

AGENDA
BOARD OF EDUCATION - ANNUAL MEETING
Instructional Planning Center/Huron Arena
July 15, 2019
5:30 p.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **According to SDCL 13-8-14, the Board of Education's first order of business is to swear in Garret Bischoff and Craig Lee as new term board members.**
Mr. Christopherson will chair the meeting for the swearing in exercises.
4. **Selection of the Board Chairperson**
Mr. Christopherson will chair the meeting until the new board chairperson has been selected. Nominations do not require a "second" to the nomination.
5. **Selection of the Vice-Chairperson**
6. **Roll Call**
Welcome to Student Board Member
✓ Victoria "Tori" Larson - Sophomore
7. **Adoption of the Agenda**
8. **Dates to Remember**

July 16	On-line Only Auction at Benmeyerauctions.com. Check the website for bidding hours
July 17	Pick-Up Day – On-line Auction
August 5	Middle School Activity Night – 5:30 p.m. – 7:00 p.m.
August 12	Board of Education Meeting 5:30 p.m. - IPC
August 19-23	NEW Teacher Orientation Days
August 19	NEW Teacher/Board Luncheon – 11:30 Middle School Commons
August 19	Substitute Teacher In-Service – Middle School Commons
	1:00 High School
	2:00 Elementary / Middle School
August 21	9 th Grade Orientation / 6:30 p.m. – English / 7:30 p.m. Spanish & Karen
August 21	High School Open House / 7:00 p.m. – 8:00 p.m.
August 22	Freshmen Day 9:00 a.m. – 12:00 p.m.
August 26	All Staff <u>Required</u> Meeting – 9:30 – 11:30 – HHS Auditorium
August 26	All Staff Luncheon 11:30 HS Commons
August 26	Board of Education Meeting 5:30 p.m. – IPC
August 26-29	Teacher In-Service
August 26	Elementary Open House
	▪ Kindergarten – Buchanan / 4:30 – 5:30
	▪ 1 st Grade – Buchanan / 4:30 – 5:30
	▪ 2 nd Grade – Madison / 5:30 – 6:30
	▪ 3 rd Grade – Madison / 5:30 – 6:30
	▪ 4 th Grade – Washington / 6:30 – 7:30
	▪ 5 th Grade – Washington / 6:30 – 7:30
August 27	Middle School Open House – Time - TBD

August 29 –Sept 2	South Dakota State Fair
September 2	State Fair / Labor Day Holiday
September 3	First Day of School for Grades 1 – 12
September 3-6	Kindergarten Screening
September 9	First Day of School for Kindergarteners
September 27	Homecoming – Early Release

9. Community Input on Items Not on the Agenda

- 10. Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. A disclosure submitted for the purpose of notifying the School Board of an interest in a contract will not require Board action. Disclosure information will appear on the agenda and in the meeting minutes.

Disclosure Reflecting a Direct Benefit from a Contract (Requires Board Action – Roll Call Vote May be Needed):

Board Members

- a) School Board Member Tim Van Berkum – DB2020-08

Administrators

- a) Principal Heather Rozell Madison 2nd/3rd Grade Center – DB2020-3
- b) Director of Technology Roger Ahlers – DB2020-5
- c) Director of School Nutrition Carol Tompkins – DB2020-4
- d) Principal Beth Foss Washington 4th/5th Grade Center – DB2020-6
- e) Director of Buildings and Grounds Rex Sawvell – DB2020-7
- f) Principal Mike Radke Huron High School – DB2020-2
- g) Director of ESL, Federal Programs, & Accreditation Rodney Mittelstedt – DB2020-1
- h) Principal Laura Willemssen Huron Middle School – DB2020-10
- i) Principal Laura Willemssen Huron Middle School – DB2020-11

Disclosure Reflecting an Interest in a Contract (No Board Action):

- a) School Board Member Tim Van Berkum – IC2020-51
- b) Principal Beth Foss Washington 4th/5th Grade Center – IC2020-50

11. CONSENT AGENDA

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**
 - Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.

- e) **Determination of Meeting Dates**
➤ The Board of Education normally meets the 2nd & 4th Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2nd floor, southwest corner, of the Huron Arena.
- f) **Set Salary for Board Members**
➤ The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)
- g) **Designation of an Official Newspaper**
The board should designate the Huron Plainsman as the official newspaper.
- h) **Designation of Internal Accounts with Custodians**
Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.
- | | | |
|---|--------------------------------|---|
| ➤ | Huron School Activity Accounts | Kelly Christopherson
Brenda Snyder |
| ➤ | Health Insurance Account | Kelly Christopherson
Ashley Neuharth |
- i) **School Closing**
The superintendent or his/her designee has the authority to carry out this function.
- j) **Designation of School Truant Officer**
The superintendent recommends that we designate the school resource officer (SRO), currently Christian Rodacker, and the Beadle County Sheriff, Doug Solem, as truant officers.
- k) **Designate Individuals to Sign for and Accept Government Funds.**
Linda Pietz, Rodney Mittelstedt, Lori Wehlander, and Kelly Christopherson will sign for and accept government funds.
- l) **Comparability Assurances**
Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.
- m) **Designation of Title IX Coordinator**
Linda Pietz, Director of Curriculum, Instruction, Assessment, and TAP, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)
- n) **Designation of School Attorney**
Rodney Freeman will act as school district attorney for the 2019-2020 school term—with a monthly retainer of \$1,100.

o) **Authorize Annual Publication of School Policies.**

According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:

- 1) General Discrimination & Title I Grievance Policies
- 2) Educational Records Policy
- 3) Personally Identifiable Information on Students or Former Students
- 4) Title IX – Discrimination Policy
- 5) Drug Free Workplace
- 6) Drug Use by Students / Drug Use by Employees
- 7) Complaint Policy for Federal Programs
- 8) District-Wide Title I Parental Involvement Policy

p) **Adoption of Rates for Travel Expenses**

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

<u>In-State Meal Allowance</u>		<u>Out-of-State Meal Allowance</u>	
Breakfast	\$ 6.00	Breakfast	\$ 10.00
Lunch	\$14.00	Lunch	\$ 18.00
Dinner	\$20.00	Dinner	\$ 28.00

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18.

q) **Senior Citizen Passes**

The board provides complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes are now undated and will be available at the Superintendent's office.

Complimentary Passes

Complimentary passes will be issued through the Activity Director's office for a pre-approved list of referees, media, etc.

r) **Early Release Days**

The following dates are days for school to be dismissed 2 hours early for staff development activities:

Sept 11	Oct 2	Nov 6	Dec 4	Jan 8
Feb 12	Mar 4	Apr 1	May 6	

(Sept 27, Nov 27, and May 28 may also be early release)

s) **Approval of Student Fees, Fine, and Charges**

The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.

t) **Approve Publication of Salaries**

Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.

u) **Life Time Passes**

It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.

v) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

- 1) Amber Goetz/Food Service-Washington Helper/\$14.34 per hour
- 2) Becky Casper/Food Service-HS Cashier/\$15.27 per hour
- 3) Meredith Gubin/Food Service-HS Lunch Server/\$14.09 per hour
- 4) Shari Lord/MS Memory Book Advisor/\$1,363.00 per year
- 5) Alexis Urena/Assistant Coach 8th Grade Volleyball/\$3,270.00 per year
- 6) Patty Turnwall/Food Service Substitute/\$14.35 per hour

w) **Resignations for Board Approval**

1)

x) **Contracts for Board Approval**

- 1) **Brooke King/Revised Contract – Master's Degree/\$48,084**

y) **Adoption of Supplemental Budgets for:**

- General Fund
- Capital Outlay Fund
- Special Education Fund
- Bond Redemption Fund

z) **Surplus Property**

Board approval of the surplus property for the July 16 auction. On-line only auction at Benmeyerauctions.com on July 16th. Check website for bidding hours.

aa) **Request for Approval of Open Enrollment Request**

The administration has received open enrollment request #OE-2019-06 for Board approval.

bb) **Intent to Apply for Grant Funding****Group Applying**

Contact Person

Name of Award

Name of Funder

Amount to be Requested

Project Focus

Huron Football Team

Terry Rotert & Steve Fryberger

SD Beef Industry Council "Build Your Base with Beef"

SD Beef Industry Council

Amount received depends on school size

Pre-game & post-game meals using beef during Football season

cc) **Permission to Seek Bids for Arena Handrails**

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

12. **CELEBRATE SUCCESSES IN THE DISTRICT****Congratulations to:**

- **Kelsey Poppen (1st Grade Teacher @ Buchanan) on her marriage to Christian Small (6th Grade Teacher @ HMS) on June 22, 2019.**
- **Brooke King (Special Education Teacher @ HMS) and husband Steven on the birth of their son Gage William. Gage was born on June 25, weighed 7lbs 15oz, and was 20 ¾ inches long.**

Thank You to:

- **Leslie Millard, Flynn Wright** for the generous donation of \$350.00 towards "Project Lead the Way." This donation was given on behalf of Terry Nebelsick and should be solely attributed to Terry's efforts to improve the city of Huron.
- **Huron Men's Sertoma Club** for the generous donation of \$1,000.00 for Special Education Speech & Hearing Services in the Huron School District.

13. REPORTS TO THE BOARD

- a) **NWEA Data Review – Linda Pietz and Jolene Konechne**
- b) **Business Manager's Report**
- c) **Superintendent's Report**

14. OLD BUSINESS

- a) **Goal Statements 2019-2020 – Huron Board of Education**
- b) **Building Level Handbooks 2019-2020 – Repeat 2nd Reading**

15. NEW BUSINESS

- a) **District Bus Pickup Points**
SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2019-2020 school year.
- b) **Huron School District - Comprehensive Plan for Special Education**
- c) **Designation of Official Depositories for School District Funds**
 - 1) American Bank & Trust 2019-2020 school year.
 - 2) Huron Area Education Federal Credit Union (Scholarship Fund)

16. ADJOURNMENT

COMPARABILITY ASSURANCES

Title I of the Improving America's Schools Act requires the school district to establish comparability policies. The policies set forth below have been adopted by the Huron School District to ensure equivalence among schools within organizational levels.

1. This district has established a district-wide hiring schedule. This hiring schedule is implemented without regard to Title I staffing in eligible attendance areas.
2. It is the policy of this district that employment of teachers, administrators, and auxiliary personnel from state and local funds shall be equivalent among schools without regard to Title I staff employed in eligible attendance areas. For the purpose of this policy, equivalence shall mean that when teachers, administrators, and auxiliary personnel are assigned to schools, staff/student ratios shall be determined in order that services with state and local funds in schools receiving Title I services are at least comparable to services provided among schools of the districts which are not receiving Title I funds.
3. It is the policy of this district that provisions for curriculum materials and instructional supplies shall be equivalent among schools without regard for Title I funding.

I HEREBY CERTIFY that the Huron School District has adopted these comparability assurances as of July 10, 2017.

July 15, 2019
Present Date

Signature of Authorized Representative
Rodney Mittelstedt/Director of Federal Programs

STATE OF SOUTH DAKOTA

County of Beadle

OATH

I, **Garret Bischoff**, of Huron School District #2-2, having been elected as School Board member of Huron School District, in Beadle County, South Dakota, do solemnly swear that I will support the laws and Constitution of the United States and the State of South Dakota and will faithfully perform the duties of School Board membership and by filing a bond if required by law and having it approved.

Garret Bischoff

Subscribed and sworn to before me this 15th day of July 2019.

Kelly Christopherson
Business Manager

STATE OF SOUTH DAKOTA

County of Beadle

OATH

I, **Craig Lee**, of Huron School District #2-2, having been elected as School Board member of Huron School District, in Beadle County, South Dakota, do solemnly swear that I will support the laws and Constitution of the United States and the State of South Dakota and will faithfully perform the duties of School Board membership and by filing a bond if required by law and having it approved.

Craig Lee

Subscribed and sworn to before me this 15th day of July 2019.

Kelly Christopherson
Business Manager