

Request for Proposals Student Chromebooks Spring 2022 Newmarket School District



186A South Main Street
Newmarket, NH 03857
rfp@newmarket.k12.nh.us

Summary

The Newmarket School District (SAU31) is seeking itemized pricing on the following technology equipment:

- **Qty. (100)** Chromebooks for student use
- **Qty. (100)** ChromeOS Licenses

This document describes the computer specifications we are seeking, the method for vendors to submit questions, and the due date and submission method for vendor quotes.

RFP Due Date, Submission Requirements and Date

Proposals are due Friday, February 25th, by 3:00PM Eastern Time

Quotes can be presented via USPS, UPS, FedEx, etc. to the Newmarket Jr/Sr High School or electronically in PDF format by email to rfp@newmarket.k12.nh.us. Please mark the envelope (or subject line if email), "Newmarket - Student Chromebooks Spring 2022 RFP".

Proposals delivered via common carrier should be sent to:

Newmarket Jr/Sr High School
ATTN: Newmarket - Student Chromebooks Spring 2022 RFP
213 South Main Street
Newmarket, NH 03857

Vendor Q&A

A link to the vendor Q&A section can be found [HERE](#)

Please email questions to rfp@newmarket.k12.nh.us

We will anonymously post your questions and our answers within 48 hours of receiving them.

Questions submitted after **Wednesday, February 23rd, at 3:00PM Eastern Time** will not be answered. Questions asked via telephone will not be answered.

Terms and Conditions

It is the intent of the District to award the contract to a single vendor for all work and materials.

BID ACCEPTANCE: The Newmarket School District reserves the right to accept or reject any and all bids or proposals received or any parts thereof for any reason whatsoever in accordance with district policy [DJE-Bidding Requirements](#), to waive any informalities in any bid or proposal or in any provision in the request for bids or proposals, to negotiate with any or all proposers, to require a modification of the RFP at any time, and to select the proposer whom, the District, in its sole discretion determines is in the best interests of the District even though the proposer may not submit the lowest bid or proposal. Under no circumstances will the District be responsible for the cost of preparing any bid or proposal.

LATE PROPOSAL/BIDS: *Email bids and sealed paper bids will be accepted. No late bids will be accepted after **February 25th at 3:00 pm Eastern Time**.* Any bids received after the specified date and time will not be considered, nor will late bids be opened.

PAYMENT TERMS: It is the custom for the SAU31 Newmarket School District to pay its bills within thirty (30) days following receipt of vendors' invoices.

WITHDRAWAL OF BIDS/PROPOSALS: Proposals may be withdrawn prior to the opening date and time upon written request of the Bidder. Negligence on the part of the Bidder in preparing his/her proposal shall not constitute a right to withdraw a bid subsequent to the bid opening.

PRICING: Unless otherwise specified, all prices listed are firm for the term of the contract. All prices should include all labor and material costs, and any discounts offered.

BID RESULTS: SAU31 will not respond to phone inquiries for bid results, other than to identify the vendor to whom the bid was awarded and the total bid price. Individuals or company representatives may secure bid results by visiting the district's website: <https://www.newmarket.k12.nh.us/sau31/business-finance/current-bids> . Bid results will only be released to parties via email once the Newmarket School Board has been presented with all bids, and has awarded the bid to a selected bidder. Procurement information shall be a governmental record to the extent provided in NH RSA 91-A:4 and RSA 91-A:5 and shall be available to the public. Proprietary information shall be considered a governmental record.

STATUTORY COMPLIANCE: All bidders will observe and comply with all regulations, laws, ordinances of local, state, and federal government, as applicable.

NON-TRANSFERRING OF AWARD: No bidder will be allowed to assign the contract.

Selection Criteria

Vendors' quotes will be thoroughly evaluated on factors including:

- Availability of goods

- Total Cost of Eligible Goods
- Degree to which the merits of the quote meet or exceed the requirements set forth in the RFP Specifications section
- Prior experience with school districts (please include references)
- Reputation of equipment and equipment manufacturers proposed
- **Product warranty and support**

Delivery

Delivery will be FOB destination, freight prepaid and allowed.

ALL EQUIPMENT MUST BE RECEIVED BY JUNE 30, 2022

IF DELIVERY CANNOT BE GUARANTEED BY JUNE 30, 2022, THE NEWMARKET SCHOOL DISTRICT RESERVES THE RIGHT TO CANCEL THE ORDER AT ANYTIME

Delivery will be made to this location **(NO LOADING DOCK AVAILABLE)**:

*Newmarket Elementary School
243 South Main Street
Newmarket, NH 03857*

Quantity

The Newmarket School District seeks to purchase:

- **Qty. (100)** Chromebooks for student use
- **Qty. (100)** ChromeOS Licenses

Warranty

Please include in your proposal a detailed description of the standard warranty.

Award Date

The winning vendor will be announced following School Board approval.

Additional Requirements in Bids

Please include the following line items:

- Description of the Chromebook warranties.
- ***An estimated time of arrival for the requested equipment.***

Specifications

The computer equipment proposed must meet or exceed the *minimum* specifications below.

Chromebook Computers	
Feature	Minimum Specification
Operating System	ChromeOS
Processor	4 to 8 core (AMD/MediaTek/Intel)
RAM	8 Gb
Storage	32 Gb
Screen Size	11.6"
Screen Resolution	1366 x 768
Hinge	180°
Field Replaceable Battery	Yes
Camera	720p HD camera
Integrated Microphone	Yes
Audio	Stereo speaker(s) / 3.5mm headphones/microphone jack
Keyboard	Spill-proof keyboard
Battery Life	Minimum 8 hours
Cooling	Fanless
USB Ports	Minimum (2) USB-C & (2) USB-A
Card Reader Slot	Yes
Video Out	Digital/HDMI
Wireless Card	802.11ac

Proposal Checklist

Here's a checklist to make clear what we require to be included in your quote:

- ☐ Vendor's Contact Information
- ☐ Vendor References
- ☐ Pricing for Qty. (100) Chromebook Computers
- ☐ Pricing for Qty. (100) ChromeOS Licenses
- ☐ Standard warranty description
- ☐ **Estimated date of arrival for equipment**