

**McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting**

June 12, 2023

6:00 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki – via Zoom	
Dia Northrop	
	Alex Quale
Lisa Samuelson – via Zoom	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i> – via Zoom	

I – Call Meeting to Order

1. President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at

II – Introduction of Guests

- 1.

III – Approval of Agenda

1. Motioned by Northrop, seconded by Ceynar, to approve the agenda as posted. Motion carried 6 – 0.

IV – Correspondence

1. Other

V – Board Actions

1. Motioned by Pennington, seconded by Northrop, to approve the consent agenda. Motion carried 6 – 0.
 - a. Minutes 05/15/2023 regular school board meeting
 - b. Minutes 05/23/2023 special school board meeting
 - c. District financial reports 05/2023, Fund 01 & 06 Revenues and Expenditures
 - d. District Bills for the period ending 05/31//2023
 - e. Committee meeting minutes
2. Motioned by Pennington, seconded by Ceynar, to utilize a Cornerstone Platinum Savings Account for CoDs that mature. Motion carried 6 – 0.
3. Bankhead Jones allocation 2023 – County to consider utilization of over \$31 million payment.
4. Food Service (05) account review and end-of-fiscal year projection
5. Motioned by , seconded by , to approve the application payments as follows:
 - a. Construction Engineers Application Payment No: 22060010 = \$1,366,298.06 BASC
 - b. Icon Invoice 20232002553 \$57944.33 BASC
 - c. Construction Engineers Application Payment No: 2218-01B004 = \$303816.06 WCMS
 - d. JLG Invoice number 20267-18 \$8,646.55 WCMS
 - i. Motioned by Ceynar, seconded by Northrop, to approve the application payments. Motion carried 6 – 0.
6. Motioned by Northrop, seconded by Maki, to approve the PTO fund within the MCSFN at ND community Foundation. Motion carried 6 – 0.
- 7.

VI – Recognition of Activities

1. Congratulations to Heather Sahli, Assistant Business Manager, for her completion of the North Dakota School Business Managers Certification program with the distinction of Mastery.
2. Congratulations to Mrs. Gronos and Mr. Krogen for their recognition as MCPSD #1 Teacher of the Year.

VII – Administration Reports

1. Superintendent
 - a. Dr. Holen provided an enrollment update.
 - b. Dr. Holen discussed summer projects 2023 building projects at WCHS – weight & storage rooms and performing arts center.
 - c. Dr. Holen updated the status of the summer school project.
 - d. Dr. Holen updated the occupancy percent of Wolf Run Village
 - e. Food service reported an average of 800 meals per day the week of June 5th.
 - f. Dr. Holen reported driver’s education position pursued and secured.

- g. WCHS applied for JROTC program 2023 – 2024.
 - h. Dr. Holen reminded the board Milestone Health Partners/UND collaboration for additional guidance counseling/mental Health supports 2023 – 2024.
 - i. Dr. Holen provided a proposal from Mrs. Doneen regarding Women in Welding Summer Camp.
 - j. CoWC requested input from MCPSD #1 regarding additional ADA parking at RRC.
 - k. Self-contained (school within a school) concept for repurposed WCMS offices
 - l. Dr. Holen presented the 2023 – 2024 Activities Salary Schedule for review
 - m. Dr. Holen discussed the current position of the Head Start program 2023 – 2024
 - n. Dr. Holen provided an overview of the substitute and building level substitute teachers positions
 - o. Dr. Holen announced the names and building assignments for the three SROs
 - p. Dr. Holen discussed the dissolution of WC PTO
 - q. Wil-Mac funding presentation to address current model revision.
 - r. Dr. Holen informed the board of the consideration to transfer website host to Apptegy
- 2. Director of Teaching and Learning
 - a. NDSA assessment data report
 - b. Professional Development
 - c. Written Report
- 3. Activities Director
 - a. Summer status report
 - b. Sanford Health Strength and Conditioning opening
 - c. Activities photography bid 2023 -2024
 - d. Activities Sponsorship and Booster Clubs 2023 – 2024
 - e. August 2nd coaches meeting – strategic plan and action plans
- 4. Principal(s)
 - a. Summer school enrollment status

VIII – Old Business

- 1. Dr. Holen provided an update on the BASC construction project.
- 2. Dr. Holen provided an update on the WCMS construction project
- 3. MCPSD #1 reached out to parents of students impacted by the boundary adjustment and informed them of waiver deadlines.

IX – New Business

- 1. Dr. Holen presented a staff update:
 - a. Dr. Holen received one resignation from Erika Dyk – WCMS ELA @ 4 years
 - i. Motioned by Ceynar, seconded by Pennington, to approve the resignation. Motion carried 6 – 0.
 - b. The following contract offer pend approval:
 - i. Avery Milam – WCMS Special Education – BA Step 2
 - ii. Justin Hager – WCHS Physical Education – MA+48 Step 21
 - iii. Samantha Breland – Elem Music – BA Step 0
 - iv. Laurie Vaniepren – WCA BA+48MA Step 10
 - v. Clarissa Hooper – EL – MA Step 5
 - 1. Motioned by Northrop, seconded by Ceynar to approve the contracts as presented. Motion carried 6 – 0.
 - c. The following positions remain open: 5 Elementary Teachers, 1 Elementary Music, and a social worker.
 - d. Dr. Holen discussed open classified positions and possible compensation for the current positions as well.
- 2. Dr. Holen presented the initial draft of the 2023 – 2024 General Fund Budget
- 3. Dr. Holen presented the 2023 – 2026 contract with Harlow's from the Transportation Committee.

X – Policy

- 1. No meeting since the previous board meeting

XI – School Board Committee Reports

- 1. Committee Meeting Minutes
- 4. Transportation 06/08/2023 - Motioned by Ceynar, seconded by Northrop, to approve the MCPSD #1 Bus Riding Policy discipline/violation guidelines for Harlow's. Motion carried 6 – 0.
- 2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD

k. Wellness - TBD

XII – Set date of next meeting.

1. Monday June 23, 2023 @ 5:30 PM at WCHS main level meeting room
2. Monday July 17, 2023 @ 6:00 PM Regular and annual meeting will be held.

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:09 PM

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*