



Dennis-Yarmouth Regional School District

Office of Human Resources

Date: September 28, 2016

To: Employee(s), Student Teacher/Intern(s), Substitute(s), and SubContractor(s)

RE: Act Relative to Background Checks (Fingerprinting)

From: Mickey Fredericks, Human Resource Coordinator

As you may be aware on January 10, 2013, Governor Patrick signed Chapter 459 of the Acts of 2012, "An Act Relative to Background Checks." As previously notified, all employees for public schools must complete a Federal Background Check by way of fingerprint in addition to a CORI check.

Please find attached for your review the SAFIS Registration Guide for Pre-K-12th Grade Education (ESE).

You will be required to provide Dennis-Yarmouth Regional School District ESE Organization Code: 06450000 (Substitutes, Student Teachers, and Subcontractors may provide up to 10 districts organization codes to eliminate the need to pay the fee multiple times).

Unlike state CORI checks that have no associated fee, *individuals* will pay a fee to comply with this requirement that ranges from up to \$35 for non-licensed employees to up to \$55 for DESE license-holders (including those with pending applications/license).

Substitute teachers are school employees under the new law and, therefore, must submit their fingerprints for the state and national checks. If substitute teachers hold educator licenses issued under G.L. c. 71, § 38G, they will pay a fee up to \$55; otherwise, they will pay a fee up to \$35.

If you have already completed your SAFIS for another Massachusetts Public School District please contact them directly and request a copy of your "Suitability Determination" be shared with Dennis-Yarmouth Regional School District to avoid having your fingerprints reprocessed and paying again. Suitability Determinations must go school to school per FBI and DESE regulations.

Dennis-Yarmouth Regional School District Human Resources Office will notify all employees to any changes that should occur. For more information please visit:

<http://www.mass.gov/edu/2013newsupdates/frequently-asked-questions-regarding-background-checks.html> or <http://www.malegislature.gov/Laws/SessionLaws/Acts/2012/Chapter459>