

MEETING AGENDA

Prince George County School Board

6410 Courts Drive, Prince George, VA 23875

For further information call 733-2700

TYPE OF MEETING: Regular

DATE: June 7, 2021

LOCATION: Prince George High School - Commons

TIME: 6:30 P.M.
5:30 P.M. (Closed Session)

I. CALL TO ORDER

II. ROLL CALL

III. MOTION TO GO INTO A CLOSED MEETING TO DISCUSS A SPECIFIC PERSONNEL MATTER RELATING TO THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, PERFORMANCE, SALARIES, OR RESIGNATION OF DISTRICT EMPLOYEES AND PUBLIC SAFETY MATTER RELATING TO SCHOOL PROJECTS (pursuant to Va. Code § 2.2-3711)

- A. Personnel Matters – Section 2.2-3711.A.1
 - 1. P44/20-21
 - 2. P56/20-21
 - 3. P70/20-21
 - 4. P71/20-21
 - 5. P72/20-21
 - 6. P73/20-21
 - 7. P74/20-21
 - 8. P75/20-21
- B. Public Safety Matters – Section 2.2-3711.A.19
 - 1. PS16/20-21

IV. CERTIFICATION OF CLOSED MEETING AND ACTIONS (if needed)

V. PLEDGE OF ALLEGIANCE

VI SCHOOL BOARD INVOCATION

VII. APPROVAL OF AGENDA

VIII. APPROVAL OF MINUTES

- A. May 3, 2021 Regular School Board Meeting
- B. May 4, 2021 Special School Board Meeting
- C. May 12, 2021 Special School Board Meeting
- D. June 3, 2021 Special School Board Meeting

IX. SPECIAL RECOGNITIONS

- A. Rowanty Technical Center – Carpentry Award
 - Nathaniel Berry
- B. Girl Scout Gold Award (Jill Magruder – Scout Leader, Troop 360)
 - Lisa Parker
- C. 2021 Congressional Art Competition
 - Annabelle Starr, Prince George High School – 2nd Place
- D. Southside Virginia Regional Technology Consortium Award
 - Blair Sammler, South Elementary School
- E. New Faces in New Places
 - Chrystal George – Associate Director of Student Services
 - Burke George – Principal, Prince George High School
- F. Retirees (individual years of service in parenthesis)
 - Leslie Allin – Librarian, South (35)
 - Wilbert Allen – Bus Driver, Transportation (18)
 - Jennifer Brockwell – Teacher, South (32)
 - Matt Hall – Visiting Teacher/Social Worker, SBO (32)
 - Charlene Hebert – Teacher, Clements (31)

- Rose Lawhorn – Food and Nutrition Services Field Manager, SBO (20)
- Janice Leland – Teacher, Clements (30)
- Shelley Lewis – Speech-Language Pathologist, Beazley (32)
- Juanita McDaniel – Food and Nutrition Services Café Manager, Clements (33)
- Nancy Pelter – Office Associate II, Harrison – July 1, 2021 (37)
- Karen Philbrook – Teacher, Moore (35)
- Barbara Phillips – Bus Driver, Transportation (37)
- Barbara Platte – Highly Qualified Paraprofessional, North (44)
- Lorraine Powell – Food and Nutrition Services, PGHS (27)
- Julia Richardson-Wooden – SPED Teacher, Moore (36)
- Iris Talley – Teacher, South (35)
- Lucille Thompson – Teacher, PGEC (36)
- George Tucker – Head Custodian, Moore (33)
- Jeannette Walker – Teacher, Harrison (33)
- Linda Washington – Kindergarten Teacher, Harrison (44)

TOTAL NUMBER OF YEARS EXPERIENCE = 660

X. PRESENTATIONS

- A. J.E.J. Moore Middle School – Robert Knowles, Principal
- B. VSBA Excellence in Workforce Readiness Regional Award Entry – Matt Weston
- C. Instructional Update – Robin Germanos and Jason Chandler

XI. PUBLIC COMMENT – GENERAL

XII. INFORMATION ITEMS/SUPERINTENDENT’S REPORT

- A. Current enrollment as of May 24, 2021
- B. Facility Use Requests for May 2021
- C. June Athletic Events
- D. VSBA Conference on Education – July 20, 2021 (Virtual)
- E. VSBA Legislative Advocacy Conference – Richmond Hilton – September 23, 2021
- F. PGCPs Superintendent Messages
 1. Upcoming Adjustments to PGCPs 2020-21 Calendar
 2. Virtual Instruction Requests for FY2022 School Year
 3. Support Employee of the Year Media Release
 4. New Elementary School Groundbreaking Ceremony
 5. VDH COVID-19 Vaccination Clinic for PGHS Students 12 and Older

XIII. SCHOOL BOARD MEMBER COMMENT

XIV. CONSENT AGENDA

- A. Personnel Report
- B. Board Requests
- C. Warrants
 - 1. General
 - 2. Title I
 - 3. Food and Nutrition Services
- D. Project Updates
 - 1. Support Services
 - 2. Technology

XV. ACTION ITEMS

- A. Fuel Bid Renewal – Propane & Other – Ron Rhodes
- B. Uniform Bid Renewal – Ron Rhodes

XVI. DISCUSSION ITEMS

- A. Comprehensive Planning Committee Update – Betsy Overkamp-Smith
- B. VSBA Recognition Programs – Lisa Pennycuff
 - 1. VSBA Board of Distinction
 - 2. VSBA Regional School Board Member of the Year
 - 3. VSBA School Board of the Year
- C. VSBA Advocate for Education – Lisa Pennycuff
- D. VSBA Media Honor Roll – Lisa Pennycuff
- E. Review of GAB/IIBEA: Acceptable Computer System Use/Internet Safety Policy – Scott Brubaker
- F. Financial Report for May 2021 – Monique Barnes

XVII. ADJOURNMENT

CLOSED SESSION

Personnel Matters – Section 2.2-3711.A.1

P44/20-21

P56/20-21

P70/20-21

P71/20-21

P72/20-21

P73/20-21

P74/20-21

P75/20-21

Public Safety Matters – Section 2.2-3711.A.19

PS16/20-21

DRAFT
PRINCE GEORGE COUNTY SCHOOL BOARD
PRINCE GEORGE, VIRGINIA
May 3, 2021

The regular meeting of the Prince George County School Board was held at the Prince George High School Commons on Monday, May 3, 2021 at 6:30 p.m.

A closed meeting was held at 5:30 p.m.

Board Members and staff present:

Mrs. Jill A. Andrews, Board Member

Mr. Robert E. L. Eley, III, Chairman

Mr. Christopher A. Johnson, Vice Chairman [participated by electronic means/arrived in person at 7:07 p.m.]

Mr. Cecil M. Smith, Board Member

Ms. Sherry D. Taylor, Board Member

Dr. Lisa Pennycuff, Superintendent

Mr. William Barnes, Assistant Superintendent

Mr. Dustin Menhart, Assistant Superintendent [via Zoom]

Mrs. Rebecca Kirk, Clerk of the Board

I. CALL TO ORDER

Mr. Eley, Chairman, called the Prince George County regular school board meeting to order at 5:30 P.M.

II. ROLL CALL

Roll call indicated School Board members present:

Present: Andrews, Eley, Smith, Taylor

Absent: Johnson

Let the minutes reflect that Mr. Johnson will join electronically via Zoom.

III. CLOSED MEETING – MOTION TO GO INTO A CLOSED MEETING TO DISCUSS SPECIFIC PERSONNEL MATTERS RELATING TO NON-RENEWALS, EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, PERFORMANCE, SALARIES, OR RESIGNATION OF DISTRICT EMPLOYEES AND SPECIFIC STUDENT RESIDENCY MATTER (pursuant to Section 2.2-3711 of the Code of Virginia)

- A. Personnel Matters – Section 2.2-3711.A.1
 - 1. P61/20-21
 - 2. P65/20-21
 - 3. P66/20-21
 - 4. **P67/20-21 [added per revised agenda]**
 - 5. **P68/20-21 [added per revised agenda]**
 - 6. **P69/20-21 [added per revised agenda]**
- B. **Student Matters – Section 2.2-3711.A.2 [added to agenda]**
 - 1. **S01/20-21**

Mrs. Andrews made a motion to go into a closed meeting for the purpose to discuss specific personnel matters relating to non-renewals, employment, assignment, appointment, promotion, demotion, performance, salaries, or resignation of district employees, and specific student residency matter pursuant to the personnel and student exemptions of the VA Code §§2.2-3711.A.1 and 2.2-3711.A.2. Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

IV. CERTIFICATION OF CLOSED MEETING AND ACTIONS

The School Board returned out of closed session at 6:33 p.m.

Ms. Taylor moved to reconvene in open session and stated:

The Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Pursuant to Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law.

The Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

Mr. Smith made a motion to allow Mr. Johnson to participate the meeting via electronic means, Zoom, until he was able to join in person at 7:00 p.m. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

No action was taken on Personnel Matter P61/20-21; information only.

Mr. Smith made a motion that in Personnel Matter P65/20-21 to approve the adjustment of the 11-month Food Services Field Manager into a 12-month position to meet the requirements of the VDOE Nutritional Team and USDA. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

Ms. Taylor made a motion that in Personnel Matter P66/20-21 to approve the adjustment within the Food and Nutrition Services Department of Administrative Assistant III to Food and Nutrition Specialist. Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

Mr. Smith made a motion that in Personnel Matter P67/20-21 to approve recommendation for the Principal at Prince George High School to begin July 1, 2021 as presented. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

[For the record, Burke George was approved as Principal at Prince George High School].

Mr. Smith made a motion that in Personnel Matter 68/20-21 to approve recommendation to adjust May 28 from a school day to a holiday for students and staff and change June 17 and June 18 to no school for students and use as workdays for teachers. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

No action was taken on Personnel Matter 69/20-21; information only.
No action was taken on Student Matter 01/20-21; information only.

V. PLEDGE OF ALLEGIANCE – led by Mrs. Jill Andrews

VI. INVOCATION BY SCHOOL BOARD – led by Pastor Lee Woodcock

VII. APPROVAL OF AGENDA

Ms. Taylor made a motion to approve the revised meeting agenda as presented, and the addition of Student Matter 01/20-21 under Closed Session. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

VIII. SPECIAL RECOGNITIONS

A. Food and Nutrition Services Lunch Hero Week (May 3 – May 7) (Ginger Absher, Coordinator)

- * Debbie Artus (manager) – L.L. Beazley
- * Litresha Shipmon (manager) – David A. Harrison
- * Delois Grant (manager)– North
- * Debra Smith (manager) – South
- * Sharon Powers (manager) – William A. Walton
- * Ricky Wilford (manager)/Odette Wilkins (assistant manager) – J.E.J. Moore
- * Juanita McDaniel (manager)/Brenda Mason (assistant manager) – N.B. Clements
- * Tom Giusto (manager)/Christine Hairfield (assistant manager) – PGHS

School Lunch Hero Week is celebrated May 3-7. Our Food and Nutrition Services managers and assistant managers were recognized as hardworking professionals who prepare healthy meals for students everyday and who have been on the front line serving meals to our students, including since the pandemic started and throughout the summer and school year. Mrs. Absher recognized and shared stories of her staff. She presented each of them with a personalized superhero cape and a copy of the “Lunch Lady” book series to remind employees that school nutrition employees are superheroes that deserve recognition.

B. 2021 VSBA Southside Regional Art Contest Representatives

- * Natalie Hatch – 4th Grade, North Elementary School - “Winter Trees” (Angela Carter – Art Teacher)
- * Elaina Moser – 7th Grade, J.E.J. Moore Middle – “Mando” (Rebecca Stroop – Art Teacher)
- * Annabelle Starr – 12th Grade, Prince George High School - “Anachronism” (Cindy Bell – Art Teacher) - 3rd Place Winner

2020 VSBA Southside Regional Art Contest Representatives

- * Madalyn Matthews – 5th Grade, David A. Harrison Elementary School - “Shark” inspired by Damien Hurst (Jamie Jones – Art Teacher)
- * Kahlisha Kilgore – 6th Grade, J.E.J. Moore Middle – “Pumpkin Spice” (Rebecca Stroop – Art Teacher)

- * Keilani Ornelas – 9th Grade, N.B. Clements Junior High School -
“Chewie” (Megan McQueen – Art Teacher)

Students were recognized for their artwork that was selected to represent Prince George at the VSBA Southside Regional Art Contest. Since we were unable to recognize students in 2020 due to the pandemic, we invited the 2020 students back for recognition with the 2021 representatives. A picture of the students' artwork was displayed for the audience to see. Annabelle Starr was also recognized for placing 3rd in the Regional Art Contest for “Anachronism”.

C. Secondary Band Awards –
(Mark Blankenship, Band Director – N.B. Clements Junior High School)

- * Laine Woodcock (bass clarinet) – Senior All District Band
- * Ava Estrella (baritone) – Senior All District Band Symphonic Ensemble
- * Bella Schmidt (1st chair baritone saxophone) – Senior All District Band Symphonic Ensemble and State competition

Students were recognized for being selected to the All-District Band. This is an annual event that brings together band students from over fifty middle and high schools across central Virginia. Students prepare for months and present at a blind audition for band directors and local musicians and are selected by categories. There are a limited number of eligible spots for each instrument. Congratulations to our students who earned this honor.

~~D. Girl Scout Gold Award [removed from agenda]
(Jill Magruder – Scout Leader, Troop 360)~~

~~* Lisa Parker~~

E. VSBA's Business Honor Roll Recognitions

2021 Honor Roll

- * Loyalty Automotive – Mr. Perno
- * Oakland Baptist Church – Pastor Lee Woodcock
- * Unity Baptist Church – Pastor Chris Jenkins

During the March 1, 2021 meeting, the Board approved Loyalty Automotive, Oakland Baptist Church, and Unity Baptist Church to the VSBA's Business Honor Roll for their ongoing support of the community's public schools. Loyalty donated \$50,000 to support technology at North Elementary School and 25 five-star football helmets to our football program. Unity Baptist Church provided manpower during the summer to assist the Food and Nutrition Services Department by packing coolers and buses and distributed food to several sites during the pandemic crisis. Oakland Baptist Church donated funds to help assist with building the Fellowship of Christian Athletes pavilion.

2020 Honor Roll

- * Fort Lee Military Base (Karin Watson, Garrison Commander)
- * Luca Italian Restaurant (Luis Pedraza, Owner)
- * Standard Motor Products, Inc. (Sheila Smith, VP-Distribution)

The 2020 Honor Roll recipients were also invited to be recognized. We continue to work with the Fort Lee Military Base on various programs and services within the schools. Luca Italian Restaurant continues to assist the school programs by having dinner fundraisers and providing discounts. During the pandemic, the Pedraza family provided free meals to families and when hard-to-find products like paper towels, toilet paper, bleach, etc. were not available, Lucas had a supply from his vendors to offer to the community. Standard Motor Products was recognized for partnering with the school division with the internship program.

We appreciate all of our Honor Roll Recipients. Certificates were presented to each group for their community partnership with the school division.

~~F. Southside Virginia Regional Technology Consortium Award [removed from agenda]~~

- ~~* Blair Sammler, South Elementary School~~

G. Prince George County Police Department Appreciation –
May 9-15 - Police Appreciation Week
(Chief W. Keith Early, Major E. Young, Lt. P. Burroughs, Captain M. Taber)

School Resource Officers

- * Alvin Jones – Prince George High School
- * Tony Martin – N.B. Clements Junior High School
- * John Vasquez – J.E.J. Moore Middle School/PGEC
- * Magen Moreno – L. L. Beazley Elementary School
- * Tony Moegling – North Elementary School
- * Phillip Mayes – South Elementary School
- * John Kuykendall – William A. Walton School
- * Rotating Officer – David A. Harrison School

Each year in conjunction with Law Enforcement Week, the school division recognizes our School Resource Officers for their services and commitment to the schools. The SRO Program is an integral part of our school division to provide and maintain a safe environment for students and school staff and to promote a positive relationship between the police department, schools, students, and community. The School Board greatly appreciates our SROs in the school buildings and we thank our police department for their continued support of the school division and community.

H. Peerage/Pacemaker/PGTV Recognitions- Willie Elliott

Peerage 2020 Staff

- * Ashley Thacker – **2020 graduate**
- * Madison Bailey – **2020 graduate**
- * Macie Blankenship – **2020 graduate**

Peerage 2021 Staff

- * Katherine Thacker
- * Rachel Blumenschine
- * Alessia Ingargiola
- * Annie Lin
- * Chandler Coleman
- * Brienne Carr
- * Tavia Ferebee
- * Aykia Starke
- * Zoey Vreeland
- * Emily Rolon

Newspaper Editors for Pacemaker

- * Kaylaa White
- * Emily Hannuksela
- * Maclay Cerny
- * Katie Zevgolits

PGTV Editors for Pacemakers

- * Brooke Damron
- * Aubrey Atchley
- * Mic'Kayja Tatum
- * Kelsey Johnston
- * Sydney Conner
- * Anderson Davis
- * Logan Simpson
- * Nataly Feliciano

Ms. Branch-Harris recognized several media groups for awards they have received. The Peerage Yearbook staff won a Columbia Scholastic Press Association Silver Crown award back-to-back years. The trnwind.org website received a Pacemaker Finalist award. This marks the 10th year winning this award. Only one other school in Virginia won this award this year. We congratulate all of our students who have contributed to these groups for their successes.

I. **Popsicle Stick Bridge Competition-Tonya Humphrey**

- * **Ellie Owens-2nd place in the Middle School Division**
- * **Dylan Canniff-1st place in the Middle School Division**

Students from J.E.J. Moore Middle School participated in the annual Popsicle Stick Bridge Competition. This is an exciting event for middle and high school students to participate in a full-day competition to celebrate the engineering profession. Dylan Canniff placed first in the competition and Ellie Owens placed second. Congratulations to the successes of these two students.

J. 2021 Support Employees of the Year

- * **Stacy Maddox– L.L. Beazley Elementary**
- * **Nancy Pelter– David A. Harrison Elementary**
- * **Tiffany Howington– North Elementary**
- * **Melissa Delgado– South Elementary**
- * **Heidi Dance– William A. Walton Elementary**
- * **Michelle Bennett– J.E.J. Moore Middle**
- * **Kira Mauger– N.B. Clements Junior High**
- * **Tonya Bryant– Prince George High**
- * **Kathy Butts– Transportation**
- * **Greg Matthews- Maintenance**
- * **Lin Turner- School Board Office**

Principals and Directors provided a summary as to why each of their support employee recipients were chosen for their school or department. This has been a difficult year; however, our support employees have gone above and beyond to assist with the students, buildings, and departments. Each support employee introduced themselves and told a little bit about themselves. Each recipient received a certificate and a \$250.00 stipend for materials or professional development. The division support employee of the year receives a certificate and a \$500.00 stipend for materials or professional development.

K. Prince George County Public School 2021 Division Support Employee of the Year

- * Lin Turner

Mr. Lin Turner, Custodial Coordinator, was praised for the work he has done over the last year. He has continued to coordinate cleaning schedules and provided assistance over the last year during the pandemic. Dr. Pennycuff reiterated that he has continued to follow health mitigation cleaning plans and re-schedule times to fog rooms and get rooms ready for students. Mr. Turner continues to serve all the schools.

IX. APPROVAL OF MINUTES

A. April 21, 2021 – Regular School Board Meeting

Mr. Smith made a motion to approve the April 21, 2021 as presented. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

X. PRESENTATIONS

A. Boys to Men Club – Steve Martin

Mr. Martin provided an update on the Boys to Men Club. Its mission is to help boys, ages 12-17, stay in school, learn to resist peer pressure, overcome anger, and take responsibility of their actions. Its five principles include honesty, integrity, listening, communication, and vulnerability. Mr. Martin provided statistics of their participants and stated they have been serving Prince George and other localities for nine years. Covid has affected the program this year. A lot of students were virtual this year and participation is down. He introduced a student who has been a faithful follower this year. The student gave a testimonial and explained how the program has helped him focus, improve grades, be more positive, control anger, other behavioral changes, and he has become more involved with his family. He aspires to be a mentor to help others. The Boys to Men Club has received donations to expand the program into the summer.

B. Prince George Education Center Presentation – Mattie Thweatt

Mrs. Thweatt has been principal at Prince George Education Center for eight years. The Education Center is a place for students to get a second chance in academics, social and emotional change. She has had the pleasure of knowing one student for five years for student's 8-12 grades. She presented a testimonial video by family members expressing their appreciation for his teachers and the programs at the Education Center. Each family member spoke about the small classroom size, attention and encouragement received by the teachers and the programs were beneficial for student success. The student spoke about his transformation over the last five years due to the friendly, cooperative staff. Every year has been unique for development growth and he is confident that his time at the Education Center and the education he has received has helped him achieve success for college. Mrs. Thweatt thanked staffs for all they do to assist with this program. We are fortunate to have this program for the success of our students.

C. J.E.J. Moore Food Show Presentation – Lisa Boiteau

In response to COVID, Mrs. Boiteau started a cooking show to address the needs of the virtual students to be included. The cooking show has been well received and students are excited about this program which offers budget, healthy foods. They have a website and FaceBook page. She showed a short cooking show video in which a student demonstrated making a meal explaining ingredients and measurements for a holiday breakfast. Mr. Knowles commented on Mrs. Boiteau's commitment and dedication to

putting these video clips together and the hours she puts in to make this a successful program for the kids.

D. *Return to Learn Presentation* – Dr. Lisa Pennycuff

Dr. Pennycuff stated that Prince George County Public Schools remains committed to welcoming as many of our students back to campus for in-person instruction for as many days as we safely can, as quickly as we can. As of April, 59% of our students attend in person while 41% continue to receive virtual instruction. She cited Senate Bill 1303 requiring schools to offer in-person instruction to every student enrolled for 990 hours or 180 instructional days and to adhere to mitigation strategies to reduce COVID-19 transmission provided by the CDC, VDH, and VDOE. Every student will automatically be enrolled as an in-person student for the 2021-22 school year with limited options for virtual instruction. All requests for virtual instruction must be submitted in writing to the building principal by May 14, 2021. Parents will be notified by June 30, 2021, if approved for virtual instruction.

XI. PUBLIC COMMENT - None

XII. INFORMATION ITEMS/SUPERINTENDENT'S REPORT

- A. Current Enrollment as of April 2021
- B. Monthly Athletic Events for May 2021
- C. VSBA Webinar – Budget Training: The Board's Role in Developing the School Budget – May 6, 2021 (virtual)
- D. VSBA Policy Workshop – May 26, 2021 (virtual)
- E. VSBA School Law Conference – June 4, 2021 (virtual)
- F. PGCPs Superintendent Messages
 - 1. ***Teacher Appreciation Resolution***
 - 2. Return to Learn 2021-2022 School Year Communication
 - 3. ***Teacher Job Fair Marketing***
 - 4. ***Ground-Breaking Ceremony for new Prince George Elementary School – May 21***
 - 5. ***Important Dates***
 - ***Teacher Appreciation Week – May 3-7, 2021***
 - ***Food Service Day – May 7, 2021***
 - ***National Nurses Day – May 12, 2021***

Dr. Pennycuff stated it was Teacher Appreciation Week, May 3-7, and she read a statement from Governor Northam recognizing teachers throughout the Commonwealth of Virginia for their passion, commitment, dedication and unwavering devotion to help students reach their full academic potential for success. Dr. Pennycuff also stated we celebrate all employees this week. There are a couple events scheduled to show our appreciation to all employees for what they do. Employees will be treated to Drive-In

Movies at Prince George High School during the week of May 17 and each school will celebrate their staffs all week. She also spoke about the First Annual Teacher's Job Fair on May 14. This event will connect teachers with opportunities within the school division and provide attendees with information about employment opportunities.

XIII. SCHOOL BOARD MEMBER COMMENT

Mrs. Andrews was excited about all Support Employees of the Year recipients, and she congratulated Mr. Turner on being named Division Support Employee of the Year. She thanked all the students and staff that came out tonight to be recognized and is proud of all of their accomplishments.

Mr. Smith commented on the great turnout of students, staff and community members for the recognition period. So many great students were recognized this evening and he is proud of their accomplishments and being a part of this school division.

Ms. Taylor thanked the teachers, the nurses, support employees, School Resource Officers and the community members recognized this evening and appreciates all that they do to help our children for success. We are a great school division, and the recognitions tonight show just how great we are.

Mr. Johnson reiterated fellow board member comments. He recognized those who serve our students and thanked teachers for their commitment, passion, and caring of students. They make a major impact on the lives of all students. He congratulated and thanked Mr. Turner for all he does in our school system.

Mr. Eley also congratulated all the support employees, nurses, and teachers recognized tonight. He provided Mr. Barnes with birthday wishes and wished the mothers on the board and in the audience a "Happy Mother's Day".

XIV. CONSENT AGENDA

- A. **Personnel Report**
- B. Board Requests
- C. Warrants
 - 1. General
 - 2. Title I
 - 3. Food and Nutrition Services
- D. Projects
 - 1. Support Services
 - 2. Technology

Mrs. Andrews made a motion to approve the Consent Agenda as amended. Mr. Johnson seconded the motion.

Personnel Report - Appointments

Emily Monk-North Elementary-Teacher (rescinded resignation)-April 20, 2021

Alecia Redferan-North Elementary-5th Grade Teacher-August 16, 2021

Jacqueline Dybuvarang-SBO-Social Worker-August 2, 2021

Natosha Morgan-PGEC-English Teacher-August 16, 2021

Kathleen Inman-Harrison Elementary-5th Grade Teacher-August 16, 2021

**Scott Girolmo – Conditioning/Spring Weight Trainer (Community) – April 26, 2021-
June 30, 2021**

Resignations

Whitney Sweitzer-Harrison Elementary-Teacher-June 18, 2021

Jacilyn Gutzmer-PGHS-Teacher-June 18, 2021

Elizabeth Griffith - SBO, Student Services Coordinator - June 30, 2021

Amy Sadler - Teacher, South - June 18, 2021

Lori Roeleveld - Food Service Assistant, Walton - April 30, 2021

Haley Faries - Teacher, North - June 30, 2021

Amanda Clay – Principal, Beazley – June 30, 2021

Reappointments for 2021-22

Zachary Bullis – Teacher, PGHS

April Field – Teacher, North

Antoine Ford – Teacher PGHS

Mary Heimbuch – Teacher, North

Brittne O’Neal – Teacher, Walton

Katherine Thompson – Teacher, North

Dalton Diaz – Teacher, PGHS

Tashawna Johnson – Teacher, Walton

Jason Pape – Senior JROTC Instruction, PGHS

Tedarryl Perry – Teacher, Clements

Caitlin Poppell – Teacher, PGHS

Amanda Range – Teacher, Clements

Melinda Traylor – Teacher, Harrison

Adam Vedomske – Teacher, Clement

Lisa Wiertel – Teacher, Beazley

Retirement

Wilbert Allen-Bus Driver-July 1, 2021

Board Requests

Mrs. Brandi Butterworth requests permission for her child, Dakota Parrick, to be released from compulsory attendance to pursue getting his GED.

Mr. Christopher Easley requests to use the Clements Gym for Basketball practice for Prince George Storm.

Bold indicates amendments to Consent Agenda.

VOTE: Ayes: Unanimous

XV. ACTION ITEMS

A. VSBA Policy Updates (February, 2021) – Lisa Pennycuff

VSBA reviews legislation adopted each year by the General Assembly as well as changes to federal law, and then makes changes to policy accordingly. Policies were separated into four groups to assist the board reviewing revisions (extensive changes, reference changes only, minimal revisions, and deleted policies).

Mr. Smith made a motion to approve the February 2021 VSBA policy changes and administrative changes as presented. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

B. Transportation Bid Renewals – Dustin Menhart

1. Lubricants
2. Tires
3. Filters
4. Brakes & Drums

Contracts were approved in 2020 for FY2021. Included in the bid was the option to review contracts annually for three additional years at a 3% increase. Contract renewals were submitted by contractors with a 3% increase for FY22.

Mr. Smith made a motion to approve the transportation bid renewals as presented. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

[For the record, Tidewater Fleet (regular vehicle lubricants); BG of Central Virginia (synthetic lubricants); Colony Tire Corp (new steer bus tires); Leete Tire (car and light duty truck tires); Rice Tire Co. (recap tires for school buses); Tidewater Fleet Supply (filters); Sonny Merryman (brakes & drums).

XVI. DISCUSSION ITEMS

~~A. Infrastructure Contract (e-Rate Requirement) – Scott Brubaker [removed]~~

B. Title I Consolidated Grant – Willie Elliott

The 2021-22 ESSA Consolidated Grant applications describe the goals and activities for which funds will be expended. Mr. Elliott and Mrs. Germanos provided a PowerPoint presentation to explain the proposed Federal Grants: Title I Part A (continued support of reading program at elementary schools), Title II Part A (continued support to reduce student/teacher ratio at all elementary schools K-2, teacher licensure, and the administrative cohort), Title III Part A (support English acquisition for EL students), and Title IV Part A (student support and academic enrichment).

Mr. Smith made a motion to move this request to an action item and to approve as presented. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

C. Financial Report – Monique Barnes

Mrs. Barnes provided an overview of the April Financial Report to the School Board.

D. Hall of Fame Update – Rob Eley and William Barnes

Mr. Eley provided an update on the Hall of Fame event. The committee, consisting of Mr. Barnes, Coach Carroll, Becky Haydt, Billy Russell, Donald Hannuksela, Tony Wesson, Wayne Collins, and Bryan Griffin, have been meeting twice a month plan the induction event. The first induction date is scheduled for October 15 with a dinner on October 16. A sponsorship letter is being created for local business support. Each inductee will receive a ring and plaque and they are working to induct 5 or 6 members based on sponsorship. Names have been nominated and the committee is still working on the logistics of the event.

XVII. ADJOURNMENT

Mr. Smith made a motion to adjourn the meeting at 9:22 p.m. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

The meeting adjourned at 9:22 p.m.

IN WITNESS WHEREOF, we set our signatures this ____ day of May, 2021.

Approved:

Robert E. L. Eley, III - Chairman of the Board

Attest:

Rebecca B. Kirk, Clerk of the Board

DRAFT
PRINCE GEORGE COUNTY SCHOOL BOARD
PRINCE GEORGE, VIRGINIA
May 4, 2021

A special meeting of the Prince George School Board Discipline Committee came to order at 6:00 p.m. on Tuesday, May 4, 2021, at the Prince George School Board Office.

Discipline Committee Board Members and staff present:

Mrs. Jill Andrews, Board Member
Mr. Chris Johnson, Vice Chairman
Ms. Sherry Taylor, Board Member
Dr. Lisa Pennycuff, Superintendent
Mr. William Barnes, Assistant Superintendent
Mrs. Rebecca B. Kirk, Clerk of the Board

I. CALL TO ORDER

Mr. Johnson, Vice Chairman, called the special meeting to order at 6:00 P.M.

II. ROLL CALL

Roll call indicated School Board Discipline Committee members present:

Present: Andrews, Johnson, Taylor

III. PLEDGE OF ALLEGIANCE – led by Mrs. Andrews

IV. SCHOOL BOARD INVOCATION – led by Ms. Taylor

V. APPROVAL OF AGENDA

Ms. Taylor made a motion to approve the agenda as presented. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

VI. MOTION TO GO INTO A CLOSED MEETING TO DISCUSS SPECIFIC STUDENT DISCIPLINE MATTERS (pursuant to Section 2.2-3711 of the Code of Virginia)

- A. Student Discipline Matter – Section 2.2-3711.A.2
1. Student Matter 16/20-21 at approximately 6:00 p.m.
 2. Student Matter 17/20-21 at approximately 6:30 p.m.
 3. Student Matter 18/20-21 at approximately 7:00 p.m.

Ms. Taylor made a motion to go into a closed meeting to discuss specific student discipline matters pursuant to the student exemptions of the VA Code 2.2-3711.A.2 Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

VII. CERTIFICATION OF CLOSED MEETING AND ACTIONS

Ms. Taylor made a motion to return to an open meeting and certified nothing was disclosed other than what was stated in the original motion. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

Ms. Taylor made a motion that in Student Matter 16/20-21, to assign student to Project Choice through the first quarter of the 2021-22 school year. Administrative staff review at conclusion of the first quarter to determine if student may transfer into a regular setting. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

Mrs. Andrews made a motion that in Student Matter 17/20-21, to assign student to Project Choice for the remainder of the 2020-21 school year. Administrative staff review at conclusion of the current school year to determine placement for the 2021-22 school year. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

Ms. Taylor made a motion that in Student Matter 18/20-21, to assign student to Project Choice for the remainder of the 2020-21 school year. Administrative staff review at conclusion of the current school year to determine placement for the 2021-22 school year. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

VIII. ADJOURNMENT

Ms. Taylor made a motion to adjourn the meeting at 9:20 p.m. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

The meeting adjourned at 9:20 p.m.

IN WITNESS WHEREOF, we set our signatures this ____ day of June 2021.

Approved:

Christopher A. Johnson – Vice Chairman of the Board

Attest:

Rebecca B. Kirk, Clerk of the Board

CERTIFICATION OF CLOSED MEETINGS

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE

Ayes: 3

Rebecca B. Kirk - Clerk of the Board
May 5, 2021
Meeting Date

DRAFT
PRINCE GEORGE COUNTY SCHOOL BOARD
PRINCE GEORGE, VIRGINIA
May 12, 2021

A special meeting of the Prince George School Board Discipline Committee came to order at 6:00 p.m. on Wednesday, May 12, 2021, at the Prince George School Board Office.

Discipline Committee Board Members and staff present:

Mrs. Jill Andrews, Board Member
Mr. Chris Johnson, Vice Chairman
Mr. Cecil Smith, Board Member
Ms. Sherry Taylor, Board Member
Dr. Lisa Pennycuff, Superintendent
Mr. William Barnes, Assistant Superintendent
Mrs. Rebecca B. Kirk, Clerk of the Board

I. CALL TO ORDER

Mr. Johnson, Vice Chairman, called the special meeting to order at 6:02 P.M.

II. ROLL CALL

Roll call indicated School Board Discipline Committee members present:

Present: Andrews, Eley, Smith, Taylor

III. PLEDGE OF ALLEGIANCE – led by Ms. Taylor

IV. SCHOOL BOARD INVOCATION – led by Mr. Smith

V. APPROVAL OF AGENDA

Mr. Smith made a motion to approve the agenda as presented. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

VI. MOTION TO GO INTO A CLOSED MEETING TO DISCUSS SPECIFIC STUDENT DISCIPLINE MATTERS (pursuant to Section 2.2-3711 of the Code of Virginia)

- A. Student Discipline Matter – Section 2.2-3711.A.2
1. Student Matter 19/20-21 at approximately 6:00 p.m.
 2. Student Matter 20/20-21 at approximately 6:45 p.m.

Ms. Taylor made a motion to go into a closed meeting to discuss specific student discipline matters pursuant to the student exemptions of the VA Code 2.2-3711.A.2 Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

VII. CERTIFICATION OF CLOSED MEETING AND ACTIONS

Ms. Taylor made a motion to return to an open meeting and certified nothing was disclosed other than what was stated in the original motion. Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

Mr. Smith made a motion that in Student Matter 19/20-21, to allow student to return to school; time served will remain due to discipline action. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

Mr. Smith made a motion that in Student Matter 20/20-21, to assign student to virtual education for the remainder of the 2020-21 school year. Student to bring back the court's final disposition to the School Board to determine final placement for the 2021-22 school year. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

VIII. ADJOURNMENT

Mr. Smith made a motion to adjourn the meeting at 8:05 p.m. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

The meeting adjourned at 8:05 p.m.

IN WITNESS WHEREOF, we set our signatures this ____ day of June 2021.

Approved:

Christopher A. Johnson - Vice Chairman of the Board

Attest:

Rebecca B. Kirk, Clerk of the Board

CERTIFICATION OF CLOSED MEETINGS

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE

Ayes: 4

Rebecca B. Kirk - Clerk of the Board
May 12, 2021
Meeting Date

SPECIAL RECOGNITIONS

- A. Rowanty Technical Center – Carpentry Award
 - Nathaniel Berry
- B. Girl Scout Gold Award (Jill Magruder – Scout Leader, Troop 360)
 - Lisa Parker
- C. 2021 Congressional Art Competition
 - Annabelle Starr, Prince George High School – 2nd Place
- D. Southside Virginia Regional Technology Consortium Award
 - Blair Sammler, South Elementary School
- E. New Faces in New Places
 - Christy George – Associate Director of Student Services
 - Burke George – Principal, Prince George High School
- F. Retirees (individual years of service in parenthesis)
 - Leslie Allin – Librarian, South (35)
 - Wilbert Allen – Bus Driver, Transportation (18)
 - Jennifer Brockwell – Teacher, South (32)
 - Matt Hall – Visiting Teacher/Social Worker, SBO (32)
 - Charlene Hebert – Teacher, Clements (31)
 - Rose Lawhorn – Food and Nutrition Services Field Manager, SBO (20)
 - Janice Leland – Teacher, Clements (30)
 - Shelley Lewis – Speech-Language Pathologist, Beazley (32)
 - Juanita McDaniel – Food and Nutrition Services Café Manager, Clements (33)
 - Nancy Pelter – Office Associate II, Harrison – July 1, 2021 (37)
 - Karen Philbrook – Teacher, Moore (35)
 - Barbara Phillips – Bus Driver, Transportation (37)
 - Barbara Platte – Highly Qualified Paraprofessional, North (44)
 - Lorraine Powell – Food and Nutrition Services, PGHS (27)
 - Julia Richardson-Wooden – SPED Teacher, Moore (36)
 - Iris Talley – Teacher, South (35)
 - Lucille Thompson – Teacher, PGEC (36)
 - George Tucker – Head Custodian, Moore (33)
 - Jeannette Walker – Teacher, Harrison (33)
 - Linda Washington – Kindergarten Teacher, Harrison (44)

TOTAL NUMBER OF YEARS EXPERIENCE = 660

Active Enrollment Summary

School Name	School ID	PK	KG	01	02	03	04	05	06	07	08	09	10	11	12	Total
Prince George High School	0020											500	412	447	389	1748
William A. Walton Elementary	0280	33	79	77	94	76	80	73								512
North Elementary	0290	47	124	122	106	121	118	119								757
South Elementary	0300	22	89	74	70	71	71	75								472
L. L. Beazley Elementary	0310	30	87	99	108	105	95	108								632
J. E. J. Moore Middle School	0320								457	482	496					1435
David A. Harrison Elementary	0340	36	95	85	73	85	84	77								535
Student Special Services	8000			2		4		2	1	3	4	2	1	3	2	24
Appomattox Regional Governor's School	ARGS											3	2	4	3	12
CodeRVA Regional High School	CRVA											4	6	1	1	12
Maggie L Walker Governor's School	MWGS											2	3	4	2	11
Total		168	474	459	451	462	448	454	458	485	500	511	424	459	397	6150

**Prince George County Public Schools
April 2021 Attendance**

	Beazley	Harrison	North	South	Walton	Moore	PG High	Governor Schools & Code RVA	Totals
Boys	288	250	338	218	251	730	872		2947
Girls	323	248	361	230	219	704	879		2964
State Funded School Totals	611	498	699	448	470	1434	1751		5911
Pre-k or Private Day	30	34	46	23	33		30	25	221
Student being served	641	532	745	471	503	1434	1781	25	6132
Attendance									
Days Attendance to date	81866	66592	93720	59068	64542	193604	218467	4389	782248
% of attendance to date	97%	96%	96%	96%	96%	96%	89%	100%	94%
Days Attendance this month	9373	7526	10682	6935	7154	20915	25073	939	88597
% of attendance this month	96%	95%	96%	97%	96%	94%	91%	100%	94%
Membership									
Days Membership to date	84675	69259	97655	61369	67426	202444	246075	4389	833292
ADM to date	600.5	491.2	692.6	435.2	478.2	1435.8	1745.2	31.1	5909.9
Days Membership this month	9752	7887	11130	7173	7491	22234	27608	939	94214
ADM this month	609.5	492.9	695.6	448.3	468.2	1389.6	1725.5	58.7	5888.4

Current Enrollment 5911
ADM this month 5888.4

Days in Session YTD 141
Days in Session this month 16

JUNE ATHLETIC EVENTS

Tuesday, June 1, 2021

TIME	EVENT	DETAILS
5:00pm	Baseball: Varsity Game	vs. Dinwiddie @ Prince George High School
5:00pm	Baseball: JV Game	vs. Dinwiddie @ Dinwiddie High School
5:00pm	Softball: Varsity Game	vs. Dinwiddie @ Prince George High School
5:00pm	Softball: JV Game	vs. Dinwiddie @ Dinwiddie High School
5:30pm	Soccer: Girls Varsity Game	vs. Dinwiddie @ Prince George High School
5:30pm	Soccer: Girls JV Game	vs. Dinwiddie @ Dinwiddie High School
	(Cancelled)	
5:30pm	Soccer: Boys JV Game	vs. Dinwiddie @ Prince George High School
	(Cancelled)	
6:30pm	Softball: JV Game	vs. Dinwiddie @ Dinwiddie High School
7:00pm	Soccer: Boys Varsity Game	vs. Dinwiddie @ Prince George High School

Wednesday, June 2, 2021

TIME	EVENT	DETAILS
5:30pm	Soccer: Girls JV Game	vs. Matoaca @ Matoaca High School
5:30pm	Soccer: Boys JV Match	vs. Thomas Dale @ Thomas Dale High School
7:00pm	Soccer: Girls Varsity Game	vs. Matoaca @ Matoaca High School

Thursday, June 3, 2021

TIME	EVENT	DETAILS
5:00pm	Baseball: Varsity Game	vs. Matoaca @ Prince George High School
5:00pm	Softball: Varsity Game	vs. Matoaca @ Prince George High School
5:30pm	Soccer: Boys JV Game (Cancelled)	vs. Matoaca @ Prince George High School
6:00pm	Baseball: JV Game	vs. Matoaca @ Matoaca High School
6:00pm	Soccer: Boys Varsity Game	vs. Matoaca @ Prince George High School
6:00pm	Softball: JV Game	vs. Matoaca @ Matoaca High School

Friday, June 4, 2021

TIME	EVENT	DETAILS
5:00pm	Baseball: Varsity Game (Rescheduled from 05-24-21)	vs. Midlothian @ Midlothian

Tuesday, June 8, 2021

TIME	EVENT	DETAILS
5:00pm	Baseball: JV Game	vs. Colonial Heights @ Prince George High School
	Softball: JV Game	
5:00pm	(Cancelled)	vs. Colonial Heights @ Prince George High School
5:30pm	Soccer: Girls JV Game	vs. Colonial Heights @ Prince George High School
	Soccer: Boys JV Game	
5:30pm	(Cancelled)	vs. Colonial Heights @ Colonial Heights Middle School
6:00pm	Baseball: Varsity Game	vs. Colonial Heights @ Shepherd Stadium
6:00pm	Soccer: Boys Varsity Game	vs. Colonial Heights @ Colonial Heights Middle School
6:00pm	Softball: Varsity Game	vs. Colonial Heights @ Shepherd Stadium
7:00pm	Soccer: Girls Varsity Game	vs. Colonial Heights @ Prince George High School

Wednesday, June 9, 2021

TIME	EVENT	DETAILS
5:30pm	Soccer: Girls JV Match	vs. Goochland @ Goochland Fields
	Soccer: Boys JV Match	
7:00pm	(Cancelled)	vs. Goochland @ Goochland Fields

Becky Kirk

From: Becky Kirk
Sent: Monday, May 10, 2021 9:58 AM
To: Lisa Pennycuff; Rob Eley; Chris Johnson; Jill Andrews; Cecil Smith; Sherry Taylor
Subject: FW: EXTERNAL - Registration is Open for the Conference On Education

Please let me know if you are interested in attending the Conference on Education – July 20 (virtual)

From: Mikaela Coffey <mikaela@vsba.org>
Sent: Monday, May 10, 2021 9:38 AM
To: Becky Kirk <bkirk@pgs.k12.va.us>
Subject: EXTERNAL - Registration is Open for the Conference On Education

A promotional banner for the VSBA Conference on Education. The left side has a red background with a white banner that says "Register Now!!!". Below this is the VSBA logo, which includes a rolled-up diploma and the text "VSBA Virginia School Boards Association Leadership · Advocacy · Support". To the right of the logo, the text "Conference on Education" is written in white, followed by "July 20, 2021 Virtual Conference" separated by a dotted line. The right side of the banner features a stack of wooden blocks with various educational icons (graduation cap, clock, book, lightbulb, microscope, pencil, etc.) and a hand placing a block on top. Below the blocks, it says "Earn 10 VSBA Acad" with a small icon of a certificate and a star.

**VSBA Conference on Education
July 20, 2021
Virtual Conference**

Join hundreds of school division leaders from across Virginia at the 35th Annual VSBA Conference on Education. We are pleased to have Governor Ralph Northam in attendance, with our afternoon keynote presentation from the Aldrin Foundation!

All attendees will have the opportunity to choose from several mini-workshops highlighting successful practices in Virginia's public school divisions.

There will also be a time for socializing and learning from our business affiliates that will be participating in the annual Affiliate Trade Show.

The winners of the Food for Thought Competition, Workforce Readiness Awards for 2021, and first ever VSBA Student Essay Contest will also be presented and announced.

We hope you make plans to join us at the 35th Annual VSBA Conference on Education!

This event earns 10 VSBA Academy Credit points. For more information on the VSBA Academy Credits and Awards please [click here](#). Additional information on the meeting can be found in the meeting brochure and on the VSBA website. If you have any questions, please contact Mikaela Coffey, Coordinator of Board Development, at mikaela@vsba.org.



VSBA

Virginia School Boards Association

Leadership • Advocacy • Support



Education



Earn 10 VSBA Academy Credits

VSBA Conference on Education

July 20, 2021

Virtual Conference

Join school division leaders from across Virginia at the 35th annual VSBA Conference on Education.

Attendees will have the opportunity to choose from a variety of mini-workshops which highlight successful practices in Virginia's school divisions. Participants will be provided with many great insights and practical ideas. After the virtual presentations, attendees will break to visit with our VSBA Business Affiliates where they can learn about valuable resources that can be utilized within their school division.

In the morning general session, you will hear from Virginia Teacher of the Year, Anthony Swann from Franklin County Public Schools and a member of the Virginia State Board of Education. We have the honor and privilege of having Mr. Andrew Aldrin, Director of the Aldrin Space Institute as the Keynote Speaker in the afternoon. He will be presenting on the topic "Space is Real and Attainable for All".

Register today, and don't miss out on one of the VSBA's most highly regarded and attended conferences!

Thank You to Our Conference Sponsor!

QUINN EVANS

www.vsha.org | 434-295-8722 | 800-446-8722 | Fax: 434-295-8785

Agenda

Tuesday, July 20, 2021

9:00 am Welcome and Greetings

Janet Turner-Giles, President, VSBA
The Honorable Governor Ralph S. Northam

9:05 am Morning General Session

Anthony Swann, 2021 VA Teacher of the Year, Franklin County
Public Schools, and Member of the Virginia Board of Education
Presentation of the First VSBA 2021 Student Essay Contest Award

9:30 am JLARC Report on Special Education Services

Jason Ballum, Attorney, Sands Anderson
LaRana Owens, Attorney, Sands Anderson

10:30 am Mini-Workshops

12:00 pm Stretch and Stroll: Exhibit Hall Hours

12:30 pm Afternoon General Session

Presentation of the 2021 Food for Thought Awards
Presentation of the 2021 Excellence in Workforce Readiness
Awards

Keynote Presentation

Andrew Aldrin, Director of the Aldrin Space Institute

1:30 pm Adjournment

Questions?
Contact Mikaela
Coffey at
Mikaela@vsba.org

Thank You to Our
Award Sponsors!

V M D O

ABM



VACORP

Registration:

Registration for VSBA virtual conferences is only open to VSBA members and affiliate members. Please reach out to your school division clerk to register for this event. For affiliate members, please reach out to Mikaela Coffey for registration at mikaela@vsba.org.

Cost: \$195 per registration attendee (multiple registrations needed if viewing from multiple devices/locations, VSBA Academy Credit Points will NOT be awarded for any individual not registered)

Please mail payment to:

VSBA 200 Hansen Road, Suite 2 Charlottesville, VA 22911



Now Available:
Pay with Credit Card!

2021 VSBA CONFERENCE ON EDUCATION REFUND AND CANCELLATION POLICY

Substitution of an individual may be made at any time. If a meeting or conference is canceled and/or postponed registration fees will be automatically transferred to the rescheduled date of the conference. If attendees are unable to attend the rescheduled date, a substitution can be made, or the recording of the conference will be supplied to the registered individual. Registrations will not be refunded, if you can not attend the conference the recording will be provided to you afterward for your viewing.



VSBA

Virginia School Boards Association

Leadership • Advocacy • Support

ADVOCACY



Earn 6 VSBA Academy Credits

VSBA Legislative Advocacy Conference

September 23, 2021

Hilton Richmond Hotel and Spa Short Pump

Join VSBA at the 2021 Legislative Advocacy Conference where you will gain insight into the issues that promise to have lasting impacts on the Commonwealth and nation. Our first in-person event of 2021 will allow participants the opportunity to hear the education platforms of the Democratic and Republican candidates for Governor and Lieutenant Governor. The VSBA Government Relations Team, Stacy Haney and J.T. Kessler, will look towards the future and provide predictions on the hot issues in the 2022 Virginia General Assembly, as well as ideas and strategies school board members can use to engage elected leaders leading up to the legislative session in January. The conference will include a training session on the Conflict of Interest Act which is required of all school board members in the Commonwealth. To close out the day attendees, will hear from our VSBA Taskforce on Students and Schools in Challenging Environments Co-Chairs on their findings from their 3.0 Report.

Register today for this exciting and informative virtual conference!

Attending In Person Events COVID -19 Guidelines

Your health and well-being are our number one priority. Mask-wearing, social distancing, and room capacity restrictions will help ensure a safe and healthy event for all. The following guidelines are required protocols and procedures for attendee participation throughout events.

VSBA asks all in-person attendees, including registrants and sponsors to:

1. Wear a mask or other appropriate face covering while in public spaces of the hotel.
2. Practice social distancing.
3. Wash hands often.
4. If you start to feel sick or to display COVID-19 symptoms, do not attend any conference activities or come within six feet of others.

Please remain in your hotel room and notify the VSBA registrar at mikaela@vsba.org.



Questions? Contact Mikaela Coffey at Mikaela@vsba.org

www.vsba.org | 434-295-8722 | 800-446-8722 | Fax: 434-295-8785

Agenda

Thursday, September 23, 2021

- 8:30 am **Registration and Light Continental Breakfast**
- 9:00 am **Welcome and Greetings**
Janet Turner-Giles, President, VSBA
- 9:05 am **United States Secretary of Education**
Invited Guests: The Honorable Miguel Cardona
- 9:30 am **Candidates for Governor of Virginia**
Invited Guest: The Honorable Glenn Youngkin, Republican Nominee
Invited Guest: Democratic Nominee- TBD
- 9:55 am **Federal Relief Dollars: Making Wise Investments for the Future**
Invited Guests: Virginia Department of Planning and Budget
- 10:45 am **Candidates for Lieutenant Governor**
Invited Guest: The Honorable Winsome Sears, Republican Nominee
Invited Guest: Democratic Nominee- TBD
- 11:10 am **Healthy Snack Break provided by BPA**
- 11:20 am **Presentation of the 2021 VSBA Legislative Award of Excellence**
- 11:30 am **A Look Ahead: The 2022 Virginia General Assembly**
Stacy Haney, Chief Lobbyist, VSBA
J.T. Kessler, Government Relations Specialist, VSBA
- 12:30 pm **Lunch Speaker**
COIA Training
Rebekah Stafanski
- 1:30 pm **Overview and Findings: Task Force Report 3.0**
Rodney Jordan, Co-Chair, VSBA Task Force
Dr. Mark Lineburg, Co-Chair, VSBA Task Force
- 2:30 pm **Adjournment**

**Thank You to
Our Sponsor!**

V M D O

Lodging

Overnight lodging is available at the Hilton Garden Inn Charlottesville by calling 434-979-4442 and letting them know you are with VSBA. If you need assistance making room reservations, please contact VSBA at 434-295-8722 opt. 5.

Registration:

Registration for VSBA meetings is only open to VSBA members and affiliate members. Please reach out to your school division clerk to register for this event. For affiliate members, please reach out to Mikaela Coffey for registration at mikaela@vsba.org.

Cost: \$195 per registration

Please mail payment to:

VSBA 200 Hansen Road, Suite 2 Charlottesville, VA 22911



**Now Available:
Pay with Credit Card!**

2021 VSBA LEGISLATIVE ADVOCACY CONFERENCE REFUND AND CANCELLATION POLICY

The deadline for cancellations is Sept. 22. Cancellations must be received in writing via email to mikaela@vsba.org by Sept. 22 and will incur a \$50 cancellation fee. Cancellation requests received after Sept. 22 and no shows will not be refunded. Substitution of an individual may be made at any time. If a meeting or conference is canceled and/or postponed due to inclement weather, registration fees will be automatically transferred to the rescheduled date of the conference. If attendees are unable to attend the rescheduled date, a substitution can be made, or the school division will be credited the registration fee to use for future events.

www.vsba.org | 434-295-8722 | 800-446-8722 | Fax: 434-295-8785

* Becky Kirk

From: Lisa Pennycuff
Sent: Tuesday, May 4, 2021 5:04 PM
To: Becky Kirk
Subject: FW: EXTERNAL - Upcoming Adjustments to Prince George County Public Schools 2020-21 Calendar

Becky,

Please include in Supt's Report/Info for June 7th.

Thank you,

Lisa

From: Prince George County Public Schools <pgs@pgs.k12.va.us>
Sent: Tuesday, May 4, 2021 4:23 PM
To: Lisa Pennycuff <lpennycuff@pgs.k12.va.us>
Subject: EXTERNAL - Upcoming Adjustments to Prince George County Public Schools 2020-21 Calendar

Good evening Prince George Family,

This message is to inform you of a pair of calendar adjustments that were approved by the Prince George School Board Monday evening.

Prince George County Public Schools will be closed on Friday, May 28, 2021, affording our families and employees an additional day off for Memorial Day weekend. That day had been planned as a full day of school for students and staff.

On May 3, the Prince George School Board voted to adjust the 2020-2021 School Year calendar, converting Friday, May 28, 2021 from a regular instructional day for students and staff to a holiday. **With this action, all schools and offices will be closed beginning Friday, May 28, 2021 and will reopen at their normal time on Tuesday, June 1, 2021.**

During Monday's meeting, the Board also voted to convert **Thursday, June 17 and Friday, June 18 from instructional days for students to teacher workdays. This means students will not report to school these days and the last day of school for the 2020-2021 School Year will be Wednesday, June 16, 2021.**

In developing school calendars annually, Prince George County Public Schools builds additional instructional time into the school year to compensate for inclement weather or other unforeseen circumstances that necessitate the closure of schools. As the year progresses and that additional time isn't utilized, the school division can consider converting certain days to holidays for students and staff or removing days from the end of the school year. Those recommendations are provided to the school board for consideration and implemented into the calendar, if approved.

We appreciate the Prince George School Board's consideration and approval of this calendar adjustment. Our calendar is designed in a manner to fully support the instructional needs of our students and account for unanticipated closures, such as those for weather. When additional time is available in our calendar, our school system looks for ways to give our school community opportunities for time off with family and rest.

Information regarding the calendar adjustment will be posted on the school division's website, <http://pgs.k12.va.us> and on Prince George County Public Schools' Facebook page.

Thank you and have a great night,

Lisa Pennycuff, Ed.D.
Superintendent

Prince George County School District would like to continue connecting with you via email. If you prefer to be removed from our list, please contact Prince George County School District directly. To stop receiving all email messages distributed through our SchoolMessenger service, follow this link and confirm: [Unsubscribe](#)

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From: Prince George County Public Schools <pgs@pgs.k12.va.us>
Sent: Wednesday, May 12, 2021 11:52 AM
To: Becky Kirk
Subject: EXTERNAL - Virtual Instruction Requests for FY2022 School Year Due by May 14th

Dear Prince George Families,

I am writing to remind our families that all requests for virtual instruction for the 2021-2022 school year **must be submitted in writing to your child's building principal by this Friday, May 14, 2021.**

As we shared in April, Prince George County Public Schools intends to offer in-person instruction for five days each week and to operate on a traditional 180-day school calendar. This return to more traditional instruction is in line with recently passed state legislation that requires each school board to offer in-person instruction to every student enrolled in their school division. Additionally, in-person instruction must be offered in a manner that adheres, to the maximum extent practicable, any current applicable mitigation strategies to reduce the transmission of COVID-19 that have been provided by the Centers for Disease Control and Prevention.

Every student will be automatically enrolled as an in-person student for the 2021-2022 school year. PGCPs will offer limited options for virtual instruction. Any parent wishing to request virtual learning for their child(ren) must inform the building principal in writing of their request for virtual learning. Eligibility for virtual instruction will be determined by a committee at each building. Committees will consider each request and determine eligibility for virtual instruction based on a student's documented medical condition, prior academic success, and school attendance.

All requests for virtual instruction must be submitted in writing to the building principal by May 14, 2021. Parents will be notified if the request for virtual instruction has been approved by June 30, 2021. If approved, students and parents will be required to sign a virtual learning agreement to participate in the virtual placement.

When students and staff return to school in the fall of 2021, PGCPs will continue to implement and monitor mitigation measures based on the recommendations of the CDC, Virginia Department of Health, and the Virginia Department of Education. Our mitigation measures include, but are not limited to, the following actions:

- Masks will be worn by all staff and students
- 3 feet of physical distancing will be maintained to the greatest extent possible inside school settings
- Bus transportation will have students seated two-per-seat with masks and assigned seating to accommodate contact tracing
- Access to the campus will remain restricted for visitors and volunteers as we begin the year. We will revisit this as safety and health allow.
- Capacity of large spaces may be limited (gyms, libraries, cafeterias)

As always, please contact your child's school if you have any questions or concerns. Prince George County Public Schools' faculty and staff are excited to welcome all Prince George students back to our schools for the 2021-2022 school year.

Thank you,

Lisa Pennycuff, Ed.D
Superintendent

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Prince George County Public Schools Selects Mr. Lin Turner as 2021 Support Employee of the Year

PRINCE GEORGE, Va. - Mr. Lin Turner, Coordinator of Custodial Resources for Prince George County Public Schools has been selected as PGCPS' Support Employee of the Year in recognition of those men and women whose work helps support the high-quality operation of our schools across the district.

Turner, who has been with Prince George County Public Schools for four decades, was formally recognized during the Prince George School Board meeting on Monday, May 3rd, where they were joined by fellow school-level Support Employee of the Year recipients and other members of PGCPS' leadership team. During the 2020-2021 School Year, the school division's Support Services departments, which include Transportation, Custodial Services, Health Services, Operations, and Food and Nutrition Services, have played a pivotal role in supporting the safe operation of PGCPS' campuses. Every day, these employees work to feed students nutritious meals, transport them to and from school and activities safely, and provide clean environments for students and staff to learn and work in daily, among a myriad of other essential tasks.

With the added challenge of the COVID-19 pandemic, Turner's hard work and leadership throughout the year coordinating custodial services across PGCPS' campuses helped support the school division's goals of providing high quality instruction and safe learning environments for our school community.

"I would like to thank everyone for this nomination and honor," **Turner said.** "I consider the people I work with here to be my second family, and it's an honor to work with everyone."

"We are honored to recognize Mr. Lin Turner as our Support Employee of the Year," **Division Superintendent Dr. Lisa Pennycuff said.** "This year has presented extraordinary challenges to educators and support staff alike through the COVID-19 pandemic. Prince George County Public Schools wouldn't have been able to safely and successfully welcome students back to campus for in-person learning without the efforts of dedicated support staff like Mr. Turner, and all those who have been recognized by their schools as Support Employees of the Year. We thank Mr. Turner and everyone for their hard work and commitment to our school community."

"The Prince George School Board congratulates Mr. Lin Turner for being named PGCPS' Support Employee of the Year," **Prince George School Board Chairman Rob Eley said.** "Our support employees are incredibly important to our schools' ability to educate students everyday, especially during the COVID-19 pandemic. The work of Mr. Turner serves as another example of the high-quality individuals our school division is glad to have part of our community. Our board appreciates the dedication of our support staff and applauds Mr. Turner and all of our Support Employee of the Year recipients.

"Mr. Lin Turner consistently provided the overwatch for Prince George County Public Schools during one of our most challenging times as a community and nation as part of our Health Mitigation Plan and related processes," **Assistant Superintendent of Support Services Dustin Menhart said.** "His continuous standard of excellence along with his ethical well-being for our students, employees, and community never went unnoticed. Mr. Turner went well beyond the expectation of his daily roles and responsibilities to safeguard our school community throughout the pandemic.

Yearly, each of PGCPs' schools and support facilities select their Support Employee and Teacher of the Year following a nomination and selection process in late winter. These men and women are then entered for potential selection as the division's Support Employee or Teacher of the Year later in the spring. During the Monday, May 3rd Prince George School Board meeting, the following Support Employees were recognized as Support Employee of the Year at their respective locations:

- Stacy Maddox, L.L. Beazley Elementary School
- Nancy Pelter, David A. Harrison Elementary School
- Tiffany Howington, North Elementary School
- Melissa Delgado, South Elementary School
- Heidi Dance, William A. Walton Elementary School
- Michelle Bennett, J.E.J. Moore Middle School
- Kira Mauger, N.B. Clements Junior High School
- Tonya Bryant, Prince George High School
- Kathy Butts, Pupil Transportation
- Greg Matthews, Maintenance
- Lin Turner, School Board Office

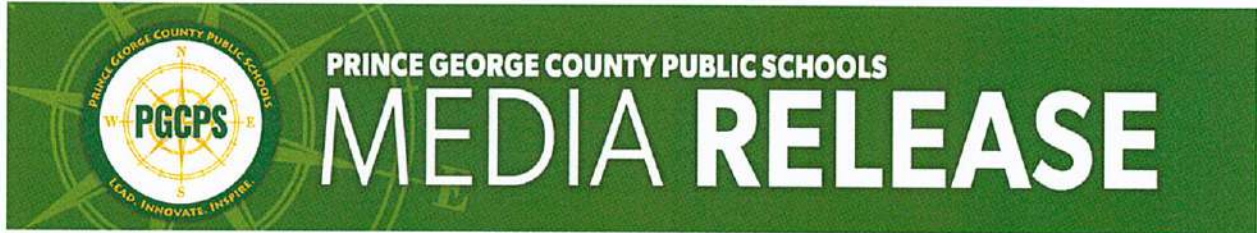
Turner is now part of a long list of Prince George County Public Schools Support Employees who have been honored as Support Employee of the Year for their efforts to support the safe and efficient operations of our schools to the benefit of the children of Prince George County and community. In the last five years, PGCPs has recognized the following individuals as Support Employee of the Year:

2021: Lin Turner
2020: Ida Butler
2019: Debra Artus
2018: Charlotte Sims
2017: Nancy Enochs

Prince George County Public Schools • 6410 Courts Drive Prince George, VA 23875
804-733-2700 • pgs.k12.va.us







FOR IMMEDIATE RELEASE

Contact: Michael Campbell

Coordinator of Communications and Public Relations

Phone: 804-733-2700

Email: mcampbell@pgs.k12.va.us

Prince George County Public Schools Celebrates Construction of New Elementary School During Groundbreaking Ceremony

State-of-the-art 850-student elementary school set for substantial completion in August 2022

PRINCE GEORGE, Va. - Prince George County Public Schools heralded the construction of the county's newest elementary school during a ceremonial groundbreaking event at the new school's site at the intersection of Middle Road and Romans Road Friday afternoon.

Prince George County Public Schools administrators and staff joined the Prince George School Board, Prince George Board of Supervisors, dignitaries, and representatives from the school's designers, Moseley Architects, and construction firm, Loughridge and Company, LLC for the groundbreaking ceremony. Friday's celebration signaled the beginning of a new chapter in the history of Prince George County Public Schools and the community as the new elementary school will serve as the new home for some of the county's elementary-aged students when classes begin at the school in September of 2022.

The new campus will replace William A. Walton Elementary School, which has served the community faithfully for over 50 years, but has reached the end of its useful service life as a school.

The new elementary school will have a student capacity of 850, which will support the educational needs of current students and those in the future as Prince George County continues to grow. The new campus will feature industry standard safety and security measures to protect students and staff, adequate separation of public and private spaces, and use natural light to illuminate parts of the school, helping to reduce energy consumption.

The new school is also being built with the learning principles of today in mind, where student collaboration and engagement are highlighted. Additionally, the campus will have built-in flexibility to allow for learning spaces to be adjusted to best support the needs of students.

In total, the new elementary school will cost \$32.9 million once completed in the fall of 2022.

"As a school board member and parent who has had two former students educated at William A. Walton Elementary School, and one who is currently learning there, today is special as we celebrate this step toward our beautiful new school." **Prince George County School Board Chairman and Design Process Steering Committee member**

Robert E.L. Eley, III said. “The Prince George School Board thanks the Prince George Board of Supervisors, County Administration, and those who had a role in making this possible. It will not be long until our amazing Walton Elementary School staff will be in their new home, and our board thanks them for all they have done to thrive at their current home.”

Quote from “Looking out onto the site, I can see the moments that will happen within the walls of this new school once it opens,” **Prince George County School Board Vice-Chair, Core Committee, and Design Process Steering Committee member Christopher A. Johnson** said. “It takes a community to make something special like this happen, and we are grateful for the leadership that we have had from the school division and Prince George County and the efforts of our entire community to allow us to reach this milestone,”

“To reach this moment where we are breaking ground on our new elementary school marks a significant moment in the history of Prince George County and Prince George County Public Schools,” **Prince George County Public Schools Division Superintendent Dr. Lisa Pennycuff** said. “When this school’s students take their seats on the first day of school in this new building next September, they will do it in a state-of-the-art facility that will support their educational needs now and into the future. We are thankful to those who dedicated their time and talents to helping with the development of this school over the years, from our committee members, to the Prince George School Board, the Prince George Board of Supervisors, school division and county staff, and our community.”

“This is a significant milestone in Prince George County’s education history and it is an honor to be here as we celebrate this exciting time for our students, teachers, and community,” **Prince George County Board of Supervisors Chairman Floyd M. Brown, Jr** said. “As work begins at the site, we look to grow and nurture the knowledge of future generations who aren’t here yet. They are the impending seeds of hope yet to be planted. Their journey starts today with this groundbreaking ceremony. We thank the Prince George School Board, Dr. Lisa Pennycuff, and all the staff and teachers that will help make this new school a reality.”

“This groundbreaking will truly be a historic moment in the minds of every family and staff member who will come to this learning center at some point, knowing Prince George County puts the children and the education process first,” **Prince George County Administrator Percy Ashcraft** said. “I watched the partnership between Prince George County Public Schools, the Prince George School Board, and the Prince George Board of Supervisors during the project. The hours of dialogue, planning, cost analysis, and prioritization between everyone involved was truly amazing as these groups came together for a common good that will lead to a better education system in the future for our children.”

Coinciding with Friday’s groundbreaking ceremony, Prince George County Public Schools has launched a special webpage dedicated to the project. The page, which can be accessed by visiting www.pgs.k12.va.us/newschool/ features renderings provided by Moseley Architects, images from the construction site, and other information about the project. It will be updated regularly with new content, so it is encouraged that users bookmark the site to follow the construction of Prince George County’s new elementary school.



GROUNDBREAKING CEREMONY



NEW PRINCE GEORGE ELEMENTARY SCHOOL



*Welcome to the Groundbreaking Ceremony for the
New Prince George Elementary School!*

FRIDAY, MAY 21, 2021 | 2 P.M.

4700 Romans Road
Prince George, Va. 23875

Prince George County Public Schools & the Prince George School Board
thanks the following for their involvement in the development of the
New Prince George Elementary School:



MOSELEYARCHITECTS

www.pgs.k12.va.us

For more information on the New Prince George Elementary School



NEW PRINCE GEORGE ELEMENTARY SCHOOL

GROUNDBREAKING CEREMONY

EVENT PROGRAM

WELCOME

DR. LISA PENNYCUFF

DIVISION SUPERINTENDENT, PRINCE GEORGE COUNTY PUBLIC SCHOOLS

INVOCATION

MR. ROGER WOODCOCK, JR.

SENIOR PASTOR, OAKLAND BAPTIST CHURCH

INTRODUCTIONS AND REMARKS

DR. LISA PENNYCUFF

DIVISION SUPERINTENDENT, PRINCE GEORGE COUNTY PUBLIC SCHOOLS

MR. ROBERT E.L. ELEY, III

CHAIRMAN, PRINCE GEORGE COUNTY SCHOOL BOARD

DESIGN PROCESS STEERING COMMITTEE

MR. STEPHEN HALSEY

VICE-PRESIDENT, MOSELEY ARCHITECTS

MR. KEVIN JONES

PRESIDENT, LOUGHRIDGE & COMPANY CONSTRUCTION

MR. FLOYD M. BROWN, JR.

CHAIRMAN, PRINCE GEORGE COUNTY BOARD OF SUPERVISORS

MR. PERCY ASHCRAFT

COUNTY ADMINISTRATOR, PRINCE GEORGE COUNTY

MR. CHRISTOPHER A. JOHNSON

VICE-CHAIR, PRINCE GEORGE COUNTY SCHOOL BOARD

DESIGN PROCESS STEERING COMMITTEE, CORE COMMITTEE MEMBER

GROUNDBREAKING CEREMONY

PRINCE GEORGE COUNTY SCHOOL BOARD

PRINCE GEORGE COUNTY BOARD OF SUPERVISORS

PRAYER OF GRATITUDE AND HOPE

MR. CHRIS JENKINS

SENIOR PASTOR, UNITY BAPTIST CHURCH

CLOSING REMARKS

DR. LISA PENNYCUFF

DIVISION SUPERINTENDENT, PRINCE GEORGE COUNTY PUBLIC SCHOOLS

PRINCE GEORGE COUNTY SCHOOL BOARD



ROBERT E.L. ELEY, III, CHAIRMAN

CHRISTOPHER A. JOHNSON, VICE-CHAIR

JILL ANDREWS

CECIL SMITH

SHERRY TAYLOR

LISA PENNYCUFF, Ed.D, SUPERINTENDENT

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ALAN R. CARMICHAEL

DONALD HUNTER

T.J. WEBB

PERCY C. ASHCRAFT, COUNTY ADMINISTRATOR

PLEASE JOIN US FOR REFRESHMENTS DIRECTLY FOLLOWING THE CEREMONY.



Subject: FW: EXTERNAL - VDH COVID-19 Vaccination Clinic for PGCPs Students 12 and Older on June 4th

From: Prince George County Public Schools <pgs@pgs.k12.va.us>

Sent: Thursday, May 27, 2021 3:33 PM

To: Lisa Pennycuff <lpennycuff@pgs.k12.va.us>

Subject: EXTERNAL - VDH COVID-19 Vaccination Clinic for PGCPs Students 12 and Older on June 4th

Good afternoon Prince George Families,

Prince George County Public Schools continues to focus on keeping our school community safe and healthy during the COVID-19 pandemic. These efforts are reinforced through our strong partnership with the Virginia Department of Health and Crater Health District.

Following the health district's successful COVID-19 vaccination clinic on Monday, May 24th at two of our schools, a **second vaccination clinic will be held for students 12 years and older on Friday, June 4th, 2021 for PGCPs students and those students who may have missed the earlier event. The clinic will be held at Prince George High School, located at 7801 Laurel Spring Road, from 9 a.m. to 11:30 a.m.**

Earlier this month, The U.S. Food and Drug Administration approved the two-dose Pfizer COVID-19 vaccine for use on [those aged 12 to 15 years old](#). In addition to enabling families and friends to gather more freely this summer, getting vaccinated offers several advantages to students. As part of recently updated guidance, fully vaccinated students will no longer have to quarantine when exposed to a person who has COVID-19. The Centers for Disease Control and Prevention defines "fully vaccinated" as two weeks after receiving a second dose of a two-dose vaccine.

As with any vaccination, parental/guardian consent will be required in order for a child to receive the Pfizer COVID-19 vaccine. To register for the vaccination clinic online, please click the Virginia Department of Health link below:

<https://vaccineappointments.virginia.gov/appointment/en/reg/0969251983>

Also attached to this message is a printable COVID-19 vaccination consent form in English and Spanish, and the Pfizer COVID-19 EUA Factsheet. These links and forms will also be available on the school division's website, <http://www.pgs.k12.va.us>.

VACCINATION CONSENT FORMS:

[COVID-19 Vaccination Form \(English\)](#)

[COVID-19 Vaccination Form \(Spanish\)](#)

If you are submitting a paper consent form for this vaccination clinic, please complete each of the included forms in their entirety for each child in your family aged 12 and older if you want them to receive the COVID-19 vaccine:

- Virginia Department of Health COVID-19 Vaccination-Student Consent & Screening Form (Page 1)
- Centers for Disease Control and Prevention Prevacination Checklist for COVID-19 Vaccines (Page 2)

For those not registering through VDH's online portal, please bring your completed paper forms with your child(ren) to the vaccination clinic between 9 a.m. and 11 a.m. Contact your school's nurse if you need assistance obtaining and/or completing the included forms.

The Crater Health District WILL NOT BE ABLE TO ADMINISTER the COVID-19 vaccine to students whose forms are incomplete in any manner.

More information about the Pfizer COVID-19 vaccine is available through the Pfizer COVID-19 EUA Factsheet, which is linked in this message. Those resources will also be available on the school division's website.

PFIZER COVID-19 EUA FACTSHEETS:

[ENGLISH - CLICK TO ACCESS FACTSHEET](#)

[SPANISH - CLICK TO ACCESS FACTSHEET](#)

As we have throughout the pandemic, our school district appreciates the dedicated men and women who serve our community through the Virginia Department of Health and Crater Health District. We thank them for providing our students the opportunity to be vaccinated against COVID-19 during this upcoming clinic.

Thank you,

Lisa Pennycuff, Ed.D Michelle Grate, RN, MHA, MPA, CERT

Superintendent Division Coordinator of Health Services

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Date: June 7, 2021
Presenter: Dr. Lisa Pennycuff

Approved: _____
Disapproved: _____
Tabled: _____

TOPIC: PERSONNEL

A. Appointments - 8

B. Resignations - 32

C. Retirement - 3

RECOMMENDATION: Approval

Date: June 7, 2021
Presenter: Dr. Lisa Pennycuff

Approved: _____
Disapproved: _____
Tabled: _____

TOPIC: BOARD REQUESTS

A. Facility Use - 7

RECOMMENDATION: Approve

XV. ACTION ITEMS

- A. Fuel Bid Renewal – Ron Rhodes
- B. Uniform Bid Renewal – Ron Rhodes

NOT AVAILABLE AT THE TIME OF DISTRIBUTION. TO BE DISTRIBUTED AT MEETING.

(Bid and RFP announcements were released on 5/20/22 with a closing date of June 1. Recommendations/Information will be provided at the June 7 meeting).

Draft Goals & Objectives (May 26, 2021)

Goal 1: Academic Growth & Engagement Ensure that every student is prepared academically and provided multiple opportunities to personalize their path for future success. Equity Emphasis: Close opportunity gaps.	
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Objective 1	Increase student achievement.
	Strategy
1.1.1	Continue implementation of tiered system of supports targeted to needs of individual schools.
1.1.2	Facilitate student growth and advancement in math.
1.1.3	Facilitate student growth and advancement in English.
1.1.4	Improve graduation rates through student engagement and student-centered learning.

Objective 2	Explore careers by embedding investigations into the school experience.
	Strategy
1.2.1	Enhance secondary school schedules to enable students to take additional courses.
1.2.2	Provide opportunities for work-based learning experiences.
1.2.3	Increase the number of students participating in CTE offerings.
1.2.4	Provide additional career exploration options for students beginning in the elementary grades.
1.2.5	Develop collaborative relationships with the community to leverage their career expertise.

Objective 3	Promote student and staff digital literacy to ensure future-ready citizens.
	Strategy
1.3.1	Develop introductory programs to prepare students for digital learning.
1.3.2	Expand digital learning opportunities for students.
1.3.3	Provide professional learning opportunities to enhance staff digital literacy skills and teaching methods.
1.3.4	Provide curricular options that support personalized instruction for students.

Objective 4	Prepare students for academic and career success.
	Strategy
1.4.1	Integrate 5C skills across the curriculum through project-based learning and independent study opportunities.

1.4.2	Encourage students to develop college and career plans beginning in the elementary grades.
1.4.3	Enrich opportunities through intentional partnerships with colleges, businesses, and community organizations.
1.4.4	Integrate ISTE/Computer Science standards into core content.

Objective 5	Engage students and broaden school connections through clubs, activities, and sports.
	Strategy
1.5.1	Review, evaluate, and rejuvenate student participation in current extra-curricular activities and increase offerings based on student interests.
1.5.2	Increase staff involvement in extra-curricular activities through compensation or other employment perks.
1.5.3	Recruit students to participate in school-related activities through increased athletic and club offerings.
1.5.4	Strengthen partnership with Prince George County Parks & Recreation to enhance student wellness and increase opportunities.

Objective 6	Provide rich early-childhood experiences for preschool children.
	Strategy
1.6.1	Explore opportunities to expand access to preschool programs.
1.6.2	Strengthen relationships with community-based organizations to ensure future school success.
1.6.3	Provide preschool staff opportunities for collaboration and professional learning.
1.6.4	Provide all preschool students with a comprehensive literacy readiness program.

Objective 7	Strengthen remediation and enrichment programs.
	Strategy
1.7.1	Increase flexible learning options to ensure student participation in all student sub-groups.
1.7.2	Implement and monitor social-emotional learning programs and behavioral interventions.
1.7.3	Maximize time and opportunities for collaborative instruction.
1.7.4	Engage the community to expand opportunities and options for students.
1.7.5	Review and revise school-year calendar and daily schedule to increase access to remediation and enrichment programs.
1.7.6	Align annual budgets with division's Comprehensive Plan initiatives and programs.

Goal 2: Dedicated & Connected Staff
Recruit, develop, retain, and support exceptional staff members.
Equity Emphasis: Strengthen cultural competency.

Objective 1	Recruit highly qualified staff committed to supporting students and promoting achievement.
	Strategy
2.1.1	Prioritize compensation and benefits in each year's annual budget.
2.1.2	Research and adopt successful strategies to recruit new, highly qualified staff for all positions.
2.1.3	Increase the use of digital employment websites to expand the reach of recruiting activities.

2.1.4	Develop and publicize professional learning and certification opportunities for staff who join PGCPs.
2.1.5	Develop and maintain connections with students who participate in Teach for Tomorrow and work to increase program participation.
2.1.6	Develop and host PGCPs Career Fair that recruits staff for all departments and involves community partners.

Objective 2	Design and implement a comprehensive onboarding and induction process for all staff.
	Strategy
2.2.1	Effectively utilize talent management systems to enhance data integrity and record-keeping.
2.2.2	Revisit and revamp the New Teacher Academy.
2.2.3	Develop a 'Royal Academy' to welcome and inform all new staff of PGCPs policies and procedures and share strategies for success.

Objective 3	Increase the retention of dedicated and highly qualified staff.
	Strategy
2.3.1	Prioritize compensation and benefits in each year's annual budget.
2.3.2	Support staff interests and long-term career goals through internal career exploration initiatives.
2.3.3	Develop a system of procedures for staff to seek support for career advancement.
2.3.4	Create additional incentive and recognition opportunities to reward staff excellence.
2.3.5	Explore options to provide staff with additional time for professional learning, sponsorship of activities, and team collaboration.

Objective 4	Promote and support the professional growth of all staff.
	Strategy
2.4.1	Provide division-wide professional learning opportunities to meet staff needs and leverage staff expertise.
2.4.2	Leverage Summer Institute to develop learning strands that meet instructional and social-emotional needs.
2.4.3	Encourage culturally responsive teaching through professional learning opportunities.
2.4.4	Provide additional paths to advancement through specialized learning and certifications.

Goal 3: Operational Excellence & Effectiveness
Provide a safe and secure environment conducive to teaching and learning.
Equity Emphasis: Ensure equitable school facilities and technology resources.

Objective 1	Provide a safe and secure environment for students, staff, and visitors.
	Strategy
3.1.1	Convene a team of division staff and community partners to annually review crisis plans and, as needed, make plan adjustments.
3.1.2	Develop and deploy a comprehensive cyber-security plan.
3.1.3	Ensure compliance with all safety and security regulations.
3.1.4	Review and revise division policies and procedures to align with Virginia Code and Virginia Department of Education regulations.
3.1.5	Provide operational staff with job-specific professional learning opportunities.

Objective 2	Leverage technology to support learning and administrative needs.
	Strategy
3.2.1	Build a sustainable technology replacement budget.
3.2.2	Improve digital infrastructure to support student and staff technology needs.
3.2.3	Enhance staff digital skills through a planned professional learning program.

Objective 3	Update and maintain facilities to support learning and student and staff needs.
	Strategy
3.3.1	Continue to use facility findings and data to address deferred maintenance priorities and facility upgrades.
3.3.2	Effectively utilize staff and monetary resources to follow scheduled maintenance plan.

Objective 4	Ensure that financial resources are aligned with the division's greatest needs.
	Strategy
3.4.1	Prioritize Comprehensive Plan initiatives and programs in every annual budget.
3.4.2	Annually update CIP to advance facility upgrades and address the need for new facilities.
3.4.3	Validate and maintain the annual budget review process.

Goal 4: Caring Culture & Climate
Build a welcoming community that supports students and staff.
Equity Emphasis: Engage, connect, and celebrate students, staff, and families.

Objective 1	Strengthen and support family engagement.
	Strategy

4.1.1	Cultivate connections by increasing opportunities for families to connect with schools through volunteer and family engagement programs.
4.1.2	Design and launch a Parent University initiative.
4.1.3	Develop long-lasting relationships with families through expanded opportunities for staff to learn engagement best practices.

Objective 2	Create a bridge to promote and strengthen community engagement.
	Strategy
4.2.1	Create volunteer opportunities and recruit volunteers.
4.2.2	Leverage relationships with the Fort Lee community.
4.2.3	Honor and acknowledge business partners.
4.2.4	Explore partnerships with community organizations to expand services, provide participation incentives, and support CTE and work programs.

Objective 3	Expand student and staff wellness opportunities.
	Strategy
4.3.1	Establish wellness groups at each school to explore, plan, and implement wellness activities for students.
4.3.2	Establish staff wellness teams to identify needs and interests, develop activities, and explore available wellness options.
4.3.3	Increase school engagement, unity, and collaboration by providing support for annual activities.

Objective 4	Promote a positive school environment.
	Strategy
4.4.1	Facilitate clear communication of policies, procedures, and safety/crisis expectations.
4.4.2	Conduct a building-based climate survey every two years and develop initiatives targeted to address survey findings.
4.4.3	Focus communications to internal and external audiences through development and implementation of a strategic communications plan.
4.4.4	Implement positive interventions to provide social, emotional, and behavioral support to students.
4.4.5	Ensure that policies and procedures welcome and support new students and military families.

Objective 5	Strengthen connections to PGCPs.
	Strategy
4.5.1	Create Spirit of PG group that focuses on developing and delivering climate-improving initiatives.
4.5.2	Expand public awareness of exceptional accomplishments of students and staff through available communications tools.
4.5.3	Reduce barriers to participation in school and extra-curricular activities.

Objective 6	Build strong, culturally affirming relationships anchored in mutual respect and validation with all students.
	Strategy
4.6.1	Foster a supportive environment for all students and staff that intentionally advocates for inclusive practices.

4.6.2	Expand student and staff knowledge of equitable practices.
4.6.3	Provide instructional staff with resources and support to advance culturally responsive teaching and equitable practices.

Date: June 7, 2021

Presenter: Lisa Pennycuff, Ed.D.

Approved: _____

Disapproved: _____

Tabled: _____

TOPIC: VSBA Recognition Programs

RATIONALE: The VSBA has three recognition programs that school boards and school board members may apply for each year. To be considered by the judges, the official nomination form and supporting materials for each of the award programs must be received by **July 19, 2021**.

VSBA Board of Distinction

The VSBA seeks to identify school boards that will be designated as a *VSBA Board of Distinction*. Boards must apply for the designation and must meet specific requirements in four key areas: planning, policy, promotion, and board development. If eligible, the board will receive a plaque to hang on the wall of their boardroom designating the board as a *VSBA Board of Distinction*. Designation as a *VSBA Board of Distinction* may be accomplished by the chairman, with the approval of the board, completing and returning the checklist and supporting materials by July 19, 2019. Once a school board has achieved this designation, it may reapply after two years for continued *VSBA Board of Distinction* status. The announcement of the recipients and presentation of award plaques will be made during the VSBA Annual Convention in November.

VSBA Regional School Board Member of the Year

The VSBA seeks to recognize one outstanding school board member from each of the nine VSBA regions who exemplifies local involvement in promoting student achievement. Nominees must be or have been a board member serving on a VSBA member school board within the preceding 12 months ending June 30, 2021. Local school boards may establish the process by which they identify candidates for nomination. The VSBA panel of judges will accept one nomination from each school board, and that nomination must be based on a discussion by and unanimous vote of the school board. The announcement of the winners and presentation of award plaques will be made during the VSBA Annual Convention in November.

VSBA School Board of the Year

Each year, one outstanding local school board is named the *VSBA School Board of the Year* to recognize its efforts. Nominated school boards must be members of VSBA at the time of nomination and selection. A board can be nominated by the superintendent or by the board chair with the prior approval of the board. The announcement of the winner and presentation of the award plaque will be made during the VSBA Annual Convention in November.

RECOMMENDATION: Nomination forms must be received by VSBA before July 19, 2021.

VSBA Board of Distinction

The VSBA seeks to identify school boards that will be designated as a *VSBA Board of Distinction*. Boards must apply for the designation and must meet specific requirements in planning, policy, communication, and board development. If eligible, the board will receive a plaque to hang on the wall of their boardroom designating the board as a *VSBA Board of Distinction*. Designation as a *VSBA Board of Distinction* may be accomplished by the chair, with the approval of the board, completing and returning the checklist (see following page) and supporting materials by **July 19, 2021**. Once a school board has achieved this designation, it may reapply after two years for continued *VSBA Board of Distinction* status.

The announcement of the recipients and presentation of award plaques will be made during the VSBA Annual Convention in November.

VSBA Board of Distinction Checklist

Attach materials or documentation that verifies your school board is meeting the challenges of leadership in every area of board responsibility listed below.

School Board: _____

VSBA Region: _____

1. The board participated in a day-long planning retreat session.
2. The board conducted a superintendent evaluation in accordance with state approved guidelines.
3. The governance team (board and superintendent) developed/updated a strategic plan.
4. The board maintains an up-to-date policy manual.
5. The board adopted the VSBA Code of Conduct or one similar.
6. The division developed/maintained a division-wide communications plan.
7. The board had a delegate/alternate participate actively in the VSBA Delegate Assembly for the last two years.
8. The division has received recognition from an outside entity OR a board member or the superintendent has presented a successful practice at a VSBA/NSBA meeting or conference.
9. The board conducted a board self-evaluation and developed a plan for improvement.
10. Each member of the board achieved at least a Certificate of Recognition in the VSBA School Board Academy for the last two consecutive years.
11. At least two members of the board represented the division at each of the following VSBA meetings and conferences in the last two consecutive years*: Legislative Advocacy Conference, Capital Conference, Regional Spring Network Forum, any Hot Topic Conference, Law Conference, Conference on Education, Annual Convention.
12. The division participated in VSBA Take Your Legislator to School Month, VSBA Media Honor Roll, VSBA Business Honor Roll, and VSBA Bullying Prevention Month during both of the last two consecutive years.

Our board agrees that we have completed each item above within the two-year period ending June 30, 2021.

Board Chair: _____ Date: _____

Clerk: _____ Date: _____

Nomination/checklist form and supporting materials must be submitted by July 19, 2021. Please retain a copy for your files and submit online at: <https://www.surveymonkey.com/r/2021VSBABoD>. For questions please contact Jessica Blythe, jessica@vsba.org.

*As applicable, exclusions include meetings not held due to COVID-19.



VSBA School Board of the Year

Each year, one outstanding local school board is named the *VSBA School Board of the Year* to recognize its efforts. Nominated school boards must be members of VSBA at the time of nomination and selection. A board can be nominated by the superintendent or by the board chair with the prior approval of the board. To be considered by the judges, the official nomination form (see following page) and supporting materials must be received by **July 19, 2021**.

The announcement of the winner and presentation of the award plaque will be made during the VSBA Annual Convention in November.

VSBA School Board of the Year Nomination Form

School Division: _____

VSBA Region: _____

School Board Members: *Please list names and titles (Mr. Mrs. Ms. Dr., etc.)*

Chair: _____

Vice-Chair: _____

Division Superintendent: _____

Submit a copy of this nomination form and supporting materials listing the board's most significant accomplishments in these areas, arranged in the following order. Total materials must not exceed five pages in addition to the nomination form.

1. Policy Development, Application or Monitoring
2. Community Engagement & Advocacy – Describe what the board has done to promote quality education, including involvement with the general assembly, congress, city council or board of supervisors, state board of education, community and staff.
3. Community/Business Partnerships – How has the board partnered with community organizations and businesses to improve education in the division?
4. Student Achievement – How has the board contributed to improvement in student achievement?
5. Board Development Activities – (a) Each member of the board must have achieved, at a minimum, the VSBA Academy Award of Honor level (in the year nominated), and (b) Each member must have signed the VSBA Code of Conduct, or one similar, adopted by the board.
6. Other supporting material, if any, that illustrate why the division should be selected as the VSBA School Board of the Year.

Our board has discussed and voted unanimously to approve this application/nomination.

Board Chair: _____ Date: _____

Clerk: _____ Date: _____

Nominations and supporting materials must be submitted by July 19, 2021. Please retain a copy for your files and submit online at: <https://www.surveymonkey.com/r/VSBA2021SchoolBoardOTY>. For questions please contact Jessica Blythe, jessica@vsba.org.



VSBA Regional School Board Member of the Year

The VSBA seeks to recognize one outstanding school board member from each of the nine VSBA regions who exemplifies local involvement in promoting student achievement.

Nominees must be or have been a board member serving on a VSBA member school board within the preceding 12 months ending June 30, 2021. Local school boards may establish the process by which they identify candidates for nomination. The VSBA panel of judges will accept one nomination from each school board, and that nomination must be based on a discussion by and a unanimous vote of the school board. The official nomination form (see following pages) and supporting materials must be received by **July 19, 2021**.

The announcement of the winners and presentation of award plaques will be made during the VSBA Annual Convention in November.



VSBA Regional School Board Member of the Year Nomination Form

Name of Nominee*: _____

**Must have served on a VSBA member school board within 12 months of nomination.*

School Board: _____

VSBA Region: _____

Why does this person deserve to receive this award? *(limit to 300 words)*

Our board has discussed and by a unanimous vote nominates this candidate.

Board Chair _____ Date _____

Clerk _____ Date _____



VSBA Regional School Board Member of the Year Biographical Information

Name: _____

Address: _____

Phone:

Business: _____ Home: _____

School Board: _____

Number of Years Served: _____ Dates Served: _____

Use the following headings and concisely list appropriate accomplishments of the nominee under each. The use of numbered statements under each heading is encouraged.

1. Local board offices held and other local board leadership activities.
2. Board development activities. *(Must have achieved at least an Award of Honor in the VSBA School Board Academy during the year nominated)*
3. Accomplishments as a board member in promoting student achievement.
4. Resume.

Nomination and supporting material must be submitted by July 19, 2021. Please retain a copy for your files and submit online at: <https://www.surveymonkey.com/r/2021VSBARegionalSBMoTY>. For questions please contact Jessica Blythe, jessica@vsba.org.

Date: June 7, 2021

Presenter: Lisa Pennycuff, Ed.D.

Approved: _____

Disapproved: _____

Tabled: _____

TOPIC: Advocate for Education Award

RATIONAL: The VSBA created the VSBA Advocate for Education Award to recognize board members who have demonstrated significant and outstanding leadership, commitment, and contribution to public education that has had an impact on their region and the Commonwealth, and who have shown active involvement in local, state, and federal advocacy on behalf of their division, VSBA, and public education.

Each school board may submit one name for consideration. The nomination must be the consensus of the school board and the nominee must be a current school board member. Nomination forms are due by July 30, 2021. The selection committee will review the nominations and select the award winner(s) to be announced at the VSBA Annual Convention in November.

RECOMMENDATION: The School Board has an opportunity to nominate a board member for consideration.



VSBA

Virginia School Boards Association

Leadership • Advocacy • Support

VSBA Advocate for Education Award

The VSBA would like to invite your board to nominate a board member for the annual Advocate for Education Award, to be presented at the VSBA Annual Convention in November. The nominee must demonstrate significant and outstanding leadership, commitment, and contribution to public education that has had an impact on their region and the Commonwealth. Nominees must show involvement in local, state, and federal advocacy on behalf of their division, VSBA, and public education.

Each local school board may submit one name/nomination for consideration. The nomination must be approved by the school board.

Applications are due July 30th, 2021 and must include a narrative that addresses the nominee's accomplishments and contributions in 1,000 words or less. The selection committee will review the applications and select the award winner(s). The award may be conferred upon one or more school board members.

Thank you to our sponsor, ABM.

Questions?

Contact J.T. Kessler, at 434-295-8722 or email jason@vsba.org.

Please provide a valid e-mail address when completing the entry form. This is how we will communicate with you about your entry.

Application Deadline: July 30, 2021

All entries must be submitted via email.

All materials become the property of the Virginia School Boards Association and cannot be returned. The Virginia School Boards Association has the right to reprint/republish these materials at any time in any format and in any media. To be eligible, your school division must be a member of the Virginia School Boards Association.



VSBA

Virginia School Boards Association

Leadership • Advocacy • Support

VSBA Advocate for Education Award Nomination Form

Nominee Name

School Division

School Division Mailing Address

Phone Number

Fax Number

School Board Chair

Superintendent

In 1000 words or less, describe how the nominee demonstrated significant and outstanding leadership, commitment, and contribution to public education that had an impact on their region and the Commonwealth. Further, describe how the nominee illustrated their involvement in local, state, and federal advocacy on behalf of their division, VSBA, and public education.



VSBA

Virginia School Boards Association

Leadership • Advocacy • Support

Acknowledgement and Disclaimer

☐ I certify that this nomination is being made with the knowledge and approval of the school board.

☐ All nomination materials become the property of the Virginia School Boards Association and cannot be returned. The Virginia School Boards Association has the right to reprint/republish these materials at any time in any format and in any media.

Submitted by:

Name and Title

School Division

Email Address

Phone Number

Date: June 7, 2021

Presenter: Lisa Pennycuff

Approved: _____
Disapproved: _____
Tabled: _____

TOPIC: 2021 Media Honor Roll

RATIONALE: The School Board may determine if they want to recognize a reporter (print, radio, or television) who deserves Media Honor Roll recognition. Criteria for honorees include (1) makes an effort to get to know the superintendent, board chairman; 2) understands the division's mission and goals; (3) reports school news in a manner that is fair, accurate, and balanced; (4) gives a high-profile position to good news about schools; (5) regularly visits the schools, attends board meetings, etc.; (6) maintains a policy of "no surprises" by sharing information with school representatives.

RECOMMENDATION: If a media representative is selected for recognition, a Resolution (copy attached) must be passed by the School Board and nomination form submitted to the VSBA before August 23, 2021.

MEDIA HONOR ROLL RESOLUTION

WHEREAS, in each community, the public schools are shaped by the community to provide the most appropriate and effective education for the schoolchildren who attend those schools; and

WHEREAS, public schools are dependent on the community's support in countless ways, including support in setting goals for the education of our children, in establishing successful volunteer and booster programs at the schools, for annual funding of operations, in periodic bond elections, in the election of qualified school board members; and

WHEREAS, much of the community's knowledge and opinions about the public schools rely on responsible reporting by local media representatives who decide which news to share with the community, how much attention will be focused on various issues, and what the tone of the reporting will be; and

NOW BE IT RESOLVED that the Prince George County School Board places the name of

on the statewide *VSBA Media Honor Roll*, calling attention to the ongoing responsible and exemplary nature of reporting on this community's public schools. We express our appreciation for your balanced and accurate approach to sharing with this community both the challenges facing our schools and the successes achieved by the teachers and students. Your work has aided this community in focusing on the goal of providing the best public schools we can for the children who attend them.

Dated this ____ day of _____, 2021.

Robert E. L. Eley, III, Chairman

Christopher A. Johnson, Vice Chairman

Jill A. Andrews, Board Member

Cecil M. Smith

Sherry D. Taylor, Board Member

Date: June 7, 2021

Presenter: Lisa Pennycuff, Ed.D.

Approved: _____

Disapproved: _____

Tabled: _____

TOPIC: Review of GAB/IIBEA: Acceptable Computer System Use/Internet Safety Policy

RATIONALE: In compliance with the Child Internet Protection Act (CIPA), the division's Internet Safety Policy must be publicly reviewed in order to meet requirements for E-Rate funds.

RECOMMENDATION: **Information only** with questions and comments welcome regarding the review of GAB/IIBEA: Acceptable Computer System Use/Internet Safety Policy.

ACCEPTABLE COMPUTER SYSTEM USE

The ~~school board~~ School Board provides a computer system, including the internet, to promote educational excellence by facilitating resource sharing, innovation and communication. The term computer system includes, but is not limited to, hardware, software, data, communication lines and devices, terminals, display devices, printers, CD, DVD and other media devices, tape or flash drives, storage devices, servers, mainframe and personal computers, tablets, laptops, telephones, cameras, projectors, multimedia devices, workstations, the internet and other electronic services and internal or external networks. This includes any device that may be connected to or used to connect to the school division's network or electronically stored division material.

All use of the division's computer system must be (1) in support of education and/or research, or (2) for legitimate school business. Use of the computer system is a privilege, not a right. Inappropriate use may result in cancellation of those privileges, disciplinary action, and/or legal action. Any communication or material generated using the computer system, including electronic mail, social media posts, instant or text messages, tweets, and other files, including communications and materials deleted from a user's account, may be monitored, read, and/or archived by division staff.

This policy applies to all users of the division's computer system. By using or accessing the computer system, the user agrees to abide by this ~~policy~~: policy and the Technology Use Guidelines established by the superintendent.

The superintendent is responsible for establishing Technology Use Guidelines, containing the appropriate uses, ethics and protocols for use of the computer system. The superintendent is also responsible for reviewing and updating, as necessary, the Guidelines at least every two years. It is the user's responsibility to know and follow this policy and the Technology Use Guidelines.

The Guidelines include:

- (1) a prohibition against use of the division's computer equipment and communications services for sending, receiving, viewing or downloading illegal material via the internet;
- (2) provisions, including the selection and operation of a technology protection measure for the division's computers having internet access to filter or block internet access through such computers, that seek to prevent access to:
 - a. child pornography as set out in Va. Code § 18.2-374.1:1 or as defined in 18 U.S.C. § 2256;
 - b. obscenity as defined by Va. Code § 18.2-372 or 18 U.S.C. § 1460; and
 - c. material that the school division deems to be harmful to juveniles as defined in Va. Code § 18.2-390, material that is harmful to minors as defined in 47 U.S.C. § 254(h)(7)(G), and material that is otherwise inappropriate for minors;

- (3) provisions establishing that the technology protection measure is enforced during any use of the division's computers;
- (4) provisions establishing that all usage of the computer system may be monitored;
- (5) provisions designed to educate students and employees about appropriate online behavior, including interacting with students and other individuals on social networking websites, blogs, in chat rooms, and cyberbullying awareness and response;
- (6) provisions designed to prevent unauthorized online access by minors, including "hacking" and other unlawful online activities;
- (7) provisions requiring every user to protect the security of information necessary to access the computer system, such as usernames and passwords, and prohibiting the sharing of passwords;
- (8) provisions prohibiting the unauthorized disclosure, use, and dissemination of photographs and/or personal information of or regarding minors; and
- (9) a component of internet safety for students that is integrated in the division's instructional program.

Use of the school division's computer system ~~shall~~ must be consistent with the educational or instructional mission or administrative function of the division as well as the varied instructional needs, learning styles, abilities and developmental levels of students.

The division's computer system is not a public forum.

Users of the division's computer system have no expectation of privacy for use of the division's resources or electronic devices including non-division owned devices while connected to division networks or computer resources.

Software and/or services may not be installed or downloaded on the division's computer system without the prior approval of the superintendent or superintendent's designee.

The failure of any user to follow the terms of this policy or the Technology Use Guidelines may result in loss of computer system privileges, disciplinary action, and/or appropriate legal action.

The ~~school board~~ School Board is not responsible for any information that may be lost, damaged or unavailable when using the computer system or for any information retrieved via the internet. Furthermore, the ~~school board will not be~~ School Board is not

responsible for any unauthorized charges or fees resulting from access to the computer system.

The school board will review, amend if necessary, and approve School Board reviews and amends, if necessary, this policy every two years.

Adopted:

Legal Refs: 18 U.S.C. §§ 1460, 2256.

47 U.S.C. § 254.

Code of Virginia, 1950, as amended, §§ 18.2-372, 18.2-374.1:1, 18.2-390, 22.1-70.2, and 22.1-78.

Cross Refs.: EGAA	Reproduction and Use of Copyrighted Materials
GAB-R/IIBEA-R	Technology Use Guidelines
GBA/JHFA	Prohibition Against Harassment and Retaliation
GCPD	Professional Staff Discipline
GCQB	Staff Research and Publishing
JFC	Student Conduct
JFC-R	Standards of Student Conduct

TECHNOLOGY USE GUIDELINES

Mission

The Prince George Schools are committed to providing all students and personnel with the most appropriate technological tools to enhance and support quality education and to produce active participants in the worldwide community of the 21st century.

Philosophy

Technology integration is paramount in preparing students to meet the challenges of an increasingly more complex society. We believe all students and all personnel should have adequate and equal access to training and literacy for technology. The infusion of technology into our instructional program is essential in fulfilling our mission of providing a quality education for each individual child. We feel it is essential to our students' success that they learn about new technologies and learn by utilizing these technologies. The ability to access information, process it, synthesize new ideas and communicate these ideas is key to creating independent, lifelong learners. Growing volumes of research show that the use of technology fosters creativity, encourages higher order thinking and motivates students to learn. Training for students and personnel is key to the successful implementation of Internet safety and technology in our schools. Adequate levels of computers and other technologies should be provided for students and personnel.

Vision

We envision the use of technology to enhance quality education and lifelong learning. To accomplish this vision, we are committed to the following principles:

- Providing equity of technological access
- Improving instruction through the use of computer technology
- Integrating the technology in all areas of learning
- Providing professional development to enhance the instructional program
- Ongoing Internet safety of all stakeholders – staff, students, parents, and community
- Monitor and evaluate all Internet safety instruction for staff and students and update as needed
- Evaluate the division's technology infrastructure and the network, Internet and data security procedures in place annually
- Remain cognizant of the latest developments in Internet vulnerabilities, legal issues, and capabilities related to instruction and impact on division students
- Provide professional development for all staff on the social and ethical issues of Internet use including copyright, fair use and plagiarism and Internet safety and security
- Evaluate the effectiveness of the division AUP and update annually as needed
- Assess the need for community outreach related to Internet use and safety issues

- Provide frequent information related to Internet safety and security to parents and the community

Internet Use

Internet use by students and/or employees shall be in accordance with acceptable computer use policies and regulations. Prince George County Public Schools strive to provide equitable access and encourages the use of technology whenever possible and appropriate, to support the curriculum and student learning objectives. All use of the Prince George School Division's computer system shall be consistent with the School Board's goal of promoting educational excellence by facilitating resource sharing, innovation and communication. The term "Computer System" includes, but is not limited to any School Board hardware, software, data, communication lines and devices, terminals, display devices, printers, CD, DVD, and other media devices, tape or flash drives, storage devices, servers, mainframe and personal computers, tablets, laptops, telephones, cameras, projectors, multimedia devices, workstations, the internet and other electronic services any other internal or external network. This includes any device that may be connected to or used to connect to the school division's network or electronically stored division material.

Computer System Use-Terms and Conditions:

1. Acceptable Use. Access to the Division's Computer System shall be (1) for the purposes of education or research and be consistent with the educational objectives of the Division or (2) for legitimate school business.

Acceptable use of technology and electronic information systems by students includes:

- accessing research databases and libraries of information in the form of text, graphics, photographs, video, and sound.
- interacting and collaborating with others.
- acquiring knowledge and skills to support learning objective.
- publishing opportunities.
- extending teaching and learning opportunities.

Prince George County Public Schools allows students and employees to access electronic information systems while safeguarding users from potential hazards by filtering objectionable sites. Users are allowed access to Internet resources with the understanding that some material may be inaccurate or objectionable. The inappropriate use of resources is not permitted. Prince George County Public Schools does not endorse and is not responsible for content associated with links outside of the Prince George County Public Schools' network. Prince George County Public Schools reserves the right to block downloading from specific file extensions or specific sites. Students using Prince George

County Public Schools' electronic information systems are subject to monitoring by Prince George County Public Schools personnel. Parents and students acknowledge adherence to this agreement by signing the Parent/Student Responsibility form.

2. **Privilege.** The use of the Division's Computer System is a privilege, not a right.

3. **Unacceptable Use.** Each user is responsible for his or her actions on the Computer System. Prohibited conduct includes but is not limited to:

- using the network for any illegal or unauthorized activity including but not limited to Virtual Private Networking (VPN) or proxy servers), including violation of copyright or contracts, or transmitting any material in violation of any federal, state, or local law, the Code of Student Conduct, or any School Board policy or regulation.
- sending, receiving, viewing or downloading illegal material via the Computer System.
- unauthorized downloading of software.
- using the Computer System for private financial or commercial purposes.
- wastefully using resources, such as file space.
- gaining unauthorized access to resources or entities.
- posting material created by another without his or her consent.
- submitting, posting, publishing, or displaying any obscene, profane, threatening, illegal, or other inappropriate material.
- using the Computer System while access privileges are suspended or revoked.
- vandalizing the Computer System, including destroying data by creating or spreading viruses or by other means.
- intimidating, harassing, bullying, or coercing others.
- threatening illegal or immoral acts.

4. **Social Media.** Social media includes internet-based applications and mobile technologies that allow the creation and exchange of user generated content. Examples of commonly used social media tools include, but are not limited to blogs, message boards, chatgroups, instant messaging, personal news updates, and music and video sharing (i.e. – facebook, myspace, and twitter). Utilization of social media via the school division's Computer System is prohibited unless expressly permitted in advance by the building principal or other appropriate administrator for a specific legitimate educational use. Any such utilization of social media must be in conformance with this policy. Students are cautioned that even non-school division Computer System utilization of social media that violates this policy and that creates a foreseeable risk of reaching school property and causing a substantial disruption to the work and discipline of the school may result in school discipline.

5. **Network Etiquette.** Each user is expected to abide by generally accepted rules of etiquette, including the following:

- be polite.
- users shall not forge, intercept or interfere with electronic mail messages.
- use appropriate language. The use of obscene, lewd, profane, lascivious, threatening or disrespectful language is prohibited.
- users shall not post personal information other than directory information as defined in Policy JO Student Records about themselves or others.
- users shall respect the Computer System's resource limits.
- users shall not post chain letters or download large files.
- users shall not use the Computer System to disrupt others.
- users shall not modify or delete data owned by others.

6. **Liability.** The School Board makes no warranties for the Computer System it provides. The School Board shall not be responsible for any damages to the user from use of the Computer System, including loss of data, non-delivery or missed delivery of information, or service interruptions. The School Division is not responsible for the accuracy or quality of information obtained through the Computer System. The user agrees to indemnify the School Board for any losses, costs or damages incurred by the School Board relating to or arising out of any violation of these procedures.

7. **Security.** Computer System security is a high priority for the school division. If any user identifies a security problem, the user shall notify the building principal or system administrator immediately. All users shall keep their passwords confidential and shall follow computer virus protection procedures.

8. **Vandalism.** Intentional destruction of or interference with any part of the Computer System through creating or downloading computer viruses or by any other means is prohibited.

9. **Charges.** The School Division assumes no responsibility for any unauthorized charges or fees as a result of using the Computer System, including telephone or long-distance charges.

10. **Electronic Mail.** The School Division's electronic mail system is owned and controlled by the School Division. The School Division may provide electronic mail to aid students and staff in fulfilling their duties and as an education tool. Electronic mail is not private. Students' electronic mail will be monitored. The electronic mail of staff may be monitored

and accessed by the School Division. All electronic mail may be archived. Unauthorized access to an electronic mail account by any student or employee is prohibited. Users may be held responsible and personally liable for the content of any electronic message they create or that is created under their account or password. Downloading any file attached to an electronic message is prohibited unless the user is certain of that message's authenticity and the nature of the file.

11. Enforcement. Software will be installed on the division's computers having Internet access to filter or block internet access through such computers to child pornography and obscenity. The online activities of users may also be monitored manually. **Any violation of these regulations shall result in loss of Computer System privileges and may also result in appropriate disciplinary action, as determined by School Board policy, or legal action.**

Adopted: June 13, 2005

Revised: June 9, 2008; July 13, 2009, December 12, 2011 (administratively); August 12, 2013; June 29, 2017; May 13, 2019; July 15, 2019

Legal Refs: 18 U.S.C. §§ 1460, 2256.
47 U.S.C. § 254.

Code of Virginia, 1950, as amended, §§ 18.2-372, 18.2-374.1:1, 18.2-390, 22.1-70.2 and 22.1-78.

Cross Refs: GAB/IIBEA Acceptable Computer System Use
GCPD Professional Staff Members: Contract Status and Discipline
JFC Student Conduct
JFC-R Standards of Student Conduct

Prince George County Schools
Acceptable Use Policy for Electronic Information, Internet and Network Resources
Agreement Form

The student and one parent/guardian must sign this agreement form and have it on file in the respective school before the student will be permitted to use the resources to which this agreement applies.

Student Agreement

I have read the attached policy for **Acceptable Use of Electronic Information, Internet and Network Resources (GAB/IIBEA)** and **Regulation (GAB-R/IIBEA-R)** and I agree to abide by its terms. In addition, I agree to refrain from those activities which are considered unacceptable use. I understand that any violation of the regulations is unethical and may constitute a criminal offense. I understand that the School Division may access, monitor, and archive my use of the computer system, including my use of the internet, email and downloaded material, without prior notice to me. Should I commit any violation of this agreement, my access privileges may be revoked, school disciplinary action may be taken and/or legal action may be initiated.

User name (please print): _____

User signature: _____

Date: ____/____/____

Parent/Guardian Agreement

As the parent or guardian of this student, I have read the attached policy for **Acceptable Use of Electronic Information, Internet and Network Resources (IIBEA/GAB)** and **Regulation (IIBEA-R/GAB-R)**. I understand that the use of these resources is for educational purposes. I recognize that it is impossible for The Prince George County Schools to restrict access to all controversial materials on the Internet and I will not hold them responsible for materials my son/daughter acquires as a result of the use electronic information and the networks.

Parent or Legal Guardian (please print): _____

Signature: _____

Date: ____/____/____

Please return this form to your child's school.

Adopted: June 13, 2005

Revised: July 13, 2009 (administratively); August 12, 2013

Prince George County Schools

**Acceptable Use Policy for Electronic Information, Internet and Network Resources
Agreement Form**

School Division Personnel Agreement

As an employee of the Prince George County Public Schools, I acknowledge that I have read the attached policy for **Acceptable Use of Electronic Information, Internet and Network Resources (IIBEA/GAB)** and **Regulation (IIBEA-R/GAB-R)** and I agree to abide by its terms. I understand that the School Division may access, monitor, and archive my use of the computer system, including my use of the internet, email and downloaded material, without prior notice to me. I understand that any violation of the regulations may be subject to administrative action, as well as, local, state, and federal law.

User name (please print): _____

User signature: _____

Date: ____/____/____

School/Position: _____

Please sign and return to the Principal or the appropriate supervisor.

Adopted: June 13, 2005

Revised: July 13, 2009 (administratively); August 13, 2013

XVI. DISCUSSION ITEM:

D. Financial Report - Monique Barnes

NOT AVAILABLE AT THE TIME OF DISTRIBUTION. TO BE DISTRIBUTED AT MEETING.