



RSD Operations
201311 NE Glisan
Fairview OR 97024
Ivan Leigh
Facilities Supervisor
ileigh@rsd7.net

REQUEST FOR QUOTATION

April 28, 2014

Introduction:

The Reynolds School District is seeking quotations to provide and install lockers in the main locker room at the Reynolds High School.

The documents needed for quotation can found at the link below. *(The Files are large, please be patient with your download)*



Filename: RSD 2014 Summer Projects
File Size: 2 files

Click the link below to download the file:

<http://files.constructiononline.com/Download.ashx?HID=1579525&USERNAME=ftp@ohpd.net>

The successful bidder will be required to provide or have on hand and make available to the Reynolds School district.

1. Certificate of Insurance naming the **"Reynolds School District 1204 NE 201st Ave, Fairview OR 97024"** as additional Insured.
2. "SIPP" (Site Incident Prevention Plan)
3. Copy of Documented safety Program
4. Provide upon request Background\citizen status documentation.

Selection criteria

The Reynolds School District may request **Best and Final** offers based upon improved understanding of the offers or changed scope of work. Based on the initial proposals, and Best and Final offers, if requested, a panel will select the proposal which best fulfills the requirements and is the best value to the District. Evaluation of the proposal\quotation is expected to be completed within 1 days after their receipt. The lowest price proposal will not necessarily be selected, proposals\quotations will be weighed more heavily than costs to insure that the District is procuring best value versus lowest price.



RSD Operations
201311 NE Glisan
Fairview OR 97024
Ivan Leigh
Facilities Supervisor
ileigh@rsd7.net

Submission details – minimums – Deadline

Company Name: _____
Address: _____
Contact Information _____
Office: _____
Email: _____
Phone: _____
Primary contact: _____

Cost Breakdown: _____ \$
_____ \$
_____ \$

Signature

Date

Please sign and submit **this** Proposal\Quote and return via email to Ivan Leigh ileigh@rsd7.net **no later than**
April 28, 2014, 5:00 PM

Thank you
Ivan Leigh
503-830-3993
RSD7
Supervisor - Facilities