

Unapproved School Board Meeting Minutes

Dickinson Public Schools
Regular Meeting

February 9, 2009; 5 p.m.
Board Room, Central Office

The Dickinson Public School Board held a regular meeting on February 9, 2009, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Mitzi Swenson, Morty Krieg and Leslie Ross. Administrators present were: Superintendent Stremick, Vince Reep, Perry Braunagel, Ron Dockter, Calvin Dean, Tammy Praus, Becky Meduna, Shawn Leiss, Dorothy Martinson, Melanie Kathrein and Henry Mack. Others present were: Beverly Kinnischtzke, Naomi Thorson, Lew Moormann, Karen Heidt and Beth Wischmeyer, Dickinson Press.

President Rummel called the meeting to order.

There were no requests for Public Participation.

There were no additions or deletions to the agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the January 19, 2009, regular meeting; bills for February 2009; financial report for February 2009; and the pledged assets report for February 2009; the hire of Deborah Holzwarth, Adult Learning Center, instructor; the resignations and early resignation notifications of Deborah Walth, grade three teacher, Heart River Elementary, effective 5-29-09; Susan Kolling, grade four teacher, Lincoln Elementary, effective 5-29-09; Jan Biederstadt, Day Treatment teacher, Hagen Jr. High, effective 5-29-09; Darlene Medlar, grade four teacher, Heart River Elementary; and James Glasser, physical education teacher, Dickinson High School, effective May 29, 2009; the RESP report; and the student/staff recognitions. There were no tuition waivers. Krieg seconded the motion. The motion carried unanimously. The five early retirements have 128 years of combined experience within our school district. President Rummel thanked the employees for their years of dedicated service.

Superintendent's Report - Superintendent Stremick reported on the following:

- 1) **Kindergarten Registration**-Kindergarten registration took place last week. We had 174 students register for kindergarten last week. Last year 136 students registered during registration week. Mr. Reep is projecting 212 kindergarten students next year.
- 2) **CNA**-The community based Certified Nurse Assistant (CNA) training program will be transferred from Dickinson Public Schools to Bismarck State College in the near future. The program will remain in the city of Dickinson.
- 3) **Language Arts**-A committee met on Thursday, February 5, 2009, to review assessment data from the language arts curriculum area. The committee spent three hours looking at assessment data from the NDSA and NWEA. The conclusion from the committee was that the data illustrated a common area of need throughout the District in the area of reading/writing. An action plan will be developed to address this issue. Superintendent Stremick reviewed a color coded North Dakota State Assessment handout. The action plan will be part of the strategic plan.

Administrative Bargaining Recognition of Representative Organization-The

administrators requested to recognize the administrative council as the exclusive representative for negotiations for the 2009-2011 contract. Action was requested. Swenson moved that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognize the Dickinson administrative council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2009-2011 contract. Krieg seconded the motion. The motion carried unanimously.

DHS Baseball Agreement-The baseball agreement with the Dickinson Public Schools and Dickinson Baseball Club, Inc. is due for renewal. The Memorandum of Understanding is the same as last year's agreement except for the dates. A copy of the agreement is posted under Supporting Documents. The administrative recommendation was to approve the one year agreement, as presented. Action was requested.

Fehr moved to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Baseball Club for DHS baseball for the 2008-2009 school year. Krieg seconded the motion. The motion carried unanimously.

Early Retirement Incentive Applications-The following educators have submitted their early retirement incentive applications: Deborah Walth, grade one teacher at Heart River Elementary; Susan Kolling, grade four teacher at Lincoln Elementary; Jan Biederstadt, Day Treatment teacher at Hagen Jr. High; Darlene Medlar, grade four teacher at Heart River Elementary; and James Glasser, physical education teacher at Dickinson High School, effective May 29, 2009. The early retirement incentive application deadline is March 1, 2009. We may have additional applications submitted. The administration will evaluate all of the vacancies that these positions may or may not create and will post any openings at a later time. The administrative recommendation was to approve the early retirement incentive applications.

Swenson moved to approve the early retirement incentive applications for Deborah Walth, grade three teacher at Heart River Elementary; Susan Kolling, grade four teacher at Lincoln Elementary; Jan Biederstadt, Day Treatment teacher at Hagen Jr. High; Darlene Medlar, grade four teacher at Heart River Elementary; and James Glasser, phy. ed. teacher at Dickinson High School, and to accept their resignations, effective May 29, 2009. Krieg seconded the motion. The motion carried unanimously.

Acceptance of Bids for Activity Bus- The school district advertised for and provided specification sheets (bus chassis and bus body) for bids for a 46 passenger activity bus. Four bids were received and opened at 10 a.m. on February 4. Bids were received from Hartley's, Harlow's and Trucks of Bismarck.

The following is a summary of the bids:

	<u>Hartley</u>	<u>Harlow</u>	<u>Harlow</u>	<u>Trucks of Bismarck</u>
Base bid	\$155,000	\$117,200	\$118,960	\$109,770
LTC trade in	\$ 55,000	\$ 48,000	\$ 48,000	\$ 33,500 (with panel fixed)
Net bid	\$100,000	\$ 69,200	\$ 70,960	\$ 76,270
Engine spec	300/360	285/800	285/800	285/800
Seat spacing	?	30"	30"	33"
Under carriage storage	132 cu. ft.	134 cu. ft	134 cu. ft	129 cu. ft.

Acceptance of Bids for Activity Bus cont.

Discussion followed. The administrative recommendation was to accept the low bid of \$118,960 submitted by Harlow's Bus Sales, Inc. and to work with them on the details and the possible options.

Ross moved to accept the \$118,960 base bid submitted by Harlow's Bus Sales, Inc. and to work with them on the details and the possible options for an activity bus, as presented. Krieg seconded the motion. The motion carried unanimously.

Facility Planning-Input was requested on the facility planning process for the District master building plan for long-term replacement and space requirements. Items to consider include the age of the various buildings, changes and projections of enrollment, neighborhood schools, a K-12 school campus; future certified and classified staff availability and the possible efficiencies/savings from the various options. No action was requested. Discussion followed. The neighborhood school concept was discussed. Board members would like to review research regarding what is best for kids. President Rummel will work with Superintendent Stremick and Vince Reep to come up with possible short term and long term planning options to consider. Mr. Reep will bring enrollment data regarding attendance areas, neighborhood schools and projected enrollment to a future meeting. It was suggested that they look into what land is available if they would decide to build. The area by the West River Community Center was suggested as a possible location. The Board will continue to discuss facility planning on future agendas.

Revision of Policy DDAA Family & Medical Leave-Second Reading-Policy DDAA Family & Medical Leave is presented for second reading and final approval. Copies of the old policy and the new policy are posted under Supporting Documents. The administrative recommendation was to approve the revisions for second reading approval and final adoption. Action was requested.

Swenson moved to approve Policy DDAA Family & Medical Leave for second reading approval and final adoption, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent Evaluation- The superintendent evaluation must be completed prior to March 15. Board members will rate the superintendent on the four identified areas: identification and implementation of school board policy needs, supervision of licensed and non licensed staff, supervision of building and grounds, transportation needs and student safety and effective record management. President Rummel will compile the information and present it to the Board at the March 9 meeting.

Superintendent Search & Schedule Special Meeting-The Board reviewed the superintendent process and timeline for hiring a new superintendent. A special meeting is required to narrow the finalists to be interviewed. Action was requested to schedule the special meeting.

Swenson moved to schedule a special board meeting on Wednesday, February 18 at 5 p.m. to review the superintendent applications and select the finalists to interview. Krieg seconded the motion. The motion carried unanimously.

The application deadline is February 12. Board members will review files starting February 13-February 18. President Rummel reviewed the tentative schedule for the final candidates (March 2-5). One finalist will be interviewed each day.

Superintendent Search & Schedule Special Meeting cont.

Tentative schedule:

9:30 a.m.-11:45 a.m.	Tour of District (DHS, Hagen, two to three elementary schools, Southwest Community High School and other selected buildings)
12 noon-1 p.m.	Lunch with Superintendent Stremick
1:15 p.m.-2:30 p.m.	Tour of Dickinson
2:45 p.m.-3:30 p.m.	Meet with administrators in the Board room
3:30 p.m.-4:30 p.m.	Open House-Employees & community members meet the superintendent finalist in the Board room
5 p.m.-6:15 p.m.	Dinner with school board at the Elks
6:30 p.m.	Formal interview in the Board room

The Human Resource Department will do the round one reference checks. Board members and administrators will help with reference checks for the finalists during round two. Mr. Reep will coordinate the reference check process. Comment forms will be available to give input to school board members on the applicants.

Other

Krieg congratulated the Dickinson Midgettes on winning two categories at the State Dance meet.

Ross congratulated the DHS science team on winning the State Science meet the second year in a row.

Fehr reported that the Foundation is sponsoring a Mystery Dinner Theater this weekend and that tickets were sold out in a day and a half.

At 6:15 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

The meeting was adjourned.

Dean Rummel, Board President

Vince Reep, Business Manager

Karen Heidt, Secretary

