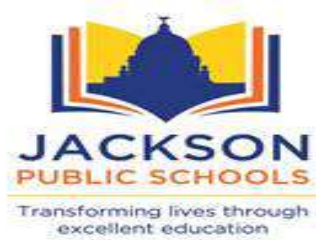


Jackson Public School District



**Jackson Public School District
662 South President Street
Jackson, MS 39201**

Contact Information:
Project Administrator: William M. Merritt, IV
Telephone: 601.960.8707
E-mail: wmerritt@jackson.k12.ms.us

RFP 2020- 03

**Title: Lead Partner to Provide Support with
Online Supplemental Digital Software for Reading, Language, and Math**

Issue Date: May 08, 2020

Submission Deadline: June 08, 2020

Time: 10:00 a.m. (Central Standard Time)

**PLEASE SUBMIT ONE (1) ORIGINAL RFP DOCUMENTS AND 6 COPY/COPIES
IN THE FORMAT/DESIGN ISSUED ALONG WITH ANY OTHER DOCUMENTATION
ATTACHED TO THE BACK OF PROPOSAL.**

If you would like the tabulation for this RFP after Board Approval, please go to www.jackson.k12.ms.us. Double click on Departments and select Business Office. Open the Purchasing page. Select Purchasing Approved Bids/RFPs. These documents will give you the tab sheet approved by the Jackson Public School District Board of Trustees. If the RFP in question is not listed, contact the Purchasing Office at 601-960-8799 for assistance.

PROPOSAL FORM

**Board of Trustees
Jackson Public School District
Jackson, Mississippi**

Ladies and Gentlemen:

I/We, propose to furnish and deliver all items and/or to perform all services according to all sections of this rfp document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this rfp shall be as specified or JPSPD approved equal. For any item(s) proposed which is other than as specified, a complete and detailed cut and description for each item(s) must accompany the rfp, if the item(s) is to be considered. Please carefully read each section of this rfp.

Acceptance of Proposals:

The Jackson Public School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal, or gives one offeror an advantage or benefit not enjoyed by other offerors, or adversely impacts the interests of the school district.
- Accept the "lowest and best" rfp which in their judgment assures JPSPD the product(s) or service(s) having the best performance and the highest level of function, quality and value.
- Not accept the lowest priced proposal. Proposals that do not comply with the requirements stated within this RFP subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline, to secure a final selection to award RFP should such action be in the best interest of JPSPD.
- See Page Five (6) for further instructions

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN JPSPD AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH JPSPD AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____

FAX _____

E-MAIL ADDRESS _____

PRINTED SIGNATURE _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED: WOMAN OWNED NON-MINORITY MINORITY



Post Office Box 2338 - Jackson, Mississippi 39225-2338
Telephone: 601-960-8799 ☎ Fax: 601-960-8967
Email: jewalker@jackson.k12.ms.us or bjones@jackson.k12.ms.us

REQUEST TO ADD VENDOR

To be completed by JPS School/Location:
School/Department Requesting Vendor Addition _____

To Be Completed by Vendor: Please complete all sections and return by fax or email.

Will your company accept purchase orders? ☐ Yes ☐ No

Note: An original JPS purchase order is required for all material purchases. Do not accept any order without a purchase order.

Are you an employee of the Jackson Public School District? ☐ Yes or ☐ No

Product Line _____

PARENT COMPANY NAME: _____

Doing Business As (dba) NAME: _____

Order Address: _____

City: _____ State: _____ Zip: _____

Physical Address: _____

City: _____ State: _____ Zip: _____

REMITTANCE ADDRESS:

Vendor Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: (____) _____ Fax (____) _____

Email Address: _____

Parent Company Tax ID# _____

D/B/A Federal Tax ID/Social Security #: _____

Select One **This information will be used to track purchases from minority vendors.**

Minority Code: ☐ Woman & Minority ☐ Minority
☐ Non-Minority ☐ Woman

Select One

Type of Entity ☐ Individual/Sole Proprietor ☐ Corporation
☐ Partnership ☐ Other _____

****** JPS accepts no responsibility for orders filled without a valid purchase order******

Submitted By: Signature _____

Date _____

FOR INTERNAL USE ONLY

Vendor Number: _____ 1099: ☐ Yes ☐ No

Completed By: _____ Date: _____

Company's W-9 must accompany this form for IRS purposes.

The Board of Trustees of the Jackson Public School District (hereafter referred to as "JPSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed rfp's shall be received by JPSD, in the Business Office of the Jackson Public Schools, 662 South President Street, Jackson, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal rfp document), at which time all rfp's shall be publicly opened and read aloud. Neither dating of the rfp form nor placing the rfp in the mail by this date shall meet legal requirements; the formal rfp document must be **received in the Business Office** of the Jackson Public School District on or before the date and time stated.

JPSD reserves the right to reject any and all rfp's received and to waive any and all informalities. Vendors are encouraged to very carefully read all sections of this rfp document prior to submitting an rfp proposal.

It is the basic philosophy of JPSD to extend to all responsible Vendors equal consideration and the assurance of unbiased judgment in determining whether their product or service meets specifications and the educational needs of the school district. JPSD shall fairly evaluate all formal rfp proposals submitted and base all decisions on the "lowest and best" rfp concept, purchasing only those products and/or services which meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. JPSD shall make no discrimination based on race, color, creed, religion, or national origin, in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this rfp has met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13), hence the requirement to offer public notice of the intent of JPSD to solicit rfp's via this rfp document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to JPSD, an offer, for the sale of all products and/or services specified herein. It is the purpose of this rfp document to clearly define "open" and "competitive" product or service rfp specifications. All items on this rfp are to be **as specified or JPSD approved equal**.

Addendum: Vendor shall acknowledge the receipt of all addendums which were issued during the course of this rfp. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the rfp (e.g., pricing), in which case the Addendum shall not only be acknowledged below but shall be completed and attached to the rfp at the time the rfp proposal is submitted. Receipt of the following Addendum issued during the course of this formal rfp is hereby acknowledged:

Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM, INSTRUCTIONS AND CONDITIONS, SPECIFICATIONS** and any **ADDENDUM** (if applicable).

Net Prices

In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent; i.e., round the pricing to two places to the right of the decimal point only**. JPSD will only accept pricing which is stated in this manner. All items for which pricing is submitted which is other than two places to the right of the decimal shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the rfp analysis process and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

Payment and Invoicing

Unless otherwise indicated in the detailed specifications of this rfp document; JPSPD shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. JPSPD remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance, or the receipt of invoicing for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year** and **Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and JPSPD for that time period, following inspection if applicable.

Performance Penalty

The Consultant is subject to a 10% penalty on this Agreement for the 2020-2021 school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

Default and Delays

Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case JPSPD reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by JPSPD whether said cost is the same as originally accepted or any excess cost.

Damage to School Property

Any damage or loss to JPSPD property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced to the satisfaction of designated JPSPD personnel, at the Vendor's cost, within a reasonable time.

Guarantee

Each Vendor, by presenting an rfp under these specifications, binds himself to make positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, JPSPD shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this rfp for a period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide the coverage as indicated in the specifications.

Acceptance and Award of RFP Proposals

The Vendor's rfp proposal, once submitted and accepted as a valid rfp by JPSPD, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to JPSPD as per the terms of the rfp specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by JPSPD at any time within forty-five (45) calendar days following the rfp opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All rfps must be valid for the effective dates stated in the specification, if applicable.

Award of contract shall be made to the responsible Vendor whose rfp, conforming to the specifications, is deemed to be the most advantageous to JPSPD, price and all other factors considered. The Vendor acknowledges the right of JPSPD to reject the rfp, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from JPSPD (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the rfp proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this rfp. However, if in the opinion of JPSPD a contract document is required to authorize the award of the rfp, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that JPSPD sign Vendor contract documents, a sample of all such documents shall be included with the rfp proposal and shall become a part of the Vendor's rfp proposal.

All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.

Grievance Procedure

JPSPD has adopted a Vendor Grievance Procedure to address and resolve any Vendor grievances or disputes resulting from or arising out of JPSPD's rfp process. If Vendor disagrees with any aspect of the rfp process, Vendor shall adhere to the following procedure. Vendor shall submit a letter or written statement of protest to the Purchasing Agent, with a copy to the Superintendent, identifying the rfp, including rfp number, title, opening date and, if applicable, the item number(s) at issue, and explaining, in detail, the nature of and/or reason(s) for the protest. No verbal protest shall be acknowledged by JPSPD. Vendor protests must be received by the Purchasing Agent not later than five (5) business days prior to the date of the Board meeting at which the Board is to act upon the rfp that is the subject of the protest. A review committee, appointed by the Superintendent, shall evaluate the protest and render a decision expeditiously. The decision of the review committee shall be based on evidence presented by the Vendor, the Purchasing Agent and other appropriate parties, to be determined in the discretion of the committee. In the sole discretion of the committee, the committee may conduct a hearing on Vendor's protest. The decision of the review committee shall be submitted to the Superintendent for approval. The protesting Vendor shall be informed, in writing, of the Superintendent's decision not later than two (2) business days prior to the date of the Board meeting at which the Board is to act upon the rfp that is the subject of the protest. The Superintendent's decision shall be final unless Vendor appeals such decision to the Board of Trustees. If Vendor wishes to appeal the Superintendent's decision, Vendor shall deliver its appeal, in writing, to the Office of the Superintendent not later than 12:00 p.m. on the date of the Board meeting at which the Board is to act upon the rfp that is the subject of the appeal. Appeals shall be presented to the Board at the meeting at which the Board acts upon the rfp that is the subject of the appeal and Vendor, upon written request, will be granted up to five (5) minutes to appear and present to the Board at such meeting its protest and/or appeal. After the Board takes final action upon an rfp, no appeals or protests will be acknowledged by JPSPD. The decision of the Board shall be final, subject to Vendor's right to pursue a legal remedy.

Submission of RFP Proposals Instructions:

- Responses, once completed, should be placed in an opaque, sealed envelope
- On the outside of the envelope, list the company's name/address, RFP number and title as they appear on the RFP proposal in order that the response may be accurately registered upon receipt. A designated official who is a legal representative of the Company must list required signatures where noted prior to submitting sealed proposal.

Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to appropriate file. The original documents must be displayed in front of all copies submitted by interested parties.

PLEASE SUBMIT ORIGINAL RFP DOCUMENTS AND 6 COPY/COPIES IN THE FORMAT OUTLINED ABOVE ALONG WITH ANY OTHER DOCUMENTATION ATTACHED TO THE BACK OF PROPOSAL.

Please submit proposal and copies to the address listed below:

**Jackson Public School District
Business Office
Attn: Bettie Jones
662 S. President Street
Jackson, MS 39201**

Any proposal not received by the stated submission deadline/time will not be considered and/or opened. The proposal will be returned to the vendor at the vendor's expense.

The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service or any other delivery methods.

Proposal

1.0 Introduction

The instructional philosophy of the Jackson Public School District is to ensure that maximum learning takes place in a safe and positive environment. Teachers serve as positive role models, mentors, and contributing team members who adhere to, and enforce, district and school policy. Teachers will use the district's instructional delivery model to ensure effectiveness and consistency. Our district is committed to Innovative Teaching and Learning which is deeply embedded in our Core Values of Equity and Excellence.

Instruction is student-centered and focused on the goal of mastering the curricula of the District, which is aligned to state standards and frameworks. Important elements of quality instruction include, but are not limited to, implementation of the district curricula, teaching to the objectives, utilizing effective methods of delivery, assessing, re-teaching, and providing expanded opportunities in the learning process.

The purpose of this document is to solicit proposals to provide a Comprehensive Reading and Mathematics Universal Screening, Diagnostic, and Progress Monitoring System that includes the following components and capabilities: electronic administration; minimum three times per year universal screening; diagnostic assessment; progress monitoring monthly; national and local norming; and evidence-based measures. The solution should be appropriate for grades K – 12 (at a minimum), and should address each item outlined in the scope of work.

The computer-based universal screener will provide tools for daily formative assessment and periodic progress-monitoring technology to enhance curriculum, support differentiated instruction, and personalize practice in reading, writing, and math. The digital program will offer psychometrically sound computer-adaptive assessments and intervention tools that are favorably reviewed by the National Center on Response to Intervention (NCRTI). The digital program will provide online/virtual, onsite, and job-embedded professional development as well as instructional technology tools and technical support necessary for a world-class, integrated data system. The Service Provider will be prepared to host data on student reading and math progress, along with detailed longitudinal student reading and math practice records, and reading and math test scores.

2.0 Project Overview

- Service Providers, with an electronically-administered universal reading and mathematics screening assessment, proven to be reliable and valid, that provides immediate results, including a clear, accurate picture of students' status with respect to key developmental skills in reading and mathematics will be sought to serve teachers and instructional leaders within the Jackson Public School District to provide extensive support of the Response to Intervention (RTI) and Multi-Tiered Systems of Support (MTSS) process (Standard 20.2).

- The school district meets the following instructional management requirements {Miss. Code Ann. §§ 37-3- 49(2) (a-c) and 37-3-49(5)} (7 Miss. Admin. Code Pt. 3, Ch. 41, R. 41.1).
- The school district implements an instructional management system that has been adopted by the school board and includes, standards and frameworks required in the curriculum frameworks approved by the State Board of Education that are available to all teachers in each school.
- 20.2 The instructional management system includes a tiered instructional model in accordance with (7 Miss. Admin. Code Pt. 3, Ch. 41, R. 41.1), including academic interventions, behavioral interventions, and *Literacy-Based Promotion Act* requirements.
- The Service Provider must provide a program that will effectively support the Response to Intervention (RTI) and Multi-Tiered Systems of Support (MTSS) process for K – 12 students in the language of English and Spanish to be administered three times a year (beginning, middle, and end of year).
- The Service Provider must provide an electronically administered diagnostic assessment component which provides educators with immediate results, as well as an accompanying progress monitoring component. These components must be reliable and valid, and must align to key developmental skills in reading and mathematics regardless of whether the student is below, at or above grade level.
- The Service Provider and digital program must have the ability to offer onsite, online, and print resources for educators. All program maintenance, updates, and upgrades must be included at no additional cost for the license term.
- The Service Provider must make an (in-person) data presentation to the district leadership teams quarterly and upon request.
- The digital program must provide online reports after each Universal Screener administration to include the following: Lexile level per student; overall reading level per student; percentile rank for each student's overall reading level; growth report which track student growth and progress throughout the year; English and Spanish reports; estimated oral reading fluency (Grades K – 12) both of which are criterion-referenced; include parent reports, and should be easy for teachers and administrators to use and manage.

3.0 Scope of Work

The district is requesting proposals/quotes for a Comprehensive Reading and Mathematics Universal Screening, Diagnostic, and Progress Monitoring System that can be used as a screener and as a diagnostic assessment program. The product should also include learning paths for students with teacher resources.

The Comprehensive Reading and Mathematics Universal Screening will be administered to all students three times during the year to provide an especially critical “first look” at individual students who may be at-risk and in need of Tier 2 supplemental instruction and/or Tier 3 intensive intervention. Screening assessments should be quick but also provide reliable and valid data. Screening assessments should help teachers place students into preliminary instructional groups based on initial instructional needs. The universal screener will be administered early in the school year.

Both the screener and diagnostic assessments for literacy and math must be aligned to the MCCRS for Grades K - 12. The screener and diagnostic assessment for grades K - 3 must address the following components for literacy: phonological and phonemic awareness, letter knowledge, phonics and decoding, fluency, comprehension, and vocabulary. Both the screener and diagnostic assessments for mathematics must be aligned to the MCCRS for Grades K -12 and address the following components: counting and cardinality, operations and algebraic thinking, numbers and operations in base ten, measurement and data, and geometry.

The Service Provider must provide rigorous, supplemental Tier reading and mathematics instruction that supports teachers with teaching Mississippi College and Career Ready Standards (MCCRS). The solution must have resources and support for students and teachers. The Service Provider’s solution should also include skills-based language arts and individualized mathematics instruction customized based on each student’s assessment data and integration capabilities with nationally recognized assessment partners.

Jackson Public Schools is requesting that each interested vendor prepare a response to this proposal in the following manner:

- Based upon desired Scope of Work (Section 3.0, page 10), prepare a detailed proposal that outlines how your organization will support Jackson Public Schools to fully implement Standard 20.2 of the Mississippi Public School Accountability Standards.
- The following areas of support must be addressed in your proposal as it pertains to online supplemental program and professional development:
 - ❖ Provide an evidence-based intervention tool that will focus on the critical reading, critical math skills, and motivational needs that will have the greatest impact on reading and math achievement in grades K through 12;
 - ❖ Provide a reading management software that will personalize reading practice by helping educators guide students to appropriate-level books and providing them with daily feedback regarding reading practice;
 - ❖ Provide a program that offer the ability to create custom reports to track the progress of student sub-groups;
 - ❖ Provide reports that are available online and in real-time at the individual, class, grade, school, and district levels. At a minimum, the solution must include individual student reports, a report that groups students according to instructional level for effective remediation, a report that will outline growth of students, reports that include information related to specific skills deficits are desired (specific suggestions for targeted instruction based on results are

- preferred), and district level reports used to monitor student growth and scale score that is MCCRS;
- ❖ Provide school wide and/or district-wide summaries of reading updated in real time for public tracking of reading progress on school and district web sites;
 - ❖ Provide a solution that will continually adjust its choice of test questions to the student's responses and will allow teachers to set goals and track growth in student reading achievement longitudinally within the school year;
 - ❖ Ability to print reading and mathematics activities and search/create assignments that are aligned to MCCRS regardless of whether the student is below, at or above grade level;
 - ❖ Provide an intervention component linked to diagnostic results that provides curriculum and/or resources for educators to meet the needs of students who have been identified as in need of intervention;
 - ❖ Provide immediate corrective feedback and remediation for students struggling with specific concepts; built-in supports for English language learners, students with disabilities, and other students with special needs or considerations; and the ability to challenge high ability students;
 - ❖ Specification for Reading must include the following:
 - Product must measure all critical areas of early reading development:
 - Phonemic Awareness
 - Alphabetic Knowledge
 - Vocabulary
 - Comprehension
 - Fluency
 - Support foundational skill building, emphasize complex text and use of authentic literature, and include interdisciplinary passages that feature academic vocabulary;
 - Constructed response and multiple-choice questions that require students to analyze and find evidence in the text and include technology enhanced items;
 - Rigorous literary passages that cover a variety of genres including: folktales, fables, myths, poetry, historical fiction and fantasy; and
 - Digital tools to visually show and develop critical thinking such as audio recording, highlighter, answer eliminator, and text response.
 - ❖ Provide digital mathematics instruction that includes:
 - Problem-solving activities for grades K – 12 that dive deeper into math concepts;
 - The Solution must be evidence-based and be available for early numeracy, grade K through 12th;
 - Provide conceptual math understanding and procedural fluency and must include energetic instruction that involves word problems, problem solving, and key mathematical topics; and
 - Differentiated activities presenting the same grade level standard at varying levels of difficulty.
 - ❖ Provide a universal screener that will include built-in components for essential training and implementation support.

- ❖ Provide data and schedule meetings with District Office three times a year to review data.
 - ❖ Coordinate with JPS Office of Teaching and Learning and The Office of Federal Programs (MTSS) to include all delivered in Frontline.
- Additionally, as you prepare your proposal, please take into consideration as to how your organization will support the desired outcomes as stated above to achieve the following desired outcomes:
- ❖ Service Provider will create a customized plan for professional development and support that includes recommendations for training and coaching for instructional staff and administrators of JPS Principals, technical onboarding assistance, online job-embedded resources, and easy online access to chat with support professionals.
 - ❖ The Service Provider will comply with the following technical specifications:
 - Open, flexible browser-based platform certified by IMS Global Learning Tools Interoperability (LTI);
 - Data export to build customizable reports;
 - Single sign-on integration with Google and Microsoft (Please identify the one in which you integrate)
 - User Synchronization Service certified by IMS Global OneRoster v1.1 standards, that can automatically provision users, classes, and group enrollment information, with no additional fee associated with rostering;
 - Strict, proven privacy practices to secure student data;
 - Integration with the district's Learning Management System (LMS) to support the use of an LMS effectively in the classroom (Please identify all the LMSs in which your program integrates); and
 - Does your program partner with Clever? If so, to what extent? SSO, SSO and Rostering, Saved Passwords.

Teachers will be able to:

- Engage students in the learning process by setting ambitious, obtainable, individualized literacy and math goals with an evidence-based solution that is aligned to MCCRS;
- Develop individualized goals for students to ensure that students are proficient and master required state-specific standards;
- Print reading and mathematics activities, lesson plans, and search for and create assignments by MCCRS (available offline);
- Use assessment data to drive instructional decisions;
- Implement the District's Instructional Management System with fidelity;
- Communicate strengths and weaknesses to students, parents, administrators, and others as appropriate;

- Employs direct, guided, and collaborative instruction while allowing students to work independently;
- Provide computer-adaptive growth monitoring assessments to students in grades K - 12;
- Provide resources that are scaffold for independent reading and promote interest-driven, authentic reading experiences for students; and
- Provide interim assessments monthly and utilize items from the same item bank as the diagnostic for comparability.

4.0 Management Responsibilities

The Jackson Public School District will designate one representative who will act as the primary contact for this project. The representative will be responsible for conferring with any and all parties necessary to resolve unanticipated issues or requirements that might occur during the course of the RFP. If you have any questions, please contact:

Dr. William M. Merritt, IV, Executive Director, Federal Programs
Jackson Public School District
662 South President Street
Jackson, MS 39201
Phone: (601) 960-8874
Email: wmerritt@jackson.k12.ms.us

Proposal Cover Page

VENDOR INFORMATION

Name and Title _____

Company Name _____ Date _____

SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

Authorized Signature

Date

Printed Signature

CONFIGURATION SUMMARY

Vendor must provide a summary of the main component of services offered in this proposal using 100 words or less.

5.0 Criteria for Evaluation of Proposals

Each proposal will be evaluated using the selection criteria indicated below.

Maximum points for each criterion are as follows:

I. Project Description	Maximum Points
A. Alignment Between Evidence- Based Research and Program Design;	10
B. Alignment with Proposal Overview/ Goals;	10
C. Connection to State Academic Standards and District’s Instructional Programs;	10
D. Defined Monitoring Process Relative to Achieving Proposal Outcomes;	10
E. Communication with Schools and District;	10
F. Highly Qualified Professional Staff;	10
G. Record of Success as Evidenced in Improved Academic Outcomes for Students;	10
H. Compliance with Federal, State, and Local Policies.	10

II. Basic Program Description

1. Provide evidence that your program has a positive impact on student achievement as demonstrated by state, district and/or other independent student performance assessments, particularly for low-income, under-achieving students.
2. Provide letters of reference from previous clients that specifically relate to the School Improvement services of your organization. Provide contact information for each reference. (Submit a minimum of 3 letters and/or references)
3. Explain how the key instructional practices and major design elements of your proposal are (1) high quality, (2) based on research, and (3) specifically designed to increase student academic achievement.
4. Describe your program's connection to specific benchmarks in the Mississippi College and Career Readiness Standards for Language Arts, Science, and Mathematics.
5. Describe the specific process you would use to evaluate and monitor progress toward achieving proposal objectives.
6. Describe the qualifications of your employees who would be providing professional development/consultative services to teachers and administrators.
7. Describe your capacity to deliver quality services over time to the identified population.

BUDGET/COST SUMMARY

DESCRIPTION OF SERVICE	PROJECTED NUMBER OF SERVICE DAYS/ DAILY RATE	TOTAL COST
		\$
Extended Cost		\$

ASSURANCES AND SIGNATURE FORM

In submitting this application I certify that:

1. The organization will comply with applicable federal, state, and local policies and procedures.
2. Services will be provided under the supervision of highly qualified teachers and/or administrators.*
3. The organization will maintain professionalism and confidentiality.
4. The organization is fiscally sound and will be able to complete services to the local educational agency.
5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research based practices.*
6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.
7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.
8. All services will be secular, neutral, and non-ideological.
9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.*

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date Signed

*For Educational/Instructional proposals



**JACKSON
PUBLIC SCHOOLS**
Transforming lives through
excellent education

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. (State/Other fund requirement)	

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District(JPS) that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Jackson Public School District(JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

Original Signature of Contractor or Authorized Official

Date



INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM*

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. (Federal fund requirement)	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. (Federal and State/Other fund requirement)	

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS), that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS), that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

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Original Signature of Contractor or Authorized Official

Date

****Project is being supported with federal funds***