

# RED BANK SCHOOL DISTRICT

Office of the Superintendent of Schools  
(732) 758-1507

## REQUEST FOR PERMISSION TO POST OR DISTRIBUTE FLYERS TO STUDENTS WHO ATTEND THE PUBLIC SCHOOLS OF RED BANK FOR RED BANK ORGANIZATIONS ONLY

Today's Date	Click here to enter a date.
Name of Organization	
Address of Organization	
Name of Person in Charge	
Email Address	
Telephone Number	
Purpose of Distribution	
Date(s) of Event	Click here to enter a date.
Method of Distribution	<input type="checkbox"/> Website Only <input type="checkbox"/> Website and Paper Distribution*

### INSTRUCTIONS FOR ONLINE DISTRIBUTION:

Forward this completed form along with the flyer in an **electronic format only** (PDF or Microsoft Word DOC or DOCX) to:  
[godleskyn@rbb.k12.nj.us](mailto:godleskyn@rbb.k12.nj.us)

NOTE: Handwritten and scanned copies cannot be accepted.

### INSTRUCTIONS FOR PAPER DISTRIBUTION\*:

**\* The Red Bank School District WILL NOT provide paper, reproduce, or deliver flyers to the schools. All flyers must be reproduced, bundled in packs of 25, and delivered to the individual schools by the distributing organization. Must present signed copy of approval form upon delivery.**

Check schools and grade levels to receive flyers.	<input type="checkbox"/>	Primary School	<input type="checkbox"/>	Middle School	<input type="checkbox"/>	PreK Program
	<input type="checkbox"/>	All	<input type="checkbox"/>	All	<input type="checkbox"/>	All
	<input type="checkbox"/>	Kindergarten	<input type="checkbox"/>	4 <sup>th</sup> Grade	<input type="checkbox"/>	3yr
	<input type="checkbox"/>	1 <sup>st</sup> Grade	<input type="checkbox"/>	5 <sup>th</sup> Grade	<input type="checkbox"/>	4yr
	<input type="checkbox"/>	2 <sup>nd</sup> Grade	<input type="checkbox"/>	6 <sup>th</sup> Grade		
	<input type="checkbox"/>	3 <sup>rd</sup> Grade	<input type="checkbox"/>	7 <sup>th</sup> Grade		
			<input type="checkbox"/>	8 <sup>th</sup> Grade		

**ALL APPROVED FLYERS WILL BE POSTED ON THE INDIVIDUAL SCHOOL WEBSITES, LOCATED AT**

<http://rbb.k12.nj.us> Click on **Virtual Backpack**.

<b>FOR OFFICE USE ONLY:</b>	
<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	
Superintendent of Schools Signature	Date of Approval