

College Credit Plus Program

ADMINISTRATIVE RULES & REGULATIONS

In accordance with Section 3365.02 of the Ohio Revised Code, students from Utica High School in grades 7 through 12 may enroll at a college, on a full time, or part time basis, and complete nonsectarian courses for high school and/or college credit. The district guidelines for this college credit plus programming are as follows.

COLLEGE CREDIT PLUS OPTIONS FOR UTICA HIGH SCHOOL

I. PURPOSE

The College Credit Plus Options is a way the North Fork Local School District expands the learning opportunities for its students in grades 7-12. The program allows students in this district to enroll in designated institutions of higher education and use the college credit to meet high school graduation requirements.

II. ELIGIBILITY

Any student who has attained or is above seventh grades status may participate in the enrollment options. Additionally, the student must apply to and be accepted by an institution of higher education.

Eligibility Requirements for next academic year under rule 3333-1-65.14. Must meet any of the following criteria.

- a. Obtains a remediation-free score on one of the standard assessment exams (Accuplacer, ACT, SAT);
- b. Has a *cumulative unweighted* high school grade point average of at least 3.00;
- c. Has a *cumulative unweighted* high school grade point average of at least 2.75 but less than 3.00 and has received an 'A' or 'B' grade in a relevant high school course.

*Eligibility is not equivalent to course enrollment- students must still meet individual course requirements (such as prerequisites) as written in the college's course catalog prior to enrollment.

III. NOTIFICATION

A. Student and/or his/her parents are required to notify the local school district board of education in writing of the student's intent by **APRIL 1**.

B. Both students and parents must attend an informational meeting that presents the advantages, possible risks and consequences of participating in the options program plus addresses these items.

1. Program eligibility
2. The process for granting credit
3. Financial arrangements
4. Transportation
5. Available support services
6. Scheduling
7. Consequences of failing
8. Graduation requirements
9. College counseling services
10. Academic & social responsibilities of students and parents

The student and parent/guardian must sign a school district form acknowledging that the district has provided appropriate counseling during the informational meeting and that both student and parent/guardians understand their responsibilities. (See attached)

IV. High School Policies

1. Graduation Ceremony Participation – all participants in the concurrent enrollment program must have successfully completed all course requirements by Board Policy to be eligible to be included in the Utica High School graduation ceremony.
2. All college courses taken for the purpose of fulfilling a high school graduation requirement must be pre-approved by the high school building principal or his designee.
3. All grades earned in college courses will be listed on high school transcripts and will be computed in the student's accumulative grade point average (GPA). Course that a student fails or withdraws from will show either as an 'F' or 'W'. College courses equivalent to local high school courses which are weighted for GPA will also be weighted grades.
4. To be eligible, a student at Utica High School must attain seventh grade status, must be less than a full-time student in high school, and must be accepted by the college of choice.
5. **Students that fail to complete a course or withdraws from the course after the college's required date are responsible for all associated expenses. This becomes a financial obligation which must be met prior to graduation.**
6. The conversion of college hours to Carnegie units will be based upon the following formula:
One semester hour=1/3 units of credit, or fraction thereof.
7. Students may only be enrolled in up to 30 credits per year (which includes high school courses)
Calculation: 30 - (secondary school units x 3)=Max CCP credits
The maximum number of credits allowable for a student participating in the CCP program is 120.
8. North Fork School District cannot waive requirements and will not adjust a master schedule of classes to accommodate individual student's requests.
9. All participating students and their parents/guardians must sign a statement of understanding that they have received counselling and understand the associated policies.
10. All participants in this program must notify their school counselor (intent to participate form) of their intent by **APRIL 1** to be eligible for the following school year.
11. All students in this program must maintain a passing grade in courses equivalent to **5 units or credits** per year during each grading period to be eligible to participate in extra-curricular activities at Utica High School. Athletes must also be passing the equivalent of **5 units of credit** to maintain eligibility. Participation in co-curricular and extra-curricular activities may be affected if courses are taken for high school credit. Eligibility will be checked at the end of each quarter or semester. A failing grade may result in ineligibility for the next full school semester.
12. Transportation is the responsibility of the student unless otherwise provided for by Ohio law. Parking passes or other transportation fees are at the expense of the student.

I (student) _____ understand and agree to the Administrative Rules and Regulations for participating in the College Credit Plus Program.

I (parent/guardian) _____ understand and agree to the Administrative Rules and Regulations for participating in the College Credit Plus Program

Date