

PROFILE SCHOOL BOARD
PROFILE SCHOOL LIBRARY
691 PROFILE ROAD
BETHLEHEM, NH 03574

DATE: FEBRUARY 15, 2018
TIME: 5:00 PM

BOARD MEETING MINUTES

PRESENT: Board Chairman Kim Shillieto; Board Members April Hibberd, Alice Rocke, Michael Culver, Rick Christoffersen; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Ben Jellison; Jim Fitzpatrick, Ammonoosuc Energy Commission; Carl Edlin, Energy Management Consultants; Community Members Kim Koprowski; Student Tom Koprowski.

The meeting was called to order at 5:32 PM by Chairman Shillieto.

PUBLIC INPUT

Carl Edlin of EMC (Energy Management Consultants) appeared before the Board to present the proposed LED Lighting Project. This is a continuation of the District's addressing the prior energy audit and looking to improve the lighting situation and the costs related to same. Mr. Edlin advised that EMC works closely with Eversource in updating to LED lighting at significant savings to the District as well as offering rebates. They also have a program called Smart Start which is financed by Eversource and includes significant rebates. There is a 10% administrative fee associated with this plan. Mr. Edlin briefed the Board on the proposal to install LED lighting at Profile which includes all new fixtures, LED bulbs, electronic components to allow grouping of lighting; less usage waste with lights being on when not needed, and an overall improvement in the lighting quality itself. EMC will oversee the complete project with local contractors being used for the actual installation. In this case it would be Davis Electric of Whitefield. The total cost of the project is estimated at \$82,843.00. Mr. Edlin estimated that the project could be completed possibly during spring break with the worst case scenario during the summer or early fall. Following a brief discussion, the Board advised Mr. Edlin that they will further discuss later in the meeting. Mr. Edlin left the meeting at 5:21PM.

Jim Fitzpatrick of the Ammonoosuc Energy Commission advised the Board that he is here this evening at the invitation of Rich Larcom and Rick Christoffersen. Ammonoosuc Energy Commission is a voluntary group who are looking at ways for schools to install solar power. Mr. Fitzpatrick briefed the Board on the history of this proposal and the committee's work. He is suggesting that the Board consider adding a warrant article to the annual meeting seeking voters support for the District to continue investigating the possibility of adding solar power. Chairman Shillieto advised the Board that this had been looked into four years ago and proved to be extremely costly. Rich Larcom added that having served on the Committee, he would like to see the Board move forward with this proposal. Following a brief discussion, **MOTION BY MICHAEL CULVER, SECONDED BY RICK CHRISTOFFERSEN TO AUTHORIZE THE BOARD TO MOVE FORWARD WITH INVESTIGATING THE POSSIBLE INSTALLATION OF SOLAR ENERGY. ALL IN FAVOR, MOTION CARRIED.**

MOTION BY APRIL HIBBERD, SECONDED BY RICK CHRISTOFFERSEN TO APPROVE THE MINUTES OF THE JANUARY 18, 2018 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that the Professional Staff Agreement will be discussed in Non-Public Session later in the meeting.

Superintendent Couture updated the Board on the status of the Voucher Bill. This was approved by the house and is now in the House Finance Committee. Recently the Executive Board of the NHSAA of which Superintendent Couture is a member, met with Senator Regan, the author of the Voucher Bill. Senator Regan advised the Board that this bill is aimed at encouraging healthy competition between schools. When asked if he was concerned about the impact of this bill on small rural towns, Senator Regan replied that the impact is a management issue. The NHSAA and the NCSAA remain solidly against this bill. A brief discussion ensued.

Superintendent Couture updated the Board on the formation of a partnership with ACHS (Ammonoosuc Community Health Services) to provide counseling in our schools over and above what we currently offer. There are many children throughout our Districts with severe emotional problems along with learning difficulties. Earlier in the week, Superintendent Couture accompanied Ed Churchila, Executive Director of ACHS to offer testimony at a Legislative Hearing pertaining to the need for counseling to address the issues of today's students. He found the hearing very informative.

Superintendent Couture requested that the Board consider moving the May meeting from 17th to May 24th to accommodate the Spring Concert. It was the consensus of the Board to move the hearing to May 24, 2018 at 5:30 PM.

Superintendent Couture advised the Board that he is seeking direction and a decision on the proposed LED Lighting Project. The Board addressed the financing through the Smart Start Program as well as paying for the project with funds from the Building Maintenance Expendable Trust Fund. Following a brief discussion, MOTION BY APRIL HIBBERD, SECONDED BY ALICE ROCKE TO ACCEPT THE LED LIGHTING PROPOSAL AS PRESENTED BY CARL EDLIN OF EMC. ALL IN FAVOR, MOTION CARRIED. The Board further discussed the financing of this project considering both the Smart Start financing program from Eversource and removing funds from the Building Maintenance Capital Reserve Fund for this project. Following a brief discussion, MOTION BY MICHAEL CULVER, SECONDED BY APRIL HIBBERD TO UTILIZE THE FUNDS IN THE BUILDING MAINTENANCE FUND FOR THIS PURPOSE. ALL IN FAVOR, MOTION CARRIED.

Rich Larcom returned to the subject of the Voucher Bill expressing his concern pertaining to home school families having access to this funding. He is concerned that these funds would not be used for the education of students in some instances.

OLD BUSINESS

Rich Christoffersen requested an update on the proposed culture survey addressed at last month's meeting. Superintendent Couture advised that he has been in touch with two possible providers for this purpose. The first advised that the charge for this would be approximately \$15,000.00. The second provider indicated that the cost would be from \$6,000.00 to \$10,000.00. Superintendent Couture reiterated that he will be conducting a similar survey from for staff members in May and would be happy to provide the questions to the Board prior to doing so. It was noted that Littleton High School just conducted a similar survey which was done via a google survey to insure anonymity. A brief discussion ensued. Rick Larcom requested that Superintendent Couture seek input from NESDEC as to their availability to conduct this type of survey. Rick Christoffersen stated that having an outside entity conduct the survey will insure that it is anonymous with complete disclosure and no fear of retaliation. A brief discussion ensued. Superintendent Couture will provide additional information to the Board at the March meeting pertaining to this subject.

PRINCIPAL'S REPORT

Principal Jellison called the Board's attention to his written report included in their agenda packets asking if the Board had any questions. Should questions arise, they should be directed to Principal Jellison.

Principal Jellison advised the Board that the Boys and Girls Alpine Ski Teams are the Division IV State Championships.

Principal Jellison advised the Board that the Profile Girls Basketball Team has made the playoffs and will take on Hinsdale in the first game.

Principal Jellison distributed a summary report of monies saved since purchasing the small bus. This was requested by the Board at the last meeting. He reiterated that the lease is for three years at a total cost of \$23,500.00 which the Board authorized payment in full up front.

Alice Rocke asked if the Honor Roll could be posted in the hallway for all to see rather than in the office which is not always open when parents are in the building.

Alice Rock requested an update on the Robotics Program. Principal Jellison advised that the School did receive the second grant they applied for this purpose and currently the program is being organized.

POLICY COMMITTEE

Rick Christoffersen presented policy EEFA – Meal Charging for second reading an approval. The changes discussed last month have been completed. Following a brief discussion, MOTION BY ALICE ROCKE, SECONDED BY APRIL HIBBERD TO ACCEPT POLICY EEFA – MEAL CHARGING FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL REPORTS:

Manifests were circulated for Board review and approval.

Business Manager Kristin Franklin distributed copies of the School Lunch Report for Board information and review noting that meal counts have increase significantly over last year's.

Business Manager Franklin distributed Financial Reports for Board information and review noting that the current projected yearend balance is \$215,174.34. This includes monies anticipated to be spent of Extension Courses, SPED Tuition, Student Activities, Officials, Conference Dues and Workshops, Postage and Other Transportation.

Business Manager Franklin requested Board approval to enter into an agreement with PRIMEX for Property/Liability coverage at a 9% cap along with Workers Compensation Coverage. Following a brief discussion, MOTION BY APRIL HIBBERD, SECONDED BY MICHAEL CULVER TO APPROVE THE THREE YEAR AGREEMENT WITH PRIMESX AS PRESENTED AND TO AUTHORIZE THE BOARD CHAIRMAN TO SIGN SAID AGREEMENT. ALL IN FAVOR, MOTION CARRIED.

At this point prior to the Board entering Non-Public Session, Parent Cornelia Lorenzen requested to address the Board. She had arrived at the meeting after Public Input and as this is her first attendance at a Board meeting was not familiar with the protocol.

PUBLIC INPUT

Cornelia Lorenzen appeared before the Board to address Special Education issues concerning her son who is in grade 7. Ms. Lorenzen requested that the Board immediately form a Parent Advisory Council for Special Education issues. She feels that the Administration and Special Education Teachers are not doing all that should be done to assist her son. Ms. Lorenzen advised the Board that she has had numerous conversations with the school and is extremely dissatisfied with the results. A brief discussion ensued.

NEW BUSINESS – No Report

MOTION BY MICHAEL CULVER, SECONDED BY APRIL HIBBERD TO ENTER INTO NON-PUBLIC SESSION AT 6:49 PM PER RSA 91A:3 I, II TO DISCUSS PERSONNEL AND NEGOTIATION ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER FRANKLIN, PRINCIPAL JELLISON. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY ALICE ROCKE, SECONDED BY RICK CHRISTOFFERSEN TO RETURN TO PUBLIC SESSION AT 6:57 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY RICHARD LARCOM, SECONDED BY ALICE ROCKE TO RATIFY THE PROFESSIONAL STAFF NEGOTIATED AGREEMENT AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

MOTION BY RICK CHRISTOFFERSEN, SECONDED BY ALICE ROCKE TO RATIFY THE PROFILE SUPPORT STAFF NEGOTIATED AGREEMENT AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY RICHARD LARCOM, SECONDED BY APRIL HIBBERD TO ADJOURN AT 6:59 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown
Board Clerk