

**Gervais School District #1  
School Board Regular Session Meeting Minutes  
Thursday, April 21, 2022**

**REGULAR SESSION**

Director Caballero called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, April 21, 2022, at 6:11 p.m. via ZOOM online. Board members present included: Maria Caballero, Ana Contreras, and Maria Contreras (Director Bustamante and Director Toran were absent). Others present included Dandy Stevens and Sandra Segura.

**Visitor Guest Book:**

Andrew Aman, Michelle Chase, Caryn Davis, Kay Gage, Creighton Helms, Bob Martin, Julie Powers, Ken Stott, and Sylvia Valentine-Garcia.

**1.0 CALL TO ORDER**

**1.1 Pledge of Allegiance**

Director Caballero called the School Board Meeting to order at 6:11 p.m.

**2.0 INTRODUCTIONS & ANNOUNCEMENTS**

**Introduction of New Administrators for 2022-2023**

Ms. Stevens introduced the new administrators for the elementary and middle school and asked both to share something about themselves.

Dusty Price (elementary principal) introduced himself and shared some of his background in education. He said that he is excited about taking on this opportunity.

Toni Williams-Johnson (middle school interim principal) introduced herself and shared how thrilled she was to accept this new role as the middle school leader.

**Licensed Employee Appreciation Week Resolution**

Ms. Caballero read a resolution to recognize the licensed employees.

Ms. Chase thanked the school board for their gesture.

**2.1 Public Forum Sign-Up:**

**Public Forum Sign-Up included:**

Lenthal Kaup.

Mr. Kaup asked the school board to reconsider going for a bond. He feels that it will create a lot of bad feelings. Mr. Kaup stated that he would like to see all students to be tested to see where they are at academically. He said that it's important to have proper services in place for students who struggle academically.

**3.0 APPROVAL OF MINUTES**

**Motion:**

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District Board of Directors approve the minutes from the Working & Executive Session on March 7, 2022 and Regular Session on March 17, 2022. The motion passed 3-0. (Director Bustamante and Director Toran were absent)

**4.0 PUBLIC FORUM:**

Director Caballero read policy BDDH-AR regarding public participation in the board meeting.

**REPORTS**

**Student Report:**

Mr. Aman said that Uriel Aguilar could not be here tonight, but he will do a brief report on his behalf.

Mr. Aman shared the following list of activities that are coming up:

- ✓ Prom is on April 30<sup>th</sup> in Mt. Angel (40 tickets have been sold)
- ✓ Sale of Yearbooks is going on
- ✓ Spirit Week (May 2-6)
- ✓ Districtwide Pledge on Attendance is May 5<sup>th</sup>
- ✓ Macho volleyball competition May 3<sup>rd</sup> at 7:00 p.m.

**Financial Report:**

Ms. Davis (business manager) said that she would like to expand on some pages from her written report.

She reported on the following:

**Financial Projections by Function report (page 34):** She indicated that you would notice a negative number (147,456.00), but she would like to remind everyone that it's only a projection. Ran the report by function because this way, you can be alerted to overspending and the need for supplemental budget. This specific negative number was from ESSER funds expenditures, and there will be no need to do a supplemental budget.

**General Fund (page 35):** expenditures are as expected for this year.

**Excise Tax:**

Ms. Davis said that she had prepared a report on excise tax. She noted that revenue has nearly doubled since last November. This is not from city excise tax but is from county activity which has a nice healthy growth.

Ms. Davis said there is a consent/action item for board approval in the packet regarding some expenses over \$25,000 that came out of ESSER III funds.

The expenditures were in the following areas:

- Mobile Precision Laptops for GHS CAD Class-\$47,835
- 240 Individual Desks for GMS Classrooms (replacing group tables)-\$66,878
- 175 HP/IA G9 Chromebooks with License-\$47,775
- GMS Sport Court Flooring -\$18,185 (ESSER II) and \$13,170 (ESSER III)

There was a brief discussion on why a supplemental budget needs board approval when funds are spent differently.

**Superintendent Report:**

Ms. Stevens gave an update on the OSHA appeal hearing regarding the complaint against the district. She said that the district received a minimal fine of \$200 for not having an eyewash station and for not providing the correct type of glove that protects from chemicals. She said the district purchased portable eyewash stations and put them out on some carts. In regards to the proper gloves. The district talked to the glove manufacturer and was given information that it was the right glove thickness. Ms. Stevens expressed that the district had been walked through by PACE (district insurance carrier) and had not brought those things had not been brought to our attention, so she approached them to ask them why. Ms. Stevens said that it was a good learning process.

Ms. Stevens said that she needs the school board to appoint two board members to discuss her contract to get it approved.

**6.0 BOARD FOCUS/MEMBER TOPICS:**

None.

**7.0 CONSENT ITEMS:****7.1 Approve**

**New Hire / Temporary/Rehire:**

Jonathan "Dusty" Price, GES Principal (Effective July 1, 2022)

Susan Laparra, Custodian

**Extra Duty:**

**7.2 Approve**

**Contract Change / Renewal:**

Jasmin Enciso-Anaya, from Temporary to Permanent Contract FLC Instructional Assistant

Gerardo Jimenez, from GES 1 FTE Counselor to GES .5 FTE Counselor

Toni Williams Johnson, GMS Interim Principal (Effective July 1, 2022, for the 2022-2023 school year)

**Recall:**

**7.3 Approve**

**Resignation/Retire/Termination/Non-Renewal:**

Benoit Berho, GHS Teacher (Effective June 30, 2022)

Cheryl Blanchard, GMS Teacher (Effective June 30, 2022)

John Jirges, Custodian

Barbara Koos, GES Teacher (Effective June 30, 2022)

Anastasia Londura, Preschool Instructional Assistant (June 3, 2022)

Rachel Martin, GES/GMS Teacher (Effective June 10, 2022)

Adriana Vega, GHS Instructional Assistant (June 9, 2022)

Maria Ventura Lopez, GMS Instructional Assistant

Courtney Karns, GES Teacher (Effective June 30, 2022)

**Decline:**

**Reduction in Force:**

**7.4 Approve**

**Declare Surplus**

Gervais School District#1 Board of Directors approves declaring surplus the items listed below.

- Trailer (value \$200)
- Garbage Compactor (value \$300)

**7.5 Approve**

**Approval of ESSER III Expenditures Above \$25,000**

Gervais School District#1 Board of Directors approves the items listed below to be charged to ESSER II grant funds.

- 25 Mobile Precision Laptops for GHS CAD Class - \$47,835
- 240 Individual Desks for GMS Classrooms (replacing group tables) - \$66,878
- 175 HPIIA G9 Chromebooks with Licenses - \$47,775
- GMS Sport Court Flooring - \$18,185 (ESSER II) and \$13,170 (ESSER III)

**Motion:**

There was a motion made by Director A. Contreras and seconded by Director M. Caballero that the Gervais School District Board of Directors approve the consent items as listed en masse on the agenda. The motion passed 3-0 (Director Bustamante and Director Toran were absent).

**8.0 ACTION ITEMS**

None.

## **9.0 DISCUSSION ITEMS**

### **9.1 Quarterly Update on Progress of Strategic Goals**

#### **Goal 3:**

**Link preschool through 12<sup>th</sup>-grade curriculum to state standards, select and apply the best instructional strategies, and use assessments to measure student progress and adjust instruction.**

***Performance Indicator 3a: The district will align all curriculum vertically and horizontally to state standards.***

***Performance Indicator 3b: Staff will help select and prioritize instructional strategies to match with the newly aligned curriculum.***

***Performance Indicator 3c: Analyze current assessment practices and policies and determine where adjustments can be made to provide the greatest improvements to classroom instruction.***

#### **Update-**

Dr. Helms reported the following updates:

**Indicator 3a-**middle school and high school have finished aligning the essential standards. Elementary teachers have finished aligning the ELA essential standards and will adopt the Oregon math, science, and social studies standard.

**Indicator 3b-**middle school and high school teachers, except ELA teachers, submitted their Semester 1, Scope and Sequence documents on April 8. ELA teachers finished the curriculum review process on April 5 and have begun work on their Scope and Sequence documents. Semester 1 documents are due May 13. Elementary school teachers have finished the ELA curriculum review process on March 30 and will resume work on their ELA scope and Sequence documents on April 20. Upon completion of the ELA documents, elementary teachers will assign one member of each grade level team to complete the math, science, and social studies Scope and Sequence documents.

**Indicator 3c-**provided a list of the assessments currently used at the elementary, middle, and high school. Diagnostics that are being used are Reach for Reading curriculum, Bridges curriculum, and iReady to see where the needs are. Materials recommended for ELA curriculum adoption will be examined to determine their potential for measuring students' reading/ELA mastery and growth. Currently evaluating iReady and STAR Assessments as possible tools to measure and track student growth across grade bands and buildings.

#### **Goal 1:**

**The district will promote social and emotional growth, support the mental well-being of all, and create an environment of empathy and respect.**

***Performance Indicator 1a: Identify the district's greatest social, emotional, and mental health needs using BASEline data, Devereux Students Strengths Assessment, YouthTruth Survey, Oregon Healthy Teen Survey.***

***Performance Indicator 1b: Using the report from 1a, develop a prioritized list of greatest needs that include estimated costs and timelines for accomplishments.***

***Performance Indicator 1c: The district will create an action plan to meet each identified priority and recommended task for implementation.***

#### **Update-**

Mr. Aman reported that several assessments have been given to students, including elementary students. Some of the assessments teachers reviewed with the students, and some students were evaluating themselves. He said that the data was collected district-wide to see common trends. Some of the things that stood out were the need to connect with others,

sadness, hopelessness, social awareness, and not having strong decision-making skills. In addition, counselors have also seen some common trends, such as incarcerated parents, anxiety, and depression.

Ms. Gage said they are seeing that students K-12 are dealing with anxiety.

Mr. Aman said that the counseling department came together as a group to discuss putting together a wish list based on the needs of students and to prioritize it to start putting together an action plan. He added that staff work very hard to take care of students by putting the right supports in place and are very cautious when a new curriculum is introduced. Staff and parents supports are kept in mind as well when putting supports in place.

Mr. Aman asked the board if they had further questions.

Director M. Contreras said that she appreciates all the work that counselors, teachers, and staff do for our students. She is thankful that the staff is mindful of what kids need.

There was a brief discussion that one of the high needs that they are seeing is engagement.

Ms. Stevens said that the next steps would be to meet with her to discuss the implementation of some of the priorities from the wish list.

**Goal 2:**

**Cultivate equity by honoring diversity, using inclusive practices, and supporting students to achieve their unique potential.**

***Performance Indicator 2a:*** *The District Equity Committee will complete the GSD Equity Lens and begin its district-wide application.*

***Performance Indicator 2b:*** *initiate implementation of ongoing, district-wide professional development of equity practices.*

***Performance Indicator 2c:*** *Each student will have a personalized learning plan that focuses on their unique strengths.*

**Update-**

Mr. Stott thanked the board for the level of support that has been provided to students. He gave a summary of all the things offered to our staff regarding equity and inclusion that our superintendent has provided. He stated that the committee gathered several equity lenses from other districts and provided that for the board's review to give the committee some guidance on moving forward. Regarding indicator 2c the high school has a personalized plan, and the middle school, is piloting a plan that is well on its way to equity.

There was a brief discussion about the resolution and commitment to education access and inclusion draft that Director A. Contreras reviewed from all the other examples that the committee provided. The next step would be for the committee to work on the how and the why.

The board members said they are good with the draft that Director A. Contreras came up with.

Ms. Stevens said that what Director A. Contreras came up with is considered what is called an equity stance, and now this draft could go to the committee to review to see if any concepts were missed.

Mr. Stott thanked Director A. Contreras for doing such a good job putting this draft together and being inclusive.

Director A. Contreras stated that as she was reviewing and creating the draft, it was important to keep equity and inclusion for all students.

**Goal 4:**

**Use Long-Range Facility Plan data to select facilities most in need of improvement with regard to ongoing safety, optimal**

learning space, and enrichment for students, staff, and community members.

**Performance Indicator 4a:** *The Pre-Bond Planning Committee will present a prioritized facility needs assessment report to GSD Board Members that includes estimated costs and an implementation timeline for approval.*

**Performance Indicator 4b:** *Based on board member approval and the assistance of bond counsel, architectural guidance, and transparent communication strategies, present a district construction bond to voters.*

#### **Update-**

Ms. Stevens said that the bond election is just a few days away. She reported that she has three more community engagement meetings; two are scheduled at Sacred Heart Parish and another with the Russian community. She gave an update on the efforts that the licensed association is doing, the mailings, the phone calls, door-knocking, and that several letters have been written to the editors at the Woodburn Independent in favor of the bond. She will also set up a table at the kindergarden roundup to talk to parents.

#### **9.2 Superintendent's Contract**

Ms. Stevens stated that typically the board chair and another board member sit with her to discuss her contract. She would like to know who else would like to join Director Bustamante and to discuss her contract.

Director Caballero said that she volunteers to participate.

#### **9.3 Board Learning Opportunities**

Director A. Contreras said that she forwarded information about a board learning opportunity from OSBA that, in exchange, you can give scholarships to students.

There was a brief discussion about moving forward with this amazing opportunity to give back to students through a scholarship.

Director A. Contreras volunteered to be the point person for this opportunity.

#### **9.4 Update on Next Steps for Joint Work with the City and District with the Grant Writer**

Ms. Stevens reported that she and Susie Marston (City Manager) met with Hilda Roselli regarding pursuing grants to install electrical outlets and some lighting on the walking trails. Ms. Stevens said they would start with the small things and then move onto with bigger projects. She said that other grants that will become available are not due until September, so they will look at those when they get closer.

Ms. Stevens reminded the board about the first budget meeting scheduled on May 5, 2022 at 6:00 p.m.

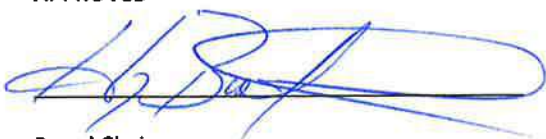
#### **10.0 FUTURE AGENDA ITEMS**

##### **11.0 ADJOURN**

##### **11.1 Adjourn Regular Session**

Director Caballero adjourned the Regular Session at 7:26 p.m.

**APPROVED**



Board Chairperson



Board Secretary