

**McKenzie County School District No. 1 School Board  
Minutes of Regular Board Meeting**

**November 14, 2022**

**6:00 p.m.**

<b>Members Present</b>	<b>Members Absent</b>
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
	Dawn Maki
Dia Northrop	
Alex Quale	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

**Public Hearing**

**I – Call Meeting to Order**

1. President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 p.m.

**II – Introduction of Guests**

1. Lee Dobrinz – JLG, Nick Fiecke & Leon Sevigny – CE

**III – Approval of Agenda**

1. Motioned by Pennington, seconded by Northrop, to approve the agenda as posted. Motion carried 6 – 0.
  - a. Addition of Wolf Run Villa to New business 9 D

**IV – Correspondence**

- 1.

**V – Board Actions**

1. Motioned by Samuelson, seconded by Ceynar, to approve the consent agenda. Motion carried 6 – 0.
  - a. Minutes 10/03/2022 special school board meeting
  - b. Minutes 10/17/2022 regular school board meeting
  - c. District financial reports, Fund 01 & 06 Revenues and Expenditures
  - d. District Bills for the period ending 10/31/2022
  - e. Unposted Invoice Listing Summary 11/14/2022
  - f. Committee meeting minutes
2. Motioned by Samuelson, seconded by Quale, to approve the Land Use Application Zone Change to CF. Motion carried 6 – 0.
3. Motioned by Pennington, seconded by Northrop, to approve the sale of the totaled 2017 Starcraft Bus to Nationwide \$39,644.20. Motion carried 6 – 0.
4. Discussion regarding the final foundation aid payment

**VI – Recognition of Activities**

1. MCPSD#1 expressed deepest sympathy to the family and friends of Warren Yellow Horse for the tragic loss of Warren on 11/02/2022.
2. MCPSD#1 received two grants this month; 1. \$2500.00 from Continental Resources for robotics and STEM. 2. \$179,387.00 ND Dept. of Emergency Services – Division of Homeland Security for building security at the Bakken Area Skills Center (BASC)
3. WCHS Ambassador’s Club as part of our student council received recognition from Governor Burgum for their efforts to support economic development and workforce.

**VII – Administration Reports**

1. Superintendent
  - a. Enrollment update
  - b. EAP – NexGen as of 10/01/2022 and included with ND PHIT
  - c. Free and reduced price meal percentages 2022 – 2023
  - d. RRC request to host large scale events and proximity to WCHS
  - e. K-8 snack program implementation and update
  - f. WCHS Music Department Veterans Day Concert 11/14/2022
  - g. WCHS Drama Dept. Fall Production
  - h. Community Read – Family Movie Night 11/21/2022
  - i. Parent/Teacher conferences 11/07/2022 – 11/09/2022

- j. MSUM Project Infuse Letter of Agreement
- k. Jesse Weinberger Internet Safety Presentation and Data Report
- l. JPA Addendum – Deferred Maintenance update
- m. Mrs. Krogen – UND Burgum Scholars Program Liaison designation
- n. Photography at school district public events – clarification
- o. Wolf Run Village Condominium Platting Project tenant update
- p. WCHS Mural Project beginning 11/17/2022
- q. Exterior speakers added at FHES and BLES = \$14,714.16
- r. Workforce Week in Watford City 11/17/2022
- s. ESSER II & III funding – Budget and Finance committee
- t. Virtual Learning Day 11/10/2022
- u. Security Tuesday – reviewing systems to improve internal communications
- 2. Director of Teaching and Learning
  - a. Community Book Read – Family Movie Night
  - b. Greater Math in ND grant opportunity
- 3. Activities Director
  - a. Activity Report
  - b. Status of Three-Class system proposal and NDHSAA
  - c. Proposed changes to activities pay schedule and additions
    - i. Motioned by Quale, seconded by Samuelson, to approve the SkillsUSA Advisor, MS FFA Advisor, and Head Basketball/Softball to Column 4. Motion carried 6 – 0.
  - d. Winter activity shuttle bus
- 4. Principal Report
  - a. Mr. Green presented the need for additional teachers at WCHS.

#### VIII – Old Business

- 1. BASC
  - a. Fiecke presented a current status update.
    - i. Motioned by Northrop, seconded by Pennington, to reject alternate(s) #4a, #7, #8 #9B, #11, #12, VE#5, VE#7, VE#9 and accept #9A, #10, #17 VE#3, VE#4. Motioned carried 6 – 0.
  - b. Dr. Holen updated the board as to the status of the project.
  - c. Dr. Holen provided a brief overview of the discussion/meetings regarding operations, programming, and curriculum of the BASC. The BASC will require a JPA with NDCTE in the future.
- 2. WCMS Project Phase 1A and 1B
  - a. Dr. Holen provided a status report on Phase 1A
  - b. JLG request for payment #1 Motioned by Pennington, seconded Ceynar, to approve the payment. Motion carried 6 – 0.
  - c. Phase 1B design development with revised estimate worksheet provided by CE. Dobrinz, JLG, updated the board with design development. Motioned by Pennington, seconded by Quale, to approve alternate #10 and reject #12. Motion carried 6 – 0.
- 3. NDSBA Conference 10/27-28/2022 in Bismarck.

#### IX – New Business

- 1. Hebert compiled the Superintendent evaluations for review. Dr. Holen and Wisness discussed the compiled evaluation prior to the board meeting. The board discussed the evaluation.
  - a. Motioned by Samuelson, seconded by Quale, to approve satisfactory Educational Leadership. Motion carried 6 – 0.
  - b. Motioned by Pennington, seconded by Ceynar, to approve satisfactory Financial & Plant Management. Motion carried 6 – 0.
  - c. Motioned by Quale, seconded by Northrop, to approve satisfactory Relationships. Motion carried 6 – 0.
  - d. Motioned by Pennington, seconded by Ceynar, to approve satisfactory School Board Policy. Motion carried 6 – 0.
  - e. Motioned by Samuelson, seconded by Quale, to approve satisfactory Recruitment/Professional Development/Supervision of Staff. Motion carried 6 – 0.
- 2. Dr. Holen provided the following staff updates:
  - a. Jennifer Jones, MS ELA – 4 years, resigned after 2022 – 2023. Motioned by Pennington, seconded by Quale, to approve the resignation. Motion carried 6 – 0.
  - b. Professional contract offers:
    - i. BLES Kindergarten 5<sup>th</sup> section – Pam Albright, previously employed, starting 01/01/2023. Motioned by Northrop, seconded by Ceynar, to approve the contract offer. Motion carried 6 – 0.
    - ii. Elementary 2023 – 2024 Todd & Stacey Lakey. Motioned by Samuelson, seconded by Quale, to approve the contract offers. Motion carried 6 – 0.
  - c. Professional positions advertised for 2023 – 2024: Elementary Classroom Teachers, guidance counselors, middle school math, middle school ELA, special education, high school positions science, social studies, others may alter due to BASC integration and curriculum.
  - d. Administration continues to develop a recruitment and retention plan.

- e. The following positions are presented for consideration:
  - i. High school guidance counselor office assistant
    - 1. Motioned by Pennington, seconded by Samuelson, to approve the position as presented. Motion carried 6 – 0.
  - ii. District Office Administrative Assistant
- f. Offers for the Family Facilitator and School Security Officer are pending. Motioned by Quale, seconded by Ceynar, to add the additional Family Facilitator position. Motion carried 6 – 0.
- 3. The district received the following tuition agreements: Zorlah Blaine, Grade 3, to Killdeer @ \$0 tuition. Mora Maier, Grade 6, to Killdeer @ \$0 tuition. Motioned by Pennington, seconded by Lisa, to approve the tuition agreements as presented.
- 4. Motion by Northrop, seconded by Samuelson to approve the Wolf Run JPA. Motion carried 6 – 0.

#### X – Policy

- 1. The following policy were recommended for a first reading from committee
  - a. Non-School sponsored activities and application draft
  - b. FGCA – Searches of Lockers
  - c. FCGB – Searches of student and student personal items
  - d. FIDC – Student organizations and clubs
  - e. Building rental agreement fee structure
    - i. Motioned by Ceynar, seconded by Pennington, to approve the first reading of the policies as presented. Motion carried 6 – 0.

#### XI – School Board Committee Reports

- 1. Committee Meeting Minutes
  - a. Policy 10/25/2022
  - b. Transportation 11/01/2022
  - c. Negotiations 11/01/2022
- 2. Upcoming meetings
  - a. Curriculum committee meeting –TBD
  - b. Policy committee - TBD
  - c. Planning committee – TBD
  - d. Negotiations – TBD
  - e. Budget and Finance – TBD
  - f. Building and Grounds – TBD
  - g. Technology committee – TBD
  - h. Spring/Summer Board Retreat – TBD
  - i. Health & Safety – TBD
  - j. Transportation – TBD
  - k. Wellness - TBD

#### XII – Set date of next meeting

- 1. December 12<sup>th</sup>, 2022 @ 6:00 p.m.

#### XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 9:34 PM.

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Heather Wisness, *Board President*

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Brant Hebert, *Business Manager*