

# Registration Cheat Sheet

## Registration Overview and Initial Instructions

- ★ January 20-21st Registration Overview and training via Zoom
- ★ Students will meet with their counselor to review course selections and graduation progress January 26th - March 9th . Make up dates 3/10-3/11th. All individual registration meetings will occur virtually (Zoom). The date you will meet with a counselor has been predetermined.
- ★ Do not be alarmed if you are not in the first group of students called. We do not build class schedules until we have received all registration cards (where possible). Courses are not assigned on a first come first serve basis. Seniors will be granted seniority for course registration only on a case by case basis.

## Frequently Asked Questions

What is a prerequisite? A prerequisite – is a class that must be taken or a requirement that must be met PRIOR to taking a course. Sports Medicine I is the prerequisite for Sports Medicine II. Also, some Core classes have prerequisites. Math II is a prerequisite for Chemistry.

Do I need to take a World Language class to graduate from High school? No, you do not need a World Language to graduate but you will need to have two credits of the same World Language to qualify for admission to a 4 year NC University.

How are GPA's calculated? Grade Point Averages (GPA) are calculated from the quality point that is assigned to the final grade received in a class. GPAs do not change until a final grade has been assigned, Quarter 1 and Quarter 3 grades do not in itself cause a change in your GPA. The only grade that is listed on your transcript and used to calculate your GPA is the actual Final Grade that you receive for the course. See the chart on the last page.

Do I get an extra Credit for taking an Honors or AP Class? No, you can earn a weighted (inflated quality Point). Quality Points indicate how well you did in a class. A credit indicates whether you passed the class. You earn 1 credit for any class that you pass whether you pass with a "D" or an "A" **and** regardless of whether the class was Honors or AP. See the Chart on the following page for details.

Are students provided descriptions of Advanced Placement (AP) Classes? Yes, we offer AP Night on Thursday, January 21st where AP teachers present their courses, field questions, and provide handouts. Course descriptions are also listed in the High School Planning Guide. Students and Parents are always welcome to contact their counselor directly with any questions.

## Registration Terms and Definitions

CORE Classes – Academic courses required by the state in the areas of English, Mathematics, Science, and Social Studies

Electives – Courses that do not meet the definition of CORE classes. However, students need 8 elective credits/courses to graduate. In addition, these courses help students develop skills in specific career areas and prepare for Core classes. For instance Foundations of Math 2 is an Elective but it helps students prepare for Math 2 which is a Core/required Math course. We offer electives in The Arts, World Language, Career and Technical Education, Physical Education, ROTC, English, Social Studies/Sciences, Science, and Math. Also, many upper level Math, Science and History classes are actually electives. For example AP Calc, AP Biology, AP Government are Electives and not required for graduation but they are great classes to prepare for college. Lastly, World Languages are all elective and also not required to graduate but are required for admission to a 4 year NC Public University.

GPA – Grade Point Average, cumulative average of all grades earned each year of attendance.

Honors (H) – More demanding and challenging curriculum than regular classes (CP) but less demanding than Advanced Placement courses (AP).

Advanced Placement (AP) – Advanced Placement; college-level curriculum; college credit may be earned based on AP exam scores. AP Exams are administered in 2<sup>nd</sup> semester beginning at the end of April. Students interested in taking AP classes must read the AP Acknowledgment form and Sign the AP Agreement/Contract Form.

Dual Enrollment – Students can be dually enrolled at their residential Public High School and a NC Community College during their 11<sup>th</sup> and/or 12<sup>th</sup> grade school year. The program is called Career and College Promise (CCP). Students that are enrolled in the CCP must meet specific academic requirements. Mallard Creek also offers a program called MC in 3. This program allows students to complete high school Graduation requirements by the end of their Junior Year and attend all Community College courses their senior year. Ms. White is our CCP and MC in 3 Coordinator. Please contact Ms. White for details ([rebecca.white@cms.k12.nc.us](mailto:rebecca.white@cms.k12.nc.us))

Credit/Unit – A credit is earned when a student passes his/her class. You earn 1 credit for every class passed, regardless of whether you passed with a D or an A – only 1 credit will be granted. You need a total of 24 specific credits (classes) to

graduate from High School.

Quality Point: A fixed number assigned to the final grade earned in a class. Quality points are what is used to calculate your GPA (Grade Point Average). Honors and AP courses received a “weighted” or inflated quality point. Honors courses receive .50pt higher and AP courses receive 1pt higher. (See Below Chart)

Future Ready Core (FRC) – The graduation curriculum for freshmen that started in 2009-10 through current. The FRC curriculum prepares students to be successful at a 4-year College AND in the workplace.

Alternate: A class you would choose if you do not get your top elective choices. We ask students to choose 2 alternate class options at registration.

CTE (Career and Technical Education) – Career and technical courses paired to develop a career concentration (Engineering, Health Education, Marketing, etc...)

Block – is the instructional time frame of each, sometimes referred to as “period”. The Blocks at MCHS are 75-90 mins.

SEL - Social Emotional lessons in various topics including but not limited to Cultural Awareness, Self-Efficacy, Study Skills, Test Anxiety, Conflict Resolution, Anxiety, and more more.

ADay/BDay classes – A pairing of two classes that are taught yearlong. One class meets on A Day of a specific block while the other meets on B day of the same block (alternating days). For instance 2 block A Day Band and 2 block B Day Psychology

North Carolina Virtual Public School (NCVPS or VPS): Online classes that can be taken in place of in person classes or as a 5th class during the school year.. VPS classes are offered during the school year and in the summer. Freshman cannot take VPS classes until 2nd semester. We recommend taking only 1 VPS class per semester/summer.

## Promotion Requirements per grade level

- 9<sup>th</sup> to 10<sup>th</sup> = 6 credits
- 10 to 11<sup>th</sup> = 12 Credits including Math 1, English I, and English II
- 11<sup>th</sup> to 12<sup>th</sup> = 18 Credits including Math1, English 1, and English II
- 24 Credits to graduate

## Graduation Requirements

- 4 English
- 4 Math: NC Math 1, 2, 3 and a 4<sup>th</sup> Math (Pre-Cal, AP Statistics, Math 4)
- 3 Science: Earth Science, Biology, and a Physical Science (Chemistry, Physics, or Physical Science)
- 4 Social Studies:
  - Class of 2025: World History, Civics & Econ, American History I, and Economics/Personal Finance
  - Class of 2024: World History, Civics & Econ, American History I, and Economics/Personal Finance
  - Class of 2023: World History, Civics & Econ, American History I, and Social Studies Elective
  - Class of 2022: World History, Civics & Econ, American History I, and Social Studies Elective
- 1 Health and Physical Education
- 2 Course Elective Concentration (Arts, Languages, or Career/Tech)
- 6 Elective Courses

**= 24 Total Credits (*minimum*)**

*and*

- CPR Certification

## Credit Recovery vs. Grade Replacement

### Credit Recovery

- A shortened version of a failed course to recover credit only.
- Recovered course is taken for a Pass/Fail (P/F) grade only.
- Recovered course grade does not replace the failed course grade.
- Recovered course will not be accepted by the NCAA Division I or II core standards.
- Recovered course may be re-evaluated for admissions by colleges / universities.

### Grade Replacement

- Repeats an entire course that has been failed.
- The initial course must have been taken in Fall 2015 or aer.
- Repeated course shall replace the previous course grade.
- Credit toward graduation is only earned once, regardless of the number of times the course is repeated.
- If the course has an associated EOC / NCFE / CTE post-assessment, the higher of the two exam grades will be used in the calculation of the final grade.
- If the repeated course is failed, both courses, each with the grade of F, remain on the transcript and are calculated in the grade point average (GPA).

### Which Option is Best for You?

- **Credit Recovery – If the following applies, Credit Recovery is recommended:**
  - Student needs course credit to be promoted to the next grade level.
  - If the failed course is the prerequisite for a course that fulfills a graduation requirement, and that required course is taught on the A/B schedule.
  - Student needs a passing course grade for CMS Athletic Eligibility and / or a Driver Education Eligibility Certificate in the preceding semester.
- **Grade Replacement – If the following applies, Grade Replacement is recommended:**
  - If Student would like to replace a failed course grade on their high school transcript.
  - If Student would like to improve their cumulative GPA.
  - If Student needs an improved GPA for CMS Athletic Eligibility.
  - If Student is considering participation in NCAA Division I or II sports.

## Student Services Staff

**Our School Counseling Staff is split by alphabet and every Counselor services students in grades 9-12.**

- Last Name A - Ca: Kimberly Anderson [kimberly.anderson@cms.k12.nc.us](mailto:kimberly.anderson@cms.k12.nc.us)
- Last Name Cb - Ga: Charlene Jones; [charlene1.jones@cms.k12.nc.us](mailto:charlene1.jones@cms.k12.nc.us)
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- Last Name Si - Z: Lorraine Stewart-Ayers; [l1.stewart-ayers@cms.k12.nc.us](mailto:l1.stewart-ayers@cms.k12.nc.us)

**Graduation Coach and Credit Recovery Counselor:** Stephanie Harris ([Google site](#)); [Stephaniel.harris@cms.k12.nc.us](mailto:Stephaniel.harris@cms.k12.nc.us)

**College Advisor:** Jack Wyner; [jackp.wyner@cms.k12.nc.us](mailto:jackp.wyner@cms.k12.nc.us)

**Social Worker:** Reba Brown; [rebas.brown@cms.k12.nc.us](mailto:rebas.brown@cms.k12.nc.us)

**Career Development Coordinator:** Rebecca White ([Career Corner Google Site](#)); [rebecca.white@cms.k12.nc.us](mailto:rebecca.white@cms.k12.nc.us)

**Guidance Secretary:** LaTonya Watson; [latonya.watson@cms.k12.nc.us](mailto:latonya.watson@cms.k12.nc.us)

**Registrar:** Christine Cassino; [christine.cassino@cms.k12.nc.us](mailto:christine.cassino@cms.k12.nc.us)

**School Psychologist:** Leah Wade; [leahr.wade@cms.k12.nc.us](mailto:leahr.wade@cms.k12.nc.us)

**School Nurse:** Dana Anderson; [dana.anderson@mecklenburgcountync.gov](mailto:dana.anderson@mecklenburgcountync.gov)

### Guidance Office Contact Information

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## Quality Point Assignment Chart used to Calculate Grade Point Averages

Letter Grade	Numeric Grade	Standard Course	Honors Course	AP Course
A	90-100	4.0	4.5	5.0
B	80-89	3.0	3.5	4.0
C	70-79	2.0	2.5	3.0
D	60-69	1.0	1.5	2.0
F	Below 60	0	0	0