



REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, November 8, 2021 – 6:00 PM
District Services Center
4540 Tower Street SE
Prior Lake, MN 55372

AGENDA

1. Call to Order

Board Chair Ruelle

2. Pledge of Allegiance

Board Chair Ruelle

3. Roll Call

Board Chair Ruelle

4. Open Forum

In accordance to board policy 203, a fifteen-minute time period is set aside to receive citizen input through this open forum segment on the board agenda. Sign up sheets available at least 10 minutes prior to meeting time at the door.

Board Chair Ruelle

5. Approval of Agenda

Board Chair Ruelle

6. Consent Agenda

Consent agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a board member or citizen so requests, in which event the item will be removed as a consent agenda item and addressed.

Board Chair Ruelle

A. Financials

1. Check/Wire Transfer Disbursement Summary
 2. Wire Transfer, EFT and ACH Banking Activity
 3. Bank Reconciliation Statement
- Month:
4. Building Bond Investment Reports
- None at this time.
5. Monthly Wire Detail
 6. Monthly Health/Dental Wire Detail
 7. Monthly Check Detail
 8. Monthly ACH Detail

B. Approval of School Board Minutes

Minutes as follows:

- * Regular Board Meeting - October 11, 2021
- * Study Session - October 25, 2021

C. Personnel Items

1. Candidates for Employment
2. Resignations | Terminations | Non-Renewals

Resignations as follows:

- * Marci Beske - Special Ed Para - HOMS (effective October 15, 2021)
- * Jay Clawson - Assistant Knowledge Bowl Coach - HS (effective June 7, 2021)

- * Mailee Denio - Child Nutrition Helper - RR (effective November 12, 2021)
- * Jessica Erickson - Assistant Dance Coach - HS (effective immediately)
- * Emma Gordon - Assistant Dance Coach - HS (effective immediately)
- * Fatuma Hashi - Special Ed Para - RR (effective October 26, 2021)
- * Alex Head - 9th Grade Baseball Coach - HS (effective immediately)
- * Kristin Henry - Assistant Girls Hockey Coach - HS (effective immediately)
- * Rekha Kelly - Special Ed Para - HOMS (effective October 15, 2021)
- * Katie Lawrence - Special Ed Para - HRE (effective November 5, 2021)
- * Camille McCoy - Assistant Girls Basketball Coach - HS (effective immediately)
- * Marie McKowen - Special Ed Para - HRE (effective October 19, 2021)
- * Susan Melville - Testing Para - HOMS (effective November 3, 2021)
- * Amy Steenberg - Child Nutrition Helper - HOMS (effective September 23, 2021)
- * Sam Steinberg - Junior Naturalist Advisor - HS (effective immediately)
- * Ryan Siegle - MS Wrestling Coach - TOMS/HOMS (effective immediately)

3. District Retirement

Retirement and gratitude for the years of service for:

Linda Knutson - Licensed School Nurse - Secondary Buildings (10 years of service)

4. Leaves of Absence

Leaves as follows:

- * Alicia Dunning - Vocal Music Teacher - TOMS (maternity leave - March 7 - May 31, 2022)
- * Katie Lichtenberger - Special Ed Para - GD (medical leave - November 11 - December 20, 2021)
- * Mackenzie Madsen - English Teacher - HS (maternity leave - March 16 - end of school year)
- * Melissa McFadden - Gifted & Talented Specialist - TOMS/HOMS (maternity/family leave - February 7 - May 2, 2022)
- * Tara Schiffner - Child Nutrition Helper - HS (personal leave - extension to January 3, 2022)
- * Liesl Swanepoel - Child Nutrition (PT) - JP (family/personal leave - November 18, 2021 - February 4, 2022)
- * Trudi White - 2nd Grade Teacher - GD (maternity leave - February 14 - June 10, 2022)
- * Brooke Zahn - 4th Grade Teacher - JP (medical leave - November 2 - December 5, 2021)

D. 2021-22 Organizational Chart

E. Assurance of Compliance Report

7. Resolution for Acceptance of Gifts

Acceptance by roll call vote is requested.

8. Laker Pride | Special Recognition | Laker Showcase

A. Lakefront Music Fest Donation

Tri-Chairs Victor Noer, Frank Boyles, Michelle Jirik

B. Hamilton Ridge Rangers

The Hamilton Ridge Rangers will share their experience at HRE. Rangers are as follows:

- * Micah Frye, Pacen Green, TJ Hall, Kenzie Olstad, Hadi Youssef, Owen Baune, Jaylyn Chem, Lucas Hiley, Sydney Long, Avery Olson, Lexie Bonasera, Cole Derendal, Alex DiFiore, Sumaiya Islam, Casey Kovacs

Hamilton Ridge Principal Karen Zwolenski

9. Personnel Items

Executive Director of Human Resources Quiram

A. 2021-22 Health Aides Terms and Conditions Amendment Approval

B. Approval of Contract Amendment

Contract Amendment for Assistant Director of Operations/Transportation and Health/Safety.
Board approval is requested.

10. **Unfinished Business**

11. **New Business**

A. WBWF Presentation

This is a report only. No board action is requested.

Director of Assessment, Evaluation and District Improvement Goodman

B. American Education Week Recognition

Board Chair Ruelle will read the proclamation for American Education Week (November 15-19-2021)

C. Approval of a joint high school boys and girls Alpine Ski program between Prior Lake High School and Farmington High School.

Board action is requested.

Activities Director Jeff Marshall

D. Safe Learning Plan Update

This is a report only. No board action is requested.

Health Services Coordinator Keil

12. **Policy**

Board Chair Ruelle

A. **First Reading of Policies**

1. Policy 401: Equal Employment Opportunity

Executive Director of Human Resources Quiram

2. Policy 404.1: Employment Background Checks

Executive Director of Human Resources Quiram

3. Policy 405: Veterans Preference

Executive Director of Human Resources Quiram

4. Policy 414: Mandated Reporting

Executive Director of Human Resources Quiram

5. Policy 417: Chemical Use and Abuse

Executive Director of Human Resources Quiram

6. Policy 419: Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices: Vaping Awareness and Prevention Instruction

Executive Director of Human Resources Quiram

7. Policy 902: Use of School District Facilities, Grounds & Equipment

B. **Second Reading of Policies**

None at this time.

C. **Board Policy Approval**

These policies have been reviewed and presented for two readings prior to this final approval. Board action is requested.

1. Policy 402: Disability Nondiscrimination

Executive Director of Human Resources Quiram

2. Policy 532: International Students

This policy has no changes and was reviewed at the October study session.

3. Policy 702: Accounting

Executive Director of Business Services Cink

4. Policy 704: Development & Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

Executive Director of Business Services Cink

5. Policy 705: Investments

Executive Director of Business Services Cink

6. Policy 713: Student Activity Accounting
Executive Director of Business Services Cink

13. Administrative Reports

- A. Superintendent Report
- B. Administrative Reports
- C. Board Reports

14. Future Events

Future events as follows:

- * November 11 - End of 1st Quarter
- * November 12 - No School Gr. E-12
- * November 15-19 - American Education Week
- * November 22- Board Study Session - DSC - 6:00 pm

15. Closed Session

The meeting will be closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

16. Adjourn Regular Meeting and Transition to Closed Meeting

17. Open Meeting and Adjourn