

TIER 1

Quick Glance

District:

For first renewal:

- Post position for 60 calendar days
- Verify cultural competency training
- Verify mental illness training including suicide prevention
- Verify American Indian history and culture training
- Verify applicable MTLE content tests attempted

For each renewal:

- Provide and verify a continuous mentorship program
- Provide and verify a continuous teacher development and evaluation process

Applicant:

- Attempt content test aligned with the licensure field requested
- Complete required trainings

General:

- A Tier 1 license may be renewed up to three times, unless the request falls under special circumstances
- The Tier 1 teacher is not required to reattempt content tests or retake trainings after the first renewal.

Renewal Requirements for a Tier 1 License

A Tier 1 license is valid for up to one school year. In order to renew a Tier 1 license, both the licensed Tier 1 teacher and the hiring district must provide evidence of eligibility and apply for renewal jointly after June 30 of the renewal year. A Tier 1 license may be renewed up to three times for a total of four Tier 1 licenses.

Hiring District:

Before applying for renewal, the hiring district must list the open position on a PELSB-approved job board, for a minimum of 60 calendar days. If the applicant accepts the position but ends up turning it down later, the hiring district must repost the position for 15 additional calendar days.

In addition, the hiring district must verify that the Tier 1 teacher:

- Attempted MTLE content tests, if applicable, for the first renewal,
- Completed cultural competency training for the first renewal,
- Completed mental illness training, including a minimum of one hour of suicide prevention for the first renewal,
- Completed American Indian history and culture (AIHC) training for the first renewal,
- Participated in a mentorship program aligned with the definition in board rule, and
- Participated in an evaluation aligned with the district's teacher development and evaluation model.

Applicant:

The Tier 1 teacher must provide the following evidence to the district for the first renewal only:

- An attempt of the [Minnesota Teacher Licensure Examinations](#) (MTLE) specific content exams aligned with the content field requested for the assignment. Information about testing requirements is available on the [Minnesota Tier 1 Teacher Licensure Content Testing Information](#) guide. If the content field does not have a content test, the Tier 1 teacher is exempt from this renewal requirement.
- Completion of cultural competency training.
- Completion of mental illness training, including a minimum of one hour of suicide prevention.
- Completion of American Indian history and culture training.

General Information:

A Tier 1 license may be renewed up to three times in a lifetime, regardless of content field or hiring district. Additional renewals may be allowed if the district can show "[good cause](#)." Career and technical (CTE), career pathways, and shortage areas may be renewed without limitation. For additional renewals, the Tier 1 teacher does not have to retake cultural competency training, mental illness training, AIHC training or reattempt MTLE content tests, even if a new licensure field is requested or a new district submits a request.