Act

(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

_____ the within Bond and does hereby irrevocably
constitute and appoint _____ attorney to transfer the Bond
on the books kept for the registration thereof, with full power of substitution in the premises.

Dated _____

NOTICE: The assignor's signature to this assignment must correspond with the
name as it appears upon the face of the within Bond in every particular, without
alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm
having a membership in one of the major stock exchanges or any other "Eligible Guarantor
Institution" as defined in 17 CFR 240 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information
concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if
the Bond is held by joint account.)

Please insert Social Security or
other Tax Identification Number
of Transferee.

--

EXHIBIT C

DTC Letter of Representations

EXHIBIT D

LEVY COMPUTATION SHEET

<u>Levy Year</u>	<u>Collection Year</u>	<u>Amount</u>
2018	2019	\$
2019	2020	
2020	2021	
2021	2022	
2022	2023	
2023	2024	
2024	2025	
2025	2026	
2026	2027	
2027	2028	

New London-Spicer Community Schools

PAUL CARLSON - SUPERINTENDENT DISTRICT #0345 - 101 4TH AVE SW NEW LONDON, MN 56273
320-354-2252 - FAX 320-354-9001
HTTP://WWW.NLS.K12.MN.US

Memorandum of Understanding

WHEREAS, New London-Spicer Schools (NL-S) and Energy Technology Innovations, LLC., Milan MN (ETI-LLC), decided respectively to commission and conduct a State-wide Study of Energy Usage By Public School Districts in Minnesota (hereafter the Study) and extended an invitation to participate in and co-sponsor the Study to all other Independent School Districts (ISDs) of Minnesota by an email copied in Appendix 1 with its attachments copied in Appendices 2,3,4, and 5; and

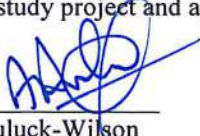
WHEREAS, the consenting Independent School Districts (ISDs) of Minnesota, listed in Appendix 6 of this MOU in order of their date of consent to participate, (hereafter participating project partners or PPPs) having accepted the invitation, have come together to collaborate as partners with Energy Technology Innovations, LLC., Milan MN (ETI-LLC), and New London-Spicer Schools (NL-S) to undertake the Study; and

WHEREAS, the participating project partners (PPPs), have agreed to enter into a collaborative agreement in which ETI-LLC will conduct this study under the sponsorship of NL-S and co-sponsorship of other PPPs; and

WHEREAS, the outcome of the Study will be reported to the individual participants when ready while an interim update will be presented to interested partners at the 2018 Fall Conference of the Minnesota Association of School Administrators; and

WHEREAS, the partners herein desire to enter into this Memorandum of Understanding setting forth the services to be provided under this collaborative partnership by ETI-LLC described in Appendix 3 in consideration of the sponsorships provided by NL-S and PPPs.

We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed study project and approve it.



Arvind Auluck-Wilson

Owner, ETI-LLC

Date 08-01-2018



Paul Carlson, Superintendent NL-S

For and on behalf of all PPPs

Date 08-01-2018

cc: All Participating Project Partners

Appendix 1: Copy of email dated July 24, 2018 inviting participation in the project

Appendix 2: Copy of the Letter of Invitation attached to email above

Appendix 3: Copy of the Document "Concept of the Project" attached to the email above

Appendix 4: Copy of the PV Watts calculator attached to the email above

Appendix 5: Copy of the Quotes from the MN Statutes attached to the email above

Appendix 6 Note: Final list of Participating Project Partners by date of acceptance starting 24 July 2018 and continuously updated will be provided when complete. Appendix 6 will be emailed to PPPs separately.

Paul Carlson

From: Paul Carlson
Sent: Tuesday, July 24, 2018 11:45 AM
To: 'Hecimovich, James'; 'kabrahamson@ely.k12.mn.us'; 'backers@wao.k12.mn.us'; 'Bill Adams'; 'john.alberts@austin.k12.mn.us'; 'Gregg Allen'; 'Sheri Allen'; 'aalmos@eastcentral.k12.mn.us'; 'tames1950@gmail.com'; 'camoroso@isd191.org'; 'Chace.Anderson@wayzata.k12.mn.us'; 'Chad Anderson'; 'Daniel Anderson'; 'manderson@perham.k12.mn.us'; 'randerson@pelicanrapids.k12.mn.us'; 'ganger@shakopee.k12.mn.us'; 'Jeff Apse'; 'arsenault@butterfield.k12.mn.us'; 'Jennifer Backer'; 'Lance Bagstad'; 'mbahler@isd721.org'; 'marsha.baisch@isd742.org'; 'cjarva@brookcntr.k12.mn.us'; 'paul.bang@isd330.org'; 'barrya@tricity.k12.mn.us'; 'jonahb@stma.k12.mn.us'; 'Ben Barton'; 'chrisbates@isd593.org'; 'theresa.battle@spps.org'; 'michael.baumann@isd194.org'; 'tbednar@916schools.org'; 'kbelcastro@isd100.org'; 'Kathy Belsheim'; 'jane.berenz@district196.org'; 'supt@district196.org'; 'BeresfordB@district112.org'; 'Tamara Berg-Beniak'; 'rbergquist@osakis.k12.mn.us'; 'bbergstrom@trf.k12.mn.us'; 'dave.bernhardson@isd199.org'; 'Jeff Bertrang'; 'Paul Besel'; 'Jeff Bisek'; 'daniel.bittman@isd728.org'; 'jblanchard@chisholm.k12.mn.us'; 'rbleichner@hncs.k12.mn.us'; 'valrae.boe@nemetrol.k12.mn.us'; 'sbohin@midstate.k12.mn.us'; 'boom@westonka.k12.mn.us'; 'hbooth@onamia.k12.mn.us'; 'Kevin Borg'; 'jborgstrom@isd726.org'; 'dbottem@isd91.org'; 'Bryan Boysen'; 'ron.bratlie@isd2170.k12.mn.us'; 'breitkreutzkyle@sartell.k12.mn.us'; 'paulb@nesc.k12.mn.us'; 'tbrovo1@isd77.k12.mn.us'; 'khia.brown@district196.org'; 'jbrown@fairmont.k12.mn.us'; 'pbrownlow@verndale.k12.mn.us'; 'rbruer@win-e-mac.k12.mn.us'; 'kbuckridge@edgertonpublic.com'; 'steve.buettner@edinaschools.org'; 'jbullard@mawseco.k12.mn.us'; 'mary.bussman@equityalliancemn.org'; 'tbuthe@isd721.org'; 'Steven Cairns'; 'tcameron@ulenhitterdal.k12.mn.us'; 'vcapelle@upsala.k12.mn.us'; 'ccardenuto@faribault.k12.mn.us'; 'Kevin Cardille'; 'dcarlson@nrhcg.k12.mn.us'; 'gcarman@carlton.k12.mn.us'; 'cliff.carmody@swsc.org'; 'Mike Carolan'; 'dion.caron@swsc.org'; 'michael.cary@isd709.org'; 'ranae.caseevenson@ahschools.us'; 'laura.cavender@mpls.k12.mn.us'; 'kchalmers@farmington.k12.mn.us'; 'jennifer.cherry@ahschools.us'; 'john.christiansen@isd917.k12.mn.us'; 'christopherc@district112.org'; 'wcirksena@owatonna.k12.mn.us'; 'Rick Clark'; 'Brian Clarke'; 'katie.clarke@isd518.net'; 'mary.clarkson@rpsmn.org'; 'gclow@grygla.k12.mn.us'; 'gcole@proctor.k12.mn.us'; 'andrew.collins@spps.org'; 'tcollins@hastings.k12.mn.us'; 'cordesd@breckenridge.k12.mn.us'; 'bcorlett@central.k12.mn.us'; 'vcourts@scred.k12.mn.us'; 'ryan.cox@isd742.org'; 'bcrandall@isd381.org'; 'Julie Critz'; 'scroonquist@amsd.org'; 'mcrowley@redlake.k12.mn.us'; 'Becky Cselovszki'; 'miloc@cityacademy.org'; 'stacey.dahlby@ahschools.us'; 'lucilla.yira@mpls.k12.mn.us'; 'leona.derden@isd623.org'; 'Patrick Devine'; 'mdiehl@lfalls.k12.mn.us'; 'bdietz@isd12.org'; 'Tim Dittberner'; 'joe.dockendorf@monticello.k12.mn.us'; 'mary.dorman@alschools.org'; 'mdorschn@sowashco.k12.mn.us'; 'john.dotson@bold.k12.mn.us'; 'marcy.doud@isd197.org'; 'jdrake@isd542.org'; 'sdriscoll@egf.k12.mn.us'; 'mike.dronen@minnetonka.k12.mn.us'; 'bduffrin@farmington.k12.mn.us'; 'jduffy@isd726.org'; 'tdupre@rushcity.k12.mn.us'; 'durandp@rockford.k12.mn.us'; 'randye@iecmail.net'; 'edgertonk@campbell.k12.mn.us'; 'Chuck Ehler'; 'Jeff Elstad (jelstad@owatonna.k12.mn.us)'; 'emmonsk@district279.org'; 'dendicott@prbschools.org'; 'kevin.enerson@pas.k12.mn.us'; 'rengelbritson@isd2142.k12.mn.us'; 'jengelki@proctor.k12.mn.us'; 'Erick Enger';

To: 'cerickson@isd191.org'; 'serickson@fergusotters.org'; 'Julia Espe'; 'Tom Farrell';
'michael.favor@monticello.k12.mn.us'; 'troy.ferguson@isd15.org';
'sandif@stma.k12.mn.us'; 'lfevig@wced6026.com'; 'tim.finn@isd15.org'; 'Aaron Fischer';
'kfitton@vermillioncountry.org'; 'dfjeldheim@sebek.k12.mn.us'; 'Peggy Flathmann';
'kfleming@unitedsouthcentral.org'; 'kflesher@orono.k12.mn.us';
'mandy.fletcher@ghes.k12.mn.us'; 'flisks@district279.org'; 'Foucault Ann Marie'; 'Jim
Freihammer'; 'Annette Freiheit'; 'dfroke@detlakes.k12.mn.us'; 'lesf@isd271.org';
'kfunston@isd191.org'; 'Ken Gagner'; 'gary.ganje@isd742.org';
'mark.garrison@isd624.org'; 'Brian Gersich'; 'gail.ghere@spps.org';
'jagibson@rochester.k12.mn.us'; 'Beth Giese'; 'kim.goodwin@laporte.k12.mn.us';
'rgorton@isd191.org'; 'Evan Gough'; 'ed.graff@mpls.k12.mn.us'; 'r.graff@isd511.net';
'pgrams@isd4.org'; 'pgrant@graceville.k12.mn.us'; 'amygreen@bhmschools.org';
'kgriswold@owatonna.k12.mn.us'; 'william.gronseth@isd709.org'; 'Matt Grose';
'kgrover@isd361.k12.mn.us'; 'interimdirector@novaclassical.org';
'peter_haapala@warroad.k12.mn.us'; 'loren.hacker@hancock.k12.mn.us';
'heidi.hahn@isd181.org'; 'chall@northfieldschools.org'; 'dhansen@blh.k12.mn.us';
'hansone@fisher.k12.mn.us'; 'mhanson@northfieldschools.org'; 'share1
@isd77.k12.mn.us'; 'harh@waseca.k12.mn.us'; 'Ed Harris';
'gharthan@swanville.k12.mn.us'; 'mikeh@zmsch.k12.mn.us'; 'r.hassing@rlb.mntm.org';
'jhatz@rushcity.k12.mn.us'; 'Jay Haugen'; 'dhazen@riverbend.k12.mn.us';
'mheidelberger@kms.k12.mn.us'; 'susan.heidt@monticello.k12.mn.us';
'edward.heier@district196.org'; 'Matt Helgeson'; 'kmhelgeson@district287.org';
'hennekeb@colheights.k12.mn.us'; 'jana.hennen-burr@isd728.org'; 'DEBORAH
HENTON'; 'hielk@district279.org'; 'mhillmann@northfieldschools.org';
'hillstromr@district279.org'; 'dhinckley@redlake.k12.mn.us'; 'dhogie@lpa.k12.mn.us';
'wayneh@stma.k12.mn.us'; 'holmj@willmar.k12.mn.us'; 'jholmberg@priorlake-
savage.k12.mn.us'; 'jeffrey.horton@isd742.org'; 'bruce.houck@isd402.org';
'thughes@isd622.org'; 'shunstad@lancaster.k12.mn.us'; 'mhylla@dgg.k12.mn.us'; 'Bill
Ihrke'; 'Bob Indihar'; 'jjacobson@dgg.k12.mn.us'; 'bjaszczak@kittson.k12.mn.us';
'djennissen@isd2144.org'; 'bjensen@nw-service.k12.mn.us'; 'Darin Jensen';
'pjensen@hawley.k12.mn.us'; 'ajepsen@bentonstearns.k12.mn.us';
'tjerome@badger.k12.mn.us'; 'jjeska@isd110.org'; 'willie.jett@isd742.org';
'jljezierski@rwps.org'; 'bradjohn@hibbing.k12.mn.us'; 'cjohnson@gced.k12.mn.us';
'dajohnson@isd191.org'; 'Greg Johnson'; 'jill.johnson@wayzata.k12.mn.us';
'mjohnson@ecmecc.org'; 'mjohnson8@sowashco.org'; 'rjohnson@clbs.k12.mn.us';
'srjohnson@isd12.org'; 'terij@stma.k12.mn.us'; 'JohnstonJ@district112.org';
'goj@asec.net'; 'Stephen Jones'; 'amy.jordan@isd181.org'; 'mjordan@nws.k12.mn.us';
'jeff.jorgensen@edinaschools.org'; 'ljorgensen@wao.k12.mn.us'; 'Brett Joyce'; 'Kerry
Juntunen'; 'dkapsner@isle.k12.mn.us'; 'tkarger@frazee.k12.mn.us';
'wayne.kazmierczak@isd624.org'; 'Richard Keith'; 'kelley@district195.org';
'kellyk@colheights.k12.mn.us'; 'bkelvington@isd1.org'; 'dkermes@swmetro.k12.mn.us';
'rkerzman@detlakes.k12.mn.us'; 'Anthony.Kinkel@state.mn.us'; 'jklarich@isd712.org';
'eric.koep@isd786.org'; 'mkolness@egf.k12.mn.us'; 'brian.koslofsky@wtc.k12.mn.us';
'jkovash@lcsc.org'; 'mkrell@owatonna.k12.mn.us'; 'Krenz, David';
'jkringen@lpge.k12.mn.us'; 'amy.krueger@sartell.k12.mn.us';
'allyson.kuehn@monticello.k12.mn.us'; 'rlaager@belleplaine.k12.mn.us';
'laduea@district112.org'; 'rlahn@morris.k12.mn.us'; 'john.landgaard@isd518.net';
'blaney@stanthony.k12.mn.us'; 'laine.larson@isd181.org'; 'Mark Larson';
'dlaumeyer@benison.k12.mn.us'; 'sharilynl@stma.k12.mn.us'; 'leet@waseca.k12.mn.us';
'dlemm@royalton.k12.mn.us'; 'nlepore@916schools.org';
'sllewandowski@district287.org'; 'nlibbon@cromwellwright.k12.mn.us'; 'Chris Lindholm';
'earogers@district287.org'; 'jenny.loeck@isd623.org'; 'sloeslie@barnesville.k12.mn.us';
'blunak@moorheadschoools.org'; 'mlundin@blackduck.k12.mn.us'; 'jlustig1@mnved.org';

To: 'tlutz@kelliher.k12.mn.us'; 'nathlutz@hibbing.k12.mn.us'; 'maguirek@district279.org';
'mmalmberg@isd116.org'; 'Steve Malone'; 'dmarcotte@hved.org';
'dmarkert@moorheadschoools.org'; 'Tami Martin'; 'Mark Matuska'; 'pmau@isd622.org';
'cmaxa@district287.org'; 'emily.mcdonald@isd194.org'; 'jmcDonald@isd118.org';
'smcguire@owatonna.k12.mn.us'; 'wade.mckittrick@isd640.org';
'mary.mehsikomer@ties.k12.mn.us'; 'emelbye@isd271.org';
'mmessman@eww.k12.mn.us'; 'todd.meyer@jccschools.com'; 'rhoda.m-reed@hopkinsschools.org';
'mmilazzo@priorlake-savage.k12.mn.us';
'pmiller@bhmschools.org'; 'tmiller@isd622.org'; 'Chris Mills';
'sarah.mittelstadt@southernplainscoop.org'; 'alecia.mobley@isd623.org';
'scott.monson@marshall.k12.mn.us'; 'mmortensen@rcw.k12.mn.us'; 'hmuell1@isd77.k12.mn.us';
'mimunoz@rochester.k12.mn.us'; 'timothy.murtha@isd181.org';
'dnaidicz@916schools.org'; 'nelsonkay@sartell.k12.mn.us';
'shelly.nelson@wayzata.k12.mn.us'; 'jnesland@fed.k12.mn.us'; 'Jerry Ness';
'pneubauer@apps.isd51.org'; 'kathy.niebuhr@alschools.org'; 'jnielsen@sowashco.org';
'aniemann@ashby.k12.mn.us'; 'sjnoonan@stthomas.edu'; 'jnord@scred.k12.mn.us';
'bnovak@nymills.k12.mn.us'; 'robn@nce.k12.mn.us'; 'c.oftedahl@isd2184.net';
'imina.oftedahl@fridley.k12.mn.us'; 'Barry Olson'; 'cindylee@arcc.org';
'jolson@underwood.k12.mn.us'; 'jloison@isd318.org'; 'Wayne Olson';
'peter.olsonskog@isd197.org'; 'onstadn@acgcfalcons.org'; 'Karen Orcutt';
'cosorio@isd622.org'; 'renae.ouillette@isd194.org'; 'covrebo@isd2397.org';
'dpace@isd316.org'; 'Joey Page (joey.page@byron.k12.mn.us)';
'kpage@stanthony.k12.mn.us'; 'Gregg Parks'; 'parpartk@district279.org';
'sara.paul@isd624.org'; 'pam.paulson@pcae.k12.mn.us'; 'bpeel@willowriver.k12.mn.us';
'angie.peschel@moundsviewschools.org'; 'Jeff Pesta';
'dennis.peterson@minnetonkaschools.org'; 'superintendent@isd485.org';
'phillips.brian@cleveland.k12.mn.us'; 'epohl@parkrapids.k12.mn.us';
'pontrellid@stillwaterschools.org'; 'sarah.porisch@isd181.org'; 'Dan Posthumus';
'carol.potter@isd742.org'; 'Jeff Powers'; 'Robert Prater'; 'tprom@isd876.org';
'rqueener@c-ischools.org'; 'jim.quiram@alschools.org'; 'crankin@isd2149.org';
'mark.raymond@austin.k12.mn.us'; 'redemskem@maplelake.k12.mn.us'; 'Mike Redmond';
'breed@brownvalley.k12.mn.us'; 'Pat Rendle'; 'nichole.rens@isd15.org';
'Jerry Reshetar'; 'reynolds.tami@slpschools.org'; 'kricke@fosston.k12.mn.us';
'jridgeway@isd465.org'; 'jeff.ridlehoover@moundsviewschools.org';
'leadriane.robby@rpsmn.org'; 'kari.rock@ahschools.us'; 'jronne@district16.org';
'hope.rugemalira@ahschools.us'; 'aruhland@orono.k12.mn.us';
'afrunsewe@rochester.k12.mn.us'; 'cecelia.saddler@mpls.k12.mn.us'; 'Jeff Sampson';
'rsansted@alexandria.k12.mn.us'; 'lisa.sayles-adams@spps.org'; 'Ken Scarbrough';
'melissa.schaller@isd917.k12.mn.us'; 'bschmidt@isd2342.org'; 'schmidt@lp.k12.mn.us';
'mschmitz@resourcetraining.com'; 'Matt Schoen'; 'Schultz Craig';
'john.schultz@edinaschools.org'; 'Matt Schultz'; 'trina.schultz@isd15.org'; 'Chris Schulz';
'jeff.schwiebert@sartell.k12.mn.us'; 'michael.scott@isd423.org'; 'Belinda Selfors';
'bsellner@hlww.k12.mn.us'; 'tsesker@faribault.k12.mn.us'; 'Brian Shanks'; 'Ishopbel@916schools.org';
'aldo.sicoli@isd623.org'; 'bsimenson@isd465.org';
'eric.simmons@isd477.org'; 'aaron.sinclair@isd181.org'; 'siversonhallb@district279.org';
'jskjeveland@ci.k12.mn.us'; 'bskjonsberg@frazee.k12.mn.us'; 'Gregg Slaathaug';
'randy.smasal@edinaschools.org'; 'bethany.snedden@isd832.net'; 'csonju@gsl.k12.mn.us';
'tstaloch@priorlake-savage.k12.mn.us'; 'joseph.stangler@isd728.org';
'kelly.stanton@isd728.org'; 'rstark@kittson.k12.mn.us'; 'amy.starzecki@isd709.org';
'dstead@mshsl.org'; 'carla.steinbach@mpls.k12.mn.us';
'donita.stepan@byron.k12.mn.us'; 'astoeckman@rothsay.k12.mn.us';
'bstory@bric.k12.mn.us'; 'bs-in29542@mountainlake.k12.mn.us';
'suomalad@mnstate.edu'; 'Chris Swenson'; 'wswenson@priorlake-savage.k12.mn.us';

To: 'stappe@dwby.k12.mn.us'; 'jeff.taylor@ortonville.k12.mn.us';
 'theinj@maccray.k12.mn.us'; 'Scott Thielman'; 'thomasc@willmar.k12.mn.us';
 'michael.thomas@mpls.k12.mn.us'; 'steven.thomas@isd363.org'; 'Bryan Thygeson';
 'etoninato@mnscc.org'; 'jessica.town-gunderson@isd477.org'; 'dtreichel@isd138.org';
 'steven.troen@district196.org'; 'tim.truebenbach@milaca.k12.mn.us';
 'curt.tryggstad@pcae.k12.mn.us'; 'Rachel Udstuen'; 'Steven Unowsky';
 'rvandenheuvel@isd318.org'; 'michelle.vandentop@ahschools.us';
 'daron.vanderheiden@isd423.org'; 'jvarichak@isd707.org';
 'svedbraaten@browerville.k12.mn.us'; 'joel.verduin@ahschools.us';
 'lynne.viker@isd832.net'; 'Rae Villebrun'; 'vogdsb@district112.org';
 'tom.voigt@district196.org'; 'jvold@onamia.k12.mn.us'; 'Lori Volz';
 'jwvoss@district287.org'; 'jim.wagner@kimball.k12.mn.us';
 'ron.wagner@mpls.k12.mn.us'; 'tim.wald@isd624.org'; 'wwalters@climax.k12.mn.us';
 'dwanek@lcsc.org'; 'mwang@resourcettraining.com';
 'john.ward@moundsviewschools.org'; 'lee.warne@rtrschoos.org';
 'bruce.watkins@isd47.org'; 'dwatkins@isd191.org'; 'gweber@pierz.k12.mn.us'; 'Lisa
 Weber'; 'vweber@montevideoschools.org'; 'kristine_wehrkamp@rdale.org';
 'danjw@ebisinc.net'; 'jweisser@isd271.org'; 'kwellen@menahga.k12.mn.us';
 'melany.wellnitz@pas.k12.mn.us'; 'ann.wendorff@lb.k12.mn.us';
 'wendt_j@isd362.k12.mn.us'; 'patrick.westby@isd743.org'; 'Steve Westerberg'; 'Lee
 Westrum'; 'stwhite@isd191.org'; 'jwhitehurst@wem.k12.mn.us'; 'kate.wilcox-
 harris@spps.org'; 'ron.wilke@wm.k12.mn.us'; 'willeyj@district279.org'; 'jwilliams1@c-
 ischools.org'; 'wilsont@district279.org'; 'gwinter@isd740.org';
 'lwoelber@wwgschools.org'; 'wwormstadt@isd177.com'; 'shawny@ada.k12.mn.us';
 'dyocum@b-e.k12.mn.us'; 'nyurecko@brookcntr.k12.mn.us'; Patrick Walsh
 (pwalsh@bbejaguars.org)

Cc: Arvind Auluck-Wilson (arvind@relaxall.com); 'gamoroso@mnasa.org'

Subject: RE: Energy Usage Study

Attachments: Energy Study Invitation Letter.pdf; NL-S Concept-of-Project.pdf; NL-S-PVWatts
 Calculator 100kW.pdf; Quotes From 2017 Minnesota Statutes.pdf

Colleagues,

The New London-Spicer School District is commissioning an energy usage study for all Minnesota School Districts. Please accept this as an invitation to participate in this important data gathering phase. More detailed information regarding the study is attached. The ultimate goal is to create substantial savings in our energy costs using renewable energy and battery storage.

I have included an introductory letter. Background information and other supporting documents. The cost of the study is reasonable for all school districts regardless of the number of sites. The data we will be using and recording is your school district utility bill for the period of July 1st, 2017 through June 30th, 2018. You will be asked to send these bills to me, which is included in more detail on the attached documents.

Please feel free to contact me if you have any questions. Thank you in advance for considering this exciting project.

Sincerely,

Paul

Paul Carlson, Superintendent
New London-Spicer Schools
101 4th Avenue SW
New London, MN 56273
Phone: (320) 354-1401
Cell: (320) 295-0247

New London-Spicer Community Schools

PAUL CARLSON - SUPERINTENDENT DISTRICT #0345 - 101 4TH AVE SW NEW LONDON, MN 56273
320-354-2252 - FAX 320-354-9001
[HTTP://WWW.NLS.K12.MN.US](http://www.nls.k12.mn.us)

July 23, 2018

To: All Superintendents

CC: Gary Amoroso, Executive Director, Minnesota Association of School Administrators

Regarding: Inviting your participation in and co-sponsorship of a state-wide study to be commissioned by New London-Spicer Schools to establish a baseline benchmark for current state-wide energy usage and cost profiles of Minnesota's Independent Public School Districts with a view to facilitate discovery of possible renewable energy and energy storage related cost-saving opportunities and revenue possibilities for Minnesota's school districts, individually, cooperatively and collectively.

Dear Colleagues,

The New London-Spicer Schools have been engaged in exploring renewable energy and its uses on our campus for a number of years. Our engagement started with building an active solar greenhouse during the summer of 2013 with YES (Youth Energy Summit) team's initiative and FFA's active involvement. A low-profile, low-cost, low-power 3 kW Vertical Axis Wind Turbine (VAWT) Wind Energy Conversion System (WECS) was subsequently installed adjacent to that greenhouse which is continuing to operate since January of 2014. In November of 2014, we also conducted a preliminary estimation of solar energy production potential using Rooftop Solar Photo Voltaic Systems to compare it with our annual electricity usage profile. Please see the attached NL-S PVWatts Calculator 100 kW document.

We have been collecting since April 6, 2017 actual daily electricity usage data, measured every 15 minutes, in our largest facilities and have been striving since then to study the possibilities for use of available campus spaces for solar energy generation and its storage to reduce our electricity related costs and even to potentially create some revenue opportunities.

However, in order to estimate the veracity of our electricity costs and make realistic projections for long-term savings to justify any investments in renewable energy generation and storage we are in need of an appropriate platform to evaluate our current cost structure. We have been tracking the comparative monthly and annual energy and power costs since 2011 and find some disturbing trends. In order to determine accurately the causes of and solutions for these issues we would like to create a factual context of actual costs from comparably placed cohort of entities, i.e., Minnesota's Independent Public School Districts. Such a baseline profile, once established, will serve every school district desirous of exploring further along these lines.

New London-Spicer Community Schools

PAUL CARLSON - SUPERINTENDENT DISTRICT #0345 - 101 4TH AVE SW NEW LONDON, MN 56273

320-354-2252 - FAX 320-354-9001

[HTTP://WWW.NLS.K12.MN.US](http://www.nls.k12.mn.us)

We would like to invite your participation in this endeavor in the form of sharing with us your latest energy bills for the year July 1, 2017 through June 30, 2018, and also by co-sponsoring this study with us at a cost of \$250 for each district. Your participation along with all the school districts will make the study as comprehensive, factual and current as possible making it an authentic and desirable foundational study looking at the entire state-wide situation impartially without ignoring any part of the State.

Further developments on the concept of this study and updates on its status will be shared with all interested participants, possibly at MASA's Fall Workshop. Each school district will receive, when completed, a district specific report of their comparative energy use and cost profile along with a preliminary estimation of solar energy generation potential for their general geographic locations.

Some of the school districts may already have installed solar and/or wind energy systems on their campuses. It will be especially important for these districts to participate in this study to truly generate some shared experiential learning on energy issues in Minnesota's school districts.

In this context of school districts' energy economy, I would like to bring to your attention the following Minnesota Statutes, quoted in the attachment, that already speak to the hopes and aspirations of the State of Minnesota for the State's school districts:

124D.085 EXPERIENTIAL AND APPLIED LEARNING OPPORTUNITIES FOR STUDENTS; and
123B.02 GENERAL POWERS OF INDEPENDENT SCHOOL DISTRICTS, Subd. 21. Wind energy conversion system.

This study will be commissioned as soon as we hear from your district, hopefully by mid-August. The study will be conducted by a reliable technical expert who has been working with us since our 2013 greenhouse construction and all our subsequent engagements with renewable energy. He is Arvind Auluck-Wilson, Owner, Energy Technology Innovations, LLC., PO Box 86, Milan, MN 56262. For full disclosure, it is to be noted that Arvind Auluck-Wilson is also a 1% member in a for profit LLC with 99% membership of the New London-Spicer School District—Energy Education Center For Experiential Learning, LLC., registered with the Minnesota's Secretary of State since 9/30/2015, (File Number 844529500023)

New London-Spicer Community Schools

PAUL CARLSON - SUPERINTENDENT DISTRICT #0345 - 101 4TH AVE SW NEW LONDON, MN 56273

320-354-2252 - FAX 320-354-9001

[HTTP://WWW.NLS.K12.MN.US](http://www.nls.k12.mn.us)

Please email me your acceptance of this invitation at carlsonp@nls.k12.mn.us initiating the participation process as described in the accompanying document, "Concept of the Project."

As always, your feedback, comments, questions, concerns and suggestions are most welcome!

Thank you.



Paul Carlson, Superintendent,
New London-Spicer Schools,
101 4th Avenue SW,
New London, MN 56273

Accompanying documents:

Concept of the Project

NL-S PVWatts Calculator 100kW

Quotes From 2017 Statutes

Concept of the Project: A techno-economic study benchmarking energy/electricity usage profile for Minnesota's Independent Public School Districts.

Background:

A detailed analysis of the monthly electric bills for three financial years—2011, 2012 and 2013—presented to the New London-Spicer (NL-S) School Board four years ago revealed that, over these three years, on an average 57.7% of the total dollar bill was for demand charges for that month's peak power demand measured in kiloWatts (kW) and the remaining for energy usage in kiloWatt hours (kWh) plus monthly meter charges. For example, in July of 2014, the total bill was \$21,274.21 and the demand charges were \$12,932.20 or 60.79%. During those three years, the lowest demand charge in dollar amounts percentage wise was 50.80% in April 2012 and the highest was 68.55 % in July 2012.

Recently, another cursory analysis of March 2018 bill by Superintendent Carlson showed that the demand charges were at 48% compared to 54.71% in March 2011, 56.31% in March 2012 and 57.02% in March 2013. Such significant lowering in the demand charges in 5 to 7 years, without substantial changes in the school's operations, aroused curiosity at first which was later replaced by suspicion after a comparison with five neighboring school districts who shared their electricity bills at the request of the NL-S Superintendent. Their highest demand charge for March 2018 is 37% and the lowest 12% compared to 48% in NL-S bills from KPC. This disparity is now creating a cause of unease, if not of concern.

Arvind Auluck-Wilson, owner of Energy Technology Innovations LLC., of Milan, MN 56262, (hereafter Arvind), who presented the original analysis in 2014, recommended that a statewide comparative economic study of electricity and energy usage in all public school districts of Minnesota's may be helpful to the NL-S Schools to possibly understand the reasons behind these discrepancies in the billing by providing a logical and factual context for evaluation. This will be the first-of-a-kind study which may also possibly shed some light on the feasibility of renewable energy generation, storage and its integration with the traditional energy at NL-S campuses and for other school districts.

Arvind is willing and able to undertake such a study on behalf of the Independent Public School Districts in Minnesota. He was asked to submit a proposal to this effect projecting a cost of a few hundred dollars per participating school district and a duration of 3 to 5 months. An actual amount of \$250 has been negotiated by Superintendent Carlson based on a projection of maximum participation.

Concept of the Project: A techno-economic study benchmarking energy/electricity usage profile for Minnesota's Independent Public School Districts.

Proposal

It is proposed that the NL-S Independent School District #345 will be the official sponsor of this study and will organize and coordinate the participation of the cosponsors until its completion. All school districts of Minnesota are invited to confirm ASAP their participation in and co-sponsorship of the study by email to CarlsonP@nls.k12.mn.us.

Process

After receiving your confirmation, an invoice will be raised in your school district's name for the amount of \$250 towards your cosponsorship by Energy Technology Innovations, LLC., PO Box 86, Milan, MN 56262 and will be emailed to you by Superintendent Carlson. Please mention in your acceptance emails any details (e.g., legal name, address, email, etc.) that you will like to see included on the PDF invoices.

Please pay the invoice by a check payable to Energy Technology Innovations, LLC., (EIN: 83-1082987) and mail it to Paul Carlson, Superintendent, New London-Spicer Schools, 101 4th Avenue SW, New London, MN 56273. He will hand them over to Arvind upon signing a Memorandum of Understanding (MoU) with Energy Technology Innovations, LLC., on behalf of all the co-sponsoring school districts each of whom will be mentioned by name in the MoU. This signing will commission the study and commence its conduct. It will be ideal to have an early response from every one so the study can begin in earnest by early August at the latest, so that an update on its status may be presented during MASA's Fall Workshop in early October, including the names of the participants.

Please scan and email or copy and mail all pages of the electricity and natural gas bills for the year 1st July 2017 to 30th June 2018 to Superintendent Carlson as soon as you decide to participate. He will pass them on to Arvind after signing the MoU.

Superintendent Carlson will also direct Arvind to other relevant information for each school district in order to compile and analyze the available numbers to a common baseline such as per pupil and/or per square foot.

Outcome

Results of the study shall be made available to each co-sponsoring participant as a district specific report placed in the state-wide context. Also included will be an approximate estimate of potential for solar energy generation at your geographic location for comparing it with your energy usage needs. A sample estimate at New London location is attached as a PDF to this communication.



Caution: Photovoltaic system performance predictions calculated by PVWatts[®] include many inherent assumptions and uncertainties and do not reflect variations between PV technologies nor site-specific characteristics except as represented by PVWatts[®] inputs. For example, PV modules with better performance are not differentiated within PVWatts[®] from lesser performing modules. Both NREL and private companies provide more sophisticated PV modeling tools (such as the System Advisor Model at <https://sam.nrel.gov>) that allow for more precise and complex modeling of PV systems.

The expected range is based on 30 years of actual weather data at the given location and is intended to provide an indication of the variation you might see. For more information, please refer to this NREL report: The Error Report.

Disclaimer: The PVWatts[®] Model ("Model") is provided by the National Renewable Energy Laboratory ("NREL"), which is operated by the Alliance for Sustainable Energy, LLC ("Alliance") for the U.S. Department Of Energy ("DOE") and may be used for any purpose whatsoever.

The names DOE/NREL/ALLIANCE shall not be used in any representation, advertising, publicity or other manner whatsoever to endorse or promote any entity that adopts or uses the Model. DOE/NREL/ALLIANCE shall not provide

any support, consulting, training or assistance of any kind with regard to the use of the Model or any updates, revisions or new versions of the Model.

YOU AGREE TO INDEMNIFY DOE/NREL/ALLIANCE, AND ITS AFFILIATES, OFFICERS, AGENTS, AND EMPLOYEES AGAINST ANY CLAIM OR DEMAND, INCLUDING REASONABLE ATTORNEYS' FEES, RELATED TO YOUR USE, RELIANCE, OR ADOPTION OF THE MODEL FOR ANY PURPOSE WHATSOEVER. THE MODEL IS PROVIDED BY DOE/NREL/ALLIANCE "AS IS" AND ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED. IN NO EVENT SHALL DOE/NREL/ALLIANCE BE LIABLE FOR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES OR ANY DAMAGES WHATSOEVER, INCLUDING BUT NOT LIMITED TO CLAIMS ASSOCIATED WITH THE LOSS OF DATA OR PROFITS, WHICH MAY RESULT FROM ANY ACTION IN CONTRACT, NEGLIGENCE OR OTHER TORTIOUS CLAIM THAT ARISES OUT OF OR IN CONNECTION WITH THE USE OR PERFORMANCE OF THE MODEL.

The energy output range is based on analysis of 30 years of historical weather data for nearby, and is intended to provide an indication of the possible interannual variability in generation for a fixed (open rack) PV system at this location.

RESULTS

136,889 kWh/Year*

System output may range from 128,525 to 141,215 kWh per year near this location.

Month	Solar Radiation (kWh / m ² / day)	AC Energy (kWh)	Value (\$)
January	2.87	7,872	687
February	4.02	9,527	832
March	5.05	12,960	1,131
April	5.74	13,448	1,174
May	5.52	13,160	1,149
June	6.23	13,857	1,210
July	6.61	14,941	1,304
August	6.22	14,067	1,228
September	5.25	11,708	1,022
October	4.23	10,544	921
November	3.15	7,909	690
December	2.57	6,896	602
Annual	4.79	136,889	\$ 11,950

Location and Station Identification

Requested Location	New London MN
Weather Data Source	Lat, Lon: 45.29, -94.94 0.4 mi
Latitude	45.29° N
Longitude	94.94° W

PV System Specifications (Commercial)

DC System Size	100 kW
Module Type	Standard
Array Type	Fixed (roof mount)
Array Tilt	30°
Array Azimuth	180°
System Losses	14.08%
Inverter Efficiency	96%
DC to AC Size Ratio	1.2

Economics

Average Retail Electricity Rate	0.087 \$/kWh
---------------------------------	--------------

Performance Metrics

Capacity Factor	15.6%
-----------------	-------

Quotes From 2017 Minnesota Statutes

123B.02 GENERAL POWERS OF INDEPENDENT SCHOOL DISTRICTS.

Subd. 21. Wind energy conversion system. The board, or more than one board acting jointly under the authority granted by section 471.59, may construct, acquire, own in whole or in part, operate, and sell and retain and spend the payment received from selling energy from a wind energy conversion system, as defined in section 216C.06, subdivision 19. An individual school board's share of the installed capacity of the wind energy conversion systems authorized by this subdivision must not exceed 3.3 megawatts of nameplate capacity, provided that if more than one board is acting jointly, each board may have a separate share of no more than 3.3 megawatts of nameplate capacity. A board owning, operating, or selling energy from a wind energy conversion system must integrate information about wind energy conversion systems in its educational programming. **The board, or more than one board acting jointly under the authority granted by section 471.59, may be a limited partner in a partnership, a member of a limited liability company, or a shareholder in a corporation, established for the sole purpose of constructing, acquiring, owning in whole or in part, financing, or operating a wind energy conversion system for the benefit of the district or districts in accordance with this section.** A board individually, or acting jointly, or an entity of which a board is a limited partner, member, or shareholder, may not sell, transmit, or distribute the electrical energy at retail or provide for end use of the electrical energy at an off-site facility of the board or entity. Nothing in this subdivision modifies the exclusive service territories or exclusive right to serve as provided in sections 216B.37 to 216B.43.

124D.085 EXPERIENTIAL AND APPLIED LEARNING OPPORTUNITIES FOR STUDENTS.

(a) To strengthen the alignment between career and college ready curriculum and state and local academic standards and increase students' opportunities for participating in applied and experiential learning in a nontraditional setting, school districts are encouraged to provide programs such as magnet schools, language immersion programs, project-based learning, accelerated learning, college prep schools, career and technical education, Montessori schools, military schools, work-based schools, and place-based learning. Districts may provide such programs independently or in cooperation with other districts, at a school single site, for particular grades, or throughout the district. In addition to meeting the other accountability measures under chapter 120B, districts may declare that a student meets or exceeds specific academic standards required for graduation under the rigorous course of study waiver in section 120B.021, subdivision 1a, where appropriate.

Reauthorization of Board Approved Referendum Authority

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2687
(New London-Spicer Schools)
STATE OF MINNESOTA

HELD: August 13, 2018

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 345 (New London-Spicer Schools), State of Minnesota, was held in said school district on August 13, 2018, at 6:00 o'clock p.m.

The following members were present: Holli Cogelow Ruter, Lucinda Dahlberg, Dan DeGeest, Cherrish Holland, Susan Lange, Robert Moller, and Renee Nolting;

and the following were absent: None.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION REAUTHORIZING A PREVIOUSLY AUTHORIZED
BOARD APPROVED REFERENDUM AUTHORITY**

BE IT RESOLVED by the School Board of Independent School District No. 345, State of Minnesota, as follows:

1. The Board has previously authorized a Board approved referendum authority in the amount of \$300.00 per adjusted pupil unit pursuant to Minnesota Statutes, Section 126C.17, Subd. 9a. That authority expires after taxes payable in 2019. The Board hereby reauthorizes that authority for five years, beginning with taxes payable in 2020. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.

*not to exceed five years

2. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 30, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

Holli Cogelow Ruter, Lucinda Dahlberg, Dan DeGeest, Cherrish Holland, Susan Lange, Robert Moller, and Renee Nolting;

and the following voted against: None;

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF KANDIYOHI)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 345 (New London-Spicer Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to adopting a resolution reauthorizing a previously authorized Board approved referendum authority, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 13 day of August 2018.

Clerk

New London-Spicer Public Schools

Task Order No. 4

In accordance with Agreement Between Owner and Engineer for Professional Services via Task Order dated November 10, 2014 ("Agreement"), Owner and Engineer agree as follows:

1. **Project Description:**

- A. Title: High School, Prairie Woods and Prairie Meadows Paving and Sidewalk Improvements
- B. Description: Reconstruction of poor and failed sidewalks and paving in areas designated by the School District.

2. **Services of Engineer:**

Scope: Remove existing bituminous, sidewalk, curb and gutter, recompact existing aggregate and reconstruct in designated areas.

Engineering Services: Surveying and Construction Staking of Construction Area, Final Design, Bidding, Construction Administration and periodic Resident Project Representative Services.

3. **Deliverables:** Construction Drawings and Specifications for full-depth reconstruction of designated paving and sidewalks, including updated Construction Cost Estimate.

4. **Project Timing: Construction Documents and Bidding:** Winter 2018-2019.
Construction: Summer 2019.

5. **Payments to Engineer:**

\$49,000 lump sum payment for High School Improvements;
\$39,000 lump sum payment for Prairie Woods Improvements; and
\$37,000 lump sum payment for Prairie Meadows Improvements.

Payments to be billed monthly as percent of work completed.

**Geotechnical borings and Special Inspections/Testing of approximately \$7,000 are not included in the above fees. Geotechnical fees are billed directly to the Owner.*

Terms and Conditions: Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

ENGINEER:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

K-3 Literacy Plan Goals

Kindergarten:

Currently, 90% of our Kindergarten students at the end of the 14-15 school year were able to successfully identify 30 or more first letter sounds of words as measured by our DIBELS First Sound assessment.

By the end of the 15-16 school year, we want 90% of our kindergarten students to have successfully identified 30 or more first letter sounds of words as measured by our DIBELS First Sound assessment.

By the end of the 16-17 school year, we want 90% of our kindergarten students to have successfully identified 30 or more first letter sounds of words as measured by our DIBELS First Sound assessment.

At the end of the 15-16 school year, 91% of our kindergarten students successfully identified 30 or more first letter sounds of words as measured by our DIBELS First Sound assessment.

At the end of the 15-16 school year, 97 out of 107 of our kindergarten students successfully identified 30 or more first letter sounds of words as measured by our DIBELS First Sound assessment.

At the end of the 16-17 school year, 96 out of 118 of our kindergarten students successfully identified 30 or more first letter sounds of words as measured by our DIBELS First Sound assessment.

At the end of the 17-18 school year, 95 out of 105 of our kindergarten students successfully identified 30 or more first letter sounds of words as measured by our DIBELS First Sound assessment.

Currently, 94% of our Kindergarten students at the end of the 14-15 school year were able to successfully make 40 or more correct sounds as measured by our DIBELS Phoneme Segmentation Fluency assessment.

By the end of the 15-16 school year, we want 90% of our kindergarten students to have successfully make 40 or more correct sounds as measured by our DIBELS Phoneme Segmentation Fluency assessment.

At the end of the 15-16 school year, 95% of our kindergarten students successfully read 40 or more correct sounds as measured by our DIBELS Phoneme Segmentation Fluency assessment.

At the end of the 15-16 school year, 102 out of 107 of our kindergarten students successfully read 40 or more correct sounds as measured by our DIBELS Phoneme Segmentation Fluency assessment.

By the end of the 16-17 school year, we want 90% of our kindergarten students to successfully make 40 or more correct sounds as measured by our DIBELS Phoneme Segmentation Fluency assessment.

At the end of the 16-17 school year, 102 out of 118 of our kindergarten students successfully read 40 or more correct sounds as measured by our DIBELS Phoneme Segmentation Fluency assessment.

At the end of the 17-18 school year, 102 out of 105 of our kindergarten students successfully read 40 or more correct sounds as measured by our DIBELS Phoneme Segmentation Fluency assessment.

Currently, 72% of our Kindergarten students at the end of the 14-15 school year were able to successfully identify 28 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

By the end of the 15-16 school year, we want 80% of our kindergarten students to be able to successfully identify 28 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

By the end of the 16-17 school year, we want 80% of our kindergarten students to be able to successfully identify 28 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

At the end of the 15-16 school year, 85% of our kindergarten students successfully identified 28 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

At the end of the 15-16 school year, 91 out of 107 of our kindergarten students successfully identified 28 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

At the end of the 16-17 school year, 88 out of 118 of our kindergarten students successfully identified 28 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

At the end of the 17-18 school year, 81 out of 105 of our kindergarten students successfully identified 28 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

1st Grade:

Currently, 67% of our 1st grade students at the end of the 14-15 school year were able to read 47 words or more correctly as measured by our DIBELS Oral Reading Fluency.

By the end of the 15-16 school year, we want 80% of our 1st grade students to read 47 words or more correctly as measured by our DIBELS Oral Reading Fluency.

By the end of the 16-17 school year, we want 80% of our 1st grade students to read 47 words or more correctly as measured by our DIBELS Oral Reading Fluency.

At the end of the 15-16 school year, 72% of our 1st grade students read 47 words or more correctly as measured by our DIBELS Oral Reading Fluency.

At the end of the 15-16 school year, 76 out of 106 of our 1st grade students read 47 words or more correctly as measured by our DIBELS Oral Reading Fluency.

At the end of the 16-17 school year, 79 out of 105 of our 1st grade students read 47 words or more correctly as measured by our DIBELS Oral Reading Fluency.

At the end of the 17-18 school year, 69 out of 118 of our 1st grade students read 47 words or more correctly as measured by our DIBELS Oral Reading Fluency.

Currently, 80% of our 1st grade students at the end of the 14-15 school year were able to successfully identify 58 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

By the end of the 15-16 school year, we want 80% of our 1st grade students to be able to successfully identify 58 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

By the end of the 16-17 school year, we want 80% of our 1st grade students to be able to successfully identify 58 or more correct letter sounds on the DIBELS Nonsense Word Fluency assessment.

At the end of the 15-16 school year, 69% of our 1st grade students read 58 or more correct letter sounds on the DIBELS Nonsense Fluency assessment.

At the end of the 15-16 school year, 61 out of 106 of our 1st grade students read 58 or more correct letter sounds on the DIBELS Nonsense Fluency assessment.

At the end of the 16-17 school year, 76 out of 105 of our 1st grade students read 58 or more correct letter sounds on the DIBELS Nonsense Fluency assessment.

At the end of the 17-18 school year, 95 out of 118 of our 1st grade students read 58 or more correct letter sounds on the DIBELS Nonsense Fluency assessment.

2nd Grade:

Currently, 68% of our 2nd grade students at the end of the 14-15 school year were able to correctly read 87 or more words as measured by the DIBELS Oral Reading Fluency assessment.

By the end of the 15-16 school year, we want 80% of our 2nd grade students to be able to correctly read 87 or more words as measured by the DIBELS Oral Reading Fluency assessment.

By the end of the 16-17 school year, we want 80% of our 2nd grade students to be able to correctly read 87 or more words as measured by the DIBELS Oral Reading Fluency assessment.

At the end of the 15-16 school year, 69% of our 2nd grade students read 87 or more words as measured by the DIBELS Oral Reading Fluency assessment.

At the end of the 15-16 school year, 90 out of 131 of our 2nd grade students read 87 or more words as measured by the DIBELS Oral Reading Fluency assessment.

At the end of the 16-17 school year, 76 out of 112 of our 2nd grade students read 87 or more words as measured by the DIBELS Oral Reading Fluency assessment.

At the end of the 17-18 school year, 80 out of 109 of our 2nd grade students read 87 or more words as measured by the DIBELS Oral Reading Fluency assessment.

Currently, 60% of our 2nd grade students at the end of the 14-15 school year were able to receive a RIT score of 189 or more as measured by the NWEA Map Assessment.

By the end of the 15-16 school year, we want 80% of our 2nd grade students to receive a RIT score of 189 or more as measured by the NWEA Map Assessment.

By the end of the 16-17 school year, we want 80% of our 2nd grade students to receive a RIT score of 189 or more as measured by the NWEA Map Assessment.

At the end of the 15-16 school year, 72% of our 2nd grade students received a RIT score of 189 or more as measured by the NWEA MAP Assessment.

At the end of the 15-16 school year, 94 out of 131 of our 2nd grade students received a RIT score of 189 or more as measured by the NWEA MAP Assessment.

At the end of the 16-17 school year, 76 out of 112 of our 2nd grade students received a RIT score of 189 or more as measured by the NWEA MAP Assessment.

At the end of the 17-18 school year, 70 out of 109 of our 2nd grade students received a RIT score of 189 or more as measured by the NWEA MAP Assessment.

3rd Grade:

Currently, 63% of our 3rd grade students at the end of the 14-15 school year were able to correctly read 100 or more words as measured by the DIBELS Oral Reading Fluency assessment.

By the end of the 15-16 school year, we want 80% of our 3rd grade students to be able to correctly read 100 or more words as measured by the DIBELS Oral Reading Fluency assessment.

At the end of the 15-16 school year, 69% of our 3rd grade students read 100 or more words as measured by the DIBELS Oral Reading Fluency assessment.

At the end of the 15-16 school year, 80 out of 116 of our 3rd grade students read 100 or more words as measured by the DIBELS Oral Reading Fluency assessment.

By the end of the 16-17 school year, we want 80% of our 3rd grade students to be able to correctly read 100 or more words as measured by the DIBELS Oral Reading Fluency assessment.

At the end of the 16-17 school year, 78 out of 128 of our 3rd grade students read 100 or more words as measured by the DIBELS Oral Reading Fluency assessment. We had 61% reach the goal of reading 100 or more words as measure by the Oral Reading Fluency assessment.

At the end of the 17-18 school year, 90 out of 116 of our 3rd grade students read 100 or more words as measured by the DIBELS Oral Reading Fluency assessment. We had

77.5 % reach the goal of reading 100 or more words as measure by the Oral Reading Fluency assessment.

Currently, 48% of our 3rd grade students at the end of the 14-15 school year were able to receive a RIT score of 199 or more as measured by the NWEA Map Assessment.

By the end of the 15-16 school year, we want 80% of our 3rd grade students to receive a RIT score of 199 or more as measured by the NWEA Map Assessment.

By the end of the 16-17 school year, we want 80% of our 3rd grade students to receive a RIT score of 199 or more as measured by the NWEA Map Assessment.

At the end of the 15-16 school year, 67% of our 3rd grade students received a RIT score of 199 or more as measured by the NWEA MAP Assessment.

At the end of the 15-16 school year, 78 out of 116 of our 3rd grade students received a RIT score of 199 or more as measured by the NWEA MAP Assessment.

At the end of the 16-17 school year, 81 out of 128 of our 3rd grade students received a RIT score of 199 or more as measured by the NWEA MAP Assessment.

At the end of the 17-18 school year, 83 out of 116 of our 3rd grade students received a RIT score of 195 or more as measured by the NWEA MAP Assessment.

[illegible]

CLASS SIZE INFORMATION 2018-2019

Recommendations				
	School Board (2012)	Federal	State	NCA
K	19--23	17	-	11.38
1	19-23	17	18	11.38
2	19-23	17	18	11.38
3	19-23	17	18	11.38
4	19-23	17	-	11.38
5	22-25	17	-	11.38
6	22-25	17	-	11.38
Gr 7-8	26-30			
Gr 9-12	27-34			
Includes	<i>Classroom teachers</i>	<i>Classroom teachers</i>	<i>Classroom teachers</i>	<i>Classroom teachers</i>
		<i>Spec Ed teachers</i>	<i>Art Teachers</i>	<i>Art Teachers</i>
			<i>Music Teachers</i>	<i>Music Teachers</i>
			<i>Phy Ed Teachers</i>	<i>Phy Ed Teachers</i>
			<i>Social Worker</i>	<i>Spec Ed teachers</i>
				<i>Teacher Aides</i>
				<i>Social Worker</i>
				<i>Librarian/Media</i>
				<i>School Nurse</i>
				<i>Principal</i>
				<i>Superintendent</i>

NL-S Current Staff				
	Classroom Teachers	Spec Ed Teachers	Art,Music,PE,SW	Lib,Adm,Nurse,Aides
K	5	1.2	1.38	3.10
1	5	1.2	1.38	3.16
2	6	1.2	1.38	3.16
3	5	1.2	1.38	3.16
4	5	1.2	1.38	3.16
5	6	1.4	1.4	3.75
6	5	1.4	1.4	3.75

NL-S Current Class Size (with recommended inclusions)				
	School Board	Federal	State	NCA
K(107)	21.40	17.26	-	10.02
1(105)	21.00	16.94	16.46	9.78
2(121)	20.17	16.81	16.40	10.31
3(112)	22.40	18.06	17.55	10.43
4(117)	23.40	18.87	-	10.89
5(131)	21.83	17.70	-	10.44
6(127)	25.40	19.84	-	11.00

Bring Your Own Technology (BYOT) Policy Agreement

New London-Spicer Student/Parent Agreement for use of a Privately Owned Electronic Device

The New London-Spicer Schools will allow students to use privately owned electronic devices to access the New London-Spicer wireless network in all secondary, middle school and elementary sites. This wireless access provided to the devices is designed to enhance the students' educational experience and outcomes. Connecting to the New London-Spicer Wi-Fi network with personal devices is a privilege, not a right, and it is not a requirement for students. Permission to bring and use privately owned devices is contingent upon adherence to New London-Spicer guidelines. If a privately owned device is used by a student to disrupt the educational environment, in the sole opinion of New London-Spicer Schools, that student's privileges may be limited or revoked.

General Rules

1. All students may use a privately owned electronic "Internet ready" device on the New London-Spicer network by completing and submitting the attached BYOT Agreement to his/her homeroom teacher and principals office.
2. The use of the privately owned electronic device is solely limited to support and enhance instructional activities currently occurring in the classroom environment.
3. Recognizing that all such devices may not be appropriate for instructional situations, personal electronic devices will be considered for classroom use if they are mobile and have the capability of browsing the Internet. These items include, but are not limited to: laptops, netbooks, tablets, cell phones, e-readers and hand-held gaming devices. The final determination of devices that are appropriate to connect to the New London-Spicer network rests with the school.
4. Students are prohibited from accessing the internet using private 3G or 4G subscriptions through their own Internet Service Provider.
5. Connecting a privately owned electronic device may not be successful if the technical specifications for wireless protocol are not met. Devices must use 802.11g or 802.11n Wi-Fi connectivity only to access the school's wireless network.
6. No privately owned electronic device may be attached to any New London-Spicer network if a signed Internet Acceptable Use Policy and BYOT Agreement form are not on file in the New London-Spicer student information system.
7. All information related to the privately owned electronic device(s) that is requested by this form will be submitted by the student prior to accessing the network.
8. No student shall establish a wireless ad-hoc or peer-to-peer network using his/her electronic device or any other wireless device while on school grounds. This includes, but is not limited to

using a privately owned electronic device as a cabled or wireless hotspot. Example: Using a personal device as a server so that students can play an online game; e.g. Battlefield Heroes, Warflow.

9. No privately owned electronic device should ever be connected by cable to the New London-Spicer network. Network access is provided via Wi-Fi / wireless connection only. No one is allowed to connect a privately owned electronic device to the network by an Ethernet cable plugged into a data jack in the school. Violation of this term will result in disciplinary action and revocation of access to the network.
10. Teacher permission is necessary for student use of a privately owned electronic device during classroom instruction or the classroom period.
11. Voice, video, and image capture applications may only be used with prior written teacher permission and for specific instructional purpose(s).
12. The teacher may request at any time that the privately owned electronic device be turned off and put away. Failure to do so may result in disciplinary action and revocation of access to the network. See Student Discipline Policy #6029: Section V Student Responsibilities and Section VI Code of Student Conduct related: Disobedience/Disrespect/Insubordination, Disruptive Behavior, and Internet Acceptable Use Policy #7015.
13. Sound should be muted unless the teacher grants permission for use of sound associated with the instructional activities.
14. The privately owned electronic device owner is the only person allowed to use the device.
15. No student shall use another student's school-issued log-on credentials.
16. No student shall knowingly attempt to gain access to any computer, computer system, computer network, information storage media, or peripheral equipment without the consent of authorized school personnel.
17. No division-owned academic or productivity software can be installed on personal devices.
18. No student shall use any computer or device to illegally collect any electronic data or disrupt networking services. Students may not engage in any malicious use, disruption or harm to the school network, Internet services, learning environment or any other electronic device owned by the school, any school personnel and/or student.
19. Students may not attempt to use any software, utilities or other means to access Internet sites or content blocked by school division internet filters.
20. Under the provisions of the BYOT program, parents who choose to allow students to use their own technology and students who bring personal technology do so knowing that it will diminish their expectation of privacy regarding their personal electronic device while at school. The

school reserves the right to search a privately owned electronic device in accordance with applicable laws and policies if there is reasonable suspicion that the student has violated New London-Spicer, administrative procedures, school rules, or engaged in other misconduct while using the device.

21. Devices are brought to school at the students' and parents' own risk. In the unlikely event that a privately owned device is lost, stolen or damaged, New London-Spicer is not responsible for any financial or data loss.

Consequences of General Use

Violation of school policies, local, state and/or federal laws while using a personal electronic device on the New London-Spicer wireless network will result in appropriate disciplinary and/or legal action as specified in the Student Handbook and Conduct Code, School Board policy as well as by local, state and/or federal law.

Privately Owned Electronic Device Security Risks

Laptops and other portable electronic devices are vulnerable to loss and theft. These devices should be engraved or otherwise permanently marked with owner information. Students and parents who choose to allow their children to bring privately owned electronic devices on school property must assume total responsibility for these devices and be aware of all risks. If a privately owned electronic device is stolen, this must be reported to a building administrator immediately. Per New London-Spicer Schools policy, the school will not accept responsibility for loss, damage, theft, damage or non-working personal property. Laptops and all other personal electronic devices that are lost, stolen, or damaged are the responsibility of the student and their parents or guardians. The school and school personnel cannot attempt to repair, correct, troubleshoot, or be responsible for malfunctioning personal hardware or software.

The school reserves the right to examine the privately owned electronic device and search its contents if there is reason to believe that school policies or local, state and/or federal laws have been violated. In the event that a student believes that his/her password has been compromised, he/she should immediately reset his/her password using a school computer.

---Turn the following completed form in to Principals Office/homeroom teacher.--

New London-Spicer Student/Parent Policy form for use of a Privately Owned Electronic Device

Student Name_____ Student ID #_____

Privately Owned Electronic Device Information

Brand Name/Model:

Serial Number:

Virus Software Installed if applicable:

Privately Owned Electronic Device Information

Brand Name/Model:

Serial Number:

Virus Software Installed if applicable:

Privately Owned Electronic Device Information

Brand Name/Model:

Serial Number:

Virus Software Installed if applicable:

Parent and Student Agreement

I/we have read the New London-Spicer Privately Owned Electronic Device Agreement form concerning the use and connection of privately owned electronic devices to the New London-Spicer wireless network and understand and agree to the terms and conditions herein. I/we understand that this policy form and the privilege to use privately owned electronic devices in school can be revoked at any time.

I/we understand that assignments and projects may be posted to teacher approved blogs, Google Docs and other web 2.0 hosting sites. This may include personally identifiable information that may be classified as an educational record under FERPA (Family Education Records and Privacy Act).

I/we have signed and returned the New London-Spicer Schools Acceptable Use Policy for the student indicated below.

I/we understand that violation of these provisions may result in the confiscation of a personal electronic device by the school administration, any other designated school representative, or local law enforcement and that legal action may occur according to law.

I/we understand that we are responsible for compensating the school for any losses, costs or damages incurred due to violations of New London-Spicer School Board policies/procedures and school rules by the student in conjunction with the use of his/her personal electronic device, including the cost of investigating such violations.

I/we give permission for my student, (please print name) _____
to use a personal electronic device on the wireless network at _____
School.

I/we DO NOT give permission for my student, (please print name) _____
to use a personal electronic device on the wireless network at _____
school.

I understand the above rules and policy for connecting a personal electronic device to
the wireless network at _____ School and agree to follow the
rules outlined.

Parent Signature _____ Date _____

INTERNET ACCEPTABLE USE AND SAFETY POLICY**I. PURPOSE**

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

Throughout this policy reference to the school district computer system includes the network and internet.

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now essential to prepare students to become future employees and citizens. Access to the school district computer system and to the internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes internet access. The purpose of the system is more specific than providing students and employees with general access to the internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the internet may result in one or more of the following consequences: fines; suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. The following uses of the school district system and internet resources or accounts

are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
4. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade, damage or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district system software, hardware or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent

the message.

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information, and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 6065 Rights, Protection, and Privacy of Student Records; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 6065 Rights, Protection, and Privacy of Student Records.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.
- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as “Mashable,” “Marco Polo,” “Instagram,” “Facebook,” and “Snapchat.”

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.

8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading, installing or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use.
 10. Users will not use the school district system to attempt to solicit encounters and/or relationships with other individuals for illicit or other non school related purposes.
 11. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy #6028. This prohibition includes using any technology or other electronic communication off school premises to the extent that the student learning or the school environment is substantially and materially disrupted.
 12. Users will not misuse technology through engaging in activities which include, but are not limited to teasing; intimidating; defaming; and threatening or terrorizing by sending or posting e-mail messages, instant messages, text messages, digital pictures or images, or web site postings, including blogs, which also may constitute an act of bullying regardless of whether such acts are committed on or off school district property and/or with or without the use of school district resources.
- B. A student or employee engaging in the foregoing unacceptable uses of the internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations are, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building

administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

- A. With respect to any of its computers with internet access, the school district will monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter internet access to any phraseology or visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term “harmful to minors” means any picture, image, graphic image file, other visual depiction or phraseology that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; or
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. An administrator, supervisor or other person authorized by the superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- D. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.
- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the internet, and the educational value to be gained from proper internet use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of, and supervision by, the school's designated professional staff before a student may use a school account or resource to access the internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, their parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district diskettes, tapes, hard drives or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to internet use.
- B. This notification shall include the following:
 - 1. Notification that internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, flash drives, hard drives or servers.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the internet is the sole responsibility of the student and/or the student's parents.
 - 6. Notification that the collection, creation, reception, maintenance and dissemination of data via the internet, including electronic communications, is governed by Policy 5007 Public and Private Personnel Data, and Policy 6065 Rights, Protection and Privacy of Student Records.

7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Parents are responsible for monitoring their student's use of the school district system and of the internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the internet and that the school district will provide parents the option to request alternative activities not requiring internet access. This notification should include:
 1. A copy of the user notification form provided to the student user.
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring internet access and the material to exercise this option.
 4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
 5. A statement that the school district's Internet Acceptable Use and Safety Policy is available for parental review. This policy will be posted on the school webpage.

XIII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the internet, the school board

shall conduct an annual review of this policy.

Legal References: 17 U.S.C. § 101 *et seq.* (Copyrights)
15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. American Library Association, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Kowalski v. Berkeley County Sch., 652 F.3d 656 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 412 F.Supp. 2d 502 (2006)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)
J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)

Formatted: Font: Not Italic

Formatted: Line spacing: single

Formatted: Underline, Font color: Red

Formatted: Line spacing: single

Cross References: Policy 5007 (Public and Private Personnel Data)
Policy 6028 (Bullying Prohibition Policy)
Policy 6029 (Student Discipline)
Policy 6065 (Rights, Protection and Privacy of Student Records)
Policy 6075 (Interviews of Students by Outside Agencies)
Policy 6069 (Student Disability Nondiscrimination)
Policy 6068 (Student Sex Nondiscrimination)
Policy 8056 (Distribution of Materials on School District Property by Nonschool Persons)
Policy 7025 (Curriculum Development)
Policy 7030 (Instructional Curriculum)
Policy 5047 (Crisis Management Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)

Adopted: 11/25/96

Revised: 05/1998

Revised: 07/1998

Revised: 09/12/05

Revised: 05/12/08

Revised: 04/09/12
Revised: 04/11/16
Revised: 09/25/17
Revised: 08/??/18

New London-Spicer Independent School District #345 Internet Use Agreement
&
Parent Permission Form

Student: (Will apply to everyone who will have access to the internet)

I have read and do understand and agree to abide by the New London-Spicer School District policies related to safety and acceptable use of the school district computer system, network, and the internet. I further understand that any violation of the regulations stated in the policy is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be pursued.

Student Name (please print): _____

Date: ____/____/____

Student Signature: _____

Parent or Guardian: (Please choose one)

_____ As the parent or guardian of this student, I have read and agree to comply with the school district policies related to safety and acceptable use of the school district computer system, network, and the internet. I understand that this access is designed for educational purposes. New London-Spicer Community Schools have taken precautions to prevent access to materials inappropriate for students. I recognize, however, that it is impossible for New London-Spicer Community Schools to prevent access to all materials I may feel are inappropriate. I agree I will not hold the school district or its employees or agents responsible for materials ~~my child might acquire~~ on the ~~network or financial obligations which may be incurred through the use of the school district's~~ Internet access. ~~I agree to release and hold harmless the school district for any claimed damages from such access and to indemnify the district from any claims which may be brought against it as a result of my child's use of the district's internet access.~~ Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account user ID for my child and certify that the information contained on this form is correct.

_____ **I do not want** my child to have access to the internet through New London-Spicer Community Schools.

Parent or Guardian Name (please print): _____

Date: ____/____/____

Parent or Guardian Signature: _____

SUPERVISING TEACHER

(Must be signed if applicant is a student)

I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to promote these policies with the student. Because the student may use the Internet on the school district computer system for individual work or in the context of another class, I cannot be held responsible for the student's use of the Internet on network. As the supervising teacher I do agree to instruct the student on acceptable use of the Internet and network and proper network etiquette.

Teacher's Name (please print): _____

Teacher's Signature: _____

INTERNET USE AGREEMENT - EMPLOYEE

SCHOOL DISTRICT EMPLOYEE

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____



Minnesota School Boards Association

One-Year Follow-Up to Strategic Plan

Name of School District: New London-Spicer Public Schools

Follow-Up Questions:

1. What has been achieved to date?

- Superintendent performance goals based on Strategic Plan
- Board meeting and agenda set on strategic plan focus areas – Annual school board meeting calendar based on objectives in strategic plan.
- PLC meetings
- Established 2 – 2 hour late starts in the calendar to quarterly meetings in addition to inservice days.
- Sharing successful practices curriculum area meetings.
- Meeting World's Best Workforce Goals.
- Identified technology infrastructure needs.
- Revised Technology plan that address infrastructure needs, staff development (training), and sustainability.
- Developed a five-year financial planning model.
- Implemented exit interviews for departing and retiring staff.
- Succession planning.
- Conducted communication audit – including plans for the use of messenger, identifying intended audience, communication priority levels.

2. What goals and objectives are you currently working on?

- Currently working on finalizing our updated technology plan that includes detailed action plans for each goal area.
- Labor Committee has started meeting with ESP Union and Principals Union – staffing
- Adjustments to calendar to add an additional late start for scope and sequence alignment
- PLT's met their SMART Goals – all 20 teams
- Approved the Q Comp plan updates to incorporate Teacher Technology Trainers as a career ladder position

3. What goals and objectives need to be modified in order to move forward over the next 1-3 years?

- 1:1 technology delayed until 2019-20.
- Adjust 5.2 "By the start of the 2019-2020 school year."

4. Are there any objectives that should be added due to changes that have occurred over the past year?

5. What questions do you have for MSBA?

New London-Spicer Public Schools Strategic Plan 2017 - 2022

BELIEF STATEMENTS

The New London-Spicer Public Schools believe:

- Students do best when parents, district leadership, staff, and the community collaborate.
- Strong schools rely on and build a strong community.
- In an open and inclusive learning environment that fosters diversity and acceptance of all students, and in all members of our larger local, national, and international community.
- All people are valued and work harder when they feel valued.
- That our curriculum, instruction, and assessment should challenge students at all levels.
- All students deserve educational opportunities to meet their individual potential.
- In fostering lifelong learners and leaders.
- In a safe supportive, and respectful environment.
- All students — individually and collectively — have a voice and can make a contribution.
- In being committed to every student's emotional, social, and academic success and well-being.

MISSION STATEMENT

The mission of the New London-Spicer Public Schools is to:

- Educate and enrich all students to achieve their full potential and succeed in a changing world.

VISION STATEMENT

To Inspire Every Student Every Day



FOCUS AREA	GOALS	OBJECTIVES
STUDENT ACHIEVEMENT & STUDENT SUPPORT	1. Maximize the achievement of all students through effective instruction, challenging and engaging curriculum, and aligned assessments.	1.1 Beginning in 2017-2018, provide time for educators to collaborate weekly through PLCs to share and identify best practice strategies. 1.2 Starting in 2017-2018, implement a plan for educators to communicate across grade levels and disciplines to share successful practices for individual students. 1.3 By the start of the 2017-2018 school year, create and implement a system for quarterly meetings for educators to monitor and modify scope and sequence alignment for each discipline.
	2. Develop and implement sustainable and well-defined support systems in order to achieve the goals of the World's Best Workforce.	2.1 Annually meet the goals of the World's Best Workforce set by the school district. 2.2 By 2020, close the achievement gap by 50 percent in MCA reading and mathematics proficiency when comparing FRP and non-FRP student groups.
TECHNOLOGY	3. Continue to expand technology infrastructure to support changing instructional demands.	3.1 By March, 2018, analyze and identify technology infrastructure needs and implement a 3-5 year procurement plan to meet needs. 3.2 By the end of the 2017-2018 school year, investigate the possibility of a 1:1 technology plan for students, and make recommendations for the feasibility of implementing such an initiative. 3.3 By the 2018-2019 school year, begin implementation of a phased-in 1:1 technology plan. 3.4 By 2019-2020, adopt a nationally accepted model for assessing the effective use of technology in the classroom.
	4. Train students to use technology and software to be career and life ready.	4.1 By 2019, work with local businesses and national organizations to identify key technology skills that graduates should possess. 4.2 During the 2019-2020 school year, implement an explicit program focused on educating teachers and staff in the effective use of technology in the teaching and learning process. 4.3 During the 2020-2021 school year, implement training to accomplish meeting the goal of having students graduate with appropriate technology skills.
FACILITIES & FINANCE	5. Establish a strong financial foundation to ensure facilities, infrastructure, and staff optimize student learning.	5.1 By the end of the 2017-2018 school year, create and implement a five-year financial plan that will establish a projected fund balance of 5 percent to 7 percent by the end of the 2021-2022 school year. 5.2 By the start of the 2018-2019 school year, create and execute a five-year balanced infrastructure plan to have upgraded facilities and equipment. 5.3 On a biannual basis, sustain a competitive salary and benefit structure to attract and retain quality staff.

To Inspire Every Student Every Day

FOCUS AREA	GOALS	OBJECTIVES
WORKFORCE	6. Recruit, develop, and retain quality staff in all positions in the school district.	<p>6.1 By March 2018, implement exit interviews for departing and retiring staff prior to the last employment day. Use data from the interviews to improve employment conditions for staff.</p> <p>6.2 By the end of the 2018-2019 school year, review staff recruitment practices and develop and implement a comprehensive plan to attract and recruit more qualified candidates for all open positions within the school district.</p> <p>6.3 By the end of the 2019-2020 school year, review systems to gather feedback on the effective performance of all staff and make changes in the systems to better identify effective performance.</p>
	7. Produce graduates who learn, work, and contribute throughout the community.	<p>7.1 During the 2019-2020 school year, create connections with local businesses and organizations to increase student opportunities for work readiness and learning.</p> <p>7.2 By the end of the 2019-2020 school year, develop and implement a comprehensive plan to promote opportunities at New London-Spicer (employment, volunteer, coaching, community) to New London-Spicer graduates via the website, social media, newsletter, etc.</p>
COMMUNICATION\MARKETING & STAKEHOLDER ENGAGEMENT	8. Increase timely, relevant, and accurate communication that engages students, parents, and community members as partners in education.	<p>8.1 During the 2017-2018 school year, audit current communication methods and identify and implement options for improving effective communication between students, staff, and parents.</p> <p>8.2 During the 2018-2020 school years, develop a plan to use multiple communication methods to ensure community awareness and engagement.</p> <p>8.3 During the 2020-2021 school year, implement the multiple communication plan.</p>
ACADEMIC PROGRAM	9. Maximize academic achievement in a personalized learning environment resulting in all students graduating career, college, and life ready.	<p>9.1 By the end of the 2018-2019 school year, define the “Profile of a New London-Spicer Graduate.”</p> <p>9.2 By the start of the 2019-2020 school year, develop and implement a three-year plan to ensure that the educational program, technology, furniture and equipment, and space of the school district support meeting the “Profile of a New London-Spicer Graduate” for all students.</p> <p>9.3 By the start of the 2021-2022 school year, identify, implement, and support a personalized learning plan for all students.</p>

2018

NEW LONDON-SPICER SCHOOL DISTRICT
PERFORMING ARTS CENTER

Independent School District No. 0345

BOARD OF EDUCATION

Robert Moller, Chair

Dan DeGeest

Cherrish Holland

Naomi Johnson

Renee Nolting

David Kilpatrick

Holli Cogelow Ruter

ARCHITECT

DeVetter Design Group

ADMINISTRATION

Paul Carlson, Superintendent

Kevin Acquard, High School Principal

Trish Perry, Middle School Principal

CONSTRUCTION MANAGER

Winkelman Building Company

24" X 16"



RAISED



RECESSED

New London-Spicer Schools

ISD No. 0345

Performing Arts Center's Theatrical Stage



Dedicated in Honor and Recognition of

Jerry Tedrow

Speech, Drama, and German Instructor from 1959-2013

NOTICE OF GENERAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 0345
(NEW LONDON-SPICER SCHOOLS)
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District No. 0345, (New London-Spicer Schools), State of Minnesota, on Tuesday, the 6th day of November, 2018, for the purpose of electing (four) school board members for four year terms. The ballot shall provide as follows:

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this:



**School Board Member
Vote for Up to Four**

- ☐ Jeff Vetsch
 - ☐ Cherrish Holland
 - ☐ Del Brauwer
 - ☐ Mark Peterson
 - ☐ Candidate W
 - ☐ Write-in if any
 - ☐ write-in, if any
 - ☐ write-in, if any
 - ☐ write-in, if any
-

The combined polling places for this election and the precincts served by those polling places will be as follows: [SPECIFY COMBINED POLLING PLACES AND PRECINCTS SERVED BY THOSE POLLING PLACES] *Note: This will be adjusted for elections held in conjunction with the state general election.*

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will open at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on Election Day.

Dated: August 15, 2018

BY ORDER OF THE SCHOOL BOARD

/s/
School District Clerk

July 13, 2018

Mr. Paul Carlson
New London - Spicer Schools
101 4th Ave SW
New London, MN 56273

Dear Mr. Carlson,

On behalf of the Vision 2040 Steering Committee, we would like to thank you for your previous support of Vision 2040's efforts over the last three years and to solicit your support for the next year.

Vision 2040 is about the future. Vision 2040 is a collaborative, community-led and driven initiative comprised of our neighbors, friends and coworkers. Our purpose is to focus the energy of our community today for a better tomorrow. We strive to create a better tomorrow through focusing on four key areas: Health & Wellness, Communication, Inclusion and Engagement.

Vision 2040 is an important infrastructure and planning group that understands the importance of continuing to promote our community and county to be that great place to live, work, play and raise a family. **Much has been accomplished and there is even more yet to begin.** To learn about our progress and plans, please visit our website at <http://willmarlakesarea2040.com>. There you will also find the Vision 2040 Progress Report as well as the Key Findings from the Vision 2040 Refresh report.

Approximately \$1,000,000 worth of volunteer time has been contributed to our communities through endorsed and funded Vision 2040 initiatives! In the last 5 years 43 community led initiatives and projects have come to fruition through a movement based off an evolving plan created by the citizens of the Willmar Lakes Area. We are excited about what the next five years will bring thanks to your ongoing support.

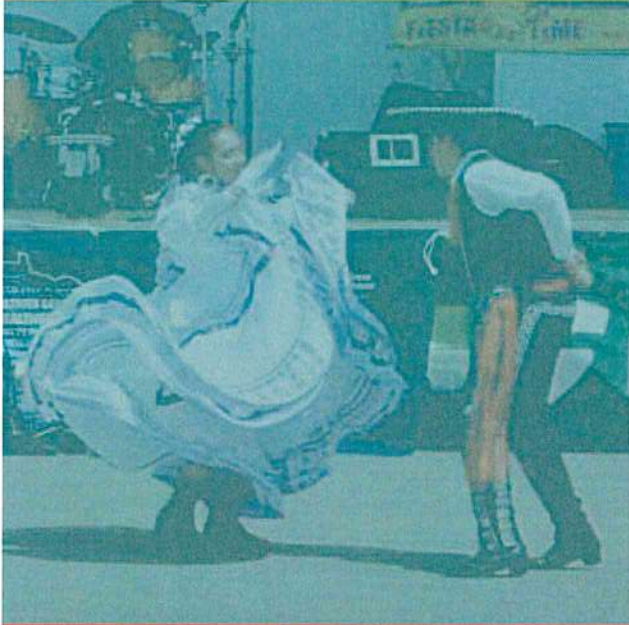
In closing, we realize that our financial request is coming at your budgeting time of year. In preparing our business plan and budget for 2019, we are making the assumption that each stakeholder would continue their support in 2019. To continue our efforts, we are once again asking the stakeholders, like you, to support our efforts by making a financial contribution to Vision 2040 as you have in the past. New London - Spicer Schools's contribution in the past has been \$1,000.

Sincerely,



Ken Warner, Chair
Vision 2040 Steering Committee
kwerner@willmarareachamber.com

PROGRESS REPORT



From Vision to Fruition

Approximately \$1,000,000 worth of volunteer time has been contributed to our communities through endorsed and funded Vision 2040 initiatives.



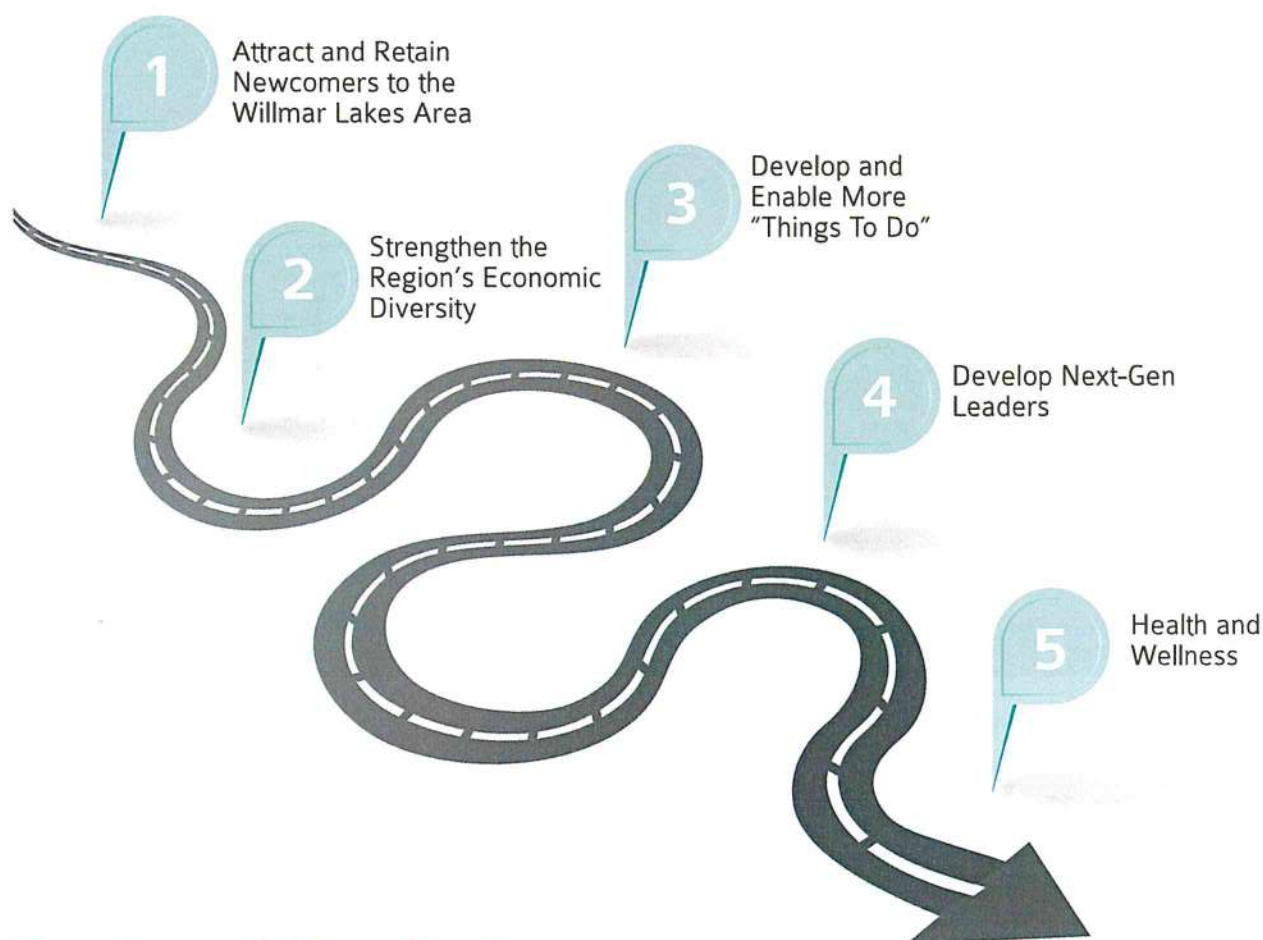
PROGRESS REPORT

This report shows the progress of the Willmar Lakes Area Vision 2040 Project through 2017.



Willmar Lakes Area Vision 2040 is a movement based off an evolving plan created by the citizens of the Willmar Lakes Area after a lengthy consultation process with people throughout the region via interviews, round table discussions, community chalkboards and surveys. The goal of this effort is to create a long range plan for building healthy communities where people want to live, work, do business and raise a family.

The result is a “roadmap” that identifies 4 primary goals for our community through the year 2040. Work on those first four goals spawned a fifth goal--Health and Wellness.



Roadmap of Our Goals

VISION 2040 GOALS

1

Attract and Retain

Goal One is focused on welcoming new and retaining current residents to make the Willmar Lakes Area a place where people want to move and stay. In order to achieve this, we have established specific focus areas.

- Welcoming Newcomers
- Bridging Diverse Communities
- Broadband Internet
- Affordable Housing

2

Economic Diversity

Goal Two focuses on strengthening economic opportunities throughout the region. Economic diversity currently has several areas of focus and they are as follows:

- Manufacturing
- Forming a “Learning and Earning” Task Force
- Creating new databases to track economic progress and job growth
- Expanding middle-skill and high-skill jobs
- Increasing opportunities for entrepreneurs

3

Things to Do

Goal Three works on creating more activities for the Willmar Lakes Area. A number of projects including the Willmar Destination Playground have been completed in an effort to achieve this goal. This committee is committed to creating more things to do in the Willmar Lakes Area and continually looks for more projects!

4

Next-Gen Leaders

Goal Four focuses on developing leaders in a variety of ways. In order to achieve this goal, Next-Gen leaders focused their energy on the following projects:

- Launching a boot camp for aspiring leaders
- Utilizing the region’s retirees and elder population
- Encouraging Latinos, East Africans, and members of neXt to serve
- Creating a formal, community wide mentoring program

5

Health and Wellness

The vision of Goal Five is to create and promote community health, health equity, and healthy behavior. Goal 5 is striving to make the healthy choice the easy choice. Members of Goal 5 consist of volunteers from local organizations.

ACCOMPLISHMENTS

Over the past five years, hundreds of volunteers, and countless volunteer hours have contributed to numerous accomplishments. Here are a few things that have happened to move us towards that achievement.

Destination Playground

The new Willmar Playground at Robbins Island was built in the summer of 2017. This was a community effort from planning to construction that was completed by an amazing group of 3,792 volunteers. These volunteers worked to not only plan the playground and raise the money to build it, but they also organized the build. The community came together for a nine day build to create an accessible playground that's fun for all!



"I'm a grandpa. I knew the Willmar Playground at Robbins Island would be a fantastic asset for them that they could enjoy for years to come. My grandkids love it! We go there all the time! I also knew it would be an improvement to Robbins Island and that means a lot to me as well."
Kevin Halliday

Vision 2040 Leadership

Vision 2040 Leadership is a small cohort leadership program designed to help people prepare to answer the call of community service within the Willmar Lakes Area and Kandiyohi County. Vision 2040 Leadership is a partnership with the University of Minnesota Extension in which participants engage in hands on learning and doing within communities throughout Kandiyohi County. The inaugural cohort began in 2014 and continues to bring a new group of leaders to fruition each year. Learn more at <http://www.willmarlakesarea2040.com/leadership>



1 Million Cups



1 Million Cups is a national organization. It was brought to Willmar because of the Inner City Leadership Tour to Fargo, West Fargo and Moorhead in October of 2015.

Each week a unique startup or entrepreneur will give a 6 minute presentation to share their business model and story. Following the presentation, the audience asks questions and the facilitator always ends by asking, "What can we do to help you be successful?" 1 Million Cups is open to everyone in all walks of life, bringing together a sense of support, community. Learn more at <https://www.1millioncups.comwillmar>

"What can we do to help you be successful?"



Idea Fund

The Healthy Together Willmar Community Table invited residents to one of three community meals for the first ever Idea Fund in September of 2017. These meals provided residents with an opportunity for collective, collaborative problem-solving and idea generation. It was a facilitated experience in which residents broke bread together, learned about health and the work of the Community Table, reflected, and developed a collection of new project ideas – an idea fund.

Learn more about the Idea Fund at <http://healthytogetherwillmar.org/idea-fund>



MNyou Youth Garden

MNyou is a diverse group whose focus is on community health and local food. The group thought about what families might have on their menu and if variety could be added. With that, they developed the MNyou Youth Garden, located on a plot of land provided by MinnWest Technology Campus in Willmar.

Here they grow vegetables native to Minnesota such as tomatoes, carrots and pumpkins. They are also growing bitterballs and kittley, which are native to Africa. MNyou sells their produce at the local Farmers Markets and has had great success and support from the community. When not in the garden, you can find them meeting with local farmers in the community, learning about different varieties of crops they grow and harvest.



Green Card Voices: Local Immigrant Exhibit



Green Card Voices is an exhibit that was created from 57 immigrant stories that were recorded in 2013 and 2014 throughout Minnesota (35), New York (12) and San Francisco (10). These immigrants come from over 40 different countries as well as diverse walks of life. Each immigrant story was featured with a large color portrait, a biography, a quote and a QR code with a 5-minute first person video narrative that viewers could scan with an iPhone/iPad and watch. The exhibit was on display for the month of August 2015 at The Goodness Coffee House in downtown Willmar. An Evening of Stories was the kickoff event that welcomed the Green Card Voices exhibit.



"I support Vision 2040 with my time because Willmar is my home. I want to do everything I can to make it a better place to live." Ben Nelson

Other Accomplishments

- Brain Gain for Rural MN (August 2014)
- Housing Implementation Plan (2015)
- Race Unity Day (2015)
- Vision 2040 Leadership (est 2015, ongoing program)
- WeLEAD (est 2015, ongoing program)
- Cross-Cultural Conversation, Willmar Middle School (January, 2015)
- An Evening of Stories (July, 2015)
- Willmar KC Dog Park (August, 2015)
- Boomtown (September, 2015)
- Hack20, WorkUP, MinnWest Technology Campus (August, 2015)
- Inner City Leadership Tour to Fargo, West Fargo and Moorhead (October, 2015)
- Kandiyohi County Housing Study, Health and Human Services Building (October, 2015)
- Willmar Faith in Action (October 2015)
- 1 Million Cups (est. 2016, ongoing programming)
- Diversity Immigrant Experience (2016)
- The Great Plains in Focus - Ben Winchester (2016)
- Kandiyohi County Business Retention Study (2016)
- Movies in the Park (est 2016, ongoing programming)
- Celebration & Conversation, Willmar Conference Center (February, 2016)
- Cinco de Mayo, Roosevelt Elementary (May, 2016)
- An Evening of Stories II, Willmar Education & Arts Center (June, 2016)
- Green Card Voices (July, 2016)
- Rockin Robbins (July, 2016)
- Kandiyohi County Broadband (August, 2016)
- Facilitate to Lead: World Cafe Training, MinnWest Technology Campus (November, 2016)
- BCBS Community Table (December, 2016)
- Leadership for Ethnically Diverse Communities (2017)
- New Resident Packets (2017)
- Patty Wetterling at Life Connections, Willmar Civic Center (March, 2017)
- 2017 Leadership Fair, Ridgewater College's Student Center (April, 2017)
- Community Conversation About Difference, Willmar Campus (April, 2017)
- MNyou Youth Garden, MinnWest Technology Campus (April, 2017)
- Cinco de Mayo Festival, Kennedy Elementary Gym (May, 2017)
- Destination Playground, Robbins Island (May, 2017)
- Wellness in the Workplace, Lakeland Auditorium (May, 2017)
- Community Water Safety Events, Kandiyohi YMCA, WCER, and other organizations (August, 2016/June, 2017)
- Warehoused Showing, WEAC (June, 2017)
- Willmar Mobile Pack, Willmar Middle School (June, 2017)
- Somali Independence Day, Downtown Willmar (July, 2017)
- Idea Fund (September, 2017)
- 15th Street Flats Development through Housing Task Force (October, 2017)
- Blue Zones Trip to Mason City, IA (October, 2017)
- ReYOU Trek to the Tropics (November, 2017)

STRUCTURE

The Willmar Lakes Area Vision 2040 is a movement based off an evolving plan created by the citizens of the Willmar Lakes Area. This plan is overseen by a Steering Committee consisting of the following people:

Doug Allen, Retired President of Ridgewater College/DWA Consulting

Aaron Backman, Kandiyohi County & City of Willmar EDC

Candice Clemens, headstands everywhere

Wendy Foley, Blue Cross Blue Shield

Brad Hanson, Willmar Ambulance/Willmar Lakes Area Chamber Liaison

Ahmed Fowzi Ismail, Community Integration Centre

Theresa Hillis, Kandiyohi County Area Family YMCA

Larry Kleindl, Kandiyohi County Administrator

James Miller, United Way of West Central Minnesota

Mike Negen, Hansen Advertising

Karen Samuelson, Rice Memorial Hospital

Kathy Schwantes, Willmar City Council

Melissa Sorenson, Jennie-O Turkey Store, Inc.

Leslie Valiant, City of Spicer

Steve Ammermann, West Central Tribune

Sara Carlson, Willmar Area Community Foundation

Bruce DeBlieck, Former City Council Member/MNDOT

Jay Halliday, neXt

John Harren, Willmar Municipal Utilities

Ross Magnuson, Heritage Bank/Willmar Lakes Area Chamber Liaison

Jeff Holm, Willmar Public Schools

Harlan Madsen, Kandiyohi County Commissioner

Sheila Moenkedick, ACMC Health

Pablo Obregon, PACE 4 Family Collaborative

Joanna Schrupp, MinnWest Technology Campus

Pat Solheid, Jennie-O Turkey Store, Inc.

Lynn Stier, Rice Memorial Hospital

Ken Warner, Willmar Lakes Area Chamber of Commerce

Hope Thompson, Northern Radiator / Willmar Lakes Area Chamber Liaison



"I Initially got involved in V2040 to support a movement to bring more activities to the Willmar area. I continue to support V2040 because I see positive results. Teams develop a vision, raise money, and execute. There is value and power in the V2040 platform that unites the community to make the lakes area a great place to raise a family, work, and play." Jeron Smith

FUNDING

There are a number of partners that have invested in Willmar Lakes Area Vision 2040. Over our five year history, below is the list of partners that have supported these efforts.

The funding from 2013 was the seed money for Willmar Lakes Area Vision 2040. A total of \$35,000.00 was contributed in 2013.

- Kandiyohi County
- City of Willmar
- Willmar Public Schools
- Willmar Lakes Area Chamber of Commerce
- Jennie-O Turkey Store Inc.
- Willmar Area Community Foundation
- Kandiyohi County and City of Willmar Economic Development Commission
- Willmar Municipal Utilities

In 2014, these entities continued to support the movement. A total of \$50,000.00 was contributed.

- Willmar Area Community Foundation
- Kandiyohi County
- City of Willmar
- Willmar Public Schools
- Jennie-O Turkey Store Inc.
- Kandiyohi County and City of Willmar Economic Development Commission
- Willmar Lakes Area Chamber of Commerce
- Willmar Municipal Utilities
- Spicer EDA
- New London Spicer Schools
- Community Christian School

In 2015, these entities are the financial stakeholders supporting the Vision 2040 initiative. A total of \$35,500.00 was contributed.

- Jennie-O Turkey Store Inc.
- Willmar Public Schools
- Kandiyohi County
- Kandiyohi County and City of Willmar Economic Development Commission
- Willmar Lakes Area Chamber of Commerce
- Willmar Municipal Utilities
- Spicer EDA
- New London Spicer Schools
- Community Christian School
- City of Pennock
- Willmar Area Community Foundation
- City of Willmar

In **2016**, these entities are the financial stakeholders supporting the Vision 2040 initiative. A total of **\$27,350.00** was contributed.

- City of Willmar
- Jennie-O Turkey Store
- Christianson & Associates
- Northern Radiator
- Northern States Supply
- Willmar Municipal Utilities
- MinnWest Technology Campus
- United FCS
- ALSK
- NLS Schools
- West Central Communications
- Walt's
- Perkins Lumber
- PrintMasters-Quick Signs
- Dooley's Petroleum
- Rice Memorial Hospital
- Century 21/Kandi Realty
- APMC
- Willmar Area Community Foundation

In **2017**, these entities are the financial stakeholders supporting the Vision 2040 initiative. A total of **\$39,500.00** was contributed.

- Willmar Area Community Foundation
- Blue Cross & Blue Shield of Minnesota
- Willmar Municipal Utilities
- Community Christian Schools
- Willmar Lakes Area Chamber of Commerce
- Willmar Public Schools
- Jennie-O Turkey Store
- Spicer Economic Development Authority
- City of Willmar
- Kandiyohi County
- NLS Public Schools
- MinnWest Technology Campus
- Kandiyohi County & City of Willmar Economic Development



"I am participating because I would love to see community progress in all areas of life to make this community healthy a community." Anis Iman

In addition to these funding partners, there have been many in-kind donations to assist in covering expenses for events that are too numerous to list. Vision 2040 has also received grants from the Blandin Foundation.

Willmar Lakes Area Vision 2040 has also worked with a number of generous local media partners. The following media partners continue to support Vision 2040 with in-kind donations.

- West Central Tribune
- WRAC
- Lakeland Broadcasting
- KDJS-AM/K95.3/KRVY-FM

United Way of West Central Minnesota is the Willmar Lakes Area Vision 2040 fiscal host.

The WLA has benefited from over 4,200 volunteer hours that just the steering committee alone has dedicated to the area through Vision 2040. This is a value of over \$100,000.



The Willmar Lakes Area Vision 2040 plan is a community effort. We encourage all citizens and businesses to become involved to move our community forward. To get involved, go to the Vision 2040 website. Select "Get Involved" at the top of any page. Fill out the form and select which goal you're interested in getting involved with. The goal captain will get back to you!

www.willmarlakesarea2040.com

High School

2018 - 2019 Extracurricular Assignments

ACTIVITY	COACH/ADVISOR
High School Athletic Director	John Vraa
Middle School Activities Director	Peg Peterson

High School Fall Sports Season-Schedule C

	Football, Head	Daniel	Essler
	Football, Asst	Chad	Gustafson
	Football, Asst	Jeffery	Boonstra
	Football, Asst	Jeff	Gabrielson
	Football, Grade 9	Paul	Beuning
New	Football, Grade 9	Joey	Dreier
	Volleyball, Head	Erin	Schoumaker
	Volleyball, Asst	Missy	Leuthold
New	Volleyball, Asst	Stacy	Brisendine
	Girls Tennis, Head	Beth	Pederson
	Girls Tennis, Asst	Rick	Swenson
New	Cheerleaders, Fall	Malorie	Van Steenwyk
New	Cheerleaders Fall, Assistant	Jenna	Slagter
New	Cheerleaders Fall, Assistant	Arica	Clancy
	Cross Country, Head	Mark	Thompson

Three-Act Play, Fall	Paula	Prill
----------------------	-------	-------

Middle School Fall Sports Season-Schedule CII

	Football, Grade 8	Jeremiah	Dahl
	Football, Grade 8 Ass't	Mike	Lagergren
	Football, Grade 7	Michael	Dreier
	Football, Gr 7 Asst	Troy	Johnson
	Volleyball, Grade 8	Gina	Macik
	Volleyball, Grade 7	Shannon	Grothem
Hold	Girls Tennis, Jr High	Trish	Hanson
	Cross Country, Jr High	Matthew	Bisek

ACTIVITY	COACH/ADVISOR
----------	---------------

High School Academic All Year -Schedule C

Annual	Cammie	Holmquist
School Newspaper	Casey	Alsaker
Vocal	Naomi	Powers-Baker
Instrumental Band	Nicholas	Mason
Student Council	Sara	Schultz
NHS	Jenny	Marxhausen
FFA	Tracy	Tebben
	Jeffrey	Gabrielson
Senior Class	Cammie	Holmquist
Peer Helpers		
Agriculture Structures	Jeffrey	Gabrielson
Cateye Productions	Aric	Harrier
Robotics	Aric	Harrier
Letterwomen	Roxanne	Schmiesing
	Angela	Olson
Letterman	Daniel	Essler
	Chad	Gustafson

Middle School Academic All Year -Schedule CII

Instrumental Band	Nicholas	Mason
Student Council		
Art Club	Helen	Baldwin
Yearbook	Kathryn	Buyck
Elem Yearbook	Cammie	Holmquist

High School

2018 - 2019 Extracurricular Assignments

High School Winter Sports Season-Schedule C

	Boys Basketball, Head	Chad	Schmiesing
	Boys Basketball, Asst	Skip	Wright
	Boys Basketball, Asst-Gr 9	David	Cors
	Boys Basketball, JV	Jonah	Dahlman
	Wrestling, Head	Matthew	Bisek
	Wrestling, Asst	Troy	Vagle
	Girls Basketball, Head	Michael	Dreier
New	Girls Basketball, Asst	Joey	Dreier
	Girls Basketball, Asst-Gr 9	Margaret	Essler
	Gymnastics, Head	Cindy	Jacobson
	Gymnastics, Asst	Minda	Henjum
Hold		Chad	Powers
Hold		Haley	Stahl
Hold		Kara	Jacobson
	Cheerleaders Winter		
Hold	Cheerleaders Winter Assistant		
Hold	Cheerleaders Winter Assistant		
	Danceline	Jaimee	Scoblic
	Danceline Assistant		
	Danceline, JV	Megan	Field
	One-Act Play Contest	Paula	Prill
	Knowledge Bowl	Kevin	Raatz
Hold	Declamation, Head Coach	Kendra	Ward
	Declamation, Assistant Coach		
	Declamation, Assistant Coach		

Middle School Winter Sports Season-Schedule CII

	Boys Basketball, Grade 8	Nick	Richards
	Boys Basketball, Grade 8 Ass't	Eric	Terres
	Boys Basketball, Grade 7	Gregg	Teisinger
	Boys Basketball, Grade 7 Ass't	Bruce	Hixon
	Wrestling, Jr High	Troy	Johnson
	Girls Basketball, Grade 7/8	Bruce	Hixon
	Knowledge Bowl	Katie	Buyck
	Science Club	Rachel	Mitchell
	Science Club	Kathryn	Buyck
	Math Masters(Gr 6)	Diane	Holmquist
	Math Masters(Gr 5)	Nick	Richards

High School Spring Sports Season-Schedule C

	Track, Head	Daniel	Essler
	Track, Asst	Mark	Thompson
	Track, Asst	Chad	Powers
		*Thompson and Powers = G Head (5) +E Asst (5) =	
	Golf, Head Boys	Jeffery	Boonstra
	Golf, Head Girls	Nick	Richards
		*Boonstra and Richards = G Head (5) & E Asst (5) =	
	Golf, Ass't	Aric	Harrier
	Trap Shooting	Dean	Anfinson
		Pat	Laib
		Troy	Haverly
	Baseball, Head	Mike	Thompson
	Baseball, JV	Kyle	Lieser
	Baseball, Grade 9	Eric	Terres
	Boys Tennis, Head	Chad	Schmiesing
	Softball, Head	Melissa	Bergeson
	Softball, Asst	Bruce	Hixon
	Softball, Asst	Cindy	Jacobson
	Three-Act Play, Spring	Paula	Prill
	Prom	Sara	Schultz

Middle School Spring Sports Season-Schedule CII

	Baseball, Grade 8	Jeremiah	Dahl
	Baseball, Grade 7	Gregg	Teisinger
	Boys Tennis, Jr High	Dave	Cors
	Softball, Grade 8	Joey	Dreier
	Softball, Grade 7	Mike	Dreier
	Track, Jr High	Margaret	Essler
		Paul	Beuning
	Golf, Jr High	Erin	Schoumaker

