

**Gervais School District #1
School Board Regular Session Meeting Minutes
Thursday, July 21, 2022**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, July 21, 2022, at 6:00 p.m. via ZOOM and in person. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, and Maria Contreras (Director Angie Toran was absent). Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Caryn Davis, Dora Guerrero, and Esther Oropeza.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the School Board Meeting to order at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

2.1 Public Forum Sign-Up:

No one signed-up to speak.

Public Forum Sign-Up included:

Director A. Contreras asked the public that if they signed up to speak to make sure that comments were kept brief and concise and to keep comments to a time limit of three minutes.

Announcements:

Working Session, August 10, 2022

Ms. Stevens said that not everyone is available on August 10th for the working session. She said she would like everyone to check their availability and get back to her. In the meantime, she would like all board members to take the time to complete the self-evaluation that was emailed by Kristen Miles from OSBA. Ms. Stevens stated that she would email Kristen Miles for other possible dates, leaving Tuesdays out since most are unavailable.

3.0 APPROVAL OF MINUTES

Director A. Contreras said that she noticed that Director Bustamante was noted as adjourning the meeting, but he was not present at that meeting Director Ana Contreras was the one that adjourned the meeting.

Motion:

There was a motion made by Director M. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approve the minutes with the correction mentioned from the Regular Session on June 16, 2022. The motion passed 4-0. (Director Toran was absent)

4.0 PUBLIC FORUM:

REPORTS

Director Bustamante asked the board members if they had any comments about the written reports that the administrators submitted.

The board members commented that they noticed that many good things are happening in the district for our students.

Financial Report:

Ms. Davis shared the following things about her written report.

- The ending fund balance is still on track with the anticipated amounts.
- **The budget summary of all funds report**-an auditor ensured that the PERS bond funds entry was adequately entered in the budget. She noted the increase under "Income" under "Other" from the last report.
This noticeable difference is due to the sales proceeds of the bond. The budget summary report is not a report that district personnel can change when new codes are entered to reflect the correct amounts. WESD or Tyler Technologies are the only ones that can make those changes. That report will be fixed before the end of the fiscal year.
- Expanded on details regarding the PERS bond.

Ms. Davis asked the board members if they had any further questions.

Superintendent Report:

Ms. Stevens said she would detail the bond more during the action items.

6.0 BOARD FOCUS/MEMBER TOPICS:

There was a brief discussion on who will attend the next City Council meeting.

Ms. Stevens indicated that the City manager was able to get them on the agenda for the meeting. She reminded the board members that you can not have a quorum show up to speak at the meeting. Board members can attend, but only two can participate.

Director A. Contreras said that she would share a draft of the document that will be shared at the City Council meeting with Ms. Stevens. She will send a final copy to all the board members when it's finalized.

The group had a brief discussion that it's very important when starting the process of going for the second bond attempt that the community is very aware of where funding is going.

Director Contreras shared details about the meet and greet with the community with representative Tracy Cramer.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Crystal Camacho, GMS .5 FTE Secretary
Jane Carter, GES Music Teacher
Edward Guerrero, K-8 Summer School Student Helper
Rafael Ruiz Fuente, GHS Temporary Physical Education Teacher
Jacob Lundin, GMS Temporary Social Studies Teacher
Jeshua Zavala, PE Teacher K-8

Extra Duty:

Fenya Aman, Volleyball Assistant Coach
Sheena Bettis, Student Council Advisor
Kerry Broadhurst, Testing Coord, GES
Sara Broadhurst, Counselor Stipend GES, 504 Facilitator
Steve Buchheit, Alarm Response
Suzanne Bustamante, Special Ed. Stipend
Kristen Camat, Special Ed. Stipend, Soccer Assist. Girls Coach
David Castle, Track Head Coach
Vilma Chan Vasquez, Counselor Stipend GMS, 504 Facilitator
Kevin Davidson, Softball Head Girls Coach, Part-time Temporary Maintenance Worker
Austreberto Delgado, GHS Head Soccer Coach
Megan Dilson, FFA Instructor, FFA Advisor
Amber Enfield, AVID Coordinator
Claxton Fernandez, Football Assist. Coach .5FTE
Ricardo Ferreira, Football Assist. Coach .5 FTE

Ryan Figura, Freshman Class Advisor, .5 FTE Drama Advisor
 Grant Funderburg, Testing Coord. GHS, Special Ed. Stipend
 Gerardo Jimenez, Counselor Stipend GES
 Sofia Guzman, Temporary Technology Representative
 Holly Hamlin, Nat'l Honor Society Advisor
 Deb Holum, Pageant Coordinator
 Becki Lader, Temporary Technology Representative, Wellness Champion
 Lecia Liege, Junior Class Advisor
 Marci Lister, Special Ed. Stipend
 Celia Marquez, Temporary Technology Representative
 Lindsay McCargar, Senior Class Advisor, Softball Assist. Girls Coach
 Molly McCargar, Volleyball Head Coach
 Estella Moreno, Sophomore Advisor
 Michael Mulkerin, Soccer Head Girls Coach
 Erin Navarrete, Football Assist. Coach .5 FTE
 Juan Navarrete, Football Head Coach
 Ector Quintanilla, Football Assist. Coach .5 FTE
 Andrea Oropeza, Counselor Stipend GHS, 504 Facilitator
 Samantha Palmer, Drama Advisor .5 FTE
 Tamara Pizer, Wellness Lead Coordinator
 Sterling Roberts, Choir Advisor
 Charmayne Robinson, Basketball Assist. Girls Coach
 Adelita Ruiz, Aguilas de Oro Advisor
 Enrique Sandoval, GHS Head Girls Basketball Coach
 Ben Schultz, Temporary Technology Representative, Basketball Head Boys Coach
 Sue Smith, Special Ed. Stipend
 Mayra Vasquez, Temporary Technology Representative
 Laura Zurita, Counselor Stipend GHS

7.2 Approve

Contract Change / Renewal:

Becki Lader, from GHS IA to GHS/GMS Librarian Assistant
 Kimberly Gieselman, from GMS Secretary to GES Librarian Assistant
 Susan Smith, from Temporary GES FLC Instructor to GES FLC Instructor

Recall:

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Kimberly Gieselman, GMS Secretary
 Valerie Schockelt, GHS Teacher
 Samantha Jackson, Summer School Instructional Assistant & Special Education Instructional Assistant (school year 2022-23)

Decline:

Reduction in Force:

7.4 Approve

2022-2023 Milk Products RFP Awards

Gervais School District#1 Board of Directors approves the award of the 2022-2023 for milk products RFP as per agenda item 07-22.74.

- 7.5 Approve**
2022-2023 Produce Products and Bakery Products Awards
Gervais School District#1 Board of Directors approves award of the 2022-2023 Food Products and Non-Food Supplies Requirements RFP to United Salad & Goody Man Distributing Inc. as per agenda item 07-22.7.5.

- 7.6 Approve**
2022-2023 Board Guidelines
Gervais School District#1 Board of Directors approves the 2022-2023 Board Guidelines, as shown in Agenda Item 07-22-7.6.

Comments:

Ms. Stevens said that she wanted to point out the board guidelines that are up for approval and that these are the guidelines that the board will follow for board meetings, but there is flexibility to change the order if needed.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approve the consent items as listed en masse on the agenda. The motion passed 4-0 (Director Toran was absent).

8.0 ACTION ITEMS

8.1 Elect 2022-2023 Board Chair

Director Bustamante opened nominations for Board Chair for 2022-2023.

Director A. Contreras nominated Director Bustamante as Board Chair.

Director Bustamante accepted.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District #1 Board of Directors elect Director Bustamante to be the Board Chair for 2022-2023. The motion passed 4-0. (Director Toran was absent)

8.2 Elect 2022-2023 Board Vice-Chair

Director Bustamante opened nominations for Vice-Chair for 2022-2023.

Director Caballero nominated Director Ana Contreras.

Director Ana Contreras accepted.

Director Bustamante closed nominations.

Motion:

There was a motion made by Director Caballero and seconded by Director M. Contreras that the Gervais School District #1 Board of Directors to be the Board Vice-Chair for 2022-2023. The motion passed 4-0. (Director Toran was absent)

8.3 Acceptance of Results for Bond

Comments:

Ms. Stevens said that these are the official election numbers the district received for the bond measure that will be discussed later on the agenda.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District #1 Board of Directors accepts the abstract votes for May 17, 2022 primary election as shown on the agenda. The motion passed 4- 0. (Director Toran was absent)

8.4 Year Two Strategic Plan**Comments:**

Ms. Stevens said several staff members met on June 15, 2022 with Mr. Colonna to discuss the goals in year one of the Strategic Plan. The group also discussed what was accomplished in year one and what strategies should be used to move forward with year two of the Strategic Plan. Ms. Stevens said that the document that was provided in the packet is the product that was created by the input that was received that day. There are four goals on the Strategic Plan year two. The goals have not changed it's the performance indicators and who will be responsible for monitoring that have changed due to new roles in administration. The district will continue with the social/emotional support for students and grounding on the data collected to see what the needs are for our students. Schools will continue with the monthly celebrations; Black history month, women and mathematics, Kiwanis Club, etc. She said that the resolution the board adopted regarding equity grounded on academic access and inclusivity would be included in the revised Strategic Plan booklet. The next step would be to create an equity lens that every time something is implemented, it's kept in mind who will be impacted and who we need to bring in. In goal three, the district will continue working on curriculum. This year's focus on early release Wednesday will be looking into the new curriculum the board has adopted. There will be more focus on academic achievement and students exiting the ELD program this year since there is no COVID-19 crisis. Ms. Stevens said her goal is to update the board about academic achievement progress at every board meeting. Ms. Stevens said that the fourth goal is going for a bond.

Director A. Contreras asked about the percentage of ELD students taking more than four years to exit the program.

Ms. Stevens said she would have Mr. Gomez and Dr. Helms present data at the board meeting in August and ask them to include data on students who transferred into the district already in the ELD program. She indicated that the goal moving forward is to track ELD students closely, so they are ready to exit by the 4th grade. ELD students seem to struggle in the area of "oral communication," being able to speak the language, so when they are being tested and have to talk into a microphone, they do not do very well. The goal will be that in every content area, students will be speaking to their teachers and each other.

There was a brief conversation that since the pandemic hit, data is very scattered. As a result, the district has adopted I-ready K-12 to keep track of student data each year.

Ms. Stevens said she would update the Strategic Plan to have it ready by the next board meeting and share it with staff on their first day back so they know the plan for the coming year.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Caballero that the Gervais School District #1 Board of Directors approve the Year Two Strategic Plan as shown on the agenda. The motion passed 4- 0. (Director Toran was absent)

9.0 DISCUSSION ITEMS**9.1 Superintendent & Board Goals****Comments:**

Ms. Stevens stated that she had provided a copy to the board of her goals from last year, and she hopes that goals

can be crafted for the coming year after the board self-evaluates and has goals ready to present in September. She said that she intended to put this in front of the board to become familiar and start thinking about setting goals for the coming year.

There was a brief discussion on possible goals the board could focus on and keeping the number to three or four goals.

9.2 Bond

Ms. Stevens said that one of her tasks was to gather data about the bond. She said a survey would go live tonight to ask the parents and community about the bond. It will allow them to share their input about the bond. She noted that she has been researching polling companies, but has found that they are very expensive. She will be talking to someone next week that understands that we are a small school district and could tailor and target certain pieces that would be less expensive. Lastly, Ms. Stevens shared the Marion County precincts and school zones map (an electronic version will be shared). The map included information on precinct numbers of voters. Ms. Stevens went over how to interpret the precinct and official ballot numbers and said that she believes that the district could figure out who it needs to target when going for a bond again, since Marion County Elections provides addresses to registered voters without the need to hire a polling company. Ms. Stevens shared another document that OEA provided that contained information about precinct numbers broken down by age. She indicated that she also learned that it's okay to tell the community "Vote Yes" before it officially gets submitted to elections office to be on the ballot. That gives us until February 13th to say to people they should "Vote Yes". Ms. Stevens said another strategy she wanted to share with the board regarding the bond was that many people talked about not being able to afford higher taxes. She said she has been talking with an attorney about exploring the idea of setting up a "trust" or "scholarship" to help pay for the increase in property taxes or for increased rent, which is something the district can legally do. She explained that she had been thinking about how the money collected from facilities could be used for that purpose. She proceeded with the logistics of how this strategy would work.

The group had a brief discussion that the strategy is very clever; it should help a lot for those individuals on tight budgets.

9.3 Working Sessions

o Board Self-Evaluation

The agenda item was discussed earlier, and a reschedule date will be provided as soon it's coordinated.

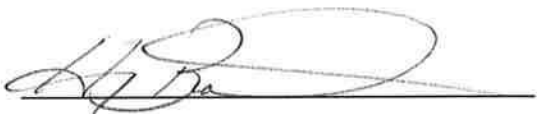
10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Bustamante adjourned the Regular Session at 6:55 p.m.

APPROVED

A handwritten signature in black ink, appearing to be "H. Bustamante", written over a horizontal line.

Board Chairperson

A handwritten signature in blue ink, appearing to be "Sarah Aguirre", written over a horizontal line.

Board Secretary