

PARSHALL SCHOOL DISTRICT #3  
Regular School Board Meeting  
August 11 2020

A Regular Meeting of the Parshall School Board was held on Tuesday, August 11, 2020 in the Conference Room at the H.S. The meeting was called to order at 5:38 p.m. by Pres. M. Hoff. Board members present were: K. Onstad J. Jarski, S. Young Bird and M. Hoff.

A motion was made by Jarski; seconded by Onstad to approve agenda.  
All in Favor

Motion made by Onstad; seconded by Jarski to Approve Consent Agenda.  
All in Favor

Superintendent Report:

Went over the back to school schedule for next Tuesday and Wednesday.  
North Country Oil will be here to do a staff appreciation in the new parking lot.  
School will start August 24<sup>th</sup> distant learning. September 8<sup>th</sup> will start face to face.  
RTC will not provide free WIFI this school year, but will give a reduced rate for those families whose students need it for distant learning.  
Students can change how they learn – distant learning or face to face at the end of the quarter.  
State Aid payment was down \$50,000 due to no buses after March 13, 2020.  
Parshall School District is now certified as SchoolWide Title.

No Old Business:

New Business:

Building updates: The track will be painted this week.  
The sports complex should be done by 8/20/2020 with the exception of the concession stand inside.  
The fire alarms have not arrived yet, so we cannot gain occupancy.  
Sixth grade does not qualify for middle school sports.  
Discussion about having sports-boys are practicing for football now. There are questions on why that is going on. Superintendent decided that the students need something after being out of school for so long. From talking with the students, they want to play. NDHSAA has said fall sports can go on for now.

Motion made by Jarski; seconded by Young Bird to Approve first reading of the following policies:

- i. AAA ~ School Philosophy (Required)
- ii. AAB ~ Goals and Objectives (Required)
- iii. AAC-BR ~ Discrimination & Harassment (Required)
- iv. AAC-E4 ~ Reasonable Accommodation
- v. ABAB ~ School Year & Calendar (Recommended)
- vi. ABABA ~ Religious Observances (Recommended)
- vii. ABBDA ~ Political Activities (Recommended)

vii. ABBDA ~ Political Activities (Recommended)

Roll:

Young Bird – Aye

Onstad - Aye

Jarski – Aye

Hoff – Aye

M.C.

Motion made by Young Bird; seconded by Jarski to Approve Student Handbook; Teacher Handbook and Staff Handbook with the addition of this verbage: It is Parshall School District Policy that District staff must refrain from communication/engagement in any form of social media with current students.

Roll:

Onstad-Aye

Jarski – Aye

Young Bird – Aye

Hoff – Aye

M.C.

Distant Learning plan is on the website.

Next Board meeting Michelle will have a presentation on Board Book.

Motion made by Young Bird; seconded by Jarski to Approve Superintendent as a third party signer for checks.

Roll:

Jarski – Aye

Young Bird – Aye

Onstad – Aye

Hoff – Aye

MCU

Motion made by Jarski; seconded by Onstad to Approve PreK program.

We now have a licensed teacher for PreK.

Roll:

Young Bird – Aye

Onstad – Aye

Jarski – Aye

Hoff – Aye

M.C.

Kathy Onstad presented a plan for simplifying payroll.

Beginning this school year, we will be emailing direct deposit stubs one week ahead of payday, so that staff can preview.

Payroll will include only deductions offered or mandated by the district. The business manager will meet with staff explaining their payroll deductions. This will include percentages used for deductions of TFFR, FICA, state and federal taxes, as well as the deductions for BCBS, Association dues, dental, AFLAC, Horace Mann, and other school offered deductions. She will also review current sick leave and personal days as of 2020-2021 school year. Extra payroll concurred while working for the district will be paid

quarterly, in a separate check. This may include, teacher sub pay, ticket taker, referee, and any other non-contracted pay. Adjustments due to loss of pay or other payroll issues will be reflected in the final check of the current school year. With the deductions never changing, the payment of payroll should remain constant for every pay period. The business manager requests employees to follow the chain of command when dealing with payroll issues. As stated in the teacher handbook, chain of command is to be used to simplify problems before they become a problem for members of staff and secures a pleasant professional working environment.

Motion was made by Onstad; seconded by Jarski to Approve the Consolidated Application.

Roll:

Onstad – Aye

Young Bird – Aye

Jarski – Aye

Hoff – Aye

M.C.

Motion was made by Jarski; seconded by Onstad to Approve the Hire of Jasmyne Bear as the PreK teacher.

Roll:

Young Bird – Aye

Onstad – Aye

Jarski – Aye

Hoff – Aye

M.C.

Motion was made by Young Bird; seconded by Jarski to set date and time of next meeting to September 8<sup>th</sup> 2020 at 5:30pm in HS Conference Room.

All in Favor

Jarski made motion to adjourn.

All in Favor

Meeting adjourned at 7:05pm

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Michelle Hoff, President

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Joani Tucker, Business Manager