



December 14, 2022

Dear MCS families,

As we [shared in November](#), our virtual learning model has changed. After implementation and feedback from our first district-wide virtual learning day on November 8, 2022, we have made some slight revisions to the model.

Overall, the feedback was positive! Based on our ThoughtExchange feedback, we heard resoundingly that you wish to have face-to-face learning as often as possible and students need passing periods! As a reminder, these changes have been implemented in order to ensure compliance with recently passed legislation for the 2022-2023 school year for use of virtual learning in the event of inclement weather. You can review the legislation and terms by [clicking here](#).

Both parents and students preferred the use of virtual learning days in the event of inclement weather.

Student feedback

- Would you support the use on virtual synchronous learning days for any necessary inclement weather days OVER adding additional school days at the end of the school year?



%		Answer
73%	(60)	Yes
27%	(22)	No

Parent feedback

- Would you support the use on virtual synchronous learning days for any necessary inclement weather days OVER adding additional school days at the end of the school year?



%		Answer
73%	(173)	Yes
27%	(63)	No

We have summarized the results of the ThoughtExchange feedback. Please click on the links below to view the slides. Thank YOU to those who took the time to participate in the ThoughtExchange. We hope you found the process engaging and we appreciate your thoughtful, constructive feedback as we continue to improve.

[Student feedback](#)

[Parent feedback](#)

What this means for Madison students

As a reminder, for our students, this won't be a drastic change to what already exists. Boiled down, the legislation translated means that 50% of our virtual learning day is synchronous instruction (conducted in real-time) in order to qualify as a day of school. For grades 1 -6, that will be 2.5 hours per day and for grades 7-12 it is 3 hours per day.

Members of the district committee representing all instructional levels reviewed the feedback received from both parents and students and revised the instructional model that has been implemented across the district. Teachers and students have been notified of the slight revisions made to the overall plan. We would like to share them with you as well below. *Changes made to the plan are highlighted in yellow for your convenience.*

Here are the highlights of the plan broken down into grade levels for your convenience.

Platform & Logistics

- All teachers and all grade levels will use Google Classroom.
- All materials will be posted in the *Classwork* section of Google Classroom.
- All materials will be posted under the topic *Virtual Learning Day [date]* to be located at the top of the Classwork section
- Teachers will record the instruction/reinstruction segment of class for absent students to watch at a later time and they will complete independent work for their grade.
- Special education teachers should be added as teachers to the GC of which they are active participants on a typical day.
- Google Meets will be established through the individual GCs with breakout rooms used as needed.
- Attendance will be taken via GC email and input into Skyward by the teacher before the end of the day.
 - Clerks will change all absences to Excused - Weather Related the next in-house school day
 - Students will need to be on the Meet $\frac{2}{3}$ of the instructional time per subject/class period to count as present
- Students will need to have their cameras on for each class.
- Teachers who use personal/sick days will need to post on their Google Classrooms that the class will not be meeting.

Instructional Time Schedule & Lesson Structure

Elementary Students (Grades K-4)

- Kindergarten will have instruction from 7:55 - 9:00 a.m.
- Grades 1 - 4 will have instruction from 7:55 - 10:35 a.m. with teacher online availability from 11:15 a.m. - 2:35 p.m.
 - See Appendix A at the end of this document
- 15 minutes - Morning Meeting
- 50 minutes - ELA/Math Instruction (submit a maximum of two assignments)
- 10 minute- Break/Check Up (Need to stay connected)
- 50 minutes - ELA/Math Instruction (submit a maximum of two assignments)
- 15 minutes - Conference/Wrap Up
- 20 minutes - Special (submitted at the end of the virtual class for grade

Intermediate Students (Grades 5 & 6)

- Will have instruction from 8:30 - 11:10 a.m. with teacher availability from 11:50 a.m - 3:00 p.m.
 - See Appendix A at the end of this document
- 15 minutes - Morning Meeting
- 50 minutes - ELA/Math Instruction (submit a maximum of two assignments)

- 10 minutes– Break/Check Up (Need to stay connected)
- 50 minutes – ELA/Math Instruction (submit a maximum of two assignments)
- 15 minutes – Conference/Wrap Up
- 20 minutes – Special (submitted at the end of the virtual class for grade)

Secondary Students (Grades 7 – 12)

- Grades 7-12 will have instruction from 11:30-3:00 with teacher online availability from 8:05-10:50.
 - All periods of the day will meet for instruction for twenty-five (25) minutes, except for the seventh period, which will meet for thirty (30) minutes.
 - 10 minutes of instruction/reintroduction
 - 5 minutes of engaging guided practice
 - 10 minutes of independent practice (submitted at the end of the virtual class for grade)
 - Teachers will be online and in real-time for the entirety of the virtual class.

As with most districts within the state, we have areas in our community with limited access to reliable internet service. Teachers are aware of these isolated situations within their classes and students are given extended time to complete assignments, if and when this situation arises. In January 2022, volunteer community leaders, as well as county commissioners and county council members, established the Jefferson County Broadband and Digital Inclusion Taskforce. To learn more about the project to make Jefferson County broadband ready, visit their website [Jefferson County Broadband Project](#).

Holiday Break and Devices

On January 4, school will resume. In the event we would have inclement weather preventing our return as planned, we will be sending home devices and chargers with students and staff over the holiday break. We ask that everyone have their devices charged prior to returning to school, pack their charger to bring back, and recommend that devices stay home if you are traveling over the holiday break.

As we end our first semester, I would like to take this opportunity to thank you for all you do to help us provide the best possible education for our students. We are stronger together! Happy Holidays!

Dr. Teresa Brown
Superintendent

Appendix A

Time	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade		5th Grade	6th Grade
7:55-8:10	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting			
8:10-8:20	ELA Instruction #1	Math Instruction #1	ELA Instruction #1	Math Instruction #1	Special			
8:20-8:30								
8:30-8:40	Math Instruction #1	Math Instruction #2	ELA Instruction #2	Special	ELA Instruction #1		Morning Meeting	Morning Meeting
8:40-8:50							ELA Block	ELA Block
8:50-9:00	Conference/ Wrap-Up	Math Instruction #3	ELA Instruction #3	Math Instruction #2	ELA Instruction #2	Flex Special		
9:00-9:10		Break/Check Up	Break/Check Up					
9:10-9:20		ELA Instruction #1	Special	Math Instruction #3	ELA Instruction #3			
9:20-9:30				Break/Check Up	Break/Check Up			
9:30-9:40		Special	Math Instruction #1	ELA Instruction #1	Math Instruction #1		Break/Check Up	Break/Check Up
9:40-9:50								
9:50-10:00		ELA Instruction #2	Math Instruction #2	ELA Instruction #2	Math Instruction #2	Flex Special	Math Block	Math Block
10:00-10:10								
10:10-10:20		ELA Instruction #3	Math Instruction #3	ELA Instruction #3	Math Instruction #3	Flex Special		
10:20-10:30		Conference/ Wrap-Up	Conference/ Wrap-Up	Conference/ Wrap-Up	Conference/ Wrap-Up			Special
10:30-10:35								
10:35-10:40								
10:40-10:45								
10:45-10:50							Math Block	Special/ Elective
10:50-10:55								
10:55-11:00							Conference/ Wrap-Up	
11:00-11:05								
11:05-11:10								

Appendix B

7-12 Virtual Learning Daily Schedule

Online Availability	8:00 - 11:00
Lunch	11:00 - 11:30
Period 1	11:30 - 11:55
Period 2	12:00 - 12:25
Period 3	12:30 - 12:55
Period 4	1:00 - 1:25
Period 5	1:30 - 1:55
Period 6	2:00 - 2:25
Period 7	2:30 - 3:00