



## Log into Parent Portal - and select a student.

Student Name	Grade	School Name	School Year	Birth Date	Advisor	Counsel
Click on a student to vi	ew their information	n.	W.	- 1		- 17
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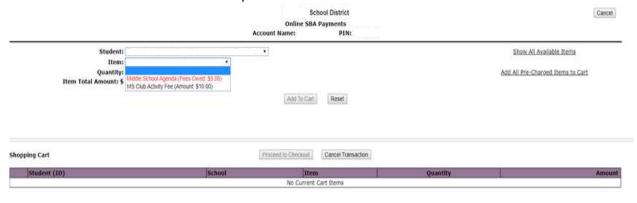
### Payments can be made for Accounts (Online SBA Payments) or Cafeteria (Online Food Service Payments)



## **Accounts - Student Body Accounting (SBA) Payment:**

**Select Student** (if you have more than one student, all students will show up here if there are SBA items available to purchase, allowing you to purchase as many items together as desired): **Select Item(s):** 

- Items in Red have already been added to the student account and have not been paid for.
- Items in **Black** can be selected to be added to the student account.
  - o All items selected must be paid for at checkout.



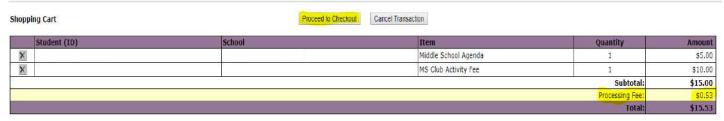
SBA Online Payments 1 of 2 3/4/2020





### Once all items have been added to the account, select Proceed to Checkout.

(3.5% Processing fee is added to all online purchases.)

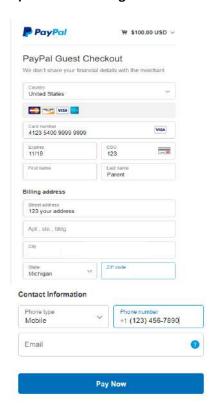


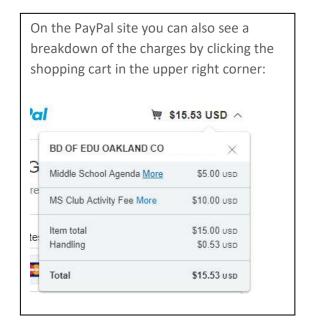
# Two Options on the PayPal site:

1) Sign in with a current PayPal account – complete payment as usual.



2) Check Out as a guest – enter credit or debit card information – Pay Now





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