

COMMITTEE OF THE WHOLE BOARD – 6:00 P.M.

Board of School Directors Meeting
March 15, 2012 - 7:00 p.m.
McGuffey High School Large Group Instruction Room

AGENDA

Order of Business

- Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Recognition
 - Approval of Minutes
 - Schedule of Bills
 - Treasurer's Report
 - Public Participation – agenda items
 - Committee Recommendations
 - Other Business
 - Additional Public Participation – agenda and non-agenda items
 - Adjournment
-
- Call to Order – Carl Group, Board President

➤ Roll Call

| Board Member | Present | Absent |
|-----------------|---------|--------|
| Carl Group | | |
| Brian Hall | | |
| Scott Harden | | |
| Darrin Iams | | |
| Thomas Lane | | |
| Kenneth Leasure | | |
| Ronald Richey | | |
| Jeffrey Ross | | |
| Edward Szygenda | | |

Beverly Arbore _____ Erica Kolat _____ Scott Burchill _____ Solicitor _____

➤ Pledge of Allegiance

Student Council Representatives:

- Senior Alyssa Crockett
- Junior Meghan Burgdolt

➤ **Recognition**

- ★ Congratulations to the middle school students of the month for March:
 - Marcus Czulewicz, grade 7
 - Addie Shannor, grade 6
- ★ Congratulations to the middle school winners of the Daughters of the American Revolution (DAR) Essay Contest:
 - Jarret McCracken, grade 8
 - Courtney Corey, grade 7
 - Hannah Lasko, grade 6

Presentation(s)

- ★ Girls Basketball Team
- ★ PA Free Enterprise Week

➤ **Approval of Minutes**

Background Information: The minutes of the February 16, 2012, school board meeting are submitted for approval.

Administrative Recommendation: Approve the minutes of the February 16, 2012, school board meeting as submitted.....**Attachment**

Action: Motion _____ **Second** _____

➤ **Schedule of Bills**

Background Information: The Schedule of Bills from 2/17/12 to 3/15/12, check # 52923 to check # 53103, in the amount of \$843,628.50 is presented for approval.

Administrative Recommendation: Approve the Schedule of Bills as submitted...**Attachment**

Action: Motion _____ **Second** _____

➤ **Treasurer's Report**

Background Information: The Treasurer's Report is presented for approval.

Administrative Recommendation: Approve the Treasurer's Report as submitted...**Attachment**

Action: Motion _____ **Second** _____

- **Public Participation** – agenda items
- **Committee Recommendations**
- **Other Business**

Superintendent's Report

1. Background Information: Dr. David Welker requests homebound instruction for Student A, grade 12, for medical reasons.

Administrative Recommendation: Approve Application for Homebound Instruction for Student A, grade 12, for medical reasons.

Action: Motion _____ **Second** _____

2. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student B and Parents/Guardians for violations of the District's Student Code of Conduct and Policies.

Administrative Recommendation:

1. Student B agrees to be immediately excluded from attending the McGuffey School District for a six-week period.
2. Parents agree to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The six-week school day period of exclusion shall begin with the first day of suspension of February 13, 2012, and will continue to March 26, 2012.
4. Student B will receive alternative education beginning February 28, 2012, through March 26, 2012.
5. Student B will return to McGuffey Middle School on March 27, 2012.
6. During the period of exclusion, Student B will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District-sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student B will be on "Bad Standing" with the McGuffey School District throughout the end of the 2011-2012 school year.
8. Student B will be required to attend a school-based support group during the second semester of the 2011-2012 school year.
9. Student B must submit to a mental health assessment and comply with its recommendations. Prior to readmission, a written verification that the mental health assessment and recommendations have been completed must be submitted to the middle school administration. The parent or guardian assumes all costs and responsibilities relative to the mental health assessment and recommendations.
10. Any violations of the aforesaid provisions shall result in a hearing before the board of education.
11. A juvenile petition will be filed with Juvenile Probation.

Action: Motion _____ **Second** _____

3. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student C and Parents/Guardians for violations of the District's Student Code of Conduct and Policies.

Administrative Recommendation:

1. Student C agrees to be immediately excluded from attending the McGuffey School District for a six-week period.
2. Parents agree to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The six-week school day period of exclusion shall begin with the first day of suspension of February 13, 2012, and will continue to March 26, 2012.
4. Student C will receive alternative education beginning February 28, 2012, through March 26, 2012.
5. Student C will return to McGuffey Middle School on March 27, 2012.
6. During the period of exclusion, Student C will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District-sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student C will be on "Bad Standing" with the McGuffey School District throughout the end of the 2011-2012 school year.
8. Student C will be required to attend a school-based support group during the second semester of the 2011-2012 school year.
9. Student C must submit to a mental health assessment and comply with its recommendations. Prior to readmission, a written verification that the mental health assessment and recommendations have been completed must be submitted to the middle school administration. The parent or guardian assumes all costs and responsibilities relative to the mental health assessment and recommendations.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.
11. A juvenile petition will be filed with Juvenile Probation.

Action: Motion _____ **Second** _____

4. Background Information: Administration requests permission to enter into an agreement with Blendedschools.net who will provide Blackboard access for teachers and administrators. This resource will be used for professional development of staff and for teachers to develop online courses.

Administrative Recommendation: Authorize administration to contract with Blendedschools.net for Blackboard access for teachers and administrators to be used for professional development at a cost of \$12,607.00. (Title II, A)

Action: Motion _____ **Second** _____

5. Background Information: Catholic Charities of the Diocese of Pittsburgh and McGuffey School District will maintain a cooperative relationship in the delivery of student assistance related services for the period March 15, 2012, through the end of the 2011-2012 school year. There is no cost to the District.....Attachment

Administrative Recommendation: Approve the Letter of Agreement concerning Student Assistance between Catholic Charities of the Diocese of Pittsburgh and McGuffey School District for the period March 15, 2012, through the end of the 2011-2012 school year.

Action: Motion _____ **Second** _____

6. Background Information: California University of Pennsylvania has submitted the Article of Agreement for Graduate Athletic Training Internships for the 2012-2013 school year. The District will pay \$15,000 (per intern) for the services of ____ () graduate athletic training intern(s) to serve in the capacity of an athletic trainer during the 2012-2013 academic year.Attachment

Administrative Recommendation: Approve the Article of Agreement for Graduate Athletic Training Internships between California University of Pennsylvania and McGuffey School District for the 2012-2013 school year at a cost of \$15,000 (per intern) for the services of ____ () graduate athletic training interns.

Action: Motion _____ **Second** _____

7. Background Information: Administration is requesting the approval of changes to cheerleader participation for the 2012-2013 school year.....Attachment

Administrative Recommendation: Approve the changes to cheerleader participation for the 2012-2013 school year.

Action: Motion _____ **Second** _____

8. Background Information: Renee Cambruzzi, McGuffey FFA advisor, requests permission to hold a FFA fundraiser, the third annual "Beef Jackpot Show," at the West Alexander Fairgrounds, April 28, 2012. It is a fundraiser, as well as a livestock community event, and an opportunity for FFA members to put together a show.

Administrative Recommendation: Approve the McGuffey FFA's fundraiser request to hold the third annual "Beef Jackpot Show," at the West Alexander Fairgrounds on April 28, 2012.

Action: Motion _____ **Second** _____

9. Background Information: The McGuffey Boys' Basketball Boosters request permission to hold a Youth Boys' Basketball Camp at McGuffey Middle/High School on June 12, 13, 14, and 15, 2012.

Administrative Recommendation: Approve McGuffey Boys' Basketball Boosters request to hold a Youth Boys' Basketball Camp at McGuffey Middle/High School on June 12, 13, 14, and 15, 2012.

Action: Motion _____ **Second** _____

Superintendent's Report
For Your Information:

1. Use of Facilities: Total: _____ School: _____ Community: _____

Executive Session

Personnel

1. Background Information: Catherine Fischer, music teacher, has submitted her official, irrevocable notification to retire effective upon the conclusion of the 2011-2012 school year.

Administrative Recommendation: Accept, with regret, the irrevocable notification to retire effective upon the conclusion of the 2011-2012 school year for Catherine Fischer.

Action: Motion _____ **Second** _____

2. Background Information: Theodore Headley, cleaner for McGuffey School District, has submitted a letter of retirement effective March 31, 2012.

Administrative Recommendation: Accept, with regret, the retirement of Theodore Headley, effective March 31, 2012, and authorize the administration to post and if necessary, advertise, for the position.

Action: Motion _____ **Second** _____

3. Background Information: Dawn Hall, cleaner for McGuffey School District, has submitted a letter of resignation effective February 24, 2012.

Administrative Recommendation: Accept, with regret, the resignation of Dawn Hall effective February 24, 2012, and authorize the administration to post and if necessary, advertise, for the position.

Action: Motion _____ **Second** _____

4. Background Information: The interview process for the 10-month secretary position at the high school has been completed.

Administrative Recommendation: Hire Lesa Franz as 10-month secretary (current assignment: high school) as per the terms and conditions of the 2011-2016 Collective Bargaining Agreement between McGuffey School District & McGuffey Education Support Professionals PSEA/NEA and pending receipt of all required clearances and medical exams. (Effective start date: March 19, 2012)

Action: Motion _____ **Second** _____

5. Background Information: The interview process for varsity cheerleading sponsor for the 2012-2013 fall and winter seasons has been completed.

Administrative Recommendation: Hire Cassie Allison as varsity cheerleading sponsor for the 2012-2013 fall and winter seasons at Step B-1 pending receipt of all required clearances.

Action: Motion _____ **Second** _____

6. Background Information: Approval is needed for Ronald Phillips as a driver for GG&C for the remainder of the 2011-2012 school year. All clearances are on file in the Transportation Office.

Administrative Recommendation: Approve Ronald Phillips as a driver for GG&C for the remainder of the 2011-2012 school year.

Action: Motion _____ **Second** _____

7. Background Information: The interview process for placement on the substitute custodian list has been completed for Jim Wilson.

Administrative Recommendation: Approve Jim Wilson for placement on the substitute custodian list *pending receipt of all required clearances*.

Action: Motion _____ **Second** _____

8. Background Information: Game site coordinators are employed throughout the school year when necessary to facilitate the management of athletic events, and particularly when two or more athletic events are scheduled at different sites simultaneously. The following stipends apply for middle school, junior high, junior varsity, and non-varsity events: \$30 for two hours maximum plus \$15.00 for each additional hour. The stipend for varsity events is \$50.00 for three hours maximum plus \$16.50 for each additional hour.

Administrative Recommendation: Approve Tommy Bedillion as a game site coordinator.

Action: Motion _____ **Second** _____

9. Background Information: Ryan Julian, girls' varsity soccer coach, has submitted his letter of resignation effective February 21, 2012.

Administrative Recommendation: Accept, with regret, the resignation of Ryan Julian as girls' varsity soccer coach effective February 21, 2012, and authorize the administration to post, and if necessary, advertise for the position.

Action: Motion _____ **Second** _____

Policy
For Your Information

The following policies for Section 000 – Local Board Procedures, are proposed for a first reading:.....**Handout**

- No. 001 Title: Name and Classification
- No. 002 Title: Authority and Powers
- No. 003 Title: Functions
- No. 003.1 Title: Personnel Hearings
- No. 004 Title: Membership
- No. 005 Title: Organization
- No. 006 Title: Meetings
- No. 007 Title: Distribution
- No. 010 Title: Unlawful Harassment
- No. 011 Title: Board Governance Standards/Code of Conduct

Business

1. Background Information: Peacock Keller has submitted Invoice #57130 for fees and costs associated with the county-wide reassessment litigation. McGuffey School District and Washington School District are sharing the expenses of the litigation.

Administrative Recommendation: Approve payment to Peacock Keller for Invoice #57130 in the amount of \$1,365.59 as presented.....**Attachment**

Action: Motion _____ **Second** _____

2. Background Information: The McGuffey Board of School Directors supports the current legislation in the Pennsylvania General Assembly that alleviates the burden the Prevailing Wage Act has on school districts.

Administrative Recommendation: Adopt Resolution #2011/2012-08 supporting prevailing wage reform by the McGuffey Board of Directors and instruct the McGuffey administration to forward this resolution to each McGuffey School District state representative, urging the Pennsylvania General Assembly to continue to take measures to alleviate the burden the Prevailing Wage Act has on school districts, as presented.....**Attachment**

Action: Motion _____ **Second** _____

3. Background Information: The vision coverage for clerical staff and aides has expired. A new two (2) year agreement, at no increase in cost requires approval.

Administrative Recommendation: Approve the PSEA Health & Welfare Fund Vision Agreement renewal for clerical staff and aides, effective April 1, 2012 through April 1, 2014.
Attachment

Action: Motion _____ **Second** _____

4. Background Information: Western Area Career & Technology Center has submitted its budget for the 2012-2013 school year to participating school districts for approval. The total preliminary budget is \$6,259,977.00, with the member district's contribution cost of \$3,082,962.00. McGuffey School District's contribution cost is \$386,570.15 (a decrease of \$128,087.38 from last year).

Administrative Recommendation: Approve the Western Area Career & Technology Center 2012-2013 preliminary budget totaling \$6,259,977.00 with McGuffey School District's contribution cost of \$386,510.15.....Attachment

Action: Motion _____ **Second** _____

5. Background Information: Bids were received March 1, 2012, for the implementation of HVAC updates to the McGuffey Middle/High School. This project is not a remediation project. The project is designed to upgrade HVAC controls and systems to better control and monitor humidity in the building throughout the year.

| Bidder/Address | Base Bid | Alt. H-1 (+) | Alt. H-2 (+) | Alt. H-3 (-) |
|--|--------------|-----------------|-----------------|-----------------|
| East-West Manufacturing & Supply Co. Pittsburgh, PA | \$104,900.00 | \$158,600.00 | \$34,400.00 | \$3,100.00 |
| H.E. Newmann Company Triadelphia, WV 26059 | \$161,500.00 | \$157,900.00 | \$33,500.00 | No Bid |
| Lugaila Mechanical, Inc. Pittsburgh, PA | \$113,800.00 | \$119,600.00 | \$34,500.00 | \$3,000.00 |

- Base Bid – HVAC Upgrades
- Alt. H-1 – Provide chilled water coils for High School gym AHU's.
- Alt. H-2 – Re-insulate chilled water piping.
- Alt. H-3 – Existing NAE/NCE's at McGuffey, Claysville, and Joe Walker Boiler Rooms shall remain.

Administrative Recommendation: Approve and accept _____ in the amount of \$ _____ from _____, for the HVAC update project in the McGuffey Middle/High School.....Attachment

Action: Motion _____ **Second** _____

6. Background Information: Proposals were solicited for the re-commissioning of the middle / high school building. The commissioning is a systematic process that will aid in the start up of equipment, verification of proper installation, and operation of all HVAC equipment and systems.

Administrative Recommendation: Approve WAE Balancing, Inc. at a fee of \$41,400.00 to complete the commissioning process in three (3) specific phases: construction, acceptance and post-acceptance in conjunction with the HVAC update project.....**Attachment**

Action: Motion _____ **Second** _____

7. Background Information: Andrews & Price has submitted invoices with the billing date of February 29, 2012, in the amount of \$2,837.00.

Administrative Recommendation: Approve payment to Andrews & Price for invoices with the billing date of February 29, 2012, in the amount of \$2,837.00, as presented.....**Attachment**

Action: Motion _____ **Second** _____

Business

For Your Information:

1. **Budget Expenditure Report**.....**Attachment**
2. **Cafeteria Report for February 2012**.....**Attachment**

Solicitor's Report

Board Reports

Western Area Career & Technology Center – Scott Harden

PSBA Liaison – Jeffrey Ross

Citizens Library Representative – Susanne Fisher (South Franklin resident)

- **Additional Public Participation** (agenda and non-agenda items)
- **Adjournment** (Time: _____)

Action: Motion _____ **Second** _____

DATES TO REMEMBER

Looking Ahead...

April 6 – 9 Easter Vacation – No School
(April 9 snow make-up day if needed)

April 19 Board Committee – 6:00 p.m.
Board Meeting – 7:00 p.m.