How to Sign in and Access Online Registrations

1. Navigate to the Customer Portal: https://or-medford.intouchreceipting.com/
2. Create your password by clicking the "Set Password" button:

Enter your ParentVue associated email address

You will then receive an email with a link to reset your password.

Please note: If you receive a message saying your email address is not found, the login has not fully sync'd from ParentVue and should be available the next day.

3. Sign in using your ParentVue associated email and the password you created in Step 2

Medford

SCHOOL DISTRICT
ALL ARE LEARNING & LEARNING IS FOR ALL

Medford School District's Payments Portal

With this system parents/guardians are able to shop for items at their student's schools, register for athletics and activities, and pay fines/fees using credit or debit cards.
TouchBase is a secure site.

Use your **ParentVue** email address as your username and setup a password and get started today

User Name	User Name
Password	Password
	Sign In

1st Time Parents

Set your password to create an account.

Username: Your ParentVUE Email

Password: Set Password

It may take up to 24 hours after registering with the district before being able to log in here.

1st Time Guests

A guest account allows you to make purchases unassociated with a parent/student account.

Do not use a guest account if you have a student in Medford School District.

Create Guest Account

Forgot Username or Password?

To recover your username or reset your password.

Forgot Username or Password

VISA   MasterCard   DISCOVER NETWORK

Help | Terms & Conditions | Privacy Policy   900 KENYON STREET, MEDFORD, OR 97501   © 2024 InTouch Receipting. All rights reserved.

4. Click on the student you wish to register

Your Family   Sign Out   Your Account   Contact Us   Checkout 🛒

Who are you shopping for?

Student 1 Example	
North Medford High School	Grade 11
Student 2 Example	
North Medford High School	Grade 9
Example Parent	
WEBSITE	Grade

5. Click "Register for Athletics and Activities"

6. You will then be redirected to the list of Programs available to your student.

How to Register for an Activity

1. Click the "Register" button for the activity you wish to register your student for:

2. You will be redirected to the list of Programs your student is registered for, click the "Manage" button to complete the required steps:

3. Complete each Step to complete registering by clicking the "Fill Out", "Upload", and "Pay" buttons:

How to Filter Programs by Keyword

1. You can filter the list of available programs by clicking the highlighted keywords at the top of the page.
2. Select either the sport or season you wish to view from the list:

How to Download the Physical Exam Form

1. Navigate to the "Student's Programs" screen and click "Manage" on the activity you need to submit a physical exam for.
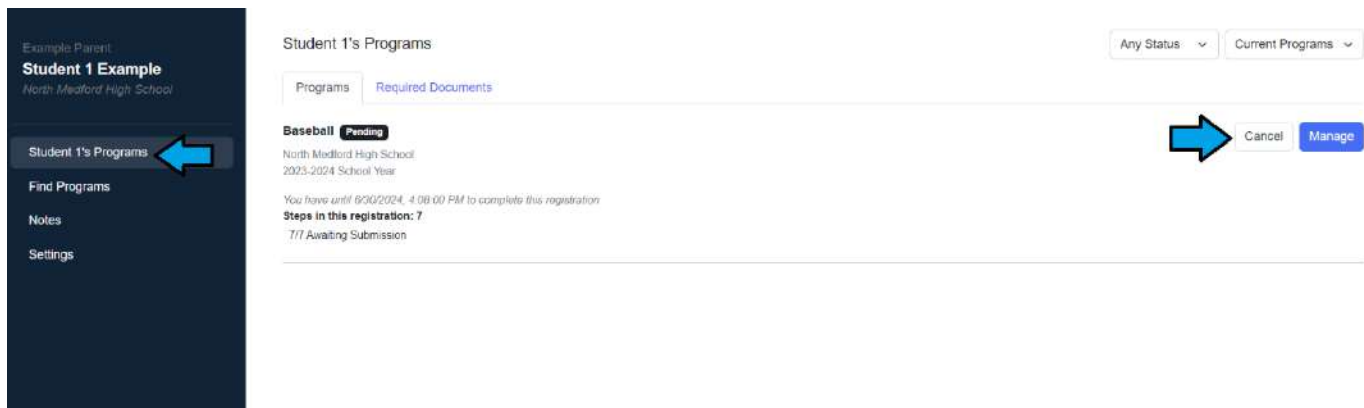

2. On the "Upload Physical" step, click the link in the description to access a printable version of the form that your student's doctor needs to complete.

How to Cancel a Registration

1. Click Student's Programs and click the "Cancel" button for the desired program:

How to Register for Multiple Activities at Once

There are two methods for registering a student for multiple activities at once:

Method One:

1. After clicking the "Register" button for an activity, press the back button and click the "Register" button for the next activity you wish to register your student for.
2. Do this until all desired programs are listed on the Student's Programs" page:
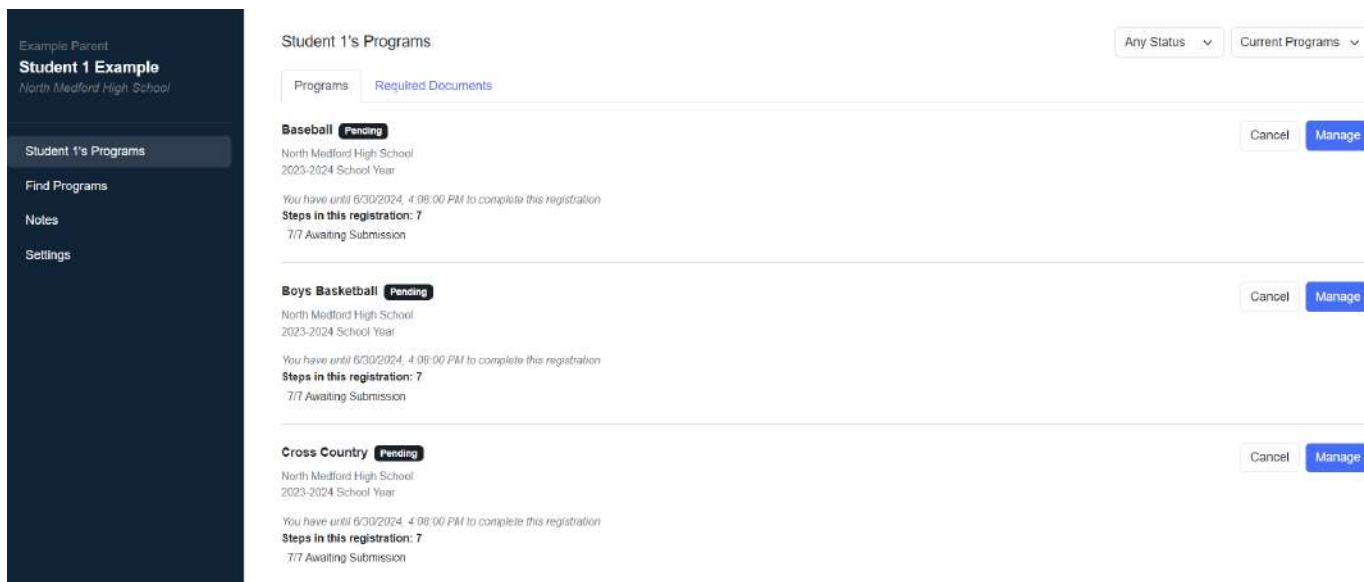
3. Click "Manage" for the first program and complete the steps.
4. Once complete, return to the "Student's Programs" screen and click the "Manage" button for the next incomplete program.
5. You will see that many of the steps are already completed, this is because some required are shared by all the activities, and you are only required to complete them once per year.
6. If applicable, complete any remaining steps to for additional activities.

Method Two:

1. After clicking the "Register" button for an activity, press the back button and click the "Register" button for the next activity you wish to register your student for.
2. Do this until all desired programs are listed on the Student's Programs" page.
3. Once all the desired activities are listed on the "Student's Documents" screen, click the "Required Documents" tab

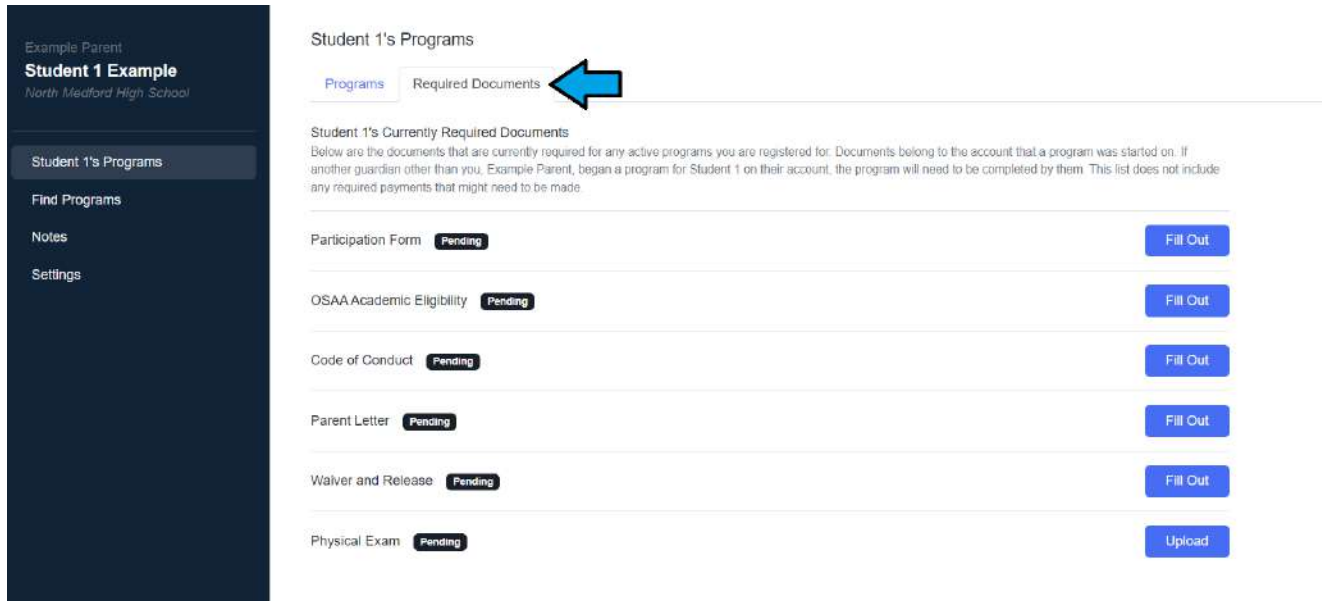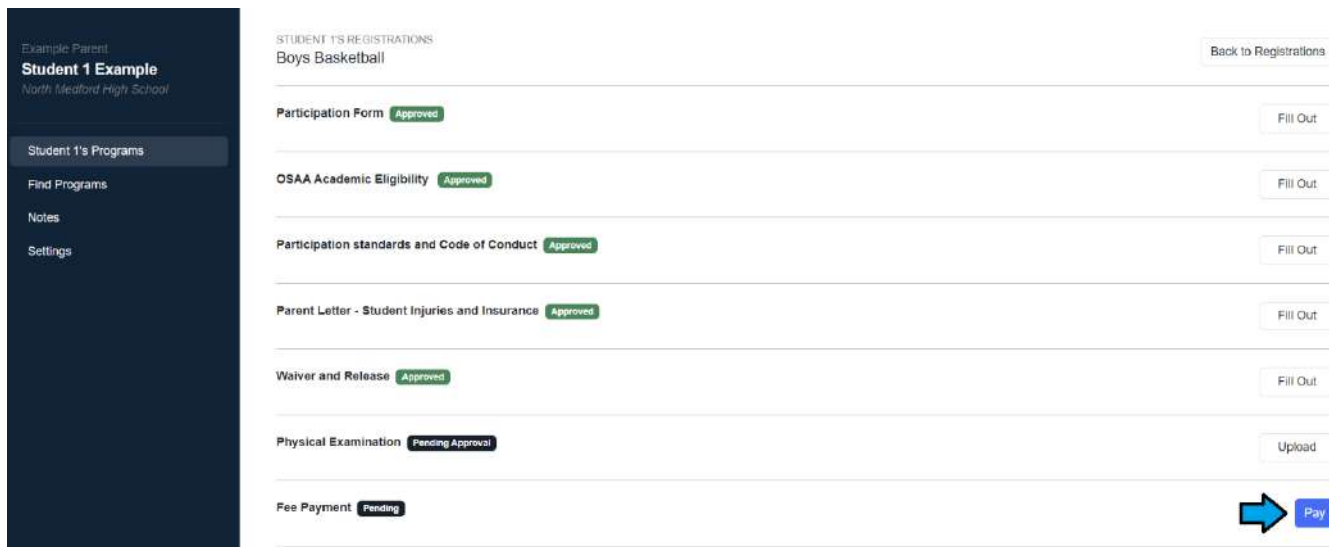Student 1's Programs

Programs   Required Documents

Student 1's Currently Required Documents
Below are the documents that are currently required for any active programs you are registered for. Documents belong to the account that a program was started on. If another guardian other than you, Example Parent, began a program for Student 1 on their account, the program will need to be completed by them. This list does not include any required payments that might need to be made.

Participation Form	Pending	Fill Out
OSAA Academic Eligibility	Pending	Fill Out
Code of Conduct	Pending	Fill Out
Parent Letter	Pending	Fill Out
Waiver and Release	Pending	Fill Out
Physical Exam	Pending	Upload

4. Click "Fill Out" or "Upload" for each listed requirement
5. If any programs are still incomplete then the participation fee is still pending, if applicable you can complete the payment by clicking "Manage" for each incomplete program and then clicking the "Pay" button.

STUDENT 1'S REGISTRATIONS
Boys Basketball   Back to Registrations

Participation Form	Approved	Fill Out
OSAA Academic Eligibility	Approved	Fill Out
Participation standards and Code of Conduct	Approved	Fill Out
Parent Letter - Student Injuries and Insurance	Approved	Fill Out
Waiver and Release	Approved	Fill Out
Physical Examination	Pending Approval	Upload
Fee Payment	Pending	Pay