

***Chapter Bylaws
Of the
Redfield Chapter
Of the
National Honor Society***

ARTICLE I: NAME

The name of this chapter shall be the Redfield Chapter of the National Honor Society of Redfield High School.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Redfield High School.

ARTICLE III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NHS. See www.nhs.us/constitutions.

Section 2. The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 3: Final authority on all activities and decisions of the chapter resides with the school principal.

Section 4: Non-discrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, sex (gender), and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of Scholarship, Service, Leadership, and Character.

Section 2. Membership in this chapter shall be known as active, and graduate. Active members become graduate members at graduation. Graduate and honorary members have no voice or vote in chapter affairs.

Section 3. Eligibility:

- a. Candidates eligible for selection to this chapter must be in their second semester of their junior year or first semester of their senior year.
- b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Redfield High School.
- c. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of *3.5 on a 4.0 scale*.
- d. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.

ARTICLE V: DISCIPLINE AND DISMISSAL

Section 1. Any member who falls below the standards of scholarship, leadership, character, or service may be dismissed from the Redfield High School chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2. If a member's cumulative grade point average falls below the standard in effect when he/she was selected, *3.5 on a 4.0 scale*, he/she will be given a written warning and a time period for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to further disciplinary action by the faculty council that may include dismissal from the chapter.

Section 3. Violation of the law or school regulations can result in the dismissal of a member. These violations include, but are not limited to, DWI, stealing, destruction of property, cheating, truancy, or possession, selling or being under the influence of drugs or alcohol at school or school related activities.

Section 4. Offenders of the school conduct code (such as profanity, failure to comply, unexcused absences, excessive tardiness, etc.) will receive written warning notification. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved in another violation of the school conduct code, the member may be dismissed.

Section 5. In cases of pending dismissal:

- a) The member will receive written notification indicating the reason for possible dismissal from the adviser/Faculty Council. The member and adviser will discuss the written notification in a conference. Situations that involve flagrant violations of school rules or the law can warrant disciplinary action without a written warning although a hearing must still be held. (see below)
- b) The member will be given the opportunity to respond to the charge against him/her and a hearing before the Faculty Council prior to the vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or in writing. [Note: This is the member's choice. Chapters may not deny the right to appear in person.] The Faculty Council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.
- c) The results of the Faculty Council vote will be reviewed by the principal, and then if confirmed, expressed in a letter sent to the student, parents and principal. Dismissed members must surrender any membership emblems to the adviser.
- d) The Faculty Council's decision may be appealed to the building principal and afterwards through the school district discipline policy.
- e) When a student is dismissed or resigns, he/she is no longer a member and may never again be considered for membership in the National Honor Society.

Section 6. In lieu of dismissal, the Faculty Council may impose disciplinary sanction upon a member as deemed appropriate.

Section 7. NASSP shall hear no appeals in dismissal cases.

ARTICLE VI: SELECTION OF MEMBERS

Section 1. The selection of members to this chapter shall be by a majority vote of the Faculty Council which consists of five faculty members appointed by the principal. The chapter adviser shall be the sixth, non-voting, ex-officio member of the Faculty Council.

Section 2. The selection of active members shall be held once a year during the fall semester of the student's school year starting with their junior year. *Thereafter members shall be re-evaluated at the end of each semester on their grades, character, service and leadership. If it is found that the student fails to meet the recommended requirements in any of these four areas that student will be given written notice that they are on probation and they will be given a semester to improve and if they still fail to meet the requirements they will be removed from the Redfield National Honor Society.*

Section 3. Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. Students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the National Honor Society application for further consideration.
- d. The Faculty Council shall review the candidate's application, faculty evaluations and other relevant information to determine those who fully meet the selection criteria for membership.

Section 4. Candidates become members when inducted at a special ceremony.

Section 5. An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.

Section 6. An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The Faculty Council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

ARTICLE VII: OBLIGATIONS OF MEMBERS

Section 1. The Redfield National Honor Society does not require dues.

Section 2. *Each member of the Redfield National Honor Society will be expected to complete 25 hours of community service during each school year that they are a member. They will be required to complete the Service Form documenting their hours. If they fail to complete 1/2 of the 25 hours by the end of the first semester they shall be placed on probation and shall be given the opportunity to complete their Community Service hours. If they fail to complete all 25 hours by May 1st they will then be removed from the organization which will result in no recognition at graduation.*

ARTICLE VIII: OFFICERS

Section 1. The officers of the Redfield chapter shall be president, vice president, secretary, and treasurer.

Section 2. Student officers shall be elected at the first meeting of each school year. Any active member can nominate an eligible member as a candidate for office.

Section 3. Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4. It shall be the duty of the president to preside at the meetings of the chapter, and serve as the official representative of the chapter at school and community functions.

Section 5. The vice-president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

Section 6. The secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence.

Section 7. The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter

Section 8. Officers and the faculty adviser(s) shall collectively be known as the chapter's Executive Committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

ARTICLE IX: MEETINGS

Section 1. Regular meetings of this chapter shall be as needed depending on the upcoming activity. Special meetings can be called by the president with approval of the adviser.

Section 2. This chapter shall conduct its meetings according to *Robert's Rules of Order*.

Section 3. Members are expected to attend all chapter meetings. *Missing meetings for no apparent reason can be cause for probation and if the absences from the meetings continues this can result in removal from the organization.*