

RAYVILLE JUNIOR HIGH SCHOOL

225 Hwy 3048

Rayville LA 71269

Nettie J. Ranel, Principal

Mr. Larry Wilson, Assistant Principal

Phone: (318) 728-3618 Fax: (318) 728-9374

“Every day is a day of Great Expectations!”

2019-2020

Mission Statement: Every child is important NOW! Our mission at Rayville Junior High School is to provide an educational experience that will enable each student to become a productive, responsible, culturally aware citizen, in an ever changing, technological global society.

Vision Statement: The Learning transfers to life beyond the Richland Parish School District experience, enabling each student to flourish as a responsible citizen in the global world.



“You must see it first, Catch the vision...Everybody is Somebody!”

Statement from the Principal

2019-2020



I am a visionary and I dare to dream big! I have great expectations for the Rayville Junior High School students, parents, faculty and community. It is with this enthusiasm; I greet each of you. If you cannot see where you want to go, then, you will most likely not get there. One of my favorite quotes, “If you can believe it, you can achieve it!” (Rev. Jesse Jackson, 1984, *Rainbow Coalition*)

Beginning a new school year can bring about thoughts of excitement, anticipation and even frustration, because of things we do not understand. It is one of our goals to minimize most of your concerns, especially, when it comes to providing a safe and productive environment for academic achievement and excellence. This 2019-2020 school year, we will like welcome our six grade students back to our campus. Go Hornets!

Another one of our goals is to have parents involved in our school activities and projects. It will be helpful for parents to share their interests and level of involvement with their child’s teacher during back to school night or set up a time to meet with the teacher. I want every parent to know, we need you. Our school’s success depends on you!

Also, I know I can expect each parent/guardian to support our efforts, by encouraging our students to obey school rules and to work hard to make their school experience a positive one. I am expecting this year to be a positive school year because I embrace the idea that the students, parents, teachers, staff, administration, and the community are willing to do all that is necessary to accomplish this task. We must show that together we can accomplish much! Our students will have the best educational experience; we can offer our students at RJHS.

The learning is definitely a continuous process. We believe all students can learn. The curriculum should address the unique needs and learning styles for each of our students.

We are committed to teaching high academic standards empowering our students to meet the needs of the 21st century. We collectively believe the following:

- Students should be given opportunities to learn in meaningful ways
- Freedom of expression and creativity enhance learning
- A cooperative learning environment encourages self-esteem, personal responsibility, and respect for others
- Concerned teachers provide positive influence
- Effective discipline and attendance must be consistently applied throughout the school system
- Positive interaction between school, parents, and community is essential
- School should provide a safe, clean, and properly equipped environment in which to learn

At Rayville Junior High School equal treatment and positive reinforcement strengthens morale in both students and staff. Developing an environment where social and cultural awareness is emphasized help to create the institution of higher learning, where everyone is somebody!

Lastly, we want to motivate and inspire our students to learn and to achieve far above what we know. In other words, we want to empower our students to use resources, equipping them, to strive for excellence in all they attempt. Together, we can make this happen.

Thank you in advance for a productive and exciting school year.

~Serving with Great Expectations “I love what I do, encouraging, building, and empowering others to believe, they can succeed.”

Nettie Ranel, Principal

June 17, 2019

Richland Parish Public Schools
Directory Information Opt-Out Form

If you do not want Richland Parish Public Schools to disclose directory information from your child (s) educational records in accordance with federal law', please mark the appropriate statements below and return this form to the school within 30 days after the first day of classes.

Principal- Nettie Ranel

Rayville Junior High School

225 Highway 3048

Rayville, LA 71269

Student's Name: _____ Birth Date: _____

Directory Information is defined as the following student information: name, address, telephone number, date and place of birth, grade level, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous school attended and photograph or video.

- DO NOT DISCLOSE my child (s) directory information without my prior permission.
- DO NOT DISCLOSE my child (s) name, address and telephone number to the entities checked below without my prior permission:

US Military (Army, Navy, Air force, Marines, etc.)

Colleges and other educational institutions

I understand that by completing and submitting this form, Richland Parish Public Schools will restrict the disclosure of this type of information from my child (s) educational records and that Richland Parish Public Schools has no further obligation to contact me on a case-by-case basis to request my consent for the disclosure of directory information.

Parent/Guardian Name

Signature Date _____

'The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g.), Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. No. 107-110), and the National Defense Authorization Act for Fiscal Year 2002, (P.L. 107-107) U.S.C. 503, as amended by Section 544.
FM-6479E Rev. (08-03)

I. Daily Decorum at Rayville Junior High School:

In our daily activities at Rayville Junior High School, there are a few things we must pay particular attention to so as to assure that we do not create problems. If students will obey the following instructions, then they will be able to get to school, stay at school, and return home safely after school on a daily basis. Those that fail to obey will be dealt with according to the Parish/School discipline policy and procedures. RJHS will hold a **morning assembly at 7:30 A.M.** and ***afternoon assembly at 3:00 P.M.***

It is our desire that a child's experience at Rayville Junior High School be one that will be looked at in the future, having been a pleasant experience. Therefore, the students' and teachers' safety at Rayville Junior High School shall preempt any and all things.

II. CLOSED CAMPUS:

Once a student arrives on campus, they are not to leave the Junior High campus unless they are checked out by the appropriate person. Unless students are supervised by a teacher/administrator, they are not to enter the Rayville High School campus at any time, before, during, or after school.

III. RIDING THE BUS TO SCHOOL:

It is understood that riding the bus to school is a privilege, not a right. Students are required to obey the bus driver and follow all rules that she/he have for safely riding the bus. Failure to obey the bus driver, or her/his substitute, will result in disciplinary actions and could result in losing bus riding privileges on a temporarily basis or permanently. When your bus arrives at school, you are to immediately report either to the cafeteria for breakfast or to the gym. You can not wander around the grounds.

In the afternoon, students that ride the bus home must gather at the appropriate place where buses load/unload. Students can not horse-play. They must remain behind the post/yellow line until their bus comes to a complete stop. Failure to obey safety rules and regulations at the bus loading/unloading area will result in discipline actions.

IV. WALKING STUDENTS:

Students that live within one mile of the school are expected to walk, or provide their own transportation to and from school. Students that walk should leave home properly dressed in time to make it to school so as not to be tardy. Students must remain on the sidewalk and must use the white-striped crossing area between the side walk and the gym front entrance to cross the parking lot. Students that do not cross the parking lot in the correct place will be subject to disciplinary action.

V. CAR STUDENTS:

Students that want to be picked up by a car are to report directly to the front lobby outside the office on the car bell. Car students are to remain in the lobby until their ride stops to pick them up. **Do not walk**

out into the parking lot to get into a car at any time! Students who do not enter cars in proper loading area will be subject to disciplinary action. This is a safety violation.

VI. CAFETERIA BEHAVIOR:

Students that enter into the cafeteria must maintain proper behavior or they will be forced to leave. Students will be assigned a table to eat by the duty teacher.

Teachers will sit with their class. Students will form single file lines. Students that break line will be required to go to the end of the lunch line and will be served last.

Students who continue to break in the lunch line will be subject to disciplinary action. Although talking is permitted in the cafeteria, loud noises are not allowed and will not be tolerated. Misbehavior in the lunch room will not be tolerated.

VII. BOOK BAGS AND JACKETS:

Students are allowed to bring clear or mess book bags only. Jackets are to be worn only when weather dictates such. At no time can a student wear a jacket or sweater tied around their waist. No extra-large jackets/sweaters or other clothing will be allowed. ***No hoodies are to be on heads inside of school buildings. ONLY clear/mesh book bags can be taken from class to class all day.***

VIII. VISITS TO THE OFFICE

Visits to the office are discouraged during academic time. Only in the case of an emergency will students be allowed to come to the office during class time, and only with an approved hall pass. Students in the office without a valid hall pass will be subject to disciplinary actions. The use of the phone in the office by students will be for emergencies only. No student will use the phone without a valid hall pass.

IX. ELECTRONIC DEVICES:

Electronic devices are prohibited at school. Students will pay ***\$5 for 1st offense, \$10 for 2nd offense, \$20 for 3rd offense, and \$40 for 4th offense.*** If students bring them to school, the device will be confiscated. **EXCEPTION: Principal reserved right to not return devices to students after the 4th offense. All electronic devices will be returned to the offenders or their guardians on the last day of school.** The school will make sincere efforts to maintain these devices until they are picked up. **However, the school does not assume responsibility for items brought to school against school rules.**

X. 8th GRADE GRADUATION/CELEBRATION IS STRONGLY SUPPORTED:

All 8th graders successfully completing the academic school year will be celebrated at the end of the school year in a formal ceremony in the school's auditorium (Arts Center).

XI. FIELD TRIPS are an option (Sponsorship required):

Rayville Junior High School students will have the opportunity to participate in various field trips throughout the year. To be selected for a field trip, students will have to meet or exceed the requirements set forth by the field trip sponsor. These requirements can include, but are not limited to: (1) attendance, (2) infractions/referrals, (3) grades, (4) school/classroom goals, (5) good financial standing with the school (no monies owed), etc. Students that meet or exceed the requirements of a field trip may be selected. If the field trip has a designated maximum number

of participants and the number of students that qualify exceeds the maximum, students will be placed in a lottery.

XII. 7th and 8th GRADE PROM:

The 7th Graders and 8th Graders will be allowed to have a prom in the spring semester. The prom will be a collaborated effort between the PTO and the 7th Grade class sponsors. Any students with major referrals in the spring semester will not be able to attend the prom. All details and plans must be approved by the principal before they can take place.

XIII. ACADEMIC PLACEMENT:

Rayville Junior High school reserves the right to place students into the academic setting that best suits the need of both the student and the school.

Teachers from each academic team will meet once a six week grading period to continually monitor the academic achievement of each student to ensure their academic success. All students who are moved from one section to another section must be approved by the school building administrator.

XIV. STUDENT IDENTIFICATION CARDS:

Rayville Junior High School requires students to purchase a student identification card. These cards **enhance school security** (allows the faculty and staff to quickly identify students, staff, and visitors, and track attendance and student movement while on campus), **foster personal connections** (encourages student and staff to learn names, builds self-esteem by calling students by name, and keeps students from feeling invisible), and **improves the day to day operations** (check attendance, check out books in the library and gain access to extracurricular activities {pep rallies, field trips, Fun Day, etc.}) at Rayville Junior High School. There are two types of student I.D. cards. The **Basic I.D. Card**, for \$10, accesses all of the above stated amenities. The **Activity I.D. Card**, for \$20, accesses all of the above stated amenities and gains FREE admission to all Rayville Junior High School athletic events at home.

XV. GENERAL INFORMATION:

AA. SCHOOL PURPOSE:

Rayville Junior High School exists to provide the maximum growth and development of every student in order that he or she will demonstrate mastery of skills needed to be a life-long learner and useful citizen. In a democratic society, effective education is both a right and a responsibility that family, students, and teachers must work together and individually to achieve. Routine cooperation and communication between these three groups/individuals clearly maximizes the effectiveness of the school in meeting the needs of each child. Family, students, and teachers are earnestly invited to work together at Rayville Junior High.

The highest standards possible will be established for the development of quality character traits in every Rayville Junior High student. Attitudes such as respect, honesty, courage, confidence, determination, responsibility, reverence, courtesy, cleanliness, kindness, and obedience will be the expectations and standards by which all student behavior will be measured. These attitudes will also be modeled by all adults and will be thematic to school programs, activities, and all adult interaction with students. A

combination of high academic standards and healthy attitudes will provide students the greatest chance for success in high school and life thereafter.

BB. THE SCHOOL TEAM:

The “school team” includes many people. At the center of this team are the students, parents, teachers, and the school staff. Each of these central team members must be daily involved in the educational program for the maximum growth of the student. With positive and respectful relationships these central sections of this handbook devoted to parents, and the section devoted to students for helpful information on what each can do to ensure success.

Local churches, civic organizations, parent volunteers, retired teachers, businesses, social services, law enforcement, emergency personnel, libraries, various professionals, and untold numbers of taxpayers and concerned citizens combine to form the community support network for the school. With strong community support Rayville Junior High will reach its greatest potential to serve the needs of its students.

CC. SCHOOL ACCOUNTABILITY:

In accordance with the Louisiana State Legislature, Governor’s Office, Board of Elementary and Secondary Education, and the State Department of Education, Rayville Junior High must dramatically improve over the next 3 to 5 years. One of the most demanding aspects of this accountability program states that eighth grade students that perform unsatisfactory on the LEAP/Common Core test will not be promoted! Parents and students are urgently advised to become familiar with this program and diligently prepare for this test. The eighth grade LEAP/Common Core test measures what a student should have learned through the fifth, sixth, seventh, and eighth grades. Daily attendance, participation, and preparedness in each class should be monitored in each home on a daily basis.

Without the involvement of parents/guardians in the education of students, a commitment by the students and a commitment by the school, the chance of student success will greatly diminish. It is imperative that all parties take care of their responsibilities so as to assure the academic success of each and every student at Rayville Junior High School.

Rayville Junior High is measured for improvement in the following categories:

1. LEAP 2025 Test Scores
2. Attendance
3. Dropout rate

DD. SCHOOL DESCRIPTION:

Rayville Junior High contains 6th, 7th and 8th grades. School enrollment is between 125 to 200 students throughout the year. Courses include Reading, Language Arts, Math, Science, Social Studies, P. E., Jobs for America Graduates (JAG) and three Computer Labs. Enrollment includes regular education, special education, and gifted. Experiences such as the Vocational Lab, DARE, & Job Shadowing are included in the schedule when feasible. Many extracurricular programs are available for students that meet the academic and conduct requirements. Our facilities are relatively new and offer a reliable, modern, and

pleasant atmosphere. Our faculty is composed of many veteran teachers with established reputations for fairness and thorough instruction. Our newer teachers bring with them great energy and ideas. The administrative team includes the principal, principal intern, department lead teacher, and instructional coach/mentor. The school secretary, coaches, and custodial staff contribute critical support to the entire school.

The school operates with primary funding coming from state, local, and federal sources. Federal Title 1 funds are provided to the school as determined by the high percentage of at-risk students. These funds are used for improvement in school wide discipline, guidance and counseling, computer instruction and equipment, library books and supplies, after-school tutoring, and parental involvement. State and local funding cover most other expenses. Fundraisers, school concessions, and local donations help to enrich special school programs.

Sharon Lawson, Custodian

ADMINISTRATION

Nettie J. Ranel, Principal
Larry Wilson, Assistant Principal
Sharon Gee, Secretary

SUPPORT STAFF

Beverly Smart, Instructional Coach
Charlotte Grissom, Instructional Coach
Kathy Brown, Paraprofessional
Derek Wilhite, Head Custodian

FACULTY

Nancy Absher—7th Sp. Ed.
Andrea Bailey—JAG
Jennifer Cardin—7th Math
Kyle Weiss—7th Science & Math
Heather Chappell—7th ELA
Melissa Duckworth—8th Math
Tammy Wilson—8th SS
Lola Roberts—8th Sp. Ed.
Larry Wilson- P.E. (6th, 7th, & 8th)
Kimberly Thornhill —8th ELA
Torrie Britton--7th SS & ELA

EE. SCHOOL & COMMUNITY PARTNERSHIPS:

Rayville Junior High considers all relationships with citizens and community groups an extremely important part of the successful school program. We are always interested in ways to strengthen these ties to the community. Currently there are several agencies, businesses, and organizations that routinely work with Rayville Junior High. This list is by no means everyone that helps us from time to time. We thank everyone for the countless times you have contributed to making RJH a better place. Here are a few of the partners that are also a privilege to work with each year.

The Care and Share Ministry
Families In Need of Service, FINS
Rayville Police Department
Richland Parish Sheriff's Office
Drug Awareness Resistance Education, DARE

Richland State Bank
Bancorp South Bank
Wal-Mart Stores, Inc.
Cross Keys Bank
The Christian Learning Center

District Attorney's Office
Richland Mental Health Office
The Louisiana Cooperative Extension Office
The Rayville Sonic Drive-In
Cognitive Development Counseling
Popeye's
Northeast Louisiana Counseling

The Rayville Mayor's Office
The Rayville Recreation Department
The Richland Parish Police Jury
University of Louisiana Monroe
Healthy Minds and Family Services
Sonic
University of Louisiana at Monroe TRIO

Cornell University Education/Social Research PhD.
Ithica, New York

XV. ESPECIALLY FOR PARENTS:

Parents are encouraged to join the Parent Teacher Organization that meets the first Tuesday of each month in the school's library. Each child benefits from parent participation. Please know that a parent center is set up in room 201 with resources and materials to help support you and your child.

AA. CAMPUS SECURITY:

Challenges for school safety and security multiply across our nation each day. Rayville Junior High has made significant efforts to improve and maintain the safest possible environment for your child. Through carefully planned routines, cooperation, and communication parents, students, and school employees can achieve and maintain a safe and secure campus. With this in mind parents can help the school maintain the highest possible protection by following several important routines. Please carefully review the guidelines below:

1. Make sure your child wears proper school attire each day.
2. Make sure your child arrives to school promptly and check in at the office.
3. Be aware of any unusual behaviors with your child and if noticed please schedule a meeting with the school administration as soon as possible.
4. Be aware of who your child spends time with.
5. Discourage unnecessary absences, check-outs, & tardiness. **Please come in personally to check-in or check-out your child. Avoid sending other persons to check-out your child. Remember that only officially designated adults will be allowed to check-out or check-in your child.**

BB. PARENTS VISITING CAMPUS:

Parents are always welcome and encouraged to visit RJHS. For the safety of your child, please check in at the office when you arrive. If you need to meet with your child, the office staff will call for your child to come to the office lobby to meet with you. If you just need to leave something for your child, we will gladly see that they receive it. **Please remember that the best place for your child is in the classroom where learning takes place, and the fewest possible interruptions will maximize learning for all students.**

CC. STUDENT ABSENCES AND TARDIES:

Absences and tardiness should be prevented and avoided! All absences and tardiness are precisely monitored via computer by the State Department of Education. Whole day absences, check-outs, check-ins, and tardiness are compiled daily. *(If a student checks-in or checks-out the time out of school is included in the student's attendance record!)* Students should not miss school unless it is absolutely necessary due to illness and/or a death in the immediate family. Notes from parents that are signed, dated, and include an explanation and a phone number are very helpful for the school to prevent students from skipping school, but ***only doctor's excuses and funeral programs are considered legal excuses.*** Repeated violations of the attendance rules are subject to referral to the F.I.N.S. program. Parents will receive a letter from the school when a student acquires **3, 5, 7, 10 or more absences.**

DD. STATE LAW REGARDING JUNIOR HIGH ATTENDANCE:

1. **All school age children must attend school.**
2. A child must attend school 167 days. Since there are only 177 student days possible, a student can not miss more than 10 days per year.
3. Proof of an excused absence should be:
 - A. A dated copy of a death certificate &/or a copy of a funeral program or an obituary.
 - B. A signed and dated doctor's excuse clearly stating that the child should not attend school for the listed days.
4. Excused absences are still counted as an absence toward the maximum of 10 possible absences. The Supervisor of Child Welfare and Attendance will determine if absences beyond 10 are allowable.
5. Parents are responsible for making sure their child attends school regularly.
6. Schools are responsible for notifying parents concerning absences that total 3, 5, 7, 10+ **(automated call goes out daily when you student is absent, checks in late or is checked out early)**
7. A student absent more than 10 days will be retained. Unexcused and excused days count toward the limit of 10 absences per year.

EE. CHECKING-IN AND CHECKING-OUT STUDENTS:

It is extremely important that we are sure a parent knows who is checking-out or checking-in their child. Our daily duty to care for and protect each student exists as a huge responsibility that we take very seriously. Please help us protect your child by following these guidelines:

1. Only the parent(s) or other official designee of any individual student, properly noted at the beginning of school shall be able to check out a student. Parents must make written designations in person in the office if anyone else can check a student out of school.
2. NO CALL-IN CHECK-OUTS ALLOWED! Check out forms are located at the back of this handbook.
3. All notes from parents must be handwritten by the parent including the date, reason, and phone number to reach the parent, and the parent's signature.
4. Parents or designated persons must come in to the office and sign-in or sign-out the student. (All check-ins and check-outs are video recorded.)
5. Rayville Junior High students are not allowed to check-out of school to attend programs at the high school.

Your Child's Safety Comes First!!

FF. PARENT CONTACT INFORMATION:

Parents are responsible to update contact information as soon as the change occurs. The school should be able to contact parents at all times. This requires correct phone numbers and addresses. Thank you for keeping this information current.

GG. Richland Parish 2019-2020 School Board Members

Mr. Sheldon Jones
Superintendent

President
Mrs. Marie Lewis
District 6

<u>Mr. Billy Calvert</u> <u>District 1</u>	<u>Mrs. Georgia Ineichen</u> <u>District 5</u>
<u>Mr. Eugene Young</u> <u>District 2</u>	<u>Mr Joe Chapman</u> <u>District 7</u>
<u>Mr. Moses Wilkins</u> <u>District 3</u>	<u>Mr. Kevin Eppinette</u> <u>District 8</u>
<u>Mr. James Hough</u> <u>District 4</u>	<u>Mr. Chris Pruitt</u> <u>District 9</u>

GG.

**Regular Bell Schedule
Rayville Junior High School
2019-2020**

*All teachers and students are required to meet in the Gym by 7:30 A.M.

7:30-7:40	Morning Assembly (GYM)
7:44-8:42	1st Period
8:44-9:42	2nd Period
9:44-10:42	3rd Period
10:42-11:10	Lunch
11:12-12:10	4 th Period
12:12-1:10	5th Period
1:12-2:10	6th Period
2:12-3:10	7th Period

*(406 instructional minutes each day)

***Teachers will accompany their class to the lunch room. Teachers will eat with their class each day.**

XVI. PARENT'S ROLE IN MEDICATION ADMINISTRATION:

Louisiana laws regarding medication administration in the school system are requiring our immediate attention. In order for your child to receive medication at school, the following must be on file:

1. The physician's completed order on the Medication Order Form (FOR PRESCRIPTION AND OVER THE COUNTER MEDICATIONS). Any change in orders requires a new ORDER FORM. If the doctor orders that the child MUST keep an inhaler or Epi-pen on his/her person at all times, then an additional form will be provided for completion by the physician and parent.
2. A Release of Liability
3. Consent and general information
4. Emergency Information

WHAT TO DO IF A CHILD NEEDS MEDICINE AT SCHOOL:

1. Go to the child's school office and pick up a Medication Packet or get one at the child's doctor's office (if available).
2. Take the Doctor's Order Forms to the child's doctor to be filled out.
3. Have the prescription filled at the drug store. Let them know the medicine will need to be given at school. **Tell them that a separately labeled bottle for the school is needed.**
4. Call the School Nurse at the School Board Office for an appointment (728-5964)
5. Bring to the appointment:
 - The child that will be taking medicine
 - The medicine in the labeled bottle
 - The Medication Packet
 - Completed Doctor's Order Form

The child's parent or guardian must be at the appointment.

The school nurse must see the parent or guardian and the child before any medicine can be given at school!

6. After the nurse has met with the parent or guardian and all papers have been filled out, the child will be able to receive his or her medicine at school.

XVII. STUDENT INSURANCE:

All students participating in athletics are required to provide proof of insurance to be eligible to play. Parents are encouraged to take out additional insurance just in case one insurance provider cannot meet all the medical expenses. Parents and guardians of all students are expected to have their own medical coverage.

XVIII. PARENT TEACHER ORGANIZATION (PTO):

Parents are highly encouraged to establish a PTO. There are quite a few things that a PTO can do for the students and the school. A few of these things are:

1. Organize a reward time for students that have remained out of trouble at school. Possibilities might include a special recess with free ice cream, hot dogs, drinks, chips, and music.
2. Organize a "Penny Drive" to raise money for needy families, or to buy books.
3. Sponsor a booth at the Livestock Show or other events to generate funds for purchase of materials/books for the school.
4. Organize a call-a-thon to remind parents about parent conference night.

XIX. HELPFUL AGENCIES AND SERVICES:

Families In Need of Services, FINS
Tim Fife, Coordinator

The Christian Learning Center
Mary and David Plain
728-0031

The Rayville Recreation Center
Norman "Preacher" Wilson
728-7505
Care and Share Ministries
728-2381

Richland Parish Sheriff's Office
728-2071

Rayville Police Department
Chief Willie Robinson
728-4431

Richland Parish Mental Health Unit
728-6456

YMCA Counseling & Family
1-800-716-7233

Division of Family Services
Child Protection Agency
728-3253

Palmetto Addiction Recovery
728-2970

Parish Library
728-4806

School Board
728-5964

Health Unit
728-4441

Family Literacy Center
728-9119

Richland Parish Narcotics
728-3348

School Based Health Clinic
728-4252

XX. ACADEMICS:

At Rayville Junior High School there is nothing as important as our students' academic gains. After all, that is one of the main purposes of school. Our mission statement is "At Rayville Junior High School all students shall learn both academic and life skills to help them succeed in life." We pride ourselves in holding students to high standards in life skills and academics.

AA. GRADING POLICY:

The following numerical values shall be used to determine letter grades in Richland Parish Schools.

100 – 92.5	A (Excellent)
92.4 – 84.5	B (Above Average)
84.4 – 74.5	C (Average)
74.4 – 66.5	D (Below Average)
66.4 – 0F	(Failure)

***HONORS COURSES (ELA/MATH) ARE PROVIDED FOR STUDENTS WITH GPA 3.49 OR HIGHER, LESS THAN 5 ABSENCES PER SEMESTER, NO SUSPENSIONS, AND INVOLVED IN AT LEAST ONE EXTRACURRICULAR ACTIVITY.**

BB. REPORT CARDS:

Report cards are issued each six weeks. Parents are advised to thoroughly review each report card and discuss these grades with their child offering praise and/or encouragement as needed. Rayville Junior High issues a report card to each student for the 2nd, 3rd, and 5th six weeks. Parent-Teacher Conference Days are scheduled for October 2, 2017 & February 26, 2018. The final report card will be mailed to the address on file in the office.

CC. PROGRESS REPORTS:

Progress Reports are sent home with the child every six weeks. Parents are encouraged to set up a time at the mid-point of each grading period to visit their child's teacher. We hope parents will come to learn the progress of their child in the middle of the six weeks. This mid-six week's conference will give the parent and student three more weeks to improve their grades. Understanding that it is not always possible for parents to visit the school frequently, RJHS will make every effort to supply a written progress report to parents that submit a written request to the principal.

DD. TUTORING:

Various tutoring programs are underway at Rayville Junior High. Recess tutoring is conducted by various teachers with students that are behind or weak. Teachers may require a student to come in during recess for extra help. When funding is available, we offer after school tutoring for students in danger of failure in math and/or reading.

EE. ACADEMIC/ATHLETIC PROBATION:

Any student that fails ANY SUBJECT on either their progress report or report card will be placed on academic probation. Academic probation means the student *will not* be able to participate in *any* extracurricular activities with GPA lower than 2.0. In this situation it is advisable that students spend the extra time on studies until such academic deficiencies are corrected and documentation is provided.

XXI. STUDENT CONDUCT:

AA. RESPONSIBLE CHARACTER

As stated previously, we pride ourselves at Rayville Junior High School in holding students to a high standard of conduct and responsibility. This means each child will be responsible for his or her own actions. Students should strive for the following character traits: **Respect, Honesty, Diligence, Helpfulness, Friendliness, Courtesy, Obedience, Cleanliness, Reverence, and Courage.** Self-control and respect for yourself and others are main ingredients for success in junior high, high school, and all of life. School should be a peaceful, safe and enjoyable place for everyone. The Administration will work hard to maintain such an environment for students and faculty.

BB. CORRECTION, DISCIPLINE, & PUNISHMENT:

Students at Rayville Junior High School will be held to high standard of person conduct while at school or during school sponsored functions. It is the purpose of the administration to supply a safe and well disciplined learning environment for all students at RJHS. Consequently, disruptions of the learning process will not be tolerated. The administration of RJHS supports the discipline policies of the Richland Parish School Board and will operate within the guidelines of the policy and procedure manual of the Richland Parish School Board. Such actions of correction, discipline, and punishment will be administered to offenders of the learning process as prescribed by the RPSB and at the discretion of the administration of RJHS.

CC. Detention

Detention shall be used as a means to remediate minor infractions of the discipline policy. The number of days per infraction that a student is placed in detention will be left to the discretion of the administration.

1. Detention will be held daily and parents will be notified of each action.
2. Students having a valid excuse can make up missed detention.
3. Students that attend detention in the afternoon must provide their own transportation home.
4. Students that do not complete their assigned detention within the limited time ascribed will be placed in either In-School Suspension or Out-of-School Suspension for the number of days that were not attended in detention without a valid excuse.
5. The purpose of detention is to remediate behavior so as not to have to administer a **more severe punishment, such as suspension.**

***Teachers writing infractions can be the detention teachers**

DD. SUSPENSION

According to the Richland Parish School Board's Policy and Procedure manual, a student can not be suspended for school on the first offence for a tardy, skipping class or skipping school. Any other infraction of school conduct can result in a recommendation for expulsion on first offence.

Suspensions are for serious offences. Habitual offences of minor things will result in suspension also. The normal due process for students will be:

1. First suspension can be for 3 days, except for fighting which can be for 5 days
2. Second suspension can be for up to 5 days, except for a second fight which can be 9 days
3. Third suspension can be for up to 7 days, except for a third fight which will be 9 days and a recommendation for expulsion.
4. Fourth suspension **WILL BE** for 9 days and a recommendation for expulsion in accordance with state law.
5. The actual number of days on the first three suspensions will be left to the discretion of the administration and the severity of the offence committed.

Students suspended from school will not participate in events sponsored by the school during their suspension. Females suspended from school prior to homecoming shall not be considered for Homecoming Court. Males that have been suspended prior to homecoming shall not be allowed to serve as escorts for homecoming.

EE. Expulsions

Students that bring weapons such as knives, guns, or other items that are normally associated as weapons will be recommended for expulsion on the first offence.

Students in possession of drugs or drug related materials will be recommended for expulsion on the first offence

On a student's fourth suspension, in accordance with the Board's policy and state law, the student shall be recommended for expulsion.

Students expelled from RJHS will not attend any event at the school for the remainder of the year

XXII. DRESS CODE FOR ALL STUDENTS:

Student pride in appearance is an important life skill. Therefore, students at Rayville Junior High School are expected to conform to the following dress code:

1. Students can wear sweat pants, jogging suit, or wind suit that fit properly.
2. Overalls may not be worn.
3. **All pants, slacks, and skirts will be worn at the normal waistline.**
4. Girls can wear capris
5. Mid drifts will not be exposed.
6. Dew rags, shower caps, or stockings will not be allowed.
7. Appropriate cultural head wraps may be worn hijabs, African, etc.
7. All clothing should be in good condition. **Clothing that is dirty, has holes, rips, tears or excessively worn/faded will not be allowed.**
8. All buckles, belts, laces, and strings shall be tied and/or fastened.
9. **No advertisements, slogans, symbols, language, or pictures shall be worn. This includes buttons, pins, patches, badges, or tattoos.**
10. **Hair must be clean, neat and well groomed.**
11. **Rollers, pins, nets, combs, brushes, or picks are not allowed to be worn in the hair.**
12. **No distracting or unnatural colors shall be worn in the hair.**
11. Numbers, symbols, words, or phrases shall not be worn (cut) in the student's hair..
12. Excessive jewelry will not be allowed. No more than 2 rings, 1 bracelet, 1 necklace, 1 earring in each ear worn in the lobe.
13. Shoes must cover the entire foot. No open toe or open heel shoes may be worn (only on special occasions may girls wear dress/formal shoes with open toe or heel).
14. **No slippers, flip-flops, or slip-on shoes may be worn.**
16. No see through, netted, or opaque clothing will be allowed.
17. All clothing is to be worn right side out.
18. **No tight, form fitting lycra, hip huggers, leggings, or stirrup pants will be allowed.**
19. Only the top button of any shirt may be left unbuttoned.
20. Hoods are not to be worn on heads in the buildings.

AA. SHOES:

Boys and girls at Rayville Junior High School are required to wear the following foot wear: Platform shoes/boots will not be allowed. **Open toe/heel shoes/flip flops/athletic slippers are NOT allowed.**

Untied shoes or shoes not properly laced will be considered a violation of the dress code and subject to disciplinary actions.

BB. BOYS UNIFORM DRESS CODE:

1. Braids can be worn (neatly and clean)
2. No tight or see through clothing
3. Belt must be worn with pants requiring a belt
4. No oversize/sagging pants
5. No hair picks or combs in hair
6. Sun shades cannot be worn inside school buildings

CC. GIRLS UNIFORM DRESS CODE:

1. No jacket or sweat top can be worn tied around the waist.
2. Capris are acceptable.
3. Girls are not allowed to wear tight clothing, see through clothing or low top blouses. The buttons must be buttoned.
4. **Large purses and bags are not allowed!**
5. No combs/picks in hair.
6. Sun shades cannot be worn inside school buildings.

DD. SPECIAL DRESS DAY:

The principal or his designee may on special instances reward the student body or selected students by allowing on certain days a variation in colors, college day, NFL day, etc. The principal or his designee will determine if any dress code concern is a disruption to the school environment and thus not be allowed.

Students that violate the code of proper conduct and dress will not be allowed to participate in the Special Dress Day. Teachers will advise a student of a dress code violation and expect immediate correction. If the correction is not or cannot be made immediately, the student will be sent to the office. Parents will be called to bring appropriate attire when needed. Discipline action will be made when the student refuses to conform to the dress code and if the student habitually violates the dress code. Dress code punishments will grow in severity for each repeated violation.

XXIII. Extracurricular Activities, Clubs, and Sports:

It cannot be emphasized strong enough that participation in extracurricular activities, clubs, and sports is a privilege. **At Rayville Junior High School academics come first!**

Any part of participation or total participation in extracurricular activities/events can and will be denied or suspended due to serious behavior violations and /or failure to maintain acceptable academic standings.

Being a Rayville Junior High School Hornet has a long tradition of excellence in behavior and respectfulness toward others. The green and gold that you wear shows people who you are and where you are from. Students should remember the excellent tradition of our school and represent themselves, our school, town, and community by upholding proud traditions.

AA. PEP SQUAD:

All students are eligible for the Pep Squad as long as they passed academically the previous year. To maintain participation on the Pep Squad the following criteria must be met:

- * Student must maintain at least a 2.0 GPA
- * Student cannot have an F in math or reading
- * Student suspended from school for disciplinary actions will be disqualified for the remainder of the school year from participation in the Pep Squad and may not attend Cheerleader tryouts in the spring.

BB. CHEERLEADERS:

Cheerleaders are considered to be leaders in the school. Therefore, students that choose to participate in cheerleading will be held to high standards both academically and socially. To participate the following criteria must be met:

Try Outs:

- * Grades must be 2.0 GPA with no more than one F the entire year.
- * No disciplinary actions that lead to an Out-of-School suspension.
- * No more than three behavior referrals that resulted in detention.

Selection to Squad

- * Must meet all try out criteria.
- * Must return signed consent form that will detail information concerning cost for supplies, etc.
- * Must meet judging criteria. This will be supplied to students and parents before try outs.
- * Judges decisions concerning selection to the squad will be final
- * The number of cheerleaders on the squad will be determined on a natural numerical break on the judges score.

CC. BASKETBALL, FOOTBALL, SOFTBALL AND TRACK:

Participation on an athletic team is a competitive selection and honor. Players are selected upon the following criteria:

1. The limited supply of equipment and coaching personnel.
2. Physical approved health and sound body.
3. Proper proof of insurance, parental permission, and proper age via birth certificate.
4. Athletic ability, size, coordination, and endurance.
5. Sportsmanship, determination, and respect.

DD. SCIENCE/EXPLORER CLUB ;

The science/ex club is for students that show interest in the world of science. The science/explorer club meets each month to plan fundraisers, experiments, field trips, and the end-of-the-year trip. Members are expected to meet and maintain strict conduct and academic requirements. Some financial requirements are part of the club activities. See Mrs. Andrea Jinks or Ms. Andrea Jammes for official rules, guidelines

and requirements. Parental support and communication are required for participation in the club.

EE. BETA CLUB:

Beta Club is a very selective honor and service organization in many schools across America. Rayville Junior High School host one of the strongest Beta Clubs in the State. Students are selected based on their outstanding academic achievements, character, and conduct. Club meetings are held each month to plan public service projects. Very strict requirements are set for selection and active membership. The ceremony for induction into the Beta Club is a closed ceremony for only the selected students and their families. Please contact Mr. Torrie Britton for information.

FF. 4-H CLUB:

The 4-H club meets once each month. This organization is a character building program that promotes leadership, animal hobbies, crafts, and teamwork. Members elect officers that help plan activities and meetings. Please contact Mrs. Melissa Duckworth for further information.

GG. STUDENT AMBASSADORS:

Students will be selected by their homeroom teachers to be school ambassadors. They will serve as ushers, greeters, and student spokespersons for the school. Please contact Mrs. Jennifer Cardin for more information.

HH. FIELD TRIPS:

All students in good standing will be considered for field trips. Parental permission forms are always required. Usually a fee for transportation, admission and meals are required. Parents are encouraged to volunteer as chaperones. Students that are not in good standing with the school and/or sponsoring teacher(s) will not be allowed to participate in Field Trips sponsored by RJHS.

XXIV. SCHOOL PERFORMANCE:

The overall success at Rayville Junior High School is dependent upon each component giving its best each and every day. These include students, parents, teachers, staff, bus drivers, community and civic leaders. Together we can strive for excellence and make it a reality each and every day! We are counting on each of you to help us meet our school's expectations.

XXV. CHALLENGES:

- Improve Student Attendance
- Reduce Number of Student Being Late To School
- Increase School Performance Scores
- Increase Parental Involvement
- INCREASE ENROLLMENT

XXVI.

COMMITTEE ASSIGNMENTS/COACHES

SCHOOL LEADERSHIP TEAM

NETTIE RANEL	PRINCIPAL
LARRY WILSON	ASSISTANT PRINCIPAL
BEVERLY SMART	INSTRUCTIONAL COACH
JENNIFER CARDIN	MATH LEAD TEACHER
HEATHER CHAPPELL	ELA LEAD TEACHER
NANCY ABSHER	SPED LEAD TEACHER

TURANCY	MELISSA DUCKWORTH
SBLC/504	JENNIFER CARDIN
PBIS	MRS. CHAPPELL/CARDIN

COACHES

ATHLETIC DIRECTOR	LARRY WILSON
GIRLS BASKETBALL	VICKY WILSON
BOYS BASKETBALL	ANTUWAN JAMES
FOOTBALL	LARRY JOHNSON
TRACK/BOYS/GIRLS	LARRY JOHNSON
CHEERLEADERS	JENNIFER CARDIN
PTO PRESIDENT	APRIL TAYLOR



*RAYVILLE JUNIOR HIGH SCHOOL IS COMMITTED...
GOING FROM
"GOOD TO GREAT!"*

**"Together WE can Achieve Great Success!"
"Yes, We Can!"**

