Printing Student Report Card (Grade Card) in Parent Access

Michigan City Area Schools is transitioning to paperless report cards. In order to view/print your student's report card, please follow the instructions below.

Go to: http://parentaccess.mcas.k12.in.us

Type in your **username and password.** (If you do not have your username and password, please contact your student's school building secretary for an activation code. Enter it in the appropriate box and proceed with creating a username and password.)

Username testparent Password Login *Case-sensitive Forgot your password?	If you do not have a user name and password, you can use your activation code to create a new account here. If you have more than one activation code, you may enter them after you create your account. Be sure to type your Activation Code EXACTLY as it appears. Activation Code
	If you need an activation code, please contact your school secretary.

After you've signed in, **confirm that contact information is correct** for each student in the family. If needed, please update emails and phone numbers. Once this information is confirmed, choose the student you wish to see on the left column.

home add a	student account settings	help logout			
RDS' Pare	ent/Student Access				
APPEL, RICK	Welcome to RDS	Parent Access			
Grade 06 Test Elementary School	You are logged in as Test Parent. Yo Welcome to the Michigan City Area : remember to click the "Save" button	our last failed login attempt was: 9/26/2 Schools, Important student information at the end of the page. Your attention t	019 10:43:09 AM ields and any missing or incomplete forms will a these details will help MCAS keep your studen	appear in a box below. Click the but t safe and keep you informed. That	tons shown to ed
Fees Due: \$159.72	APPEL, RICK		CASE, UPPER		Coffee, Brea
Pay Now	Information to Review		Information to Review		information to
View Parent Parent/Guardian 1 Email xxxx		xxxxx@xxxxx.com	Parent/Guardian 1 Email		Parent/Guardi
Parent/Guardian	Parent/Guardian 2 Email		Parent/Guardian 2 Email		Parent/Guardi
CASE, UPPER		edit student informatio		edit student information	
Grade 11	Required Forms		Required Forms		Required Form
Test High School	MC EMAP v14.0	complete for	MC EMAP v14.0	complete form	MC EMAP v14
View: Parent	MCAS Residency v18	complete for	Military Children in Education	ecmpleta form	Military Children

You will find an option to "View Grade Card" under the **Schedule** tab. Click **"View Grade Card"** to open a pdf file with your student's report card information. You may print, download and save, send as an attachment, or simply view the card.



Note: You can view a student's entire Transcript (report card grades for multiple years of school) by choosing the **"Transcript"** Tab.