

Mrs. Lyons' Classroom Rules, Regulations and Grading Policies

General Classroom Rules and Regulations

- 1) **No Food or Drink** allowed in the classroom. If you come to class with these items, you will be asked to leave them at the front of the room on the cart.
- 2) **No electronic devices** (including Ipods, MP3's, etc) allowed in classroom. If found, you will be asked to put them away on the first offense. They will be taken away on second offense until 10th period. They will be sent to the main office.
- 3) **No cell phones may be on or seen during class.** If caught with cell phone, you get one chance to put it away. If not, you will be written up.
- 4) **No cursing, talking back, or disrespect to teacher or any class members. Respect the classroom and its materials! Respect class members' personal space and property.**
- 5) **Arrive to class on time!** Shortened period mean less class time – class time is valuable.
- 6) **You must go to the lavatory/locker between classes.** You may only go during class if it is an emergency.
- 7) **Students must sign out/in and take hall pass whenever leaving and returning to the room during the class period.**
- 8) **Be prepared for class daily with textbook, notebook, pen, pencil, etc.** – Weekly requirements/needs will always be posted on the Dry Erase Board at the front of the classroom. Check this daily!
- 9) **All work must be handed in, in the designated drop off box in the back of the room.**
- 10) **Discipline procedures:**
 - 1st offense - Verbal Warning
 - 2nd offense - Referral
 - * Procedures can be overridden depending on severity of infraction!

Grading Policies

- 1) **All class work must be made up immediately upon return to school by the day instructed by teacher.**
* If absence is illegal/unexcused, you will receive a zero for that day's work.
- 2) **All tests/quizzes must be made up within one week upon return to class.** If test is not made up within one week, you will receive a 10 point deduction for every day following, until it is made up. NO EXCEPTIONS. Tests may be made up during 10th period.
* If absence is illegal/unexcused, you will receive a zero for that day's work.
- 3) **Cheating, copying, and plagiarism by any means will not be tolerated.** This includes ANY classroom activities (including tests, quizzes, essays, homework, class work, etc.). If you are caught cheating, copying, or plagiarizing, **OR** if you let anyone cheat, copy, or plagiarize off of you, you will receive a zero, no exceptions.
- 4) **Extra Credit will be offered quarterly.** Extra credit will be offered two weeks prior to end of each quarter. Extra credit will be worth 30pts added onto earned points if done completely according to directions.
* See grading example for explanation.
- 5) **Student participation in classroom activities/discussions/projects is key** to making class run smoothly, pass by quickly, and will add to the positive environment of class. Don't hesitate to participate and ask questions!
- 6) **A curve, if possible, will be offered on tests throughout the school year.**
- 7) **I am available 10th period for remediation.** Please do not hesitate to ask for help. Keep in mind, the day before the test may be too late!
- 8) **Weekly reports of failures will be sent to athletic director regarding failing athletes.**
- 9) **Deductions for assignments being late will be covered by individual assignment requirements.**
- 10) **As per district policy illegal absences equal zeros for any and all work done in class that day** (Tests, quizzes, class work, projects, etc)
- 11) **As for grading, the district grading system is used:**

A= 93-100 B= 85-92 C= 75-84 D= 70-74 E= 69 or below

- 12) **Quarterly Grading** - Grades are formulated by means of a points scale. All work is worth an allotted point value. Grades are calculated based on the points you earned, divided by the points that were available each quarter. Example Quarterly Grade Breakdown: (The quarterly exam each quarter will be worth 15% of your quarter grade)

John Doe - 1st Quarter Grade

Question Worksheet - 20/30	Quiz - 40/50
Test #1 - 80/100	Major Essay - 85/100
Reader Response - 15/20	Class Work #2- 20/30
Class Work #1 - 15/30	Test #2 - 80/100

Points Earned/Points Possible = 355/450 = 79 C

John Doe has completed his extra credit completely for the quarter, so 30 points is added onto his points earned total.

$$355+30=385/455=85B$$

As a result of completing the extra credit assignment, John Doe has now received a B for the quarter!