

COMMITTEE OF THE WHOLE BOARD – 6:00 P.M.

**Board of School Directors Meeting
Thursday, February 16, 2012 - 7:00 p.m.
McGuffey High School Large Group Instruction Room**

AGENDA

Order of Business

- Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Recognition
 - Approval of Minutes
 - **Schedule of Bills**
 - **Treasurer's Report**
 - Public Participation – agenda items
 - Committee Recommendations
 - Other Business
 - Additional Public Participation – agenda and non-agenda items
 - Adjournment
-
- Call to Order – Board President Carl Group
 - Roll Call

Board Member	Present	Absent
Carl Group		
Brian Hall		
Scott Harden		
Darrin Iams		
Thomas Lane		
Kenneth Leasure		
Ronald Richey		
Jeffrey Ross		
Edward Szygenda		

Beverly Arbore _____ Erica Kolat _____ Scott Burchill _____ Solicitor _____

➤ Pledge of Allegiance

As provided for by the Sunshine Law, LET IT BE NOTED that an executive session was held on Tuesday, February 7, 2012, at 7:00 p.m. in the administration building conference room to discuss personnel.

Student Council Representatives:

- Senior Alyssa Crockett
- Junior Meghan Burgdolt

➤ **Recognition**

- ★ Congratulations to the middle school students of the month for February:
Eric Durbin, grade 6 Moriah McGuier, grade 8
- ★ Congratulations to Emily Crowe, middle school essay winner of the 2012 NAACP Washington Student Essay and Poster Contest honoring Dr. Martin Luther King, Jr. entitled “What a Mentor Means to Me.”
- ★ SkillsUSA Champions *at Work* – High School Principal Keith Kucherawy will highlight.
- ★ The Pennsylvania Wrestling Coaches Association proudly recognizes Erik Capra, grade 11, as a *First Team* selection for Outstanding Achievement in Academics and Wrestling – 2011. Congratulations Erik!
- ★ Congratulations to the Washington County Fair Queen – Elizabeth Leasure; Washington County Fair Princess – Lena Bioni; and West Alexander Fair Queen – Abigail King.

Presentation(s)

➤ **Approval of Minutes**

Background Information: The minutes of the January 19, 2012, school board meeting are submitted for approval.

Administrative Recommendation: Approve the minutes of the January 19, 2012, school board meeting as submitted.....**Attachment**

Action: Motion _____ **Second** _____

➤ **Schedule of Bills**

Background Information: The Schedule of Bills from 01/25/12 to 02/16/12, check # 52725 to check # 52913, in the amount of \$879,055.85 is presented for approval.

Administrative Recommendation: Approve the Schedule of Bills as submitted...**Attachment**

Action: Motion _____ **Second** _____

➤ **Treasurer's Report**

Background Information: The Treasurer's Report is presented for approval.

Administrative Recommendation: Approve the Treasurer's Report as submitted...**Attachment**

Action: Motion _____ **Second** _____

- **Public Participation** – agenda items
- **Committee Recommendations**
- **Other Business**

Superintendent's Report

1. Background Information: The following curricula were proposed for a first reading at the January 19, 2012, board meeting.

#	Course Name	CARDMAN #	New Curriculum	Revised Curriculum
1	Reading (8) semester	141		X
2	Reading (8)	142		X
3	Sociology (12) semester	221		X
4	Physical Science (9)	319		X
5	Biology 1 (9)	321		X
6	Chemistry 1 (10-12)	331		X
7	AP Chemistry (11-12)	333		X
8	Physics 1 (11-12)	340		X
9	Botany (11-12) semester	350		X
10	Zoology (11-12) semester	351		X
11	Human Anatomy & Physiology 1 (11-12)	360		X
12	Environmental Science 1 (11-12) semester	370		X
13	Environmental Science 2 (11-12) semester	371		X

Administrative Recommendation: Approve the above listed curricula for adoption.

Action: Motion _____ **Second** _____

2. Background Information: Dr. Shchelchkov requests homebound instruction for Student A, grade 11, for medical reasons.

Administrative Recommendation: Approve Application for Homebound Instruction for Student A, grade 11, for medical reasons.

Action: Motion _____ **Second** _____

3. Background Information: Dr. Archbold requests homebound instruction for Student B, grade 6, for medical reasons.

Administrative Recommendation: Approve Application for Homebound Instruction for Student B, grade 6, for medical reasons.

Action: Motion _____ **Second** _____

4. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student C and Parents/Guardians for violation of the District's Code of Conduct and Policies.

Administrative Recommendation:

1. Student C agrees to be immediately excluded from attending the McGuffey School District for a six-week period.
2. Parents agree to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The six-week school day period of exclusion shall begin with the first day of suspension of January 11, 2012, and will continue to February 23, 2012.
4. Student C will receive alternative education from January 26, 2012, through February 23, 2012.
5. Student C will return to McGuffey Middle School on February 24, 2012.
6. During the period of exclusion, Student C will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District-sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student C will be on "Bad Standing" with the McGuffey School District through the end of the second semester of the 2011-12 school year.
8. Student C must submit to a drug and alcohol assessment and comply with its recommendations. Prior to readmission, a written verification that the drug and alcohol assessment and recommendations have been completed must be submitted to the middle school administration. The parent or guardian assumes all costs and responsibilities relative to the drug and alcohol assessment and recommendations.
9. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

Action: Motion _____ **Second** _____

5. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student D and Parents/Guardians for violation of the District's Code of Conduct and Policies.

Administrative Recommendation:

1. Student D agrees to be immediately excluded from attending the McGuffey School District for a six-week period.
2. Parents agree to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The six-week school day period of exclusion shall begin with the first day of suspension of January 12, 2012, and will continue to February 24, 2012.
4. Student D will receive alternative education from January 27, 2012, through February 24, 2012.
5. Student D will return to McGuffey Middle School on February 27, 2012.
6. During the period of exclusion, Student D will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District-sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student D will be on "Bad Standing" with the McGuffey School District through the end of the second semester of the 2011-12 school year.
8. Student D must submit to a drug and alcohol assessment and comply with its recommendation. Prior to readmission, a written verification that the drug and alcohol assessment and recommendations have been completed must be submitted to the middle school administration. The parent or guardian assumes all costs and responsibilities relative to the drug and alcohol assessment and recommendations.
9. Student D will be required to attend a school-based support group during the second semester of the 2011-12 school year.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

Action: Motion _____

Second _____

Superintendent's Report

For Your Information:

1. Use of Facilities: Total: _____ School: _____ Community: _____
2. Superintendent Beverly Arbore announces that tenure and permanent professional employee status has been earned by the following teachers as a result of three years of satisfactory teaching in the McGuffey School District and fulfillment of requirements as set forth in the Pennsylvania School Code, Title 24, PS 11-1108:
 - Jamie Bobik
 - Megan Tilger
 - Lori Walters

Executive Session

Personnel

1. Background Information: Approval is needed for Samantha Moody as a van driver for GG&C. All clearances are on file in the Transportation Office.

Administrative Recommendation: Approve Samantha Moody as a van driver for GG&C.

Action: Motion _____ **Second** _____

2. Background Information: On January 19, 2012, the board of directors authorized the superintendent to approve bus drivers necessary to fulfill transportation needs pending approval at the next scheduled school board meeting. Approval is needed for Michael Waldygo as a driver for GG&C retroactive to February 9, 2012. All clearances are on file in the Transportation Office.

Administrative Recommendation: Approve Michael Waldygo as a driver for GG&C.

Action: Motion _____ **Second** _____

3. Background Information: The interview process for placement on the substitute teacher list has been completed for the following individuals:

- | | |
|---------------------|---|
| • Bobbi Belleville | Certification: Special Education N-12 |
| | Clearances: Pending Act 34 (Criminal Record Check) |
| • Andrew Wichterman | Certification: Social Studies |
| | Clearances: Pending |

Administrative Recommendation: Approve Bobbi Belleville and Andrew Wichterman for placement on the substitute teacher list **pending receipt of all required clearances**.

Action: Motion _____ **Second** _____

4. Background Information: Kelley McGuier, teacher of gifted students, requests permission to attend the Pennsylvania Association for Gifted Education 2012 Annual Conference, May 3 & 4, 2012, in Valley Forge, PA. Estimated costs: Registration Fee – \$255.00; Meals- \$60.00; Lodging - \$300.00; Mileage - \$330.00 (Approx 600 miles). Estimated expenses: \$945.00. (Funding: Title II, Part A)

Administrative Recommendation: Approve Kelley McGuier to attend the Pennsylvania Association for Gifted Education 2012 Annual Conference, May 3 & 4, 2012, in Valley Forge, PA.

Action: Motion _____ **Second** _____

5. Background Information: Food Service Director Cathleen Kenefick requests permission to attend a child nutrition conference sponsored by The School Nutrition Association of Pennsylvania on March 25 & 26, 2012. Estimated costs: Registration - \$120.00; Meals - \$60.00; Lodging - \$305.00; Mileage - \$258.00. Estimated expenses: \$748.50. (Funding: Cafeteria)

Administrative Recommendation: Approve Cathleen Kenefick to attend a child nutrition conference sponsored by The School Nutrition Association of Pennsylvania on March 25 & 26, 2012.

Action: Motion _____ **Second** _____

6. Background Information: The McGuffey Soccer Boosters request permission to host a dodge ball tournament on Saturday, March 31, 2012, in the middle and high school gyms. The tournament is open to McGuffey High School students and personnel. The terms and conditions of the McGuffey School District Facilities Use Application will be followed.

Administrative Recommendation: Approve the request of McGuffey Soccer Boosters to host a dodge ball tournament on Saturday, March 31, 2012, in the middle and high school gyms as per the terms and conditions of the McGuffey School District Facilities Use Application.

Action: Motion _____ **Second** _____

7. Background Information: The McGuffey Varsity Baseball Team requests permission to use the McGuffey Community Park for the 2012 baseball season at a cost of \$350.00.

Administrative Recommendation: Approve the McGuffey Varsity Baseball Team to use the McGuffey Community Park for the 2012 season at a cost of \$350.00.

Action: Motion _____ **Second** _____

8. Background Information: It is recommended to hire the following assistant coaches for the 2012 spring season:

Track

Justin Crothers Step C-3

Derek Bochna Step C-2

Baseball

Michael Fatigante Step C-3

Travis Crouse Step C-1 (pending clearances)

Softball

Paula Weiss Step C-2

Ray Wallace Step C-2

Administrative Recommendation: Approve the above listed assistant coaches for the 2012 spring season pending receipt of all required clearances.

Action: Motion _____ **Second** _____

9. Background Information: It is recommended to hire Jodi White as assistant track coach at Step C-3 for the 2012 spring season.

Administrative Recommendation: Approve Jodi White as assistant track coach at Step C-3 for the 2012 spring season.

Action: Motion _____ **Second** _____

10. Background Information: It is recommended to approve the following individuals as volunteers for the 2012 spring season:

Track

Jeff Weiss

Suzanne Antonucci

Greg Reiger

Softball

Doug Narigon

Administrative Recommendation: Approve Jeff Weiss, Suzanne Antonucci, Greg Reiger, and Doug Narigon as volunteers for the 2012 spring season **pending receipt of all required clearances.**

Action: Motion _____ **Second** _____

Business

1. Background Information: I-beams from an old metal storage shed that was torn down during the HS/MS renovation project have been identified as unused and unnecessary. It is recommended that the district recycle the metal for the highest scrap price.

Administrative Recommendation: Declare the steel I-beams from an old metal storage shed as unused and unnecessary and recycle the beams for the highest scrap price.

Action: Motion _____ **Second** _____

2. Background Information: Peacock Keller has submitted Invoice #56642 for fees and costs associated with the county-wide reassessment litigation. McGuffey School District and Washington School District are sharing the expenses of the litigation.

Administrative Recommendation: Approve payment to Peacock Keller for Invoice #56642 in the amount of \$1,854.15 as presented.....**Attachment**

Action: Motion _____ **Second** _____

3. Background Information: The proposed 2012-2013 Intermediate Unit 1 General Operational Budget has been submitted for Board approval. The proposed budget calls for total expenditures of \$2,021,887.59. For the fifteenth consecutive year, the total revenues required from local school districts will not increase over the current funding level. McGuffey School District's contribution is \$23,291.30.

Administrative Recommendation: Approve the proposed Intermediate Unit 1 General Operational Budget for 2012-2013.

Action: Motion _____ **Second** _____

4. Background Information: Pennsylvania Department of Education requires that all approved PlanCon documents and appended materials be entered into the minutes of the School Board.

Administrative Recommendation: Accept and approve PlanCon Part J "Project Accounting Based on Final Costs" as received from the Department of Education.....**Attachment**

Action: Motion _____ **Second** _____

5. Background Information: Installment payment provisions for real estate taxes are being extended to small businesses in addition to homestead/farmstead properties. As per Act 25 of 2011, the expanded installment payment option goes into effect for 2012-2013 property taxes. Administration recommends extending the installment payment plan option to ALL taxpayers of the McGuffey School District to remove any confusion regarding the eligibility requirements of small businesses. Any taxpayer choosing to utilize the payment plan is not eligible for the 2% discount.

Administrative Recommendation: Approve Resolution #2011/2012-06, as presented, authorizing the collection of school property taxes installments for all taxpayers....**Attachment**

Action: Motion _____ **Second** _____

6. Background Information: Andrews & Price has submitted invoices with the billing date of January 31, 2012, in the amount of \$2,419.00.

Administrative Recommendation: Approve payment to Andrews & Price for invoices with the billing date of January 31, 2012, in the amount of \$2,419.00.....**Attachment**

Action: Motion _____ **Second** _____

7. Background Information: Permission is required authorizing the administration to advertise for bids for athletic supplies for the 2012-2013 school year. All bids will be evaluated and presented to the board for approval.

Administrative Recommendation: Approve to authorize the administration to advertise for bids for athletic supplies for the 2012-2013 school year.

Action: Motion _____ **Second** _____

Business

For Your Information:

1. **Budget Expenditure Report**.....**Attachment**
2. Cafeteria Report for January 2012.....**Attachment**

Solicitor's Report

Board Reports

Western Area Career & Technology Center – Scott Harden

PSBA Liaison – Jeffrey Ross

Citizens Library Representative – Suzanne Fisher (South Franklin resident)

➤ **Additional Public Participation** (agenda and non-agenda items)

➤ **Adjournment** (Time: _____)

Action: Motion _____ **Second** _____

DATES TO REMEMBER

Friday, February 17 Act 80 Day [Senior Project Day]

Monday, February 20 President's Day – No School
(Snow make-up day if needed)

Looking Ahead...

Thursday, March 15 Board Committee – 6:00 p.m.
Board Meeting – 7:00 p.m.