

Parent Guide for Registering in OSR

Go to www.jackson.k12.ms.us – click on **Parents** and select **Active Parent Login**.



ActiveParent 3.0

Powered By **CA**

Jackson Public Schools

Successful Login. However, you must first change your password before proceeding.

Form fields: Password, Re-enter Password, Login

1. Type in your username and generic password and login.
2. Change password. Make sure it is one that you will be able to remember.



User Setup

You have no students attached to your account yet. If you have already registered a student, please go [back](#) to your account to access it. Right-click on the pencil icon in the top right corner of the screen to edit your account information.

3. Click on the **pencil and paper icon** in the upper right corner of screen.



Online Student Registration

No students available for registration. Please enter an ActiveCode or contact your District.

Please Choose A Student To Begin Registration

Student: No Students Available

[Have a code to enter? Click here.](#)

Register Now

4. Click on “**Have a code to Enter**” and follow step 5.



Online Student Registration

Please Enter Your 12-Digit ActiveCode Below

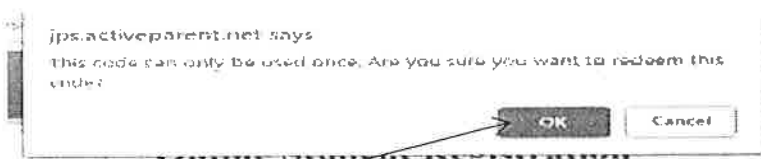
ActiveCode

[Redeem Code](#) [Cancel](#)

5. Enter your ActiveCode that was given by the Registration Personnel and click on **Redeem Code**.

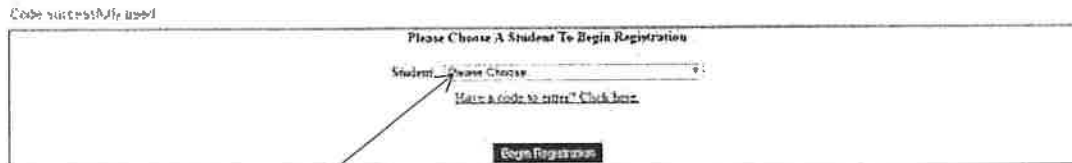
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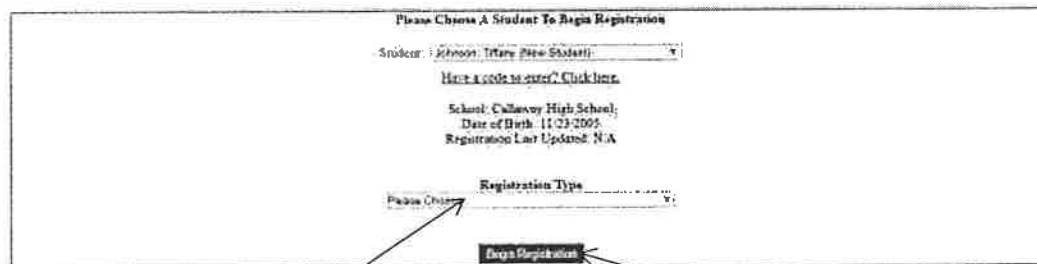
6. Click **OK**.

Online Student Registration

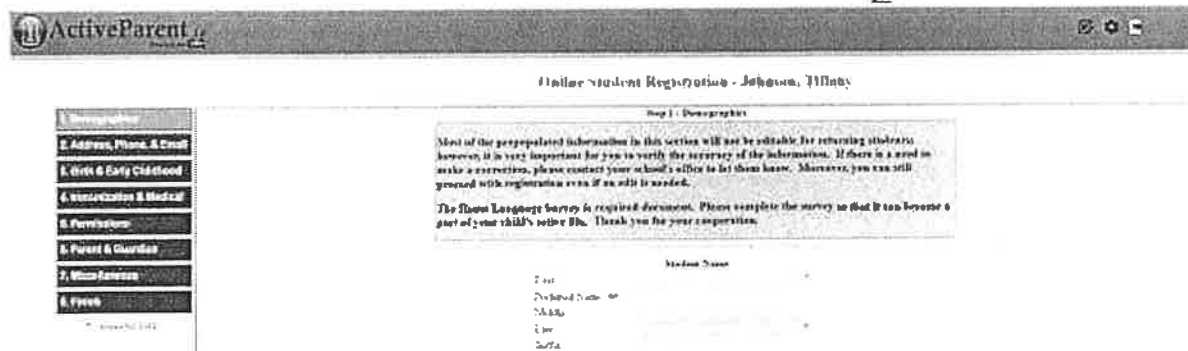


7. Click **“Please Choose”** field and select your child’s name in the dropdown.

Online Student Registration



8. Select **Registration Type** in the dropdown and click on **begin registration** as shown in the following caption.



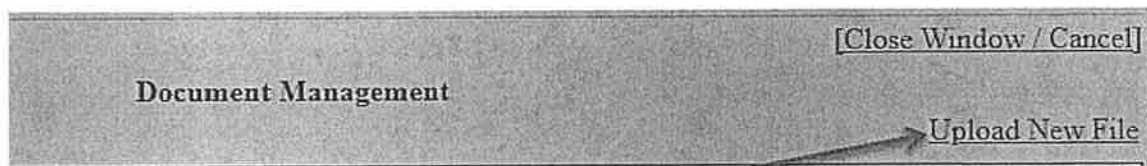
How to Upload Residency Documents

Residency Proof Document Upload

Import Documents 

Residency Documents

1. To upload Residency documents, click on Residency Documents.



2. Select Upload New File.



3. Click on Select File.



4. Type in the name of the file being uploaded.
5. Then click on Upload File to complete upload.
6. Repeat process to upload another document.