



PARKROSE SCHOOL DISTRICT STUDENT RECORDS REQUEST

The student listed below has enrolled at our school and will be starting with us on _____.

PRIOR SCHOOL NAME: _____

PRIOR SCHOOL'S PHONE #: _____ SCHOOL FAX #: _____

STUDENT NAME: _____ DOB: _____ CURRENT GRADE: _____

Parent Signature: _____ Date: _____

Please include the following:

___ Withdrawal Grades	___ Immunization Records	___ Discipline Records
___ Attendance Records	___ ELPA Scores	___ LEP Date
___ State Test Scores	___ IEP	___ 504 Plan
___ Official Transcripts		

In accordance with FERPA (Family Educational Rights and Privacy Act) school officials may disclose any and all educational records to another school in which their student seeks or intends to enroll without parent permission. (<http://www2.ed.gov/policy/gen/guid/fpco/brochures/elsec.pdf>).

Please send records to:

Russell Elementary
2700 NE 127th Ave
Portland, OR 97230
Attn: Susan Cooper
Susan_cooper@parkrose.k12.or.us
Fax# 503.408.2790

Shaver Elementary
3701 NE 131st Ave
Portland, OR 97230
Attn: Sharon Trumbull
Sharon_trumbull@parkrose.k12.or.us
Fax # 503.408.2890

Sacramento Elementary
11400 NE Sacramento St
Portland, OR 97220
Attn: Charlena Sirokman
charlena_sirokman@parkrose.k12.or.us
Fax# 503.408.2840

Prescott Elementary
10410 NE Prescott St
Portland, OR 97220
Attn: Terri Hanno
Terri_hanno@parkrose.k12.or.us
503.408.2190

Parkrose Middle School
1800 NE Shaver St
Portland, OR 97220
Attn: Cheri Lee
cheri_lee@parkrose.k12.or.us
Fax # 503.408.2998

Parkrose High School
12003 NE Shaver St
Portland, OR 97220
Attn: Bev Read
Beverly_read@parkrose.k12.or.us
Fax # 503.408.2741