



<b>Title:</b>	Program Specialist (Behavior)
<b>Reports to:</b>	Executive Director and EC Coordinator for Exceptional Children's Services
<b>Terms of Employment:</b>	10 Months
<b>Salary:</b>	NC State Salary Schedule

## **QUALIFICATIONS:**

- BS/BA degree from accredited institution required; MA preferred;
- Licensed in area of Special Education, and Highly Qualified;
- 5 years of successful classroom teaching experience required in working with behavioral and emotional disorders; and
- Experience in leadership roles and a wide range of teaching experience is desirable but not required.

## **JOB DESCRIPTION AND RESPONSIBILITIES:**

To provide leadership in the development, implementation and evaluation of curriculum and instruction for exceptional children. This position will involve working with classroom teachers, administrators, and parents to help implement appropriate services for this population. It will involve classroom observations, coaching, reviewing EC paperwork, providing educational practices, ordering materials, and staff development. Applicants should have relevant experience in the areas of Serious Emotional Disabilities. This position will be for ten months.

- Provides leadership in assigned areas of the Exceptional Children's Program.
  - Consults with MTSS teams when behavior is an area of concern to provide strategies and interventions..
  - Identifies exemplary educational practices in the area of behavior and shares information with teachers.
  - Remains current on research-based behavioral intervention strategies and data collection methods in order to lead school staff in the use of a variety of research-based interventions and data collection methods.
  - Helps develop teacher's skills in diagnostic-prescriptive techniques to ensure that exceptional children's needs are addressed and appropriate goals and objectives are written and implemented.
  - Assists school staff in function-based intervention planning for developing behavior change strategies that focuses on reducing problem behavior and increasing desired behavior.
  - Assist staff in: defining and measuring behavior; understanding principles of reinforcement; teaching new behavior; implementing strategies for weakening behavior; and identifying antecedents.
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- Assists with the planning and implementation of a comprehensive system of staff development for teachers in assigned areas.
  - Observes students for the purpose of determining effective behavioral intervention strategies and planning follow up meetings with classroom teachers.

- Assists with reviewing and evaluating cases and IEP's for compliance and quality.
- Ensures awareness of program compliance requirements for teachers in assigned areas.
- Assists in federal and/or state compliance monitoring activities.
- Attends professional development opportunities to maintain a high level of skill and knowledge of current research and practices.
- Provides professional development in the area of behavior for school staff and administrators
- Serves as a consultant to administrators, teachers, and parents.
- Performs other duties as assigned.

#### **PHYSICAL REQUIREMENTS:**

- Possess the visual acuity to work with data and figures, operate a computer, do extensive reading and prepare and present written and oral reports and statistical data.
- Must be able to physically perform the basic life operational functions of fingering, grasping, kneeling, sitting, walking, stooping, reaching, lifting, pushing, pulling, talking, seeing, hearing, and repetitive motion.

#### **SPECIAL REQUIREMENTS:**

- Must possess a valid North Carolina driver's license.