

## **Brunswick School Board**

### **MINUTES**

Wednesday, May 8, 2013

7:00 p.m.

Brunswick Station

16 Station Avenue

Room 217

Board Members Present: James Grant, Chair; Michele Joyce, Vice Chair; Brenda Clough; Janet Connors; Richard Ellis; Christopher McCarthy; Corinne Perreault; Joy Prescott; William Thompson; Isabella Jorgensen, Student Liaison

Board Members Absent: None

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Paul Austin, Director of Student Services; Paul Caron, Facilities Director; Sue Woodhams, Director of Technology Integration; Robert Goddard, Teacher, Brunswick High School; Michael Scarpone, Instrumental Music Teacher, Brunswick High School; Christine Patton, Administrative Secretary

Guests: Oliver Smith, Grade 10 student; Brunswick Police Officer; members of the press; others

### **Call to Order**

Mr. Grant called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

### **Adjustments to the Agenda**

Mr. Perzanoski added Item j. Summer Music Proposal to the Superintendent's Report.

Mr. Ellis made a correction in Item 43.

Ms. Clough and Mr. Thompson asked that Item 40 be removed from the Consent Agenda.

### **Consent Agenda Action**

\*Items on the Consent Agenda passed unanimously without objection. Mrs. Connors abstained.

#### **\*39. Minutes of April 10, 2013**

Minutes of April 11, 2013 Special Meeting

#### **\*41. Superintendent's Nomination of Probationary and Continuing Contract Teachers for the 2013-2014 School Year**

Elected the following probationary teachers for the 2013-2014 school year (2<sup>nd</sup> year contract):

Susan Blankenship, Social Foundations, Stowe

Heather Caron, Kindergarten

Brooke Cox, Part-Time (.5) Math, Brunswick High

Eric Funderburk, Grade 1

Daurene Jerome, Library/Media Specialist, Brunswick High

Selene Marett, Psychological Examiner, Brunswick Junior High

Ashley Martin, Grade 1

Jane McKinney, Part-Time (.5) Reading Teacher, Stowe

Peggy Packett, Physical Therapist, Systemwide

Tracey Peck-Moad, Part-Time (.6) Physical Education, Coffin

Luke Potter, Social Studies, Brunswick High

Julie Shea, Math/Reading Support, Stowe

Elected the following continuing contract teachers for the 2013-2014 school year (3<sup>rd</sup> year contract):

McKell Barnes, Math, Brunswick High  
 Libby Hunt, Kindergarten  
 Meredith Sciacca, Grade 1  
 Ashley Smith, Choral Music, Brunswick High  
 Beth York, Grade 7 Math

**\*42. Budget Ballot Question as it appears on the June 11, 2013 Municipal Referendum**

**\*43. Superintendent's Nominations for Membership on the Professional Learning Community Support System (Certification Steering Committee)**

The following vacancies are for 2-year terms that expire at the end of the 2015 school year:

BRUNSWICK HIGH SCHOOL: Robert Van Milligan

BRUNSWICK JUNIOR HIGH SCHOOL: Mary Hudson

COFFIN SCHOOL: Shelby Kavanaugh

**\*44. Appointment of Certification Support Team Member**

<u>SCHOOL</u>	<u>STAFF MEMBER</u>	<u>MENTOR</u>	<u>YEAR</u>
Coffin	Marie Larson (long-term sub)	Kathy Dekker	1 <sup>st</sup> year

**Old Business**

None

**Communications/Correspondence**

Mr. Grant said that Board members received a letter from State Senator Stan Gerzofsky inviting them to a budget hearing.

**Public Participation**

None

**Superintendent's Report**

**a. Report from Student Government**

Oliver Smith, treasurer of the sophomore class, reported that Brunswick High School students are holding class officer elections. The student government is working on awarding the Bruce Cook scholarship.

**b. Security Survey Report – Paul Caron**

Mr. Caron reported that fire and police officials conducted a security survey of all schools recently. Reports will be shared with the Facilities and Planning Committee at its next meeting.

**c. Building and Equipment Use:**

- Southern New Hampshire University – use of high school cafeteria and Crooker Theater for event
- Diamond Athletic Friends & Family – use of high school gym for activity

- Alma-Lea's Dance Studio – use of Crooker Theater for rehearsals and recital
- American Cancer Society – use of high school track for Relay for Life
- Independence Association – use of junior high classrooms, fields, bleachers for Sea Dog Dash
- Studio 48 – use of Crooker Theater for performance

d. Resignations

- Shobha Chetty, School Psychologist, Stowe School
- Jennifer Tanguay, Grade 6 Language Arts Teacher
- Mark Tupper, Groundskeeper, District-Wide

e. Recognition

- Rain Barrel Donation

Mr. Perzanoski thanked Corie Washow for the donation of a rain barrel for use in the Stowe community garden.

- Bus Rodeo

It was reported that the Brunswick drivers won the Regional Zone 2 team award, and Cindie Thibeault took first place in the driver's skills.

f. Budget Report – Jim Oikle

Mr. Oikle reported that he predicts a short fall of \$185,000 in the 2012-13 budget partly due to unexpected out of school placement of students. Reductions in line items expenditures and retiree health insurance will help correct this. He reported that extra funds can also be found in savings and escrow.

g. Community Conversation (4/22/13)

Mr. Perzanoski said that the committee is working on completing topic summaries.

h. China Sister School Update

Mr. Goddard said that a short summer program is in place for several Chinese exchange students to engage in academic programs, field trips and cultural events.

i. Graduation

Mr. Perzanoski reminded Board members to let him know if they want to attend graduation on June 7.

j. Summer Music Program

Mr. Scarpone presented the Tri-M Summer Music Tutoring program that is geared toward Students in grade 5-8.

Motion: Joyce

Second: Connors

Vote: Unanimous of the Board

The Board voted to support the Tri-M Summer Music Tutoring Program as presented.

### **Board Chair's Report**

a. School Board Liaison Report – Isabella Jorgensen

Ms. Jorgensen reported that students have finished taking SATs, AP tests and NWEA testing. Prom was held at the Freeport Hilton Garden Hotel and was a success. The Freshman/Sophomore Academy took a train trip to Boston, and the Theater Arts Class is performing “Another Day in Paradise”.

b. Appointments to Ad Hoc Sub Committee to Study Charter School Proposals

Mr. Grant appointed himself, Mr. McCarthy and Mr. Thompson to an ad hoc sub committee to study charter schools.

c. Response to the Governor's Letter Regarding the Board's Resolution of 3/19/13

Mr. Grant read a draft letter, composed by the Political Action & Media Committee, in response to a letter sent by the Governor. Mr. McCarthy moved to approve the letter with a second by Mrs. Connors. There was much discussion.

On a motion by Mrs. Perreault with a second by Mr. Thompson, the vote was 8-1 (Clough opposed) to amend the letter and change several items on page 2.

On a motion by Ms. Joyce, with a second by Ms. Prescott, and with a vote of 8-1 (McCarthy opposed), the Board voted to omit a paragraph about water resources.

Mr. Ellis suggested adding another amendment regarding a plan to fund 55% of local education costs. He moved the motion and the vote was 8-1 (Clough opposed) to add the amendment.

On a motion by Ms. Clough, with a second by Mr. Thompson, it was unanimous of the Board to further de-personalize several sentences.

On the original motion, the Board voted 7-2 (Clough, Prescott opposed) to approve the amended letter.

d. May 29 Special Meeting on Facilities Master Plan

Mr. Grant announced that there will be a special meeting on the facilities on May 29 at 6:00 p.m. at Brunswick Station.

### **Committee Reports**

a. Student Services Committee 4/11/13, 5/7/13 – Ms. Clough

Ms. Clough said the committee heard a presentation on the “looping” program at Stowe School, and discussed the Response to Intervention Program. On May 7 the committee heard a presentation to restructure the junior high to have the same students keep the same teachers for three years. She said that research shows better school success with continuous educators.

b. Curriculum & Program Development 5/2/13 – Mrs. Perreault

Mrs. Perreault reported that the committee had a presentation on physical education for grades 6, 7, 8.

- c. Personnel and Negotiations Committee 3/27/13 – Mrs. Perreault  
No report.
- d. Maine Region 10 Cooperative Board 3/18/13 – Mrs. Connors  
Mrs. Connors reported that the Board approved the 2013-14 operating budget, an increase of 1.86%. They are looking into having grade 9 students enroll. The annual yard sale and Cruise In Car Show is coming up. Mr. Ellis noted the passing of former Region 10 Director, Frank Lee.
- e. Political Action & Media Committee 4/18/13 – Mr. Grant  
Mr. Grant said the committee met to draft a response to Governor LePage's letter. Local legislative representative, Matthea Daughtry, also met with the committee.
- f. Self-Evaluation Sub Committee 4/30/13 - Mr. McCarthy  
Mr. McCarthy presented a self-evaluation instrument for the Board to consider. It will be on the June agenda for a vote.
- g. Technology Committee – Ms. Prescott  
Ms. Prescott reported that this committee plans to work on the school department's technology plan.

#### **New Business**

- 40. Policy and Planning Committee 4/25/13 – Mr. Thompson  
Mr. Thompson presented the following policies for Board action.  
Motion: Connors                      Second: Thompson                      Vote: Unanimous of the Board  
Approved the following second read policies as amended.
  - a. Revised Policy FILE: EEAG Student Transportation in Private Vehicles
  - b. Proposed Policy FILE: EEBB-E4 Parent/Guardian Permission for Transportation By Private Vehicle, Waiver, Release and Agreement to Hold Harmless
 Proposed Policy FILE: IMG Animals in Schools, presented for a first read, will return to the Policy and Planning Committee for further committee consideration.
- 45. Consideration of a Revision to the 2012-2013 School Calendar  
Motion: Perreault                      Second: Grant                      Vote: Unanimous of the Board  
Approved to revise the 2012-2013 school calendar to make Monday, June 17, 2013 a non-student day. The State of Maine requires 175 student days and Brunswick annually schedules 176 days. Therefore, Friday, June 14 will be the last day for students and an early release.
- 46. Consideration of Any Revisions to the 2013-2014 Operating Budget (if necessary)  
Board members agreed to authorize the superintendent to move ahead on reductions of \$772,442 in expenditures as per Town Council request.

47. Consideration of Physical Education Curriculum for Grades 6, 7, 8

Motion: Perreault      Second: Ellis      Vote: 8-1 (Connors opposed)

Approved the Physical Education Curriculum for Grades 6, 7, 8 as recommended by the Curriculum and Program Development Committee.

**Calendar/Announcements**

None

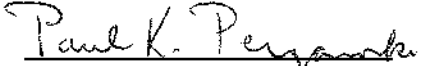
**Future Agenda Items**

A workshop to discuss the junior high program was suggested.

Ms. Joyce suggested a special meeting before May 29 to revise the 2013-14 operating budget.

**Adjournment**

The meeting was adjourned by unanimous consent at 9:30 p.m.

  
Paul K. Perzanoski Secretary  
Brunswick School Board

**Brunswick School Board**  
**MINUTES**  
Special Meeting on Budget  
May 22, 2013  
6:00 p.m.  
Hawthorne Conference Room  
46 Federal Street, Brunswick, ME 04011

School Board Members Present: James Grant, Chair; Michele Joyce, Vice Chair;  
Brenda Clough; Janet Connors; Richard Ellis;  
Christopher McCarthy; Corinne Perreault; Joy Prescott;  
William Thompson; Isabella Jorgensen, Student Liaison

School Board Members Absent: None

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant  
Superintendent; James Oikle, Finance Director; Cheryl White,  
Administrative Consultant; Paul Austin, Student Services Director;  
Susan Woodhams, Director of Technology Integration; Donna  
Borowick, Acting Principal, Brunswick High School; Walter  
Wallace, Principal, Brunswick Junior High School; Jean Skorapa,  
Principal, H.B. Stowe School; Steve Ciembroniewicz, Principal of  
Coffin School; Paul Caron, Facilities Director; Craig Worth,  
Director of Transportation and Grounds

Guests: Jane Millett

**Call to Order/Pledge of Allegiance/Roll Call**

Mr. Grant called the meeting to order at 6:00 p.m., led the Pledge of Allegiance and asked for a roll call.

**Adjustments to the Agenda**

Added Item 49 Executive Session for a personnel issue.

**48. Consideration of the Budget Request for the School Department Operating Budget for 2013-2014**

The Board voted 8-1 (Thompson opposed) to approve the request for the 2013-14 school department operating budget in the amount of \$35,062,171, and to prepare the required documents and forward them to the Town Council.

**49. Consideration of Executive Session to Discuss a Personnel Issue**

Motion: Perreault                      Second: Connors                      Vote: Unanimous of the Board

Voted to enter executive session to discuss a personnel issue pursuant to MRSA 405 (6) (A).

The Board entered executive session at 6:18 p.m.


The Board re-entered public session at 6:30 p.m.

Motion: Joyce                      Second: Thompson                      Vote: Unanimous of the Board

Voted to accept the resignation of Arthur Abelman, Principal of Brunswick High School.

**Adjournment**

By unanimous consent the meeting adjourned at 6:31 p.m.

  
Paul K. Perzanoski, Secretary  
Brunswick School Board

**Brunswick School Board**  
**MINUTES**  
Special Meeting on Facilities  
May 29, 2013 at 6:00 p.m.  
Municipal Meeting Room  
Brunswick Station  
16 Station Avenue

School Board Members Present: James Grant, Chair; Michele Joyce, Vice Chair;  
Brenda Clough; Richard Ellis; Corinne Perreault;  
Joy Prescott; William Thompson;  
Isabella Jorgensen, Student Liaison

School Board Members Absent: Janet Connors, Christopher McCarthy

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant  
Superintendent; Paul Caron, Facilities Director; Craig Worth,  
Director of Transportation & Grounds

Guests: Lyndon Keck and Tracie Reed, PDT Architects; John Eldridge,  
Town Finance Officer; James Howard and Wesley Thames, Priority  
Real Estate Group; Dylan Martin, The Forecaster; others

**Call to Order/Pledge of Allegiance/Roll Call**

Mr. Grant called the meeting to order at 6:00 p.m., led the Pledge of Allegiance and asked for a roll call.

**Adjustments to the Agenda**

None

**50. Report and Discussion Concerning the Building of a New Junior High School – PDT Architects**

Lyndon Keck reviewed the progress of the Facilities Master Plan and presented a cost summary comparing building a new junior high school with a renovation of the current junior high school maintaining the 1983 section. There were questions and answers.

**51. Bonding Options – John Eldridge**

Mr. Eldridge presented data on bonding and options as the project moves forward. He answered questions from the School Board.

**52. Bus Garage Update**


Mr. Howard and Mr. Thames presented a review about building a bus garage on a parcel at Brunswick Landing. They answered questions from members of the Board.

**53. Going Forward: Project Calendar Update**

The School Board discussed how to move the project forward. Scheduling a workshop and public hearing in late June was discussed to narrow down the options. It was suggested to include the town when considering any new property for its collaboration. Lyndon Keck of PDT gave suggestions to the School Board about a timeline.

**Adjournment**

By unanimous consent the meeting adjourned at 7:54 p.m.

  
Paul K. Perzanoski, Secretary  
Brunswick School Board