

BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION

□ MAY 8, 2024 □

REGULAR SESSION MEETING @ 6:30 PM  
EXECUTIVE SESSION IF NECESSARY

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL      Time:

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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BOARD PRESIDENT'S REPORT:

A. Welcome

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."*

*This meeting will be broadcasted. In person meeting will be held in Room 404.*

REVIEW OF AGENDA & APPROVAL OF MINUTES

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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C. April 10, 2024 - Approval of Minutes of Regular Mtg

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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D. Student Spotlights -

**Tucker Miller** - Valedictorian

It is my pleasure to introduce the 2024 Bradford High School Valedictorian, Tucker Miller. Tucker is the son of Skip and Sommer Miller. While in high school, Tucker has been a scholar athlete in baseball for 4 years, football for 3 years, and basketball for 2 years. After graduation Tucker plans to attend college and major in Mechanical Engineering. Congratulations Tucker on your hard work & achievements!

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### **Hudson Hill - Salutatorian**

It is my pleasure to introduce the 2024 Bradford High School Salutatorian, Hudson Hill. Hudson is the son of Jason and Holly Hill. While in high school Hudson has been a scholar athlete in football for 3 years, basketball for 4 years, and baseball for 4 years. He has also been involved with the National Honor Society. After graduation Hudson plans to attend college and major in business. Great job Hudson on your hard work & achievements!

### **E. Staff Spotlight - Cafeteria Staff - Nominated by Deb Didier**

I would like to recognize the entire kitchen staff as this month's Staff Spotlight. I would like to recognize their dedication and hard work in feeding our children. They consistently show up everyday before most people are out of bed. They continue to be flexible with the changes needed, whether it's supply chain issues or staffing changes. They always have the meals prepared and ready to serve. Above all, they are helpful to our students and to me on a daily basis. They have been such a big help to me as I learn my job. Keep up the awesome work! Great job Kitchen Staff & Congratulations!

### **ADMINISTRATIVE REPORTS**

- A. Mrs. Michelle Lavey, Elementary Principal -
- B. Mr. Christopher Barr, MS/HS Principal -
- C. Mr. Bob Daugherty, Assistant Principal -
- D. Mrs. Chloe Thompson, Athletic Director/Transportation Director
- E. Mrs. Maria Brewer, Upper Valley CC update -
- F. Mr. Joe Hurst, Superintendent -
- G. Mrs. Carla Surber, Treasurer -

### **PUBLIC PARTICIPATION**

#### **FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 19). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – April 2024
2. Check Register – April 2024
3. Then & Now certification of bills that were obligated by employees of the district:
  - Sam's Club - Encumbered \$0, Payable \$236.94, Surber, C.
  - Ellaina Rose Floral Designs - Encumbered \$0, Payable \$66.00, Thompson, C.
  - Commercial Parts and Service - Encumbered \$0, Payable \$1,577.00, Didier, D.
  - BSN Sports - Encumbered \$0, Payable \$40.00, Thompson, C.
  - Cintas - Encumbered \$342.06, Payable \$443.37, Miller, S.
  - Regal Plumbing & Heating Co. - Encumbered \$312.15, Payable \$385.62, Miller S.
  - FilterShine Midwest, LLC - Encumbered \$224.00, Payable \$251.00, Miller S.
  - Clark's Pizza House - Encumbered \$0, Payable \$120.00, Barr C.
  - Medco - Encumbered \$158.24, Payable \$244.68, Skinner, M.

Lowe's - Encumbered \$0, Payable \$313.68, Hartzell, C.  
 Commercial Parts and Service - Encumbered \$0, Payable \$471.80, Didier, D.  
 BSN Sports - Encumbered \$0, Payable \$73.98, Thompson, C.  
 ebay - Encumbered \$0, Payable \$79.90, Lavey, M.  
 Spurrier Insulation - Encumbered \$0, Payable \$9,973.60, Miller, S.  
 BIDFTA - Encumbered \$0, Payable \$42.62, Hurst, J.  
 BIDFTA - Encumbered \$0, Payable \$88.96  
 Walmart – Encumbered \$80.00, Payable \$112.43

4. Recommend approval of Transfers and Advances for the month:
  - Repay Advance from 507-9222 ARP ESSERS to 001 General Fund in the amount of \$120,000.00 prior year 6/30/23
  - Repay Advance from 599-9516 EPA Bus Fund to 001 General Fund in the amount of \$790,000.00 prior year 6/30/23
  - Repay Advance from 599-9322 CLSD to 001 General Fund in the amount of \$25,000.00 prior year 6/20/23
  - Repay Advance for 300-9500 Athletic Fund to 001 General Fund in the amount of \$10,000.00 prior year 10/18/2022
  - Repay Advance for 300-9002 Washington DC Trip to 001 General Fund in the amount of \$40,000.00 from April due to cancellation of trip because of low enrollment 4/10/24
  - Repay Advance for 587-9324 Early Childhood to 001 General Fund in the amount of \$1096.33 7/18/23
  - Transfer into 070-9222 from 001 General Fund in the amount of \$150,000.00 for completion of the food prep/STEM/restroom project for all incidentals and additional construction costs over and above ARP ESSERS funding
5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend approval of a contract with Southwestern Ohio Education Purchasing Council for the Liability, Fleet, and Property Insurance Program for the 2024-2025 school year in the amount of \$46,187.00.
7. Recommend approval of the Five-Year Forecast to be completed and finalized by the Treasurer and filed with the State of Ohio by May 31, 2024.
8. Recommend approval of increasing our credit limit on our Menards credit card through Capital One from \$2,500.00 to \$7,500.00.
9. Recommend acceptance of a donation from Debra Wortman in the amount of \$1,000.00 for the Iva Root Memorial Scholarship.
10. Recommend acceptance of a donation from Darrell & Cathy Gambill in the amount of \$60.00 for school lunches.
11. Recommend a contract be committed to Hunter Consulting for the third party administrator of Ohio Bureau of Worker's Compensation. This is a continuation of a previous affiliation based on competitive quotes.
12. Recommend acceptance of Bureau of Workers' Compensation School Safety and Security Grant in the amount of \$40,000.00. The district will supply their portion of the grant.
13. Recommend approval of filing for the COPS Grant for Safety & Security in an amount not to exceed \$100,000.00.

14. Recommend approval of filing for the SRSA Grant in the amount of \$31,901.00.
15. Recommend that HS Principal account 018-9131 be transferred into 018-9130 in the amount of \$730.00 for the purpose of funding the next 4 classes (\$182.50 each) for prom festivities. Future donations to After Prom will be directed to other entities due to the inability of the district's liability policy to cover an After Prom non-district managed event.
16. Recommend acceptance of the following grant dollars from the Miami County Foundation:
  - Christopher Barr - \$2,500.00 - History Display
  - Karen Gehret - \$1,838.00 - 7 Growth Mindsets Program for SEL classes
  - Cory Canan - \$1,444.00 - Digital Music Lab
17. Recommend application for a new account with Hilltop Securities including all necessary documents for account services including the certificate of incumbency.
18. Recommend applying for the Upper Valley Community Benefit Grant
19. Recommend approval of the MCOEC Network Agreement for use of employee Kiosk.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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## OLD BUSINESS

## NEW BUSINESS

*Consent Items (items 1 through 11). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

### 1. Resignations/Employment/Job Descriptions:

#### A. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2024-2025 school year:

Athena Beachler -	Head Varsity Cross Country Coach
Hayden Dickerson -	Head Varsity Boys Golf Coach
Ashley Jones -	Head Varsity Football Cheerleading Coach
Katelyn Gade -	Reserve Football/Competition Cheerleading Coach
Chuck Cantrell -	Assistant Varsity Football Coach
Ryan Hudelson -	Assistant Varsity Football Coach

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Mike Harmon -	Assistant Varsity Football Coach
Lowell Byers -	Assistant Varsity Football Coach (Halftime)
Kegan Fair -	Assistant Varsity Football Coach (Halftime)
Bill Trevino -	Head JH Varsity Football Coach
Mason Justice -	Assistant JH Football Coach (Halftime)
Josh Siedling -	Assistant JH Football Coach (Halftime)
Conner Reed -	JH Football Cheerleading Coach
Anissa Krueger -	Assistant Varsity Cross Country Coach
Jay Hall -	IEP Writing
Wendy Ray -	Guidance
	Extended Detention Monitor
Chloe Thompson -	Student Council Advisor (Halftime)
Cory Canan -	Band/Music Director
	Drama Club Advisor (Spring) (Halftime)
	Student Council Advisor (Halftime)
Shane Snyder -	Weight Room Supervisor
Bethany Espich -	National Honor Society Advisor
	Detention Monitor
Rachel Meiring -	Drama Club Advisor (Spring) (Halftime)
	Resident Educator Mentor (If needed)
Sara Timmerman -	Renaissance Coordinator
	HS Special Education Curriculum Team Leader
	Intervention Team Leader (Halftime)
	IEP Writing
Cindy Hoelscher-Fair -	Senior Class Advisor
	Resident Educator Mentor (If needed)
	IEP Writing
Crystal Yingst -	10th Grade Class Advisor
	Intervention Team Leader (Halftime)
	IEP Writing
	6th, 7th & 8th Grades Class Advisor
Laura Sneed -	9th Grade Class Advisor
	Washington DC Trip Advisor
	Intervention Team Leader

B. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2023-2024 school year:

Ronnie Hoelscher - Assistant Varsity Track Coach

C. Reemployment - Classified Personnel - Two (2) Year Limited Contract for the 2024-2025 school year:

Tabatha Canan -	Elementary Secretary
Mike Reier -	Bus Driver
Rita Puthuff -	Cafeteria Staff
Athena Beachler -	HS Educational Aide
Loren Canan -	Media Center Educational Aide
Tina Hill -	Elementary Educational Aide

D. Reemployment - Classified Personnel - Continuing Contract for the 2024-2025 school year:

Sandra Frantz - Board Secretary

E. Employment - Certified Personnel - One (1) Year Substitute Contract for the 2023-2024 school year:

Jeanne Buckley

F. Employment - Certified Personnel - One (1) Year Substitute Contract for the 2024-2025 school year:

Jeanne Buckley

G. Continue contract services with Roxanne Stocksdales for EMIS as needed for the 2024-2025 school year.

H. Reemployment - Administrative Personnel - Three (3) Year Limited Contract for the 2024-2025 school year:

Michelle Lavey  
Christopher Barr

I. Employment - 24 Summer Help - Working various hours

Sharon Fike	Josh Siedling
Ross Miller	Tina Hill
Raiden Wombold	Skipp Miller
Brayden Frantz	Austy Miller
Patrick Puthoff	Riley Gardner

J. Resignations - Please accept Nicholas Bandstra resignation - 6-12 Business Education and Computer Technology

2. Recommend approval to work four 10-hour days beginning June 3rd and ending August 2, 2024, for all 11- and 12-month employees.
3. Recommend approval of personal leave conversion for all staff in accordance with the BEA agreement for the 2023-2024 school year.
4. Recommend approval of perfect attendance for all staff in accordance with the BEA agreement for the 2023-2024 school year.
5. Recommend approval for classified staff and administrative staff to be given a 3% increase, same rate of current teacher salary increase, per the negotiated teachers'/Bradford Education Association contract.
6. Recommend approval to hire and post a position for a full-time maintenance person.
7. Recommend approval for Tina Hill to take a dock day on May 10, 2024 per her request.
8. Recommend approval for Loren Canan to take the following 29 dock days per her request.

2/13 - 2/16 (4 days)	3/11 - 3/14 (4 days)
2/20 - 2/23 (4 days)	3/18 - 3/22 (5 days)
2/26 - 3/1 (5 days)	3/25 - 3/26 (2 days)
3/4 - 3/8 (5 days)	

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9. Recommend approval of an Interagency Agreement and Memorandum of Understanding between Darke County Public Schools, Darke County BODD, and CORS/Head Start to operate the Head Start Program housed here at Bradford Exempted Village School District.
10. Recommend approval of increasing the lunch prices to a \$0.25 increase on all student breakfast and lunch prices and a \$0.50 increase in all adult meal prices due to rising cost of food and supplies.

	<u>2023-2024 prices</u>	<u>2024-2025 prices</u>
Breakfast	K-5 - \$1.75	K-5 - \$2.00
	6-12 - \$1.85	6-12 - \$2.10
Lunch	K-5 - \$2.75	K-5 - \$3.00
	6-12 - \$3.00	6-12 - \$3.25

Adult Lunch Price - Breakfast - \$4.50 Lunch - \$5.00

11. Recommend approval of a contract for student accidental insurance proposal through Gerber Life Insurance Company, Zevitz Student Accident Insurance Services, Inc., for the 2024-2025 school year at a rate of PreK-8 grades x \$4.00/student and 9-12 grades x \$8.00 per student.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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12. Recommend approval of reemployment to Aaron Frantz, custodian, for a two (2) year limited contract for the 2024-2025 school year and Summer Help for 2024.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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13. Recommend approval of reemployment to Sally Brewer for a two (2) year limited contract for the 2024-2025 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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14. Recommend approval of a contract with AES Ohio (DP&L) for installation of the underground and/or overhead utilities for extension of electric to our new STEM building in the amount of \$9,915.60.
15. Recommend approval of overhead doors for STEM building to be ordered through Menards at a cost of \$5,617.00.
16. Recommend approval of contracting Spurrier Insulation to install 2" closed cell foam insulation to exterior walls in our new STEM building at a cost of \$9,973.60.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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#### **FIRST READING FOR THE FOLLOWING NEOLA POLICIES:**

#### **42.2 Winter 2023 Update**

##### **Policies**

po2623 - Student Assessment and Academic Intervention Services  
 po2623.02 - Third Grade Reading Guarantee  
 po3120.04 - Employment of Substitutes  
 po3140 - Termination and Resignation  
 po4124 - Employment Contract  
 po4140 - Termination or Resignation  
 po5310 - Health Services  
 po8600 - Transportation  
 po8600.04 - Bus Driver Certification  
 po8640 - Transportation For Non-Routine Trips  
 po8650 - Transportation By Vehicles Other Than School Buses  
 po8660 - Incidental Transportation of Students By Private Vehicle

##### **AGs Approved by the Superintendent**

ag2623A - Testing Program  
 ag2623.02 - Mid-Year Promotion For Third Grade Students Retained Due to Performance on English Language Arts Assessment  
 ag5463 - Student Transfer from Non-Chartered Schools and Enrollment from Home Education  
 ag8650 (New for BEVSD) - Transportation by Vehicles Other Than School Buses  
 ag8660 - Incidental Transportation of Students By Private Vehicle  
 ag9270 - Procedure for Education A Child At Home  
 ag9270A - Admission of Students Enrolling from Non-Chartered Schools or Home Education  
 fm9270F1 (Rescind) - Procedure for Educating Your Child At Home

**ENTER EXECUTIVE SESSION (IF NECESSARY)**

X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

       (G) (6) Specialized details of off security arrangements

Motion:                                  Second:                                 

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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**ENTER EXECUTIVE SESSION at:**                                 

**EXIT EXECUTIVE SESSION at:**                                 

**ADJOURNMENT**

Motion:                                  Second:                                 

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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**TIME:**