



*A publication designed to build community pride and awareness in the Rowland Elementary School*

**Dear Parents, Guardians, and Caregivers,**

**Welcome Back!!** That cannot be overstated enough. **Welcome Back!** We are looking forward to seeing our school-based students return to in person instruction and we remain committed to continuing to provide quality remote learning instruction as well. We are planning for the return to a 4 day school week - Monday, Tuesday, Thursday, and Friday. Wednesdays will remain ARC Wednesdays, a day of closing the gap on missing assignments and providing individualized supports. The purpose of this re-opening bulletin is to share updates regarding our school-based instruction and remote learning plans.

### **Emergency Contact Information**

In these present times, it is more important now than ever that we have the most current contact information on file in our database. Should we need to contact you for any reason, we must be able to get a hold of you or your identified designee.

Please do not hesitate to contact the school if you have any questions regarding this matter. The school phone number is (216) 691-2200. Please note: when you or someone you have designated comes up to the school to sign out your child, you will be asked to show photo identification.

### **Assessment and Protocols for Symptoms**

As we navigate this home-school partnership, parents will be required to conduct daily health checks of their child before school. Health checks should include having their child wash their hands prior to entry on a school bus or into school, as well as taking their child's temperature and assessing for symptoms. Anyone with symptoms or a temperature above 100.4 degrees will be required to stay home. Any student or staff member displaying symptoms of COVID-19 while at school will be discreetly isolated from other students and staff. They will be monitored by a staff member wearing appropriate personal protective equipment (PPE) and appropriate social distancing protocols will be followed. The individual will be sent home as soon as possible and the areas of the building the person occupied will be thoroughly sanitized.

## Safety Protocols

### Wash and Sanitize Hands

- Hand sanitizer will be supplied throughout the building, including at each entrance, in each learning space, and in high traffic areas.
- Students will be taught the proper technique for handwashing and they will be directed to do this frequently, especially when their hands are dirty, before/after eating, and after using the bathroom.

### Practice Social Distancing

- Students will be taught procedures for social distancing to use throughout the school day.
- Signage will be posted throughout the building to direct traffic flow and provide visual support for social distancing.

### Face Coverings

- Per the mandate by the state, teachers, staff, and students will wear masks during the school day while in the school building, on a school bus, or if outside less than 6 feet apart. Short mask breaks will be allowed throughout the day.

### Thoroughly Clean and Sanitize the School Environment

- There will be a concentrated effort on disinfecting community spaces throughout the school day.
- Restrooms will be disinfected following a prescriptive schedule.
- All students will need to have their own set of supplies that **will not** be shared. Refer to the district home page link to identify what supplies your student will need ( <https://www.sel.k12.oh.us/SchoolSupplyLists.aspx> ). Students will keep their supplies within their designated desk area. If manipulatives such as counting blocks, tiles, etc. are used for instruction, each student will have their own set, and they will be sanitized frequently.
- Traditional drinking fountains **will not** be available. Water stations will be strategically located throughout the building. All students will be permitted to have water bottles in school. We ask that water bottles are filled at home before the school day begins to minimize hallway traffic at these water stations throughout the day.

We have attached the SEL Elementary Schools Safety video link to better describe our protocols. ( <https://youtu.be/J1AjumTiuLI> )

### **Food Services**

The Federal Government has extended free access to the breakfast and lunch food program for all students through June 30, 2021. Students will have the ability to access both breakfast and lunch at no cost regardless if they are participating in school-based instruction or virtual learning. Breakfast and lunch will continue to be accessible for pick-up through our drive-through services for those students participating in remote instruction.

#### **Breakfast**

There will be 3 points of student access to enter the building for morning arrival. Grab-and-Go breakfast stations will be set-up so that as a student enters, they can take a pre-packaged breakfast to their homeroom. Students will be provided with the opportunity to consume their breakfast in the classroom, wash their hands, and clean their breakfast area.

#### **Lunch**

To reduce the possibility of large student gatherings, lunch will be delivered to classrooms and students will be monitored by their homeroom teacher. Students will be provided with the opportunity to consume their lunch in the classroom, wash their hands, and clean their lunch area. In addition, students will be given the opportunity to participate in a Brain Break of the teachers choosing to provide a release as students are unable to participate in outdoor recess at this time. **Lunch pick-up will still be offered for our remote learners from 11:00am – 12:00pm.**

### **Guest Visitation Policy**

Our building will remain closed to visitors and volunteers at this time. Parents and caregivers dropping off their student will be required to remain outside of the entrances. Assigned staff members will be available at each entrance to help students get to their designated areas.

Parents and caregivers picking students up before our regularly scheduled dismissal time will need to call the main office to make arrangements before pickup. Please be aware that when you have designated someone to pick-up our child, they will be asked to show photo identification.

### **Chromebook Device Procedures**

Students will need to bring their fully charged Chromebooks to and from school on a daily basis. **Students will leave their Chromebook chargers at home.** The Chromebooks will be an integral part of their daily instruction. Should there be an unforeseen emergency and we revert back to remote learning, students will have their Chromebook in their possession so that there will not be a gap in instruction.

## Arrival and Dismissal Procedures

### Car Riders, Walk ups, and Daycares

#### Arrival Procedures

Students will be permitted to enter the building at 8:10am. Social distance markings are placed at each entrance for safety and an attendant will take each student's temperature before entering. Car Riders will enter the main parking lot that faces Wrenford Road. Pull forward to the doors. Have your student remain in the car, roll down a window, and a staff member will take their temperature. Masks must be placed over the nose and mouth before leaving the car and remain intact upon entering the building.

Daycare Providers will line up on Bayard Road in front of the school. An attendant will go to each Daycare Providers' vehicle. **All Daycare riders will remain in their vehicle.** Student temperatures will be taken while the students are in the Daycare vehicle. Daycare riders will then utilize the main entrance.

As walkers approach the school campus, they will be directed to one of two entrances. Kindergarten and first grade students who walk to school will enter through the kindergarten wing entrance. Second and third grade students will follow the front sidewalk and enter through the main entrance of the building located on Bayard Road.

#### Dismissal Procedures

Students will be a part of a staggered dismissal process to reduce large gatherings and for safe traffic flow. Students will begin dismissal preparations at 1:55pm. Beginning at 2:00pm, Daycare Riders will be collected by staff members from each homeroom and led out to the Daycare Provider vehicles located on Bayard Road. At 2:03pm, homeroom teachers will lead the walkers to their designated exit doors. Kindergarten and first grade students who are walkers will exit out of the kindergarten wing doors. Second and third grade students who are walkers will exit out of the main school entrance doors located on Bayard Road. At 2:05pm, as cars approach the exit doors, staff members will radio into the building identifying the student(s) to be picked up.

**It is imperative that all students are picked up on time. This will reduce the number of students that can gather as they wait for their parent or parent designee for pick-up.**

**Preschool through 3rd Grade Student Instruction Schedules****Rowland Elementary Preschool Instructional Schedule**

9:00 – 12:20

Mon, Tues, &amp; Thurs

School-based Preschool

**Rowland Elementary School-based Instructional Schedule**

8:10 – 8:25

Arrival/Breakfast

8:25 – 8:45

Morning Family Meeting

8:45 – 9:15

ELA Whole Group Instruction

9:15 - 11:00

Small Group Differentiated Instruction

11:00 - 12:15

(30 minute floating time)

Lunch

11:00 – 1:45

Math Whole Group Instruction/Differentiated

1:45 – 2:00

Afternoon Family Meeting

2:00 - 2:10

Dismissal

We are including our staff roster. It is important that we communicate who your student will be working with during their school-based and remote learning experiences.

# ROWLAND ELEMENTARY STAFF

PreSchool	101	Shannon Moughan
PreSchool	203	Mollie Barnes
PreSchool	102	Theresa Harlacz
PreSchool	201	Stacie Roseman
Kindergarten	Remote	Rebecca Corr
Kindergarten	20	Michelle McDougall
Kindergarten	Remote	Katie Hallam
Kindergarten	22	Melissa Benisek
Kindergarten	25	Gina Bell
1 <sup>st</sup> Grade	7	Ashley Marko
1 <sup>st</sup> Grade	8	Christy Santarelli
1 <sup>st</sup> Grade	Remote	Lisa Davidson
1 <sup>st</sup> Grade	10	Kelly Maras
1 <sup>st</sup> Grade	Remote	Barbara Kumin
2 <sup>nd</sup> Grade	Remote	Christy Grande
2 <sup>nd</sup> Grade	4	Sharnez Williams
2 <sup>nd</sup> Grade	5	Jen DiFrancesco
2 <sup>nd</sup> Grade	Remote	Angela Thompson
2 <sup>nd</sup> Grade	3	Mario Valente
3 <sup>rd</sup> Grade	Remote	Taylor Reynolds
3 <sup>rd</sup> Grade	Remote	Natalie Noah
3 <sup>rd</sup> Grade	303	Ashley Kozak
3 <sup>rd</sup> Grade	Remote	Christopher Williams
3 <sup>rd</sup> Grade	305	Marisa Friedman
Intervention Specialist	226	Mrs. Morelli
Intervention Specialist	141	Ms. Bailey
Intervention Specialist	11	Kaitlin McCann
Intervention Specialist	12	Denisha Parker
ESL		Allison Sanson



Art	Art Room	Ashley Ward
Music	Music Room	Daniel Corrigan
ISA	11	Vonetta Forte-Ware
ISA	11	Monique Walls
ISA	12	Rose Blaszcak
ISA	12	Lakeisha Caldwell
ISA	12	Charlotte Eiland
ISA	101	Beverly Dadante
ISA	101	Megan Roberto
ISA	102	Cheyenne Dohrn
ISA	102	Elaine Mates
ISA	201	Carly Simonian
Counselor	2	Lisa Artino
Counselor	2	Lindsey Cutler
School Psychologist		Denise Weinberg
Speech Therapist		Alexandra Pearl
School Nurse	Clinic	Jama Triplett
AV Technician	Media Center	Donna Detki
AV Technician	Media Center	Lisa Treer
Right At School		Erika Eskenazi
Secretary	Main Office	Jean Kiehl
Secretary	Main Office	Dawn Brinager
Security	Main Office	Scott Margolis
Custodian		Martin Jancar
Custodian		Johnny Ford
Custodian		Ralph Freeman
Food Services	Cafe	Tina Messina
Food Services	Cafe	Lisa Long