

Brunswick School Board

MINUTES

Wednesday, June 8, 2011

7:00 p.m.

Maine Street Station

16 Station Avenue

Room 217

Board Members Present: Corinne Perreault, Chair; James Grant, Vice Chair; Brenda Clough; Janet Connors; James Matthew Corey; Richard Ellis; Michele Joyce; John Jack Jones; Michelle Small; Julia Brown, Student Liaison

Board Members Absent: None

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Paul Austin, Director of Student Services; Jean Skorapa, Curriculum Coordinator; [Paul Caron, Facilities Director](#); [Craig Worth, Director of Transportation](#); [John Paige, Principal, Coffin School](#); [Gregory Scott, Principal, Longfellow School](#)

Call to Order

Mrs. Perreault called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Adjustment to the Agenda

Mr. Perzanoski added surplus equipment for sale to his report.

Ms. Joyce asked that Item 66 be removed from the Consent Agenda.

Mr. Ellis asked to have Items 67 b, c, d and e removed from the Consent Agenda.

Consent Agenda Action

Motion: Ellis

Second: Connors

Vote: Unanimous of the Board

Approved the following items on the Consent Agenda:

67. a. Proposed Policy FILE: IJND WEB PRESENCE POLICY

68. Appointed Bowdoin Medical Group to provide the services of School Physician for the period July 1, 2011, through June 30, 2012, for a cost of \$1,500.

69. Approved the Superintendent's nomination of the following persons to the Professional Learning Community Support System (Certification Steering Committee) for 2-year terms expiring at the end of the 2012-13 school year:

BRUNSWICK HIGH SCHOOL: Robert Van Milligan

BRUNSWICK JUNIOR HIGH SCHOOL: Mary Hudson

COFFIN ELEMENTARY SCHOOL: Shelby Kavanaugh

70. Authorized the Superintendent to sign teacher contracts before official Board action of said teachers from June 10, 2011, through October 2011.

71. a. Authorized the Superintendent of Schools to apply for federal funds, including NCLB which includes Title I, II and any other federal and state funds that may be available for the 2011-12 school year.

b. Authorized the Superintendent of Schools to file applications and reports to make such representation and commitments on behalf of the Board as are required to obtain financial assistance under the U.S. Department of Education Impact Aid program and/or the U.S. Department of Defense Impact Aid program.

72. Authorization for Contracts

a. Authorized the Superintendent of Schools to enter into such contracts for special education and other services as may be necessary for the 2011-12 school year.

b. Authorized the Superintendent of Schools to enter into an agreement with SAD 75 for adult education and food service management for the 2011-12 school year.

c. Authorized the Superintendent of Schools to enter into a contract with Maine Region 10 Technical High School for transportation services for the 2011-12 school year.

d. Authorized the Superintendent to execute purchase orders and to negotiate and execute contracts and other necessary documents, commitments and representations on behalf of the Board within budget constraints as may be necessary to conduct the mission of the school department. The Superintendent may delegate this authority as necessary.

e. Authorized the Superintendent to enter into a contract with Bath Area Family YMCA and Family Focus to provide before and after school child care for the 2011-12 school year.

73. Elected the following continuing contract teachers for the 2011-2012 school year (3rd year contract):

Kelly Dorr, Math Strategist, Brunswick Junior High School

Jeanne Baker-Stinson, Grade Kindergarten, Coffin School

(End of the Consent Agenda)

66. Approval of the Minutes of May 11, 2011

Motion: Small Second: Jones Vote: 6-0-3 (Connors, Corey, Joyce abstained)

Approved the Minutes of May 11, 2011, as amended.

67. b. Second Reading of Proposed Policy FILE: IJND-R WEB PRESENCE GUIDELINES

Motion: Small Second: Corey Vote: 8-1 (Grant opposed)

Approved to return proposed Policy FILE: IJND-R WEB PRESENCE GUIDELINES to the Policy Committee for further consideration.

67. Second Reading of Proposed Policy FILES: IJNDC-E1, IJNDC-E2, and IJNDC-E3

Motion: Small

Second: Connors

Vote: Unanimous of the Board

Approved to return the proposed policy files to the Policy Committee for further consideration:

- f. IJNDC-E1 PARENT/GUARDIAN AGREEMENT TO PUBLISH STUDENT INFORMATION/PHOTOS/STUDENT WORK ON THE BRUNSWICK SCHOOL DEPARTMENT WEB PRESENCE AND IN NEWSPAPERS (GRADES K-5)
- g. IJNDC-E2 PARENT/GUARDIAN AGREEMENT TO PUBLISH STUDENT INFORMATION/PHOTOS/STUDENT WORK ON THE BRUNSWICK SCHOOL DEPARTMENT WEB PRESENCE AND IN NEWSPAPERS (GRADES 6-8)
- h. IJNDC-E3 PARENT/GUARDIAN AGREEMENT TO PUBLISH STUDENT INFORMATION/PHOTOS/STUDENT WORK ON THE BRUNSWICK SCHOOL DEPARTMENT WEB PRESENCE AND IN NEWSPAPERS (GRADES 9-12)

Old Business

None

Communications/Correspondence

Ms. Small said she received correspondence about school start times.

Mr. Jones reported he has a person to organize a school volunteer program.

Mr. Ellis said he received e-mail about the budget.

Mrs. Perreault congratulated graduating high school seniors.

Public Participation

None

Superintendent's Report

a. Transition Plans

Gregory Bartlett, Jean Skorapa, Gregory Scott and Paul Caron updated the Board on transition activities and plans to move from Jordan Acres and Longfellow Schools to Coffin and Stowe Schools. The date for the opening celebration for Stowe School is August 25.

b. Building and Equipment Use:

- Pathway Vinyard Church – use of junior high school classroom and cafeteria for church service
- VSA Maine/Art Van – use of Crooker Theater for a fundraising activity
- New England Theater Company – use of junior high small gym for play rehearsal and performance
- Town of Brunswick Marine Resources – use of Hawthorne conference room for a meeting
- Brunswick-Topsham Memorial Day Committee – use of Hawthorne conference room for a meeting
- Bowdoin College – use of chairs for commencement

- Base Reuse Committee – use of Crooker Theater for community forum on the redevelopment of NASB

Mr. Perzanoski announced that the Food Service Department has a large mixer to sell as surplus property.

c. Resignations:

- Gail Anderson, Grade 4 Teacher, Longfellow School
- Scott Anderson, Grade 4, Coffin School
- Susan DeLois, Grade 2 Teacher, Longfellow School
- Erin Lowell, Choral Music Teacher, Brunswick High School
- Dennis Rogers, Night Custodian, Brunswick High School
- Katherine Snow, Art Teacher, Brunswick High School

d. Recognition - Maine Green Schools Recognition

Mr. Perzanoski reported that Paul Caron was awarded a \$1,400 mini grant from the Maine Green Schools division of the Maine Department of Environmental Protection.

e. Budget Update - Mr. Oikle

Mr. Oikle reported that the current fiscal year will end in the black, and the auditors found our financial records in order. He announced that the insurance bid was awarded to Keyes Agency.

f. Region Ten Representatives to Boys State

Mr. Perzanoski announced that Brunswick students Brandon Smith, Ricky Morin, and Charles Hunnewell were selected as Boys State representatives from Region 10.

g. Referendum Results

Mr. Perzanoski reported that the budget referendum passed.

h. MMEA District III Music Educator of the Year

Cindy Brown, elementary school music teacher, was awarded the MMEA District III Music Educator of the Year.

Board Chair's Report

a. Report from the Student Liaison

Julia Brown reported on elections of class officers and student government.

b. Interest in Serving on the Maine School Boards Association

Mrs. Perreault asked for Board interest on serving at the State level.

c. Special Meeting June 22 at Hawthorne (Superintendent Evaluation/Review)

Mrs. Perreault asked that Board members return evaluation forms by June 17.

- d. Citizen Representative Appointments to the Cooperative Board of Region Ten Technical High School

Mrs. Perreault announced the appointments of Edith Rentz, William Konzal and Philip Dionne to the Cooperative Board of Region 10 Technical High School.

Committee Reports

- a. Elementary School Building Committee – Mrs. Connors

Mrs. Connors said that the playground is under construction, Region 10 students are constructing an out-building, and the school is seeking certification as a LEED school. Occupancy is planned for July.

- b. Curriculum and Program Development – Mr. Corey

Mr. Corey reported that the committee reviewed the math and writing curriculum as well as new report cards. This curriculum along with the K-2 and 3-5 report cards will be available at the central office for Board members to review. They will be considered by the Board at the August 10 meeting.

- c. Student Services – Ms. Joyce

Ms. Joyce said that the committee had a presentation by the Riverview Foundation, discussed school-based health services, and a program for children with autism. A flu shot clinic is set for October 15 at the Stowe School.

- d. Merrymeeting Adult Education Advisory – Mrs. Connors

No report

- e. Budget and Finance – Mrs. Connors

No report

- f. Personnel and Negotiations - Mrs. Perreault

Mrs. Perreault said that a negotiated agreement was approved by teachers and the Board.

- g. Wellness Committee - John Paige

Mr. Paige gave an end-of-the year report, updating the Board on activities of the 5210 program and goals for 2011-2012.

New Business

74. Consideration of Superintendent's Nomination of a Teacher for 2011-2012 School Year

MOTION: Connors

SECOND: Ellis

VOTE: Unanimous of the Board

Approved to elect McKell Barnes, Brunswick High School Math Teacher, for the 2011-12 school year.

75. Consideration of Discussion and Possible Action on School Start and End Times

MOTION: Corey SECOND: Small VOTE: 8-1 (Connors opposed)

Approved to change the end of school time at Stowe School to 3:30 p.m., and the end time at Coffin School to 3:20 p.m.

76. Consideration of Temporary Closure of Jordan Acres School in Accordance with MRSA 20-A, 4102

MOTION: Grant SECOND: Connors VOTE: Unanimous of the Board

Approved the temporary closure of Jordan Acres School in accordance with MRSA 20-A, 4102.

77. Consideration of Executive Session to Discuss a Personnel Matter

MOTION: Grant SECOND: Corey VOTE: Unanimous of the Board

Voted to enter executive session in order to discuss a personnel matter in accordance to MRSA405(6)(A).

The Board entered executive session at 9:28 p.m.

The Board entered public session at 9:39 p.m.

78. Consideration of Any Appropriate Action as a Result of Item 77

MOTION: Jones SECOND: Connors VOTE: Unanimous of the Board

Appointed Donna Borowick as the interim principal at Brunswick High School starting July 1, 2011, and authorized the Superintendent to post for an interim assistant principal at Brunswick High School until a new principal is approved.

Calendar/Announcements

The next Elementary School Building Committee meeting is July 7, 2011.

Mrs. Perreault announced that there is no July 13 School Board meeting.

Future Agenda Items

Mr. Jones suggested developing a resolution regarding charter schools and working on strategic planning.

Adjournment

Mrs. Perreault adjourned the meeting at 9:48 p.m.

Paul K. Perzanoski, Secretary
Brunswick School Board