

Brunswick School Board
MINUTES
Wednesday, October 14, 2015
Executive Session 6:00 p.m.
Regular Meeting 7:00 p.m.
Town Hall
85 Union Street

School Board Members Present: William Thompson, Chair; Joy Prescott, Vice Chair; Brenda Clough; Janet Connors; Richard Ellis; Teresa Gillis; James Grant; Corinne Perreaut; Sarah Singer

School Board Members Absent: Molly Gramins, student liaison

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Paul Caron, Director of Facilities and Transportation

Guests: Melissa Fochesato, co-president of BCEF; Brunswick Police Officer, Terry Goan; members of the community and press.

Call to Order
Pledge of Allegiance
Attendance/Roll Call
Executive Session

75. Consideration of Executive Session

Vote to enter executive session for the purpose of attorney consultation pursuant to 1 MRSA 405(6) (E)

Motion: Grant Second: Ellis Vote: Unanimous by Board members present

Approved to enter executive session per 1 MRSA 405(6) (E) for attorney consultation.

The Board entered executive session at 6:02 p.m.

The Board reconvened in public session at 7:04 p.m.

Adjustment to the Agenda

Mr. Thompson would like to add a Curriculum update under Committee Reports.

Mr. Thompson would like to discuss next week's workshop under the Board Chair Reports.

Mr. Ellis would like to acknowledge the Facilities Meeting.

Consent Agenda Action

Item on the Consent Agenda passed unanimously without objection.

*76. Consideration of the Minutes:

Approval of the Minutes of September 9, 2015

Approval of the Minutes of September 15, 2015 Facilities and Maintenance Committee

***77. Consideration of Appointment of Certification Support Team Members**

Teachers new to teaching in Maine work with a mentor for two years as part of the process for professional certification. The staff mentors listed are recommended by the Professional Learning Communities Support System (Certification Committee). Please approve the Superintendent's nominations of the following Certification Support Team Members:

SCHOOL	STAFF MEMBER	MENTOR	YEAR
Harriet Beecher Stowe School:	Barbara Smith-Lunney	Melissa Madden and Margaret Dalrymple	FT
(Barbara will be Fast Tracked from January 2015 – January 2016)			
Harriet Beecher Stowe School:	Stacey Musica	Kathy Buttner	FT
(Stacey will be Fast Tracked from April 2015-April 2016)			
HBS:	Carmon Parker	Joyce Foley	2 nd
	Alisha Copp	Vicki Farsaci	2 nd
	Kristin Hunter	Shelby Kavanaugh	2 nd
	Sarah Sherrill	Emily Moll	2 nd
Coffin Elementary School:	Barbara Burgess	Joyce Foley/Sharon Harvie	2 nd
	Kim Jordon	Joyce Foley/Sharon Harvie	2 nd
	Alexandra Fish	Brenda Shea	1 st
Brunswick Jr. High:	Danielle LeBlanc	Sharon Callahan	1 st
	Kamis Ley	Charlotte Mastropasqua	2 nd
	Kate Noonan	Carolyn Foley	1 st
	Jonathan Fisk	Kathy Dekker	2 nd
Brunswick High School:	Chris Baribeau	Robert Van Milligan	2 nd
	Rebecca McKarns	Margaret Dalrymple	2 nd
	Brian Choate	Sarah Campbell	2 nd
	Cynthia Cygan	Margaret Nulle	2 nd

***78. Consideration of Appointment to PLCSS Steering Committee**

Please approve the Superintendent's nominations of Mary Lord to fill the BJHS vacancy on the PLCSS Steering Committee for a 2 year term that expires at the end of the 2017 school year.

***79. Consideration of Approval of the Superintendent's Nominations to the Affirmative Action Committee, Title IX, 504 Coordinator (2-year terms that expire at the end of the 2016-2017 school year):**

Jim Oikle, Title IX Officer, Co-Chair
 Jean Skorapa, Principal, Co-Chair
 Barbara Gunn, 504 Coordinator
 Paul Caron, Grounds and Transportation Representative
 Susan Perkins, Athletics and Co-Curricular Representative
 Mary Moore, Brunswick High School Representative
 Scott Smith, Food Service Representative
 Beth York, Brunswick Junior High School Representative
 Janet Rivard, Coffin School Representative
 Blair Dwyer, Stowe School Representative

Old Business

a. Climate Survey Discussion

Last year a Climate Survey for parents, students, and staff was discussed and money was put aside in this year's budget for that. This survey is 100% third party administered. A decision needs to be made as to what month it will be conducted.

80. Consideration of March to conduct Climate Survey

Motion: Grant Second: Connors Vote: Unanimous of the Board members present.

The Board voted to conduct Climate Survey in March 2016.

b. Discussion and Possible Action on Options for Facilities Master Plan

On September 23 a joint meeting was held with the Town Council. Many ideas were discussed at that time. Town Council felt the community would support a new school and would like the Board to look at that option. Board needs to decide what information they may need to go forward. Tonight Lyndon Keck from PDT answered Board member's questions regarding the work they have already done relating to Coffin School and BJHS as Board members discussed: immediate repairs that need to be done to the schools; pros & cons to building new vs. repairing/updating; how town/school will share 100% locally funded construction costs; differences between privately funded construction and state funded construction; cost estimates; DOE guidelines; referendum dates and preparation work necessary before that date. Mr. Keck will do the following:

1. Send to us the most current "concept design" for new elementary school at JA site
2. Update costs for the new building that was designed for the JA site
3. Review the outline specifications looking at materials that were specified, the mechanical systems, and floor plan for any possible cost reductions
4. ~~Take that same floor plan and configure it to the Coffin site~~
5. ~~Identify what premium costs would need to be carried if you were going to build a new school on the Coffin site~~
6. Update the repair costs at BJHS
7. Updated costs will be done based on a referendum in 2016 and construction beginning late summer of 2017
8. Prepare energy and operational efficiencies for a new elementary school, and also work with Paul Caron on energy and operational efficiencies that would result from repairs done at BJHS
9. Will give the superintendent a cost proposal for the work outlined above and also an outline for "stage 2", which would take the Board's selection and get it ready for referendum
10. Update costs for the major renovations and addition to Coffin School

(After more discussion it was decided to remove items 4 and 5, and add item 10)

Communications/Correspondence

A Board member received a call from a parent whose child was in the kindergarten class that was recently relocated to the music room as there was a hornet nest found in their classroom at Coffin School. The music teacher had to work from a cart until the hornets were removed. This shows why it is important to add extra space in schools when planning them.

Public Participation

Richard Pisca reported he made a request for more information on the boiler and to see the boiler. That request was refused. He felt this was poor public outreach.

Superintendent's Report

a. Building and Equipment Use:

- Aspire Program – use of HBS
- BAYFL – use of Coffin School
- Brunswick Parks and Recreation – use of schools
- Girl Scouts of America – use of schools
- Girls on the Run – use of HBS
- Merrymeeting Adult Education – use of BHS
- Department of Defense, Zumwalt Travel Brief – use of Crooker Theater
- Midcoast Youth Theater – use of Crooker Theater

b. Donations:

School supplies to HBS from Pathway Vineyard Church

Backpacks with school supplies to HBS from Linda Coffin

\$75 to Coffin Elementary School library book account from the Lisi family

\$400 to Coffin Elementary School from Shaw's

The superintendent thanked all for their generous donations to the school department.

c. Budget Update - Mr. Oikle

Mr. Oikle reported that the auditors are here this week and currently working at the town office and will probably be at the Superintendent's office next week. Mr. Oikle notified Board members that they have the right to independent communication with the auditors if they choose to do so. If there is a matter Board members would like to bring to the auditors' attention, they can either contact the town Finance Director, the Superintendent, or Mr. Oikle and they will arrange a meeting. The auditors will be here this week and next week.

Mr. Oikle reported that we did end the fiscal year in the black. There is about \$733,000 in surplus right now, which is about half of what we had last year. He explained how this figure was reached and will supply Board members with the document after the auditors have seen it. He also referenced a document in tonight's packet that they need to consider and vote on in November. This is nothing new, the auditors have just recommended that we formalize it.

d. BCEF Update

Melissa Fochesato, co-president of Brunswick Community Education Foundation. This organization has been working to raise money to foster creativity and innovation through grants to school-staff lead projects. The first year they awarded over \$40,000 supporting 21 grants. On Oct 24 they will host their first community event, "The Spark". Check out their website at brunswickcef.org.

e. Administration Team Goals

Mr. Perzanoski went over the Administrative Team Goals that have been established for the 2015-16 school year.

- f. Discussion and possible approval of high school wrestling as a cooperative team with Mt. Ararat BHS Athletic Director, Jeff Ramich, has request that Brunswick's wrestling team move from an independent team to a cooperative team where Mt. Ararat and Brunswick students compete as one team. There would be no additional cost.

81. Consideration to move BHS wrestling team to a cooperative team with Mt. Ararat High School

Motion: Connors Second: Thompson Vote: Unanimous of the Board members present.

The Board voted to approve a cooperative wrestling team with BHS and Mt. Ararat High School.

Board Chair's Report

- a. Delegate to MSBA Delegate Assembly on Oct. 22, 2015
Mr. Thompson will be the delegate. Mr. Grant will also be in attendance as a member of the MSBA leadership.
- b. MSMA Fall Conference Oct. 22 & 23
Sarah Singer would like to attend on Friday.
- c. Report on September 23rd Joint Meeting with Town Council
Discussion was held regarding future meetings with the town council. The consensus was not to have large group meetings unless absolutely necessary, and the Board Chair and the Superintendent will meet regularly with town council members and report back to the Board.
- d. Workshop on October 21st
Workshop to be held at 6:30p.m at the Town Hall.

Committee Reports

- a. Policy & Planning Committee – Joy Prescott
Did not meet as they did not have quorum. They will reschedule their meeting.
- b. Wellness Committee – Joy Prescott
There are lots of good things going on. She will forward the notes to the Board members. Goals are similar to last year's.
- c. Personnel & Negotiations Committee – Bill Thompson
Letters have been sent out to each of the bargaining units to begin that process.
- d. Student Services Committee – Brenda Clough
Did not meet as they did not have quorum. Had a general discussion and minutes are included in the packet.
- e. MSBA Report – Jim Grant
Met and discussed changes in dues for upcoming years based on population and student enrollment. They are focusing their attention on serving school boards better by working with other groups so had their first presidents' panel with MSSA, MPA, and MADSEC. They also had a debate on the next standardized testing assessment.

f. Strategic Planning Report – Joy Prescott

Joy reported that the citizen/Board workgroup met and had a productive discussion. The Assistant Superintendent has been meeting with Good Group Decisions.

g. Curriculum & Program Development Committee – Corinne Perreault

The committee met and looked at the work done on Option 6 and progress toward proficiency. They went over goals that were developed. They heard an update on the curriculum work that was done over the summer. The committee will meet tomorrow at 9am.

h. Facilities & Maintenance Committee – Rich Ellis

They will be referring to the Policy & Planning Committee a request from the high school to look at the policy and guidelines for advertising banners surrounding the sports field. Next meeting will be 8:30a.m. on October 20th at the Town Hall.

New Business

None

Calendar/Announcements

None

Future Agenda Items

- Report from the Affirmative Action Committee on their goals and what they do
- Report on NEASC findings
- Presentation from superintendent's data team and overview on how that team works together

Adjournment

By unanimous consent the meeting adjourned at 9:30 p.m.


 Paul K. Perzanoski, Secretary