

Rocky River Elementary School  
2016-2017  
Student Handbook



*Rodney the Roadrunner*

Rocky River Elementary School  
500 Rocky River Road, North  
Monroe, NC 28110  
Telephone: 704.290.1523  
Fax: 704.292.1395

Principal: Sherry Richardson  
Assistant Principal: Jason Jackson

## WEBSITE

Both UCPS and RYRES maintain websites which contain a wealth of useful information. Please visit the UCPS website at [www.ucps.k12.nc.us](http://www.ucps.k12.nc.us) and the Rocky River website at <http://rockyriver.ucps.k12.nc.us>. You may also follow the school on Facebook and Twitter.

Rocky River Elementary School: A Leader in Me School

Mission Statement: Inspiring Learners and Empowering Leaders

School Mascot: Rodney the Roadrunner

School Colors: Blue and Yellow

## CONNECT-ED

Connect-Ed is a communication tool that will be used to notify you of important school messages. This system relies on the use of the telephone to notify you of such things as school delays or closings, PTA meetings and other special announcements. ***It is extremely important that we have your correct telephone number so that you can receive our messages. If your telephone number changes at any point throughout the school year, please notify your child's teacher and the front office with the correct number.***

## UCPS ELEMENTARY SCHOOL HANDBOOK

The following topics are addressed in the *UCPS Elementary School Handbook*. The majority of these topics are governed by UCPS Board Policy and/or administrative guidelines: Annual Parent Notification, Appeals Policy, Attendance, Checks, Communicable Diseases, Connect-Ed Messages, Discipline: Code of Student Conduct, Discrimination, Discrimination/Harassment/Bullying, Food Allergies, Gangs: Prohibition of Gangs and Gang Activities, Healthy Schools and Healthy Youth, Internet Use, Medication, Promotion and Retention, Seclusion and Restraint, Student Records, and Tobacco Use.  
[http://boe.ucps.k12.nc.us/policy\\_manual/policy\\_show.php?policy\\_id=106](http://boe.ucps.k12.nc.us/policy_manual/policy_show.php?policy_id=106)

## BELL SCHEDULE

In order to meet state requirements that elementary school aged children receive 6.5 hours of daily instruction, our bell schedule will reflect such. The instructional day begins at 7:30 AM and ends at 2:00 PM. Please note the following:

### ***Arrival***

7:00-7:30	Buses unload and car rider arrival, students report to class
7:00-7:25	Homework Club available for all students
7:00-7:25	School Breakfast is served
7:30	Tardy Bell/ Instructional Day Begins

**Dismissal**

1:57	Kindergarten dismissal
2:00	Car/Van Rider dismissal
2:03	1 <sup>st</sup> and 2 <sup>nd</sup> grades dismissal
2:06	3 <sup>rd</sup> , 4 <sup>th</sup> , and 5 <sup>th</sup> grades dismissal

**ACADEMICS****REPORT CARDS:**

Report cards are issued every six weeks. The first reporting period will be a conference between the parent and teacher. Report cards will be sent home on the following dates during the 2016-2017 school year.

October 19, 2016	March 21, 2017
December 8, 2016	May 10, 2017
February 2, 2017	June 9, 2017

**GRADING SCALE and HONOR ROLL:**

UCPS utilizes a 10-point grading scale, effective beginning with the 2015-2016 school year. The grading scale is:

- A: 90-100
- B: 80-89
- C: 70-79
- D: 60-69
- F: 59 and below

**UNION COUNTY PUBLIC SCHOOLS' CRITERIA FOR HONOR ROLL****A HONOR ROLL**

1. Students must have all "A's" in Reading, Math, Science/Health and Social Studies.
2. They must have a "3" or "4" in written composition.
3. There can be no N's in any subcategories.
4. Students must have an "S" in the following areas: • Art • Music • Physical Education • Computer Technology.
5. Students must have an "S" in all areas of Citizenship, Behavior & Work Habits

**A-B HONOR ROLL**

1. Students must have "A's" or "B's" in Reading, Math, Science/Health and Social Studies.
2. They must have a "3" or "4" in Written Composition.
3. There can be no N's in any subcategories.
4. Students must have an "S" in the following areas: • Art • Music • Physical Education • Computer Technology.
5. Students must have an "S" in all areas of Citizenship, Behavior & Work Habits

Revised 2/25/13

### **TERRIFIC KID, CHARACTER ED AND PRINCIPAL AWARDS:**

Our school strives to recognize all students for their achievements. Students are recognized for demonstrating excellent character traits, being a role model in the classroom, doing their best work in school, following our school expectations, and any other positive qualities observed by the teachers and administrators. Ceremonies to recognize the students are scheduled throughout the school year.

### **TESTING:**

Our school follows the NC state testing program. Students in grades 3-5 will be administered the End of Grade (EOG) Tests. Areas assessed are reading and math. Grade 3 will also take a pre-test at the beginning of the school year and grade 5 will also be tested in science at the end of the school year. A complete testing schedule can be found on the Union County Public Schools website.

### **AGENDAS:**

All students will be issued agendas from their child's teacher. This is to record homework and also daily notes back and forth between parents and teacher. This is a great communication tool. Behavior points will be recorded daily in the agenda or a behavior calendar will be attached so parents are aware of their child's behavior on a daily basis.

### **HOMEWORK:**

The educational philosophy of UCPS emphasizes teaching of the fundamentals of reading, writing, communication, mathematics, and their application in all subject areas. Homework is an extension of class work and is a vital part of the learning process. Students must assume responsibility for their class work and homework just as they will assume job responsibility in the future. Rocky River also provides homework club in the morning between 7:00 a.m. and 7:30 a.m. Students who have difficulty completing homework in the evening are encouraged to attend the homework club.

### **SCHOOL SUPPLIES:**

A grade-level specific school supply list is available on our school website, <http://rockyriver.ucps.k12.nc.us> or from your child's teacher. Please send all supplies to school within the first ten days of school. If you need assistance providing your child with school supplies, please contact our school guidance counselor at 704.290.1523.

### **BOOK BAGS:**

If you choose, students may bring a book bag to school to carry schoolbooks and other belongings. We request that students do not use rolling book bags.

## **TRANSPORTATION/ATTENDANCE**

At the beginning of the school year, you will establish a routine transportation plan for your child(ren). ***In order to make a change, your child MUST have a written note from the parent/guardian. The note***

***must be given to the teacher and approved by the office.*** We understand that parents may need to occasionally change how your child is going home. If this should happen, a written note from the parent/guardian is still required. Written communication may include an email or fax. Emergency transportation changes must be communicated to the office prior to 1:00 p.m. We cannot guarantee that students will be notified of the change if calls are received after this time.

### **BUS RIDER INFORMATION:**

Bus transportation is provided for all students who choose to take advantage of this service. We believe all students can behave appropriately and safely while riding on a school bus. All students are expected to follow the bus rule so the driver is able to safely transport all students. Riding the bus is a **privilege** so it is critical for all students to follow bus behavior expectations.

Be Safe at Your Bus **STOP!**

**Stand** at your assigned stop (10 minutes early).

**Turn** left and right. Look both ways before crossing.

**Observe** the stop sign and flashing **red** lights.

**Proceed** **only** when all cars have stopped.

*BUS RIDING PRIVILEGES MAY BE REVOKED FOR ANY OF THE FOLLOWING:*

**(North Carolina Public School Law 115-C-245)**

1. Refusing to be seated
2. Refusing to remain seated/moving up and down the aisle while the bus is moving
3. Not allowing others to be seated
4. Fighting
5. Throwing objects in or out of the bus
6. Spitting/Littering
7. Unnecessary noise, yelling or talking too loudly
8. Tampering with bus equipment/emergency door
9. Inappropriate language
10. Distracting the driver
11. Eating or drinking on the school bus
12. Rude or discourteous conduct
13. Bringing radios, video games or any other electronic equipment
14. Other infractions that may impede the safety of students
15. Bullying other student(s)
16. Possession of a weapon

**If a student breaks a rule, the following consequences are applied:**

1. **Warning conference with the student.**
2. **Call or note to the parent.**
3. **Suspension from the bus – student bus privileges can be revoked at the discretion of administration.**

### **BUS CONDUCT SLIPS:**

- 1 = Warning Conference**
- 2 = Parent Contact**
- 3 = Removal for 1 day**
- 4 = Removal for 2 days**
- 5 = Removal for 3 days**
- 6 = Removal for 10 days**
- 7 = Removal for the rest of the school year—**

***\*Bus privileges may be revoked at any time by administration depending on the severity of the offense.***

***\*\*Parents/guardians are not permitted on the school bus at any time. In addition, parents cannot verbally confront a driver or prevent the driver from completing his/her route. Any attempt to obstruct the driver will be directed to the Rocky River Transportation Specialist and could result in legal action.***

## **CAR RIDER INFORMATION**

### **AM CAR RIDER:**

Students may be dropped off in the car rider line between 7:00 – 7:30 a.m. Students should not be dropped off at the school prior to 7:00 a.m. as they will not have adult supervision. All students who arrive after the start of the instructional day (7:30 AM) are considered tardy, and must be brought to the office and signed in. The school clock is set to cell phone time and is periodically checked to ensure consistency. The car rider line becomes extremely congested between 7:15-7:30. Your child is more likely to be tardy if you are dropping during this time. We encourage you to arrive between 7:00 – 7:15 to avoid a tardy.

***\*All students who have not entered through the second set of lobby doors by the 7:30 a.m. bell will be considered tardy.***

Car riders are to be dropped off only through the car rider line. **PARKING LOT DROP-OFFS ARE UNSAFE AND UNACCEPTABLE. DROP-OFFS ANYWHERE ELSE ON CAMPUS OTHER THAN THE CAR RIDER LINE ARE ALSO UNACCEPTABLE.**

### **\*Independence Day – Monday, September 19th**

This is the first day all students are expected to walk to class without any assistance during morning arrival. Rocky River staff will be stationed in all areas of the building to ensure the students safely arrive to their morning destination.

### **PM CAR RIDER:**

Car riders are dismissed in the afternoon through the car rider line only. Parents/guardians picking up students are required to have an official Rocky River pick-up sign. Car rider signs will be available at the front office during the school year. Students will not be put into cars without this sign—**no exceptions!** Cars without signs will be parked and the person will need to report to the office to present a valid driver's license. If this is a person other than the parent/guardian and there is no change in transportation note, the parent/guardian will be called to verify the authenticity of the pick-up. If the parent/guardian is unable to be reached, the emergency contact person will be called. \*All visitors are required to follow the car rider line procedures. Individuals not following school safety procedures will be addressed individually.

***Under no circumstances will “walk-up” pick-ups be allowed. Students must stay in the car rider hallway until the parent/guardian has arrived in the line.***

Parents are responsible for the timely pick-up of their student(s) during regular afternoon dismissal and from an after school extra-curricular activity.

**After School Extra-Curricular Activities:** Students participating in after school extra curricular activities (tutoring, special programs, etc.) should promptly be picked-up at the designated time. Students will not be allowed continued participation if they are habitually picked up late from these activities.

### **EARLY DISMISSAL:**

Early dismissals are discouraged. Any student dismissed before 11:00 AM will be counted absent for the day, and the UCPS Attendance Policy 4-1, will apply. Students released between 11:00 AM and 1:30 PM will receive a PM tardy. **Students will not be released for early dismissal after 1:30 PM.**

### **EARLY DISMISSAL—INCLEMENT WEATHER:**

An important “Action Plan for Early Dismissal” form will be issued at the beginning of the school year. It is to be completed and returned to the school within the first ten days of the school year. Teachers will keep this “action plan” on file and it will serve as official parental direction for release of students in the event school is dismissed early.

### **TARDY POLICY:**

Prompt arrival at school is expected of all students. Students are counted tardy when they arrive at school after the beginning of the school day. When tardy, parents are required to sign in their child(ren) in the front office. Tardy students will not be allowed to enter the classrooms without being signed in.

***Students are considered tardy if they have not entered through the second set of lobby doors by the 7:30 a.m. bell.***

When a student accumulates 10 tardies, parents will have a conference with the school administration to develop a plan for on-time school attendance for the remainder of the school year. If the parent does not attend the conference and students continue to have attendance concerns, the students will be referred to an attendance counselor and/or social worker.

### **AFTER SCHOOL CARE PROGRAM:**

Rocky River is proud to host an After School Program Sponsored by UCPS. The program is open every day until dismissal until 6:00 PM. Registration is required. Please contact LaQuanda Chambers, Rocky River After School Care Director, at 704.290.1523 for registration information.

### **SCHEDULING/CLASSROOM PLACEMENTS**

In preparation for the 2016-2017 school year, we sought input on each of our students from the counselor, teachers, and administrators at RYRES. Likewise, parents were given the opportunity to provide input regarding academic and social concerns. With the information provided, we assessed each child's strengths, needs and personality before making a placement.

Every teacher at Rocky River Elementary is highly qualified and enthusiastic about teaching your child(ren). Parents/guardians are encouraged to meet with your child's teacher to discuss any special needs or concerns that you may have pertaining to your child(ren).

### **COUNSELOR:**

Our counselor is available to talk with parents individually. Should you have questions or concerns about your child, please contact Elizabeth Phiher at 704.290.1523.

### **CONFERENCES/CONCERNS/QUESTIONS:**

Parents may make appointments for conferences with teachers, the counselor, or administration by telephoning the school office. If at any time you have a concern or a question regarding your child(ren), the first point of contact is your child's teacher. Oftentimes, students may misunderstand situations and

simple communication between teacher and parent will solve a problem. If you have not received communication from the teacher or you are unable resolve the concern with the teacher, please telephone an administrator at 704.290.1523.

## **CAFETERIA**

Breakfast and lunch are served daily. Eating breakfast is not a requirement; however, all students are required to eat lunch. Students may choose to either bring lunch from home or purchase it from the cafeteria. Soft drinks are NOT allowed. Lunch menus are distributed at the beginning of each month or can be found on the UCPS website at <http://nutrition.ucps.k12.nc.us/php/menus.php>. **Applications for free and reduced lunches are available in the main office or the cafeteria.** Breakfast and lunch meal prices may also be found on the UCPS website.

### *Basic Meal Prices*

Meal	Regular Price	Reduced Price
Breakfast (all schools)	\$1.15	
Elementary School Lunch	\$2.30	\$0.40
Visiting Adult	A La Carte	A La Carte

*\*Extras are available (desserts, tea, combo line, etc.) at additional cost.*

*\*Breakfast cannot be charged.*

*\*Applications for free and reduced lunch forms are available.*

## **FOOD PRODUCTS BROUGHT TO SCHOOL:**

**All food products brought to school for consumption by students must be commercially prepared, labeled, and packaged. *No exceptions!*** This applies to all times when food is being brought to school when distribution to students other than a parent's own student is the outcome (i.e. classroom parties). If your child has a peanut/tree nut allergy, please contact the school nurse and your child's teacher to take the necessary precautions.

**We welcome you to come have lunch with your child when you have the opportunity to do so. We request that you not bring food from a fast food establishment or restaurant for your child.** Our cafeteria staff works hard to provide healthy, well-balanced meals, and we invite you to enjoy the good meals prepared here.

## **MEDICATIONS:**

The administration of medication to students by employees is permitted only upon the proper written authorization and instruction of the student's parent/guardian and guidelines set forth in Board of Education policy 4-6, Administration of Medicines. Please refer to the UCPS Elementary Student



Handbook for the Administration of Medicines Policy (4-6). **Medication must be brought to the school by the parent/guardian, not the child.** [http://www.ucps.k12.nc.us/BOE/policy\\_manual/4-06.pdf](http://www.ucps.k12.nc.us/BOE/policy_manual/4-06.pdf)

## **DISCIPLINE/POLICY/PROCEDURES**

Our school wide discipline policy is part of our Leader in Me focus.

### **Rocky River Elementary School Discipline Plan 2016-2017 School Year**

All classrooms have the following habits/expectations posted.

#### **We Practice the 7 Habits**

Have respect for yourself, others, and property.

Always follow directions the first time that they are given.

Be a leader!

Improve yourself through goal-setting.

Take Responsibility for your actions.

Stay safe inside and outside of the school.

#### **Class Plan**

Each class will earn roadrunners throughout the day by working on class goals, being leaders and setting a good example for others. All staff members, including the regular classroom teacher can reward a class roadrunner points, when they are caught practicing the 7 Habits. The teacher will keep a chart to display how many roadrunners are earned. Teachers will use various methods to display the 100 Roadrunners. Some may use a hundreds chart, tally marks, number line to name a few. Visitors to the classroom will be able to see the class progress in earning the points. Special teachers can reward a class with up to 5 roadrunners at a time. When the class has earned 100 roadrunners, a celebration will be held in that class to be determined by the class or teacher. Some examples of class rewards are stuffed animal day, wear a hat day, homework pass, popcorn, lunch in the classroom, comfy reading day.

#### **Individual Plan**

Students will be able to move up or down a leader behavior chart during the day. The levels will be:

(4 Points) Blue—LEADER IN EVERY WAY!

(3 Points) Green—READY TO LEARN (all students start the day here)

You're ready to go!

You're on your way!

Set your personal goal today.

(2 Points) Yellow -1<sup>st</sup>—Verbal Warning

Be in charge of your choices and turn it around

Get your day on proactive ground!

(1 Point) Red—2<sup>nd</sup>—Reflective Time

Don't get hung up on silly mistakes!

Put first things first, you've got what it takes!

Any behavior infractions after 1 point will result in 0 points and a call home to parent and/or possible office referral. Each student will clip up or down throughout the day to chart their behaviors. At the end of the day the student will record the number 1-2-3-4 or color in their agenda for parents to be clearly aware of their daily behavior. If a student is having a few challenging days, the teacher is encouraged to contact the parent to discuss ideas to help increase positive behavior. Any immediate office referral will be zero points for the day. Office referrals are for serious and immediate action necessary. A parent will be contacted for an office referral follow-up.

Above is our school-wide discipline. We adhere to the policies outlined in the code of student conduct board of education policies. This handbook is available online for your review. Students are to review this information with their parents to be aware of expectations of behavior.

### **Bus Rules and Recognition**

#### **Rolling Roadrunners:**

Students and parents will be asked to sign a bus contract about the rules and importance of keeping our buses safe. Each bus will have rules clearly posted. The driver will document the behavior of the students on the bus for each bus ride (AM and PM) within the calendar month. Any bus that receives positive reviews for the month will be eligible for a drawing to become the Bus of the Month. One student from the Bus of the Month will be selected as the Rolling Roadrunner of the Month. The student chosen from the drawing as the Rolling Roadrunner will be called to the office for special rewards/recognition.

#### **Bus of the Month:**

There will be a monthly celebration for the chosen Bus of the Month. Each Bus that has received a positive review for each bus ride (AM and PM) within the month shall be entered into a drawing to select the Bus of the Month. Any student

receiving a Bus Referral during that month will not be eligible to participate in the Bus of the Month celebration.

**CODE OF STUDENT CONDUCT-Elementary Schools:**  
**Policy 4-3(a)**

Please refer the UCPS Student Handbook for a copy of this policy. You may also access this policy at: [http://www.ucps.k12.nc.us/BOE/php/policy\\_results\\_ch4.php](http://www.ucps.k12.nc.us/BOE/php/policy_results_ch4.php).

**RYRES DRESS CODE:**

Student hair and clothing is to be **non-disruptive** and **appropriate for the learning environment**. Parents will be notified, if necessary, concerning inappropriate hair color/cut and/or dress. The Rocky River Elementary Student Dress Code Policy was established as prescribed by UCPS School Board Policy 4-17.

Rocky River Elementary Student Dress Code

Students should dress appropriately for classroom activities. Students should arrive to school neat and clean. The following dress is appropriate and not a distraction to learning:

- Shorts/skirts must be beyond fingertip length
- Pants must be free of holes and at or above the waist (no sagging)
- Shoes must be safe for daily physical education activities/recess
- Shirts must cover to the waistline. If sleeveless tops are worn, the straps must be at least 2" in width

The following dress is not permitted:

- Shorts and skirts above fingertip length
- Mesh tops worn alone
- Tank tops whose straps are less than 2" wide
- Low cut or revealing tops or blouses
- Clothing with holes or tears
- Clothing that displays inappropriate items or words
- Hats (except on specified days)
- Sagging pants

\*Parents/Guardians will be notified to bring suitable clothing to school if their student is not adhering to the dress code.

**PERSONAL BELONGINGS/VALUABLES:**

Please do not allow children to bring toys or other valuable personal belongings to school. Gameboys, iPods, portable CD players/radios, PSPs, trading cards, etc. are not permitted per policies 14 and 15 found in the *UCPS Student Handbook*. If these items are brought to school and used during the school day, they will be confiscated and parents will be required to come to school to pick up the item(s).

Repeated offenses could result in suspension from school. Cell phones are permitted but must be turned off and in the student's book bag. Bringing any monies to school, with the exception of school related charges, is strongly discouraged. Rocky River Elementary Staff are not responsible for any lost or stolen items that students bring to school.

Please write your child's first and last name on all book bags, coats, jackets, lunch boxes, etc.

#### **STUDENT USE OF TELEPHONES:**

Students will not be called to the office to receive a telephone call. The secretary will take a message and relay it to the student. Parents will be telephoned in the event of sickness, injury, or emergency by school personnel, not the student. Students are responsible for bringing needed materials to school. Parents will not be called to bring items that were left at home to school.

#### **INVITATIONS:**

Student birthdays are important to us! As important as they are, birthday party and other "social" invitations MAY NOT be passed out at school unless an invitation is given to each child in the classroom out of respect for those children who may be left out for one reason or another. *Please do not send balloons or flowers to school due to student allergies.* Instead, consider purchasing a book and donating it to the media center in honor of your child.

#### **LOST AND FOUND:**

Lost items that are found are to be turned in to the lost and found closet. Please label all personal items for proper identification. Periodically, unclaimed article of clothing and other items will be donated to local charities.

### **VOLUNTEERS/VISITOR/FUNDRAISER POLICY**

#### **PARENT-TEACHER ASSOCIATION (PTA):**

Would you like to be involved in your child's school? Our PTA needs you! There are many opportunities and ways to contribute. Rocky River Elementary has a very active PTA. We invite and strongly encourage all parents/guardians to become members of this organization which supports our instructional program. The PTA will sponsor fundraising activities to support the total school program. Your support will be one of the keys to a successful school year! Our annual membership drive will run through the fall. Please contact Sabrina Hutto at 704.290.1523. Please visit the PTA website:  
<http://www.rockyriverelementarypta.com/>

#### **VOLUNTEER POLICY:**

UCPS requires everyone who volunteers in the school to have an approved Volunteer Application on file with the school. All applications must be completed online. You may find the applications on the Union County home page or feel free to ask the front office staff and they will help you locate this information. Please note that it takes three to four weeks, sometimes longer, for applications to be processed. If you want to volunteer and participate in activities in your child's classroom and/or chaperone field trips, you MUST have an approved application on file. We highly recommend completing an application at the beginning of the school year. Please access this link to complete a volunteer application online:  
<https://volunteers.ucps.k12.nc.us/>

#### **VISITORS:**

Our focus at RYRES is on student safety and student achievement. We invite you to be a part of our learning community and we always welcome parent involvement. Please understand our primary responsibilities are student and staff safety and to protect their instructional time. **Class visits are only**

permissible if the visit has been scheduled in advance and approved by the classroom teacher and/or administration. **ALL VISITORS MUST REPORT TO THE OFFICE AND SIGN IN, THIS INCLUDES MORNING ARRIVAL.** Please remember teachers are unable to speak to you during student arrival as it is considered instructional time. Visitors will be issued and required to wear their Rocky River Visitor sticker during their entire time on campus. If visitors are in a hallway without a sticker, they will be asked to return to the office to sign-in and get their sticker. If you choose to eat breakfast with your child, we ask you do not walk him/her to class. If you eat lunch with your child, you must wait at the cafeteria. Please do not walk him/her to class when lunch is finished. We appreciate your attention and cooperation to this policy.

### **FUNDRAISERS:**

Rocky River Elementary School and/or its PTA will sponsor a variety of fundraisers during the school year. Participation in school fundraisers is optional.

### **RETURNED CHECKS:**

The Union County Board of Education has entered into an agreement with Payliance, Inc. for the collection of all returned checks issued to all Union County School locations. The Board requires that you make sure the following information is on all checks written:

- 1 Full Name
- 2 Street Address
- 3 Home Phone Number
- 4 Second Phone Number

*If your check is returned by your bank, it will automatically be forwarded by the Union County Board of Education's bank, directly to Payliance, after the first presentation. Payliance will contact you in order to collect the face amount of the worthless check plus the state allowed collection fee. The amount of the collection fee is currently \$25.00 in our state; however this fee is subject to change as allowed by law. If you do not properly respond to Payliance or Payliance is unable to contact you, Payliance may re-present your check to the bank electronically along with applicable collection fees.*

### **FIELD TRIPS:**

Each grade level is permitted to take two (2) school sponsored field trips each year in addition to those sponsored by UCPS. Field trips are for those students in each respective grade level and are an extension of classroom learning. **Siblings of students are NOT permitted to attend school or UCPS sponsored field trips.** Tickets will only be purchased for students, teachers, and approved parent volunteers selected to serve as chaperones. Parents/guardians who do not have volunteer approval are not permitted to serve as a chaperone or attend the trip with the students. **All field trips will begin and end on school grounds.**

### **PICTURES:**

Strawbridge Studios, Inc. has been selected to photograph our students for the 2016-2017 school year. Individual student pictures are taken twice during the school year; once in the fall and once in the spring.

**All students must have their picture taken in the fall.** This picture is used for each student's identification badge and for the yearbook. Identification badges are not only used for identification purposes, but for lunch and media center check-out as well.

### **NC HEALTHY SCHOOLS:**

NC Healthy Schools focuses on improving the health of students and staff by providing coordination and

resources in eight component areas of school health. With all of these components in place and working together, students will be healthier in school, in class, and ready to learn. In healthy schools, children are more alert, more focused on learning, and miss less school. They not only learn better, but also learn lifelong healthy behaviors to prevent the leading causes of death in North Carolina: heart disease, stroke, and cancer. Healthier schools lead to healthier students which lead to healthier communities. Please visit <http://www.nchealthyschools.org/> for more information.

Thank you for your support of our school and students. Should you need additional information concerning school procedures, please feel free to call the office.

**\*DISCLAIMER:**

By no means is this handbook all-inclusive. Rocky River Elementary retains the right to alter or vary application of these policies at any time. This handbook is intended to help parents, students, and school personnel work together in the best interest of our students. Many guiding statements are included in this document—***by no means does it cover every situation***. As new policies or regulations are developed by the school board, the State, or Federal Statutes, additions and/or deletions will be made to this handbook at the appropriate time. Every effort will be made by school employees to help students understand what is expected of the Please refer to the *UCPS Elementary Student Handbook* for a comprehensive listing of county-wide rules/policies.