

**Gervais School District #1
School Board Regular & Executive Session
Meeting Minutes Thursday, July 20, 2023**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, July 20, 2023, at 6:00 p.m. Board members present included: Henry Bustamante, Ana Contreras, Maria Contreras, and Angie Toran. Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Lenthal Kaup and Cassie Ross.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the Regular Session to order at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

OSBA Summer Board Conference August 11-13, 2023

Ms. Stevens reminded the board members to notify Ms. Segura to register if they wished to attend the conference, she shared that she was asked to present at the conference.

August 18th and 19th Garage Sale, Tent at Gervais Elementary School

Ms. Stevens informed the board that the district would have a garage sale on August 18th and 19th open to the community. After the garage sale, the tent at the elementary field will be coming down.

2.1 Public Forum Sign-Up:

Lenthal Kaup and Cassie Ross.

Public Forum Sign-Up included:

Director Bustamante reminded the public that if they signed up to speak, to make sure that comments were kept brief and concise and within the time limit of three minutes.

3.0 APPROVAL OF MINUTES

Director Bustamante asked the board members if they had any corrections to the board minutes from the Regular & Executive Session on June 20, 2023.

Director Contreras said that she had only one minor correction. Delete "private" on page 10 under the first discussion item.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District Board of Directors approve the minutes from the Regular & Executive Session on July 20, 2023, with the corrections noted. The motion passed 4-0.

4.0 PUBLIC FORUM:

Ms. Ross said she heard the seniors did not have an all-night night party and received an Amazon card instead. She stated that she is concerned because this event is very important for kids before they move on to the real world. She said that if it had been communicated that the school needed help, somebody would have helped because she knows that Gervais is a community that helps. At least, that is what she experienced when her kids went to school. She suggested that if staff do not have the time to organize the all-night party, they should communicate with the community to ask for help. She mentioned that she knows some people that are willing to volunteer. If money is a problem, communicate with the community to support the kids. She said that when her kids attended high school, fundraising started in their first year of high school. She suggested putting those announcements on the reader board in the main street so the community will see them. Another suggestion to bring the community together was to put a banner out on the fence to announce when games are happening to bring the community together. She mentioned that she did receive all the mailings about the bond and voted, but in her opinion, invitations need to be more personal to bring the community together.

There was a brief discussion by the group that the piece that is lacking to make this type of event happen is parent support.

Mr. Kaup said he is concerned about the number of repairs needed around the school buildings and suggested taking care of the little jobs first since the district cannot spend a million dollars. He mentioned the roofs needing repairs and added that many companies in the community can do that type of work. Mr. Kaup added that he is also concerned about students not reading or writing at grade level and wishes the district would get some program to help the students improve in those areas.

REPORTS

Student Council:

No student was present to report.

Administrators Report:

Superintendent Report

Ms. Stevens said the district and the classified union are done bargaining and are working out some details to update the Collective Bargaining Agreement. She proceeded to summarize the language that both parties agreed upon. She reported that she is proud to say that the district has not gone through an expired contract and that staff have been conscious of limited funds when asking for salary increases. Once the language is updated on the Collective Bargaining Agreement, an updated agreement will be posted on the website in the next couple of weeks. She added that she is very proud of the direction the district is heading with assessment data. She reported that the district never had a system that would keep track of data from K-12, thanks to SIA funding, that is possible for the district. She indicated more discussion on this topic would occur in the August Working Session.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras said she would like to host a party for Maria Caballero sometime in the fall for all the years she served as a board member.

The group briefly discussed and agreed that showing appreciation for her many years of volunteer work was a great idea.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Brenda Cruz Figueroa, Summer School Custodian

Isidro Diego Reyes, Summer School Custodian

Lilia Guerrero, Temporary Technology Support

Sofia Guzman, Temporary Technology Representative

Becki Lader, Temporary Technology Representative

Celia Marquez, Temporary Technology Representative

Katelyn Metzger, Agriculture CTE Teacher/FFA Advisor

Anai Perez, Custodian II

Ben Schultz, Temporary Technology Representative

Mayra Vasquez, Temporary Technology Representative

Extra Duty:

7.2 Approve

Contract Change / Renewal:

Elizabeth Obendorf, from GES Instructional Assistant to GHS ELD Teacher

Recall:

Jane Carter, GES Music Teacher

7.3 Approve

Resignation/Retirements/Termination/Non-Renewal:

Patricia Devine-Jenson, GES Teacher
Traci Riches, Nurse
Sterling Roberts, GES Teacher

Decline:

Reduction in Force:

Other:

Transfers:

- 7.4 Approve
Board Guidelines 2023-2024**
Gervais School District #1 Board of Directors approves the 2023-2024 Board Guidelines, as shown in Agenda Item 07-23-5.
- 7.5 Approve
Declare Surplus**
Gervais School District#1 Board of Directors approves declaring surplus the items listed below.
- Little tikes
 - Small basketball hoop
 - Chairs,
 - Small tables,
 - Books,
 - Big boat toy,
 - Easels
 - Cubbies
 - Bookshelf
 - Office desk
 - Conference table
- 7.6 Approve
2023-2024 Produce Products Award**
Gervais School District #1 Board of Directors approves awarding the 2023-2024 produce contract to Caruso Produce as per agenda item 07-23-7.7.
- 7.7 Approve
Contracted Services**
Gervais School District Board of Directors approves the 23/24 Service Contract awarded to JKW School Psychological Services for \$97,180. (reference Policy DJCA)
- 7.8 Approve
Appoint Budget Officer for 2024-2025**
Gervais District#1 Board of Directors appoints business manager Caryn Davis as budget officer for the 2024-25 budget.
- 7.9 Approve
2024-2025 Budget Calendar**
Gervais District#1 Board of Directors approves the 2024-2025 Budget Calendar as shown on agenda item 07-23.7.10.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 approve the consent items listed en masse. The motion passed 4-0.

8.0 ACTION ITEMS

8.1 Elect 2023-2024 Board Chair

Director Bustamante opened nominations for Board Chair for 2023-2024.

Director A. Contreras nominated Director Bustamante as Board Chair.

Director Bustamante accepted.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Toran that the Gervais School District #1 Board of Directors appoint Henry Bustamante to be the Board Chair for 2023-2024. The motion passed 4- 0.

8.2 Elect 2023-2024 Board Vice Chair

Director Bustamante opened nominations for Vice-Chair for 2023-2024.

Director Maria Contreras nominated Director Ana Contreras.

Director Ana Contreras accepted.

Director Bustamante closed nominations.

Motion:

There was a motion made by Director M. Contreras and seconded by Director Toran that the Gervais School District #1 Board of Directors appoint Ana Contreras to be the Board Vice-Chair for 2023-2024. The motion passed 4- 0.

8.3 Appoint Board Member

Ms. Stevens said the only applicant was Jenny Jones, who has board experience.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 appoint Jenny Jones as a board member. The motion passed 4-0.

8.4 OSBA Board Member for Position 12

There was no interest from any of the board members.

8.5 2023-2025 Classified Collective Bargaining Agreement

Director A. Contreras asked if contracts are usually on two-year terms and if they can go longer.

Ms. Stevens said that due to uncertainty in funding, it is more typical to see two-year contracts.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Toran that the Gervais School District #1 approve the the2023-2025 Collective Bargaining Agreement between Gervais School District #1 and Oregon School Employee Association AFT Local 6732, AFL-CIO, which incorporates the changes to the 2023-2025 agreement as shown in action item 7-23.8. The motion passed 4-0.

8.6 Superintendent's Agreement

Motion:

There was a motion made by Director A. Contreras and seconded by Director Toran that the Gervais School District

#1 approve the superintendent's agreement as presented in the agenda item 07-23.8.6 The motion passed 4-0.

9.0 DISCUSSION ITEMS

9.1 Superintendent & Board Goals

Ms. Stevens said that Kristen Miles from OSBA will send a self-evaluation before the working session in August, and goals could be discussed then.

9.2 Working Session-Tuesday, August 29, 2023

Ms. Stevens said that some other items that the group will discuss would be iReady data, a new strategic plan, and polling company information. The working session is scheduled for 6:00 p.m.

9.3 High School Roof

Ms. Stevens said she would like to discuss the high school roof needs. She added that she had a handout for the school board and the public to follow. First, she said that the district repaired part of the elementary schools' roof damage caused by the high winds paid out of the insurance money the district received. The work did go over budget. She said that Gustavo Muñoz is here to expand on what she will be presenting tonight. She asked Mr. Muñoz to proceed with the elementary overall condition.

Mr. Muñoz (Maintenance/Custodial Supervisor) said there are several issues with the elementary roof. He indicated that many shingles were missing, and when the roofing company started the work, they discovered that plywood underneath the shingles was in bad condition and replacement was necessary.

Ms. Stevens stated that the district has now patched and repaired a portion of the elementary roof. She said with the failure to pass a bond, it is not possible to replace the high school roof. Other fund sources that the district applied for and was hoping to get, like the seismic grant, renew America grant, etc., were contingent on the bond passing. She asked Mr. Muñoz and Ms. Powers to get hold of a restoration company to look at the high school gym roof where most of the water damage is. She asked Mr. Muñoz to proceed with what they found.

Mr. Muñoz showed the school board a visual of where the problems are in the high school gym and said that one of the big issues is that there are leaks inside the gym due to all the moisture that it holds throughout the year. He explained in detail how the company would come in and suck all the moisture out of the roof and then apply multiple coats of silicone to prevent leaks.

There was further discussion by the group to keep in mind that there is no more property to sell, and the district will not see a big lump of excise tax money in the future as it did with all the new housing. The district has savings of about \$1M for all the repairs that are coming up, but once the money is spent, there is no more money. The projected cost to restore the high school gym roof would be about \$275K.

Director Bustamante asked Mr. Muñoz what he recommends that they do.

Ms. Muñoz said that he recommends that the roof gets taken care of. He said that that is the area where the most leaks are.

Ms. Stevens said that she recommends, if the board is leading towards making this repair, approving the amount of 310K just in case the project goes over budget.

There was further discussion by the group that there were other vendors that submitted bids, but they came in higher. They also discussed why the district is not getting all the grants that it has applied for if the building is in so much need of repairs.

Ms. Stevens said that she would contact Silver Falls to get hold of the person that helped them with the grants to see what they were doing differently.

Director Contreras said it is sad to think about the schools not surviving when we have a great staff-to-student ratio.

Director Contreras said that despite getting some of the grants the district has applied for, remember all the things students now have that they didn't have. One is the updated curriculum. She said that she feels that the district needs to fix the roof, and eventually, the community will come together.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District #1 approves 310K for the high school roof repair proposal as presented by Ms. Stevens. The motion passed 4-0.

10.0 FUTURE AGENDA ITEMS

Director Bustamante called an Executive Session at 7:04 p.m. under ORS 192.660 (2) (h) "Legal Counsel."

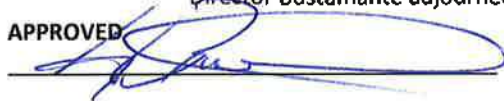
Director Bustamante adjourned the Executive Session at 7:06 p.m. and reconvened the Regular Session.

11.0 ADJOURN

11.1 Adjourn Regular Session

Director Bustamante adjourned the Regular Session at 7:32 p.m.

APPROVED



Board Chairperson



Board Secretary