

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

July 18, 2022

5:30 p.m.

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Pam Ramage, <i>Vice President</i>	
Virginia Ceynar	
	Dawn Maki
Corey Meuchel	
Jake Pennington	
Lisa Samuelson – via Zoom	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 5:32 p.m.

II – Introduction of Guests

1. Lee Dobrinz via Zoom

III – Approval of Agenda

Motioned by Meuchel, seconded by Pennington, to approve the agenda as posted. Motion carried 6 – 0.

IV – Correspondence

1. Letter from Chord Energy Corporation announcing the merger of Oasis Petroleum and Whiting Petroleum.

V – Board Actions

1. Motioned by Meuchel, seconded by Ramage, to approve the minutes of the special board meeting 06/02/2022. Motion carried 6 – 0.
2. Motioned by Ceynar, seconded by Meuchel, to approve the minutes of the regular board meeting 06/20/2022. Motion carried 6 – 0.
3. Motioned by Samuelson, seconded by Pennington, to approve the financial report for 06/2022. Motion carried 6 – 0.
4. Motioned by Ceynar, seconded by Meuchel, to approve the 06/2022 District Bills by Fund. Motion carried 6 – 0.
5. Motioned by Ramage, seconded by Meuchel, to approve the Pledge of Asset Review 06/30/2022. Motion carried 6 – 0.

VI – Recognition of Activities

1. MCPSD#1 and community recognize the years of service to the MCPSD#1 school board by Pam Ramage (2003 - 2022) and Corey Meuchel (2018 - 2022) as they complete their terms following this meeting. Thank you.

VII – Old Business

1. Dr. Holen updated the board on the progress with the Bakken Area Skills Center (BASC) project.
 - a. Groundbreaking ceremony 7/18/2022 @ 12:00 p.m.
 - b. Continued project scope and second bid pack to be released 8/10/2022
 - c. Budget and finance regarding NDCTE funding
2. Dr. Holen updated the board with the WCMS renovation project
 - a. AIA contract for JLG tabled at previous meeting. Motioned by Meuchel, seconded by Pennington, to approve the contract as presented. Motion carried 6 – 0.
 - b. Steering committee and possible board representation
 - c. Review project scope and timelines
3. The board reviewed the bus bids received in response to the call for bids. Motioned by Pennington, seconded by Ceynar, to approve the bid from I-State Trucks of Bismarck. Motion carried 6 – 0.
4. Dr. Holen provided a staffing update:
 - a. Professional teaching positions
 - i. Lucy Newcombe, BA Step 0 @ \$48,000.00 (1st grade FHES)
 - ii. Brynn Sidener, BA Step 0 @ \$48,000.00 (4th grade BLES)
 - iii. Jennifer Wenstad, MA Step 5 @ \$58,260.00 (3rd Grade)
 1. Motioned by Ramage, seconded by Meuchel, to approve the contracts as presented. Motion carried 6 – 0.
 - b. Child Nutrition Coordinator – alternative choice considered and formalized the week of 7/18/2022
 - c. Communications – No applications; Hestdalen’s last day 8/12/2022

- d. School Nurse – Crystal Christenson resigned. The position was reopened and interviews scheduled for the week of 7/18/2022.
- e. FHES Principal position – vacated with Foss moving to AD position. Five applicants selected to interview. May cause potential vice principal vacancy.
- f. Social Worker – no applications received to date
- g. Final teacher placements under consideration pending positions filled through the summer.
- 5. Tuition agreements received from the following families both request to admit students from other resident district:
 - a. F. Hale Kindergarten, FHES, resident district Mandaree Public Schools
 - b. K. Saxton 10th grade, WCHS, resident district Alexander School District
 - i. Motioned by Pennington, seconded by Meuchel, to approve the tuition agreements as presented at no tuition. Motion carried 6 – 0.

VIII – Administration Reports

- 1. Superintendent
 - a. Enrollment Update – Kindergarten registration report
 - b. Moody’s credit score update from A1 to Aa3
 - c. WCPD and SRO Memorandum of Understanding revisions 2022 – 2023 as well as 2021 – 2022 activity summary
 - d. Shared cost proposal for RRC controls and video options in Arena
 - e. Expanding website to include sites for WCA and BASC 2022 – 2023
 - f. Harlow’s Bus Service Contract CPI adjustment for 2022 – 2023
 - g. RRC user agreement 2022 – 2023 ongoing discussions and progress report
 - h. BLES cafeteria commons video display upgrade proposals
 - i. Crisis Plan development – SRO Schatz attended reunification training in July (shared cost with WCPD)
 - j. NDSSC meeting report and agenda items
 - k. Enrollment Express progress and support in July for families
 - l. Teacher retention review (2018 – 2022)
 - m. EL 2021 – 2022 report provided by Mrs. Stansfield
 - n. 2022 Election Abstract of Votes and official results

XI – School Board Committee Reports

- 1. Committee Meeting Minutes
 - a. Motioned by Ramage, seconded by Pennington, to approve the minutes of the Negotiation Committee 5/24/2022. Motion carried 6 – 0.
- 2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD
 - k. Wellness - TBD

X – Disband the 2021 – 2022 School Board

XI – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 6:43 p.m.

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*