

#### Dear Student,

You will be taking your AP Exam(s) in early May. You must register for your exams by Wednesday, Nov 11<sup>th</sup>. This year students will need to register online with College Board and complete an electronic registration form and deposit at RHS. <u>A deposit of \$20 will be collected for each exam at the time of registration</u>. The deposit for Free and Reduced students is \$5.

Reynolds High School was granted Community Eligibility status (Free and Reduced Lunch for all) for 2020-2021 but it does not extend to College Board. Students that qualified for Free and Reduced Lunch in 2019-2020 will be granted the status for 2020-2021. If your family's situation has changed, please contact Ms. Archie at <u>darchie@rsd7.net</u> to setup an appointment. The College Board has criteria that must be verified to grant the fee reduction.

Reynolds High School qualifies for a fee reduction from Oregon Department of Education (ODE). For 2019-2020, the amount was \$25 for each exam. The cost of exams for RHS students for 2019-2020 was \$69. <u>The fee reduction has not been announced for 2020-2021</u>. Students will pay the remaining balance with the bookkeeper in March during the traditional registration period. The cost per exam is \$95.00

### To register, follow the steps below:

- 1. Register on College Board, My AP for courses, get join code from instructor.
- 2. Use the following link to register electronically. RHS Electronic AP Registration Form
- 3. Mail a check, money order or cash to Reynolds High School addressed to the bookkeeper. *The deposit is \$20 per exam*.

Reynolds High School Attention: Bookkeeper 1698 SW Cherry Park Rd Troutdale, Or 97060

- 4. Include name, student ID and exams on check/money order.
- 5. Online Payment (Transaction Fee included)

RHS Online Payments

### **NO REFUNDS**

- 6. If you were eligible for the free or reduced-price lunch program during 2019-2020 your <u>test fees are \$5 per exam</u>.
- 7. For students who do not qualify for Free and Reduced Lunch and Exam fees pose a hardship,
  - i. Payment Plans are available due to new registration window.
  - ii. Students taking three or more

Hardship appointments can be made with Ms. Archie for students needing payment plan beyond deposit and final payment in March.

### Late Fees

- 1. Reynolds High School is charged \$40 for exams ordered after the deadline.
- 2. The fee will be passed onto the student for each exam.

If you have questions about the AP exam registration process or wish to discuss special considerations, contact Ms. Archie 503-667-3186 x1178 or Mrs. Schmitt 503-667-3186 x1073

RHS Registration and deposit window Wednesday, October 14<sup>th</sup> - Wednesday, November 11<sup>th</sup>.

# **Reynolds High School**

## **AP Itinerary**

### 2020-2021

Date	Time	Exam	Students
Monday, May 3 <sup>rd</sup>	8:00 am	Govt & Politics	
Tuesday, May 4 <sup>th</sup>	8:00 am	Calculus AB	
Tuesday, May 4 <sup>th</sup>	12:00 pm	Human Geography	
Wednesday, May 5 <sup>th</sup>	8:00 am	English Lit & Comp	
Wednesday, May 6 <sup>th</sup>	8:00 am	US History	
Monday, May 10 <sup>th</sup>	8:00 am	Modern World	
Wednesday, May 12 <sup>th</sup>	8:00 am	English Lang and Comp	
Thursday, May 13 <sup>th</sup>	12:00 pm	Statistics	
Friday, May 14 <sup>th</sup>	8:00 am	Biology	
Friday, May 14 <sup>th</sup>	12:00 am	<b>Environmental Science</b>	

### Students must complete the following before exams:

- 2021 AP Testing Guide (5 Tasks prior to exam)
- AP Exam Checklist, (checklist is needed for each exam)
- Exam Demo available first week of May
- Students must log into portal 30 minutes prior to exam