

MINUTES

SCHOOL COMMITTEE MEETING

Location: 5 West Street, School Committee Room

January 4, 2023 6:00 p.m.

In Attendance:

Absent

Zoom

Jessie Harrington

Gail Holloway - not present for start of meeting, arrived at 6:04pm

Meghan McCrillis

Ally McGill - Student Representative

Brooke Wrenn

Samantha Raphael

Beth Chamberland, Superintendent

Alan Keller, Assistant Superintendent

Cecelia Wirzbicki, Business Manager

Brooke Beverly - Bryn Mawr Principal

Karen Ballway

Mary Johnson - Bryn Mawr 1st grade teacher

Krystol, Dustin, Mackenzie Kruckas - 4 Perry Street (Student Spotlight)

Malory & Gracyn O'Brien - 22 Adella Street (Student Spotlight)

Liz Lefrancois (employee) - 141 Boyce Street

CALL TO ORDER:

Jessie Harrington called the meeting to order at 6:00p.m.

Meghan McCrillis read out loud the Auburn Public School Vision & Commitment.

CITIZENS' COMMENTS: None

SPECIAL RECOGNITIONS: None

Minutes: 12/14/22

Jessie Harrington entertained a motion to accept the minutes from 12/14/22.

Brooke Wrenn made a motion to accept the minutes from 12/14/22. Samantha Raphael seconded the motion, it was unanimously approved.

STUDENT REPRESENTATIVES REPORT:

Ally McGill:

- Return to classes after break
- AP Government & Politics WE the People Conference on 1/28
- NHS Applications are open to all eligible students. Induction ceremony will be 3/2
- Ski Club
 - Ski club will run every Thursday at Wachusett Mountain for the next six weeks.
 - There will be a ski trip to park City, Utah in mid March
- New Club - Crocheting Club lead by Mrs. Berg

SUPERINTENDENT'S REPORT:

Spotlight on Students:

Dr. Chamberland introduced Bryn Mawr Principal Brooke Beverly, to discuss the service learning projects the students have conducted.

Brooke Beverly introduced Mary Johnson, 1st grade teacher at Bryn Mawr, as well as 2nd grade students Mackenzie Kruckas and Gracyn O'Brien. The students talked about Collecting Food at Thanksgiving, Kindness Day on November 14th, Giving Tree, Holiday Wreath Stroll at Eddy Pond Assisted Living Facility, and the Mitten Tree. (The power point presentation is in this packet.)

Dr. Chamberland and the committee thanked the students.

UNFINISHED BUSINESS:

COVID Update

Dr. Chamberland reported 18 positive COVID cases since returning from the Winter break. She stated the district is doing all we can to clean and provide masks. She asked parents to please keep students home if they are not feeling well.

FY 24 Budget

Dr. Chamberland: The FY 24 draft budget presented to you over the last several meetings represents a 4.35% increase from the amended FY 23 School Budget. This 4.35% reflects an increase from the FY 23 Amended Budget amount of \$28,973,070 to the FY 24 Draft Budget amount of \$30,232,276.66 for an overall increase of \$1,259,206.66.

Jessie Harrington: We are aware that people have concerns regarding the Intensive Special Needs classroom at Swanson Road.

Meghan McCrillis read aloud a letter from Kathy King, located at Pakachoag, in support of the ISN room at SWIS.

Dr. Chamberland: Swanson Road did have an ISN room a few years ago. That room was closed due to the majority of the students who utilized the room transitioning to middle school. The remaining students also moved to the middle school because of the small number, setting and seasoned teacher. This position to hire a teacher to reinstate the ISN room at Swanson Road has been in every presentation of the FY24 budget. The need has increased.

Jessie Harrington: The classroom is coming back!

Jessie Harrington entertained a motion to approve the FY 24 draft budget number of \$30,2132,276.66 be sent to the Town Administration for further review and approval.

Samantha Raphael made a motion to approve the FY 24 draft budget number of \$30,232,276.66 be sent to the Town Administration for further review and approval. Brooke Wrenn seconded the motion, it was unanimously approved.

Dr. Chamberland: In your packet are the 3 updated policies, tonight will be the third reading. I ask that you approve the updates.

Tiered Focus Monitoring Summary

Dr Chamberland: In your packet you will find information summarizing the full approval of all information provided to DESE related to the Tiered Focus Monitoring visit that began last winter. Corrections have been made and accepted by DESE, which completes this monitoring cycle. As noted in the email also included in your packet, the district's next scheduled activity is a Group A Tiered Focused Monitoring (TFM) review, which focuses on Student Identification, IEP Development, Programming & Support Services, and Equal Opportunity. This visit is usually carried out three years after the Group B TFM review, and we anticipate that the next onsite visit will take place during the 2024-2025 school year. All Massachusetts Public School Districts are included in each of these monitoring cycles.

**Updated Non-Discrimination Policy Including
Harassment and Retaliation - 3rd Reading**

Jessie Harrington entertained a motion to approve the Updated Non-Discrimination Policy Including Harassment and Retaliation.

Meghan McCrilis made a motion to approve the Updated Non-Discrimination Policy Including Harassment and Retaliation, Samantha Raphael seconded the motion.

**Updated Equal Employment
Opportunity Policy- 3rd Reading**

Jessie Harrington entertained a motion to approve the Updated Equal Employment Opportunity Policy.

Meghan McCrilis made a motion to approve the Updated Equal Employment Opportunity Policy, Samantha Raphael seconded the motion.

**Updated Equal Education
Opportunities Policy - 3rd Reading**

Jessie Harrington entertained a motion to approve the Updated Equal Education Opportunities Policy.

Meghan McCrilis made a motion to approve the Updated Equal Education Opportunity Policy, Samantha Raphael seconded the motion.

NEW BUSINESS: None

TEACHING AND LEARNING REPORT:

Alan Keller: On December 8, Dr. Chamberland and I met with our team of counselors across the district. We listed the supports and interventions in place at each school, applying the MTSS (Multi-Tiered Systems of Support) lens to what we currently offer our students at each tier. These meetings will continue throughout the year in a continued effort to examine each school's strengths and gaps as well as taking a comprehensive, PreK-12 look while integrating additional supports, interventions and promoting equity.

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report

Mrs. Wirzbicki provided a year to date budget report dated December 20, 2022 for review.

Budget Transfers

Mrs. Wirzbicki provided a listing of Budget Transfers dated December 20, 2022, between the same series for information and between different series for approval.

Jessie Harrington entertained a motion to *approve the list of Transfers dated December 20, 2022, as presented by the Business Manager.*

Meghan McCrillis made a motion to *approve the list of Transfers dated December 20, 2022, as presented by the Business Manager.* Samantha Raphael seconded the motion, it was unanimously approved.

FY23 School Department Grant Awards

Mrs. Wirzbicki provided a listing of School Department Grants received for the 2022-2023 school year. The Town requires annual acceptance by the School Committee for all grants received each school year.

Jessie Harrington entertained a motion to *accept the Grants received for the 2022-2023 school year, as presented by the Business Manager.*

Meghan McCrillis made a motion to accept the Grants received for the 2022-2023 school year, as presented by the Business Manager. Brooke Wrenn seconded the motion, it was unanimously approved.

Executive Session: None

Jessie Harrington entertained a motion to adjourn the meeting.

Samantha Rapahel made the motion to adjourn for the evening. Brooke Wrenn seconded the motion, it was unanimously approved.

Meeting adjourned at 6:33pm.

Roll Call Vote

Adjournment

Respectfully submitted,

Mandy Williams

Recording Secretary

Referenced Documents:

Meeting Minutes for 12/14/22

Bryn Mawr Student Spotlight Presentation

Fiscal Year 2024 Draft Budget Update

Tiered Focus Monitoring Summary Information

Updated Non-Discrimination Policy Including Harassment and Retaliation - 2nd Reading

Updated Equal Employment Opportunity Policy- 2nd Reading

Updated Equal Education Opportunities Policy - 2nd Reading

Year to Date Budget Report Dated 12/20/22

Budget Transfers Dated 12/20/22

FY23 School Department Grant Awards

Approved 1/18/23