

Request for Proposal No. 2020-32

Addendum 01 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2020-32, issued March 6, 2020.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

At the pre-bid conference on March 13, 2020, additional verbal responses were provided to questions from potential bidders. Due to a technology malfunction, those questions and responses were not able to be recovered. If you asked questions and received answers at the pre-bid conference, please submit questions again to contracts@k12.wa.us so a formal response can be issued. Thank you for your understanding and patience.

- Question:** Will the deadline for the RFP extended due to COVID-19 outbreak in our region?

Answer: Yes, it has been extended until 3:00 pm on May 1, 2020. See Amendment 02 for a complete revised schedule.
- Question:** Can we propose to address some of the objectives and scope of work listed in this RFP page 7-9, but not all of them?

Answer: There is no requirement to address each objective, but a responsive proposal must address the entirety of the scope of work.
- Question:** Based on our experiences working with culturally and linguistically diverse (CLD) families of children with disabilities, what this RFP is asking for are not aligned with what effective practices should be implemented to engage these underserved families effectively. Therefore, what's the possibilities or flexibilities for us to propose some activities that will truly make an impact on our students with disabilities from CLD communities?

Answer: The RFP was written to allow flexibility within proposals to address the CLD families that will be served. The RFP does not specify practices to be used.
- Question:** To make system changes, family support organizations need to be part of the decision making group. We saw our name is listed on page 6 among many other entities, and yet, we were not included in the coordinated efforts and activities to address family



engagement in this Inclusionary Practice Parent and Family Training RFP process. What does this mean for organizations like us and PAVE? Are all other funded agencies required to work with us and PAVE? If not, how do we ensure family engagement is included in this Inclusionary Practices?

Answer: The RFP process is public and is developed to ensure equitable access to information, which does not allow OSPI to work with potential vendors while developing the RFP outside of the purchasing process. All vendors are expected to work together, and with OSPI, during the contract period for these activities. This expectation is part of the RFP process and included in successful contracts.

5. **Question:** This RFP has a strong focus on professional development for school personnel and need to work with schools closely. From our past working experiences with schools, forming partnerships with schools that are driven by communities and families have been extremely difficult. Will we get support from other funded projects through this grant to get schools' commitment to work with us?

Answer: All vendors are expected to work together, and with OSPI, during the contract period for these activities. This expectation is part of the RFP process and included in successful contracts.

6. **Question:** Do you anticipate extending the bid due date?

Answer: Yes, it has been extended until 3:00 pm on May 1, 2020. See Amendment 02 for a complete revised schedule.

7. **Question:** What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

Answer: Responsive proposals will be evaluated strictly in accordance with the requirements stated in the RFP and any addenda issued.

8. **Question:** Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com?

Answer: No.

9. **Question:** Other than your own website, where was this bid posted?

Answer: Per state requirement, the procurement was also posted to the Department of Enterprise Services [Washington Electronic Business Solution \(WEBS\) Procurement website](#). Vendors may register with WEBS to receive automatic notification about procurements posted by all Washington State agencies.

10. **Question:** Can you please let me know if the RFP Inclusionary Practices Parent and Family Training has had the same three week window (from release to the date the proposal is due) of other RFPs related to the Inclusionary Practices Project?

Answer: The previous timelines were similar. RFP 2020-18, for Inclusionary Practices Statewide Professional Development & Support, was issued on August 29, and closed

September 23. RFQQ 2020-01, for Inclusionary Practices Project Leader, was issued on July 1, and closed on August 5.