

**Gervais School District #1
School Board Regular Session Meeting Minutes
Thursday, June 17, 2021**

REGULAR SESSION

Director Martin called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, June 17, 2021, at 6:03 p.m. via ZOOM online. Board members present included: Henry Bustamante, Maria Caballero, Ana Contreras, Lorraine Martin, and Debbie Sullivan. Others present included Caryn Davis, Dandy Stevens, and Sandra Segura.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Martin called the School Board Meeting to order with the Pledge of Allegiance at 6:03 p.m.

Director Martin recessed the Regular Session at 6:03 p.m. and called the Budget Hearing to order at 6:04 p.m.

BUDGET HEARING

1.1 Modifications for 2021-2022 Budget

1.2 Discussion of 2021-2022 Budget

Ms. Davis shared a general overview of the budget. She shared details on general fund totals, special revenue funds, debt services, and appropriations. She also thanked the Budget Committee for their service.

Director Martin asked if there were any further questions or comments.

The public or the board did not have any questions or comments.

Director Martin closed the Budget Hearing and reconvened the Regular Session and pointed out that the 2021-2022 Budget will be approved later in the agenda during the action items.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

Ms. Stevens reminded the board members about the virtual Summer Boards Conference coming up and ask to email Ms. Segura if they wish to attend. She recommended that they register even if not able to participate on the day of so that they can receive a copy of the recording to listen to later.

Ms. Steven asked Director Martin to proceed with the award of PSP scholarships.

Award PSP Scholarship

Director Martin asked to move the action item "Award PSP Scholarship" to approve during this time.

Motion:

There was a motion made by Director Martin and seconded by Director Bustamante that the Gervais School District Board of Directors moved action item 06-21-8.5.1 to approve during announcements. The motion passed 5-0.

Director Martin explained the process that the board followed in selecting the scholarship recipients. Director Martin stated the names of all the scholarship recipients and said that Gervais School District has terrific students that we should be proud of.

Motion:

There was a motion made by Director Martin and seconded by Director Bustamante to award PSP Scholarship to Marisol Ayala. The motion passed 4-0. (Director Caballero abstained)

Motion:

There was a motion made by Director Sullivan and seconded by Director Bustamante to award PSP Scholarship to Christina Boyce. The motion passed 5-0.

Motion:

There was a motion made by Director Caballero and seconded by Director Bustamante to award PSP Scholarship to Isabel Contreras. The motion passed 4-0. (Director Contreras abstained)

Motion:

There was a motion made by Director Bustamante and seconded by Director Caballero to award PSP Scholarship to Aaron Sullivan. The motion passed 4-0. (Director Sullivan abstained)

Motion:

There was a motion made by Director Martin and seconded by Director Caballero to award PSP Scholarship to Katie Hanson. The motion passed 5-0.

Motion:

There was a motion made by Director Sullivan and seconded by Director Contreras to award PSP Scholarship to Miguel Morales. The motion passed 5-0.

Motion:

There was a motion made by Director Bustamante and seconded by Director Contreras to award PSP Scholarship to Judith Santos. The motion passed 5-0.

Ms. Stevens explained the next steps that students would have to follow to claim the scholarship.

2.1 Public Forum Sign-Up:

None.

Public Forum Sign-Up Included:

None.

2.2 Visitor Guest Book

2.3 Announcements

3.0 APPROVAL OF MINUTES

The board members mentioned some minor changes but nothing to change the substance of the minutes.

Motion:

There was a motion made by Director Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approves the minutes with minor revisions from the May 20, 2021 Regular Session. The motion passed 5-0.

4.0 PUBLIC FORUM:

None.

5.0 REPORTS

Student Council Report

Uriel Aguilar reported on prom and expressed gratitude on behalf of the students to the district for the purchases needed for prom. Uriel said that 17K was raised at the pageant and reported on ASB elections for the coming year.

Administrators Reports

There was a brief discussion on student tutoring opportunities for the coming year, student opportunities at the Willamette Academy, preschool promise grant, Russian curriculum purchase, and other grants that the district has been awarded.

Financial Report

Ms. Davis (business manager) gave an update on the PERS bond that the district is pursuing. She stated that the projections are looking good and have no concerns about moving forward.

Ms. Stevens said that if there are any concerns, the approval can be revoked.

Superintendent Report

Ms. Stevens shared that nine groups toured the facilities and indicated that there was a legal publication addendum published in multiple places with an extended date seeking Architect/Consultant proposals regarding the Long Range Facilities Plan. She said that a more detailed report would be given at July's board meeting.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director Martin said that she began researching human trafficking and has gathered some information that she would like to pass on to Ms. Stevens if the board would like to pursue the topic in the future.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Melissa Ayala, Summer School K-12 Instructional Assistant
Carrie Ballweber, Summer School K-12 Instructional Assistant
Sylvia Barocio, Daycare/Pre-School Worker (June)/Summer Child Care Worker
Sarah Bent-Schorsch, Summer School K-12 Teacher
Kathy Batz, Summer School K-12 Instructional Assistant
Eliana Belle, Summer School K-12 Teacher
Sheena Bettis, Summer School High School/Bridge 9 Teacher
Tonya Bradley, Summer School K-12 College Intern
Amanda Braswell, Summer School K-12 Teacher
Kerry Broadhurst, Summer School K-12 Teacher
Andre Brown, Summer School K-12 Instructional Assistant
Suzanne Bustamante, Summer School K-12 Teacher
Maricruz Camacho, Summer School K-12 Secretary
Michelle Chase, Summer School K-12 Teacher
Angelica Cisneros, GES Instructional Assistant (2021-2022)
Maddy Cortes, Summer School K-12 Teacher
Madeline Crabtree, Summer School High School/Summer School K12 Instructional Assistant
Mercedes Cruz, Summer School K-12 Teacher
Jessica Cruz Cruz, Summer School K-12 Instructional Assistant
Patricia Devine-Jensen, Summer K-12 Teacher
Amber Doles, Summer School K-12 College Intern
Amber Enfield, Summer School High School Teacher/Summer School K-12 Teacher
Cindy Everts, Daycare/Pre-School Worker(June)/Summer Child Care Worker
William Fenner, Summer School K-12 Teacher
Ryan Figura, Summer School High School Teacher
Amy Frazier, Summer Child Care Worker
Grant Funderburg, Summer School High School Teacher/Summer School K-12 Teacher

Norma Guzman, Temporary Summer School Cook
Bernadette Hamberger, Temporary Summer School Cook
Holly Hamlin, Bridge 9 Teacher
Kristin Hazelton, Summer School K-12 Teacher
Janelle Jackson, GHS Alternative Education Teacher (2021-2022)
April Joy-Koer, Summer School High School/Bridge 9 Teacher
Rachel Joya, Summer School K-12 College Intern
Diana Kennedy, Daycare/Pre-school Worker (June)/Summer School Child Care Worker
Becky Lader, Temporary Summer Technology Representative
David LaDuca, Summer School K-12 Teacher
Ruth Lal-Rider, Summer School K-12 Teacher
Anastasia Londura, School Daycare/Preschool Worker (June)/Summer School K-12 Childcare Worker
Lisa Ludwikoski, Summer School K-12 Teacher
Gladis Lopez Mendoza, Summer School K-12 College Intern
Alejandra Martinez, Temporary Summer School Cook /Summer School GHS Secretary
Carlos Martinez-Rangel, Summer School K-12 College Intern
Sean Mensing, Summer School High School/Summer School K-12 Instructional Assistant
Becky Miller, Summer School High School/Bridge 9 Secretary
Estella Moreno, Summer School K-12 Instructional Assistant
Kalynn Naulty, Summer School K-12 Teacher
Elizabeth Obendorf, Summer School High School/Summer School K-12 Instructional Assistant
Todd O'Connor, Middle School Athletic Camp
Sarah Orchel, Summer School K-12 Teacher/Bridge 9 Teacher
Elizabeth Parker, Summer School K-12 College Intern
Tami Pizer, Summer School High School/K-12/Bridge 9 Instructional Assistant
Dustin Platt, Summer School K-12 Teacher
Brenda Plata, Summer School K-12 College Intern
Rose Poe, Summer School K-12 Teacher
Jayme Poissant, Summer School K-12 Teacher
Julie Powers, Summer School High School Secretary
Tara Preston, Summer School K-12 College Intern
Erica Ramon, Temporary Summer School Cook
Esperanza Rivera, Daycare/Pre-school Worker (June)/Summer School Childcare Worker
Charmayne Robinson, GES Instructional Assistant, Summer School K-12 Instructional Assistant
Adelita Ruiz, Summer School K-12 Instructional Assistant
Jake Ruger, Summer School K-12 College Intern
Valerie Schockelt, Summer School High School Teacher
Sarah Sheppler, Summer School K-12 College Intern
Susan Smith, Summer School K-12 Teacher
Stephanie So, Summer School K-12 Teacher
Renee Symons, GES Instructional Assistant (2021-2022)
Kate Talbot, Summer School K-12/Summer School High School/Bridge 9 Instructional Assistant
Arlette Tapia, Summer School High School Secretary/Summer School K-12 Secretary
Mayra Vazquez, Temporary Summer Technology Representative
Adriana Vega, Summer School K-12/Bridge 9 Instructional Assistant
Alyssa Ventura, Daycare/Pre-school Worker (June)/Summer School Childcare Worker
Maria Ventura-Lopez, Summer School K-12 Instructional Assistant
Rylie Vian, Summer School K-12 College Intern
Charlene Weidemann, Summer School K-12 Secretary
Tanner Whitmore, Summer School K-12 College Intern

Dawn Zielinski, Summer School K-12 Teacher
Laura Zurita, Middle-High School Counselor

Extra Duty:

7.2 Approve

Contract Change / Renewal:

Bonny Atwood, from GHS Teacher to Teacher on Special Assignment (TOSA)
Sara Broadhurst, from GHS Counselor to GES Counselor (2021-2022)
Elizabeth Obendorf, from GES Instructional Assistant to GES Librarian Assistant
Esperanza Rivera, from Childcare Worker to Daycare/Pre-School Teacher Assistant

Recall:

Madeline Cortes, GES Teacher

7.3 Approve

Resignation/Retire/Termination/Non-Renewal:

Kathy Batz, GES Instructional Assistant
Jenny Jones, Personnel Clerk
Matt Jones, GHS Teacher

Decline:

Reduction in Force:

7.4 Approve

HOAP Salary Schedule

Gervais District#1 Board of Directors approves the HOAP salary schedule as shown on agenda item 06-21-7.4.

7.5 Approve

2021-2022 Organization & Procedural Appointments

Gervais School District #1 Board of Directors approves the 2021-2022 Organizational & Procedural Appointments, as represented in Agenda Item 06-21.7.5.

7.6 Approve

Out of State Travel

Gervais District#1 Board of Directors approves out-of-state travel for Becky Miller and Julie Powers to attend the 2021 National PSUG event from July 25-29, 2021 to Las Vegas, Nevada, as shown on agenda item 06-21-7.4.

7.7 Approve

Nike Grant

Gervais School District#1 Board of Directors approves applying for the NSIF Nike School Innovation Fund Grant for the amount of \$6500.00.

7.8 Approve

NSLP Grant

Gervais School District#1 Board of Directors approves applying for the NSLP 2020-2022 Equipment Grant for the amount of \$11,497.

7.9 Approve**Licensed Collective Bargaining Agreement 2021-2023**

Gervais School District#1 Board of Directors approves the licensed salary scheduled as shown on agenda item 06-21-7.9.1.

7.10 Approve**Classified Collective Bargaining Agreement 2021-2023**

Gervais School District#1 Board of Directors approves the classified salary schedule as shown on agenda item 06-21-7.10.1.

7.11 Approve**Confidential Employees Agreements 2021-2023**

Gervais School District#1 Board of Directors approves the confidential employee's salary schedule as shown on agenda item 06-21-7.11.1.

7.12 Approve**Licensed Administrators & Classified Manager Agreements 2021-2023**

Gervais School District#1 Board of Directors approves the salaries schedules for the licensed administrators and classified managers as presented on agenda item 06-21-7.12.1

Ms. Stevens said that HR has been quite busy due to a comprehensive summer school program that the district is running this year. She also pointed out that bargaining units have already voted on the agreements and are just waiting for board approval to be done until next spring. Ms. Stevens said that the classified wage scale had some adjustments since the minimum wage went up.

Motion:

There was a motion made by Director Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approves the consent items as listed en masse on the agenda. The motion passed 5-0.

8.0 ACTION ITEMS**8.1 Adopting the 2021-2022 Budget**

Ms. Davis stated that approval of the budget for 2021-2022 was divided into three portions instead of having all in one as done before.

There was no further discussion since details were shared during the business manager's report.

Motion:

There was a motion made by Director Martin and seconded by Director Bustamante that the Gervais School District Board of Directors adopts the budget for the fiscal year 2021-2022 in the total amount of \$32,224,148. The motion passed 5-0.

8.2 Appropriation for the 2021-2022 Budget**Motion:**

There was a motion made by Director Bustamante and seconded by Director Caballero that the Gervais School District Board of Directors approves the appropriation amounts for 2021-2022 as shown on the agenda items 06-21-8.2.1. The motion passed 5-0.

8.3. Imposing & Categorizing the Tax

Motion:

There was a motion made by Director Contreras and seconded by Director Martin that the Gervais School District Board of Directors approves imposing & categorizing the tax as shown on agenda item 06-21-8.3. The motion passed 5-0.

8.4 Textbook Adoption

Director Contreras ask for further details in regards to World Language adoption.

There was a brief discussion that this textbook is designed for a K-12 program. This curriculum will be available for K-8 students who want to take a deeper dive or are native speakers. Two teachers will be hired to teach the curriculum after school during the school year, and the language is being taught in the summer school program as an enrichment class. The goal is also to teach it at the high school level during the day in the future. It was stated that the district would send the message to students and parents that having the tools to move forward is important. This will be introduced in July and then roll out.

Motion:

There was a motion made by Director Bustamante and seconded by Director Caballero that the Gervais School District Board of Directors approves the textbook adoption for the World Language programs as shown on agenda item 06-21-8.4. The motion passed 5-0.

8.5 Award PSP Scholarship

This agenda item was moved earlier on the agenda.

8.6 Second Reading Policies

CBA: Qualifications and Duties of the Superintendent

IIBGA: Electronic Communications Systems

IIBGA-AR: Electronic Communications System

INDB: Flag Displays and Salutes

JGA: Corporal Punishment

JHCA/JHCB: Immunization, Physical Examination, Vision Screening/Eye Examinations and Dental Screening

There was a brief discussion regarding some minor optional wording recommendations mentioned by the board members and that ARs do not have to the board for approval.

There was a brief discussion on JGA and JHCA/JHCB on what corporal punishment means and not getting vaccines due to religious reasons.

Motion:

There was a motion made by Director Martin and seconded by Director Caballero that the Gervais School District Board of Directors approves policy changes to CBA, IIBGA, IIBGA-AR, INDB, JGA, JHCA/JHCB as discussed. The motion passed 5-0.

8.7 Policy for Deletion

CBA: Qualifications and Duties of the Superintendent

Motion:

There was a motion made by Director Caballero and seconded by Director Contreras that the Gervais School District Board of Directors approves to delete policy CBA as shown. The motion passed 5-0.

8.8 Superintendent's Agreement

Ms. Stevens said that she did comparisons to other like districts prior to bringing her proposal.

She said that she is asking for the following:

- An increase travel allowance (prefers to claim mileage).
- A 2.5% salary increase-equivalent to one step on the licensed salary pay scale.
- Additional five vacation days.
- TSA/HSA contribution
- Technology election

There was a brief discussion regarding making sure that the pay stays competitive to other districts.

Motion:

There was a motion made by Director Caballero and seconded by Director Martin that the Gervais School District Board of Directors approves the Superintendent's agreement as discussed. The motion passed 5-0.

8.9 Resolution to Recognize Board Members

Ms. Stevens read the resolution and thanked the two board members for their years of service to the district.

Motion:

There was a motion made by Director Caballero and seconded by Director Contreras that the Gervais School District Board of Directors approves the resolution as read by the superintendent to recognize Director Martin and Director Sullivan for their years of service. The motion passed 5-0.

8.10 OSBA Board Member for Position 11, Marion Region

Director Martin asked if any board member would be interested in being an OSBA board member.

There was no interest.

8.11 Acceptance of Results Form-District Candidates

Motion:

There was a motion made by Director Bustamante and seconded by Director Caballero that the Gervais School District Board of Directors accepted results for district candidates Ana Contreras, Position 3 (4 year term), Henry Bustamante, Position 2 (4 year term), Angie Toran, Position 4 (4 year term), qualify to hold office, and hereby causes the County Clerk to issue a certificate of elections to them. The motion passed 5-0.

8.12 Student Investment Account Spending Priorities and Plan

Ms. Stevens stated that districts are required to present the plans to boards. She shared that when COVID-19 hit,

the funds went down on what districts would be receiving and had to start prioritizing based on stakeholders' input.

Ms. Stevens said the district priorities were on the following things:

- Mental/Health
- Resource Officer
- De-escalation rooms
- Purchased curriculum for social/emotional
- Partnership with Willamette Academy (extra slots were purchased)

Ms. Stevens went over all the stakeholder engagement that has been happening since last year. She stated that in other areas, the district is hiring more diverse staff that look like students, hiring practices, having more culture promotion to engage parents more.

Ms. Stevens shared further information on the different services that the district has invested to service the needs of students.

Motion:

There was a motion made by Director Martin and seconded by Director Contreras that the Gervais School District Board of Directors approves the Student Investment Account spending priorities & plans as presented by Ms. Stevens. The motion passed 5-0.

8.13 Board Work Sessions and Regular Session Meeting Dates for 2021-22 School Year

Motion:

There was a motion made by Director Contreras and seconded by Director Caballero that the Gervais School District Board of Directors approves. The motion passed 5-0.

9.0 DISCUSSION ITEMS

9.1 Update on Strategic Planning Committee

Ms. Stevens said that she would share the information in the meeting in August to make sure everyone knows what the district's values are. Ms. Stevens shared the new vision and mission for the district.

The board members stated that they like the new vision and mission since it's kept short and simple.

9.2. Update on Equity Committee

Ms. Stevens shared the names of individuals that are part of the equity committee and said that they have met two times and that it has been very powerful on the experiencing that have been shared among the committee. She said that this type of work would connect very well with conversations that will take place at the all-staff district in-service happening in August. She shared that she has invited Dr. Marks, a guest speaker that is scheduled to be at the all-staff district in-service. Dr. Marks focuses on how being bias impacts all of us.

There was a brief discussion that we do not think about that we are all bias at some point and do not recognize it..

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Martin adjourned the Regular Session at 8:18 p.m.

APPROVED



Handwritten signature in blue ink, appearing to read "L. B. Smith", written over a horizontal line.

Board Chairperson



Handwritten signature in blue ink, appearing to read "Sandra Segura", written over a horizontal line.

Board Secretary