

Foster-Glocester Public Schools

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INFORMATION REQUEST AND INQUIRY

INFORMATION REQUEST AND INQUIRY FORM

Date

Requested: _____ Requested By: _____

Requested Of: _____ Respond By: _____

Regarding: _____ Phone/Extension: _____

INQUIRY DETAILS

Please complete the form and leave in the Business Manager's in-box. We will acknowledge your request within 24 hours, at which time we will discuss when we will have the requested information available for you.

Indicate your request and/or inquiry in the space provided below.

FOR CENTRAL OFFICE USE ONLY

Date Replied: _____

Signature: _____

Comments:

The Foster-Glocester Regional School District does not discriminate on basis of age, gender, race, religion, or handicap in accordance with applicable laws and regulations.