

# Registration Cheat Sheet

## Registration Overview and Initial Instructions

- ★ You will receive your registration materials in your homeroom on Monday, January 27th. Please see your counselor if you did not get your registration materials.
- ★ Please review your registration materials carefully. You can find course descriptions online in the 2020-2021 High School Planning Guide  
<https://www.cms.k12.nc.us/families/Documents/High%20School%20Planning%20Guide%20v010820.pdf#search=2020%2D2021%20high%20school%20planning%20guide>
- ★ Please have your Registration Cards completed with the appropriate signatures prior to meeting with your counselor. Signing the Honors and AP course acknowledgment lines on the back of the registration form indicates that you understand that you are electing to take a challenging/rigorous course and you will be unable to drop an AP course after your registration is finalized.
- ★ This year you will input your course selections in PowerSchool before meeting with your counselor! You can start inputting your course selections in PowerSchool starting 01/30. Remember you have to choose 8 courses and 2 alternates to complete your online registration. Do the best you can and remember counselors will meet with you to review your selections, correct any errors, and finalize your selections.
- ★ Students will meet with their counselor to review course selections and graduation progress beginning February 4<sup>th</sup> through March 24<sup>th</sup>. All individual registration meetings will occur during 1<sup>st</sup> block. The date you will meet with a counselor has been scheduled based on your 1<sup>st</sup> block location (via Floor and Hall).
- ★ Do not be alarmed if you are not in the first group of students called. We do not build class schedules until we have received all registration cards (where possible). Courses are not assigned on a first come first serve basis. Seniors will be granted seniority for course registration only on a case by case basis.

## Frequently Asked Questions

What is a prerequisite? A prerequisite – is a class that must be taken or a requirement that must be met PRIOR to taking a course. Sports Medicine I is the prerequisite for Sports Medicine II. Also, some Core classes have prerequisites. Math II is a prerequisite for Chemistry.

Do I need to take a World Language class to graduate from High school? No, you do not need a World Language to graduate but you will need to have two credits of the same World Language to qualify for admission to a 4 year NC University.

How are GPA's calculated? Grade Point Averages (GPA) are calculated from the quality point that is assigned to the final grade received in a class. GPAs do not change until a final grade has been assigned, Quarter 1 and Quarter 3 report grades do not in itself cause a change in your GPA. The only grade that is listed on your transcript and used to calculate your GPA is the actual Final Grade that you receive for the course. See the chart on the following page for details.

Do I get an extra Credit for taking an Honors or AP Class? No, you can earn a weighted (inflated quality Point). Quality Points indicate how well you did in a class. A credit indicates whether you passed the class. You earn 1 credit for any class that you pass whether you pass with a "D" or an "A" **and** regardless of whether the class was Honors or AP. See the Chart on the following page for details.

I am a Teacher or Parent and I am not sure what classes my student(s) should take? Please remind your student to refer to the Promotion and Graduation requirements page below and the attached graduation Credit Check-List. They can use the information on these pages to determine the Core classes needed as well as confirm the number of electives they can take. Please advise your students to complete the registration forms (hardcopy and online) as best as they can. Students will meet individually with counselors where they will have an opportunity to discuss specific concerns, make corrections to their registration, and finalize their course selections. In addition, Teachers will have registration training on 01/23. Parents are asked to review the registration material that students bring home.

Are students provided descriptions of Advanced Placement (AP) Classes? Yes, we offer AP Night on Thursday, January 24th where AP teachers present their courses, field questions, and provide handouts. Course descriptions are also listed in the High School Planning Guide. We have Hardcopies of the planning guide in Student Services and you can go online to view an electronic version. Students and Parents are always welcome to contact their counselor directly with any questions.

<https://www.cms.k12.nc.us/families/Documents/High%20School%20Planning%20Guide%20v010820.pdf#search=20%2D2021%20high%20school%20planning%20guide>

## Registration Terms and Definitions

CORE Classes – Academic courses required by the state in the areas of English, Mathematics, Science, and Social Studies

Electives – Courses that do not meet the definition of CORE classes. However, students need 8 elective credits/courses to graduate. In addition, these courses help students develop skills in specific career areas and prepare for Core classes. For instance Foundations of Math 2 is an Elective but it helps students prepare for Math 2 which is a Core/required Math course. We offer electives in The Arts, World Language, Career and Technical Education, Physical Education, ROTC, English, Social Studies/Sciences, Science, and Math. Also, many upper level Math, Science and History classes are actually electives. For example AP Calc, AP Biology, AP Government are Electives and not required for graduation but they great classes to prepare for college. Lastly, World Languages are all elective and also not required to graduate but are required for admission to a 4 year NC Public University.

GPA – Grade Point Average, cumulative average of all grades earned each year of attendance.

College Prep (CP) – regular/standard, general classes; classes are CP unless otherwise noted

Honors (H) – More demanding and challenging curriculum than regular classes (CP) but less demanding than Advanced Placement courses (AP).

Advanced Placement (AP) – Advanced Placement; college-level curriculum; college credit may be earned based on AP exam scores. AP Exams are administered in 2<sup>nd</sup> semester beginning at the end of April.

Dual Enrollment – Student can be dually enrolled at their residential Public High School and an NC Community College during their 11<sup>th</sup> and/or 12<sup>th</sup> grade school year. The program is called Career and College Promise (CCP). Students that are enrolled in the CCP must meet specific academic requirements. Ms. White is our CCP Coordinator.

Credit/Unit – A credit is earned when a student passes his/her class. You earn 1 credit for every class passed, regardless of whether you passed with a D or an A – only 1 credit will be granted. You need a total of 24 specific credits (classes) to graduate from High School.

Quality Point: A fixed number assigned to the final grade earned in a class. Quality points are what is used to calculate your GPA (Grade Point Average). Honors and AP courses received a “weighted” or inflated quality point. Honors courses receive .50pt higher and AP courses receive 1pt higher. (See Below Chart)

Future Ready Core (FRC) – The graduation curriculum for freshman that started in 2009-10 through current. The FRC curriculum prepares students to be successful at a 4-year College AND in the workplace.

Alternate: A class you would choose if you do not get your top elective choices. We ask students to choose 2 alternate class options at registration.

CTE (Career and Technical Education) – Career and technical courses paired to develop a career concentration (Engineering, Health Education, Marketing, etc...)

Block – is the instructional time frame of each, sometimes referred to as “period”. The Blocks at MCHS allow for 90 of instructional time.

ADay/BDay classes – A pairing of two classes that are taught yearlong. One class meets on A Day of specific block while the other meets on B day of the same block (alternating days). For instance 2 block A Day Band and 2 block B Day Psychology

## **Promotion Requirements per grade level**

- 9<sup>th</sup> to 10<sup>th</sup> = 6 credits
- 10 to 11<sup>th</sup> = 12 Credits including Math 1, English I, and English II
- 11<sup>th</sup> to 12<sup>th</sup> = 18 Credits including Math1, English 1, and English II
- 24 Credits to graduate

## Graduation Requirements.

- 4 English
- 4 Math: NC Math 1, 2, 3 and a 4<sup>th</sup> Math (Pre-Cal, AP Statistics, Math 4)
- 3 Science: Earth Science, Biology, and a Physical Science (Chemistry, Physics, or Physical Science)
- 4 Social Studies: World History, Civics & Econ, American History I, and American History II or Substitute Am Hist I & II with AP US History and a Social Studies Elective
- 1 Health and Physical Education
- 2 Course Elective Concentration (Arts, Languages, or Career/Tech)
- 6 Elective Courses

= **24 Total Credits** (*minimum*)

*and*

- CPR Certification

## Quality Point Assignment Chart for Grade Point Average Calculations

Letter Grades	Numeric Grade	Standard Course	Honors Course	AP Course
A	90-100	4.0	4.5	5.0
B	80-89	3.0	3.5	4.0
C	70-79	2.0	2.5	3.0
D	60-69	1.0	1.5	2.0
F	Below 60	0	0	0

## **CHARLOTTE-MECKLENBURG SCHOOLS**

### **Credit Recovery vs. Grade Replacement**

#### **Credit Recovery**

- A shortened version of a failed course to recover credit only.
- Recovered course is taken for a Pass/Fail (P/F) grade only.
- Recovered course grade does not replace the failed course grade.
- Recovered course will not be accepted by the NCAA Division I or II core standards.
- Recovered course may be re-evaluated for admissions by colleges / universities.

#### **Grade Replacement**

- Repeats an entire course that has been failed.
- The initial course must have been taken in Fall 2015 or after.
- Repeated course shall replace the previous course grade.
- Credit toward graduation is only earned once, regardless of the number of times the course is repeated.
- If the course has an associated EOC / NCFE / CTE post-assessment, the higher of the two exam grades will be used in the calculation of the final grade.
- If the repeated course is failed, both courses, each with the grade of F, remain on the transcript and are calculated in the grade point average (GPA).

#### **Which Option is Best for You?**

- **Credit Recovery – If the following applies, Credit Recovery is recommended:**
  - Student needs course credit to be promoted to the next grade level.
  - If the failed course is the prerequisite for a course that fulfills a graduation requirement, and that required course is taught on the A/B schedule.
  - Student needs a passing course grade for CMS Athletic Eligibility and / or a Driver Education Eligibility Certificate in the preceding semester.
- **Grade Replacement – If the following applies, Grade Replacement is recommended:**
  - Student would like to replace a failed course grade on their high school transcript.
  - Student would like to improve their cumulative GPA.
  - Student needs an improved GPA for CMS Athletic Eligibility.
  - Student is considering participation in NCAA Division I or II sports.

## Graduation Requirements Checklist for 9th Grade Entry Year 2012 and after (revised 1/2019)

Student: \_\_\_\_\_ ID#: \_\_\_\_\_ 9th grade Entry Year: \_\_\_\_\_

Note: The total number of credits required to graduate is 24. To meet the minimum admission requirement for the UNC System, a student must complete a specific math sequence and have a minimum of two (2) years credit in the same world language.

<p style="text-align: center;"><b><u>English</u></b></p> <p>____ English I</p> <p>____ English II</p> <p>____ English III</p> <p>____ English IV</p>	<p style="text-align: center;"><b><u>Math</u></b></p> <p>____ NC Math 1</p> <p>____ NC Math 2</p> <p>____ NC Math 3</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p><b><i>Fourth math must align with the student's post-secondary plans</i></b></p>	<p style="text-align: center;"><b><u>Science</u></b></p> <p>____ Earth/Environmental</p> <p>____ Biology</p> <p>____ a physical science</p> <p><input type="checkbox"/> Chemistry</p> <p><input type="checkbox"/> Physical Science</p> <p><input type="checkbox"/> Physics</p>	<p style="text-align: center;"><b><u>Social Studies</u></b></p> <p>____ World History</p> <p>____ Civics &amp; Economics</p> <p style="text-align: center;"><b><i>AND</i></b></p> <p>____ American History I</p> <p>____ American History II</p> <p style="text-align: center;"><b><i>OR</i></b></p> <p>____ AP US History OR IB HOTA I</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="text-align: center;"><b><i>Social studies elective</i></b></p>		
<p style="text-align: center;"><b><u>General Electives – 8 required</u></b></p> <p><i>2 of the 8 elective must be a pair of: (2)CTE's, (2)Arts, or (2) World Language courses.</i></p> <p><i>2 credits of the same world language are required for UNC system universities.</i></p> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>____</p> <p>(1st CTE, 1st Art, or 1st World Lang course)</p> <p>____</p> <p>____</p> <p>____</p> </td> <td style="width: 50%; vertical-align: top;"> <p>____</p> <p>(2nd CTE, 2nd Art, or 2nd World Lang course)</p> <p>____</p> <p>____</p> <p>____</p> </td> </tr> </table>			<p>____</p> <p>(1st CTE, 1st Art, or 1st World Lang course)</p> <p>____</p> <p>____</p> <p>____</p>	<p>____</p> <p>(2nd CTE, 2nd Art, or 2nd World Lang course)</p> <p>____</p> <p>____</p> <p>____</p>	<p style="text-align: center;"><b><u>Health / PE</u></b></p> <p>____ Health &amp; PE</p> <p style="text-align: center;"><b>CPR Requirement Met?</b></p> <p>____ Yes</p>
<p>____</p> <p>(1st CTE, 1st Art, or 1st World Lang course)</p> <p>____</p> <p>____</p> <p>____</p>	<p>____</p> <p>(2nd CTE, 2nd Art, or 2nd World Lang course)</p> <p>____</p> <p>____</p> <p>____</p>				

<p style="text-align: center;"><b><u>Remaining Courses Needed for Graduation:</u></b></p> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%;">1. _____</td> <td style="width: 50%;">8. _____</td> </tr> <tr> <td>2. _____</td> <td>9. _____</td> </tr> <tr> <td>3. _____</td> <td>10. _____</td> </tr> <tr> <td>4. _____</td> <td>11. _____</td> </tr> <tr> <td>5. _____</td> <td>12. _____</td> </tr> <tr> <td>6. _____</td> <td>13. _____</td> </tr> <tr> <td>7. _____</td> <td>14. _____</td> </tr> </table>	1. _____	8. _____	2. _____	9. _____	3. _____	10. _____	4. _____	11. _____	5. _____	12. _____	6. _____	13. _____	7. _____	14. _____	<p style="text-align: center;"><b><u>Graduation Status Summary</u></b></p> <p><b>SM1#</b> credits earned: _____ # credits remaining: _____</p> <p><b>SM2#</b> credits earned: _____ # credits remaining: _____</p> <table style="width: 100%; margin-top: 10px;"> <tr> <td><input type="checkbox"/> June Grad</td> <td><input type="checkbox"/> Mid Year Grad</td> </tr> <tr> <td><input type="checkbox"/> Early Grad</td> <td><input type="checkbox"/> Summer Grad</td> </tr> </table> <hr style="border: 0; border-top: 1px solid black; margin: 10px 0;"/> <p style="text-align: center;"><b>CTE Concentrator</b> _____ Yes _____ No</p> <p style="text-align: center;"><b><u>Endorsements:</u></b></p> <p>____ Career ____ College ____ College/UNC</p> <p>____ NC Scholar ____ Global ____ CMS Acad Scholar</p>	<input type="checkbox"/> June Grad	<input type="checkbox"/> Mid Year Grad	<input type="checkbox"/> Early Grad	<input type="checkbox"/> Summer Grad
1. _____	8. _____																		
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<input type="checkbox"/> Early Grad	<input type="checkbox"/> Summer Grad																		

## Student Services Staff

**Our School Counseling Staff is split by alphabet and every Counselor services students in grades 9-12.**

- Last Name A - Ca: Stephanie Harris; [stephaniel.harris@cms.k12.nc.us](mailto:stephaniel.harris@cms.k12.nc.us)
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**Guidance Secretary:** LaTonya Watson; [latonya.watson@cms.k12.nc.us](mailto:latonya.watson@cms.k12.nc.us)

**Registrar:** Katherine Palmieri; [katherinet.palmieri@cms.k12.nc.us](mailto:katherinet.palmieri@cms.k12.nc.us)

**School Psychologist:** Leah Wade; [leahr.wade@cms.k12.nc.us](mailto:leahr.wade@cms.k12.nc.us)

**School Nurse:** Dana Anderson; [dana.anderson@mecklenburgcountync.gov](mailto:dana.anderson@mecklenburgcountync.gov)

### Guidance Office Contact Information

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