



PEMBERTON TOWNSHIP SCHOOLS

PEMBERTON TOWNSHIP HIGH SCHOOL

DENNIS LEPOLD, Interim Principal
RON DICKENSON, Assistant Principal
DANIELLE FERGUSON, Assistant Principal
CHELSEA MCCABE, Assistant Principal

JEFFREY HAVERS
Superintendent

Dear PTHS Families,

We are pleased to continue our dual enrollment **College Acceleration Program (CAP)** with **Rowan College at Burlington County (RCBC)**. This program allows our students **to receive college credit while simultaneously completing their high school coursework**. The courses are taught at the high school by certified Pemberton teachers approved as RCBC Adjunct Faculty members.

Please see the *attached course listing for Semester 2 Courses* to determine if your child is presently enrolled in a CAP-eligible course. Students who are interested in participating should speak with their school counselor for more information. Dual Enrollment registration for eligible CAP courses must be completed within the registration window and during the semester in which the student is taking the course. The application, registration, and payment must be completed by the registration deadline.

PTHS CAP courses are equal to Rowan College at Burlington County credits. Students will receive an RCBC transcript with their grade in the class if they earn a "C" or higher. CAP courses are transferable to many two & four-year institutions. Typically, a 3- credit course at the college costs over \$400.00; however, PTHS students will be given a reduced rate of \$150.00 per 3-4 credit course and \$300.00 per 5-8 credit course. This helps families save money on tuition costs!

The online application opens online on Friday, January 3, 2025, and must be completed by Sunday, February 2, 2025. Your counselor will assist you with the enrollment process if you have questions.

By partnering with our local community college, we can give PTHS students a "jump-start" on their college careers. Please contact your child's counselor if you have any questions.

Sincerely,

Dr. Darvis Holley

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PTHS Principal



PHONE: 609-893-8141 Ext. 1800 FAX: 609-782-3584 EMAIL: dlepold@pemb.org
Office: 148 Arney's Mount Road, Pemberton, New Jersey 08068 • www.pemberton.k12.nj.us/pths

Pemberton Learning Community: Pursuing Excellence One Child at a Time





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2024-2025 PTHS CAP Courses Offered

SEMESTER 2

	BIO 103	3
Biology Honors	BIO 104	1
Chemistry Honors	CHE 115	3
English III Honors	LIT 207	3
French IV	FRE 201	3
Pre-Calculus Honors	MTH 130	4
Sociology	SOC 101	3
	ETV 101	4
TV Production II	ETV 105	3
Spanish IV	SPA 201	3
* = must register in the fall		

Please Note: Students interested in transferring credits to another two—or four-year institution should speak to those schools' admissions or transfer offices before enrolling to ensure transferability.



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What are the advantages for CAP students?

- CAP provides students with broader, more challenging course offerings.
- Upon course completion, students receive an **official RCBC transcript**.
- CAP students **demonstrate proficiency** at college-level work, which is an asset in the college admissions process whether or not the students intend to continue their studies at RCBC after high school graduation.
- Students graduate with a high school diploma and a college transcript. Since RCBC's credits are accepted at colleges and universities nationwide, students present their transcripts and earn credits or **advanced standing** upon starting college.
- RCBC's **affordable** tuition and fees can represent substantial cost savings, particularly if students transfer their credits into much more expensive four-year colleges and universities.
 - COST of CAP courses:

	3-4 Credit Course	5-8 Credit Course	9 Credits or Above
Regular Rate	\$150	\$300	\$450
Free/Reduced Lunch Qualified Rate	\$100	\$200	\$300

Important Points:

1. The payment for CAP courses is non-refundable once payment is made to RCBC. Payment must be made online (see attached Dual Enrollment directions). There are no refunds if a college/university does not accept CAP credit.
2. Every college/university has guidelines for acceptance of credit. It is strongly recommended to check with the college or university your child will be attending to see which course(s), credits will be accepted.
3. Please be advised that CAP registration deadlines cannot be extended. PTHS has a deadline for approving online applications to the college.

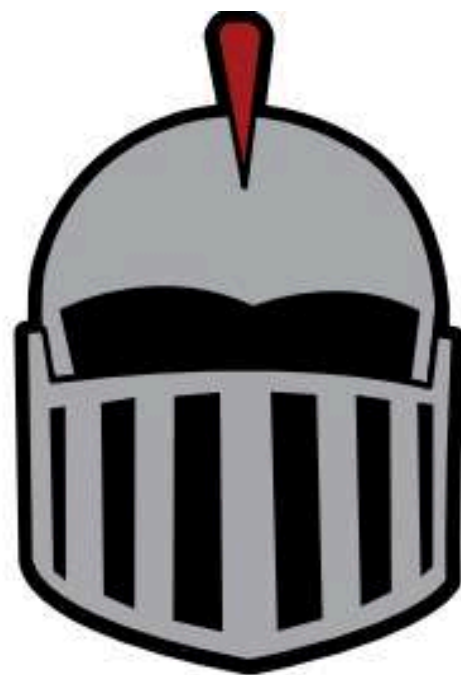


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Navigating DualEnroll



Create an Account and Complete Application

- If you have not created a DualEnroll account previously, please visit rcbc.dualenroll.com. If you already have an account, please move to the **"Begin Course Registration"** section
- Click **"Create my Account"**
- Complete the Account Form
 - **NOTE** – Account information, including email address, should be the information for the **student** registering. If using a high school email, make sure it can receive mail from outside of the school district.
- Confirm your account by either email or text using the activation code/link provided by DualEnroll (*if using email, be sure to check spam/junk folders*).
- Complete student profile, demographics, terms & conditions, FERPA disclosure, parent/guardian information and high school information – this is your application to RCBC!
- Once completed, you will be directed to the **"Courses"** area to begin registration.

Begin Course Registration

- If you are registering on a different date than your application, make sure to log into rcbc.dualenroll.com and click **"Courses"** from the top menu.
- Review the course options listed for your school and click your choice to start the registration process.
- Click the **"Begin Registration"** button for the course section you are interested in registering for (*enrollment is not complete at this step, but it is the last step for the student*).
- A notification box will appear asking if you would like to Request Another Class, View Current Status or Logout. Choose **"Request Another Class"** if you would like to register for more than one course.

High School and Parent/Guardian Consent and Payment

- Once you submit your registration request, notification is sent to your school counselor.
- School counselors review the request and will approve the course if you are eligible.
- If approved, an email notification is sent to your parent/guardian with a special link that will be used to provide consent and payment.
- Once completed, the registration is sent to RCBC for final processing.

NOTE – All steps need to be completed before the designated deadline in order for a registration to be processed by RCBC. This includes the student, school counselor and parent/guardian steps. **The college cannot accept late registrations.**

Please visit rcbc.edu/cap for more information or questions.



Rowan College
at
BURLINGTON COUNTY