



The mission of the Verona Area Pre-K Partnership in Early Learning is to meet the diverse needs of four-year olds in a safe and nurturing environment through developmentally appropriate experiences creating a foundation for lifelong learning.

### What is Verona Area Pre-K (4K)?

A Verona Area School District coordinated four-year-old Pre-K program that is play-based and follows the Wisconsin Model Early Learning Standards.

### Who is eligible for Pre-K?

Any four-year-old living in the Verona Area School District (four years old on or before September 1, 2025).

### Where do I find information about Pre-K?

You will find more information and updates on the [Pre-K Website](#) starting on Friday, January 3, 2025.

### What does it cost?

This is a tuition-free program. There is a \$35.00 activity fee. Some locations offer optional extended childcare. Families are responsible for childcare costs beyond the Pre-K program. Families must arrange childcare on a first-come, first-served basis.

### Who are the teachers?

A state licensed Pre-K teacher. A co-teacher is assigned to classrooms of more than 12 students.

### What will my child learn?

Children will participate in play-based activities that provide rich learning experiences. A focus on learning through play allows children to gain skills in all areas including social-emotional, cognitive, creative expression, early literacy, early math, and self-help. Teachers will use materials and curriculum that enhance those experiences through a hands-on approach.

Pre-K uses the following frameworks for planning how we support students' development:



#### Wisconsin Model Early Learning Standards

<http://www.collaboratingpartners.com/wmels-about.php>



#### Pyramid Model

<https://wiaimh.org/stay-connected>

Pre-K uses the following curriculums to teach specific skills:



#### Creative Curriculum

<http://teachingstrategies.com>



#### Handwriting Without Tears

<https://www.lwtears.com>



#### YogaKids

<http://yogakids.com>



#### Second Step

<https://www.secondstep.org/>

### How do you register for Pre-K?

Regardless of which Pre-K site your child will attend in the fall, the following process needs to be completed to register your child with the district. **Children already attending at a Pre-K site are considered legacy students but are still required to complete this process in order to continue at their current site for the Pre-K program.**

Please contact the Registration Office at (608) 845-4360 if you have any questions. Appointments are encouraged to ensure sufficient time to help you with your registration needs.

The Registration Office hours are:

- Monday: 7:30 AM - 4:30 PM
- Tuesday: 9:00 AM - 6:00 PM
- Wednesday: 7:30 AM - 4:30 PM
- Thursday: 9:00 AM - 6:00 PM
- Friday: 7:30 AM - 3:30 PM

### Step 1 - New Student District Registration

To Prepare - Please have the following information available when you are ready to complete the New Student Registration Form:

Starting Monday, February 10, 2025 please visit **\*\*[2025-26 Pre-K Registration Website](#)\*\*** to set up a PowerSchool Enrollment account and provide the following information:

#### YOU MUST PROVIDE DOCUMENTS FROM BOTH CATEGORIES LISTED BELOW

##### Category - A Proof of Residency

Provide one (1) of the following documents

- Current/Signed Lease Agreement (Must include name, address, terms/date of the lease, list of occupants, and all party's signatures.)
- Current Mortgage Statement (Must include name and address.)
- Closing Statement or Offer to Purchase\* (Must include name, address, closing date, and all signatures.)
- Building Contract & Permit\* (Must include name, address, estimated date of completion, and all signatures.)
- Recent Property Tax Bill (Must include name and address.)
- State/Federal issued Photo ID

\*Applies to future moves into the district. If a home purchase agreement, building contract, or permit is submitted at registration, proof of occupancy must be provided within 30 days.

##### Category B -Proof of Occupancy

Provide one (2) of the following documents

- Electric Bill
- Gas Bill
- Water/Sewer Bill
- Paycheck Stub
- Current renters or homeowner's insurance statement
- Internet Bill
- Correspondence from State/Federal Programs (Foodshare, Medicaid, BadgerCare, W-2, SSI)
- Postmarked mail from Medical Clinic

\* All Category B documents must be dated within the past 30 days and include both name and address.

#### Proof of Student's Age/Name

To complete this step, you must provide one of the following documents

- Student's Immunization Record
- Student's Passport
- Birth Certificate - Alternatively, you may contact our registration office to schedule a time for them to view a Birth Certificate. (This is the only documentation that cannot be uploaded).

#### Contact and Health Information

**Please provide comprehensive health/medical information pertaining to your student.**

- Primary/secondary parent or guardian contact information (phone numbers, emails, addresses)
- Other emergency contact information (phone numbers, emails)
- Student's doctor/clinic contact information (phone, address)
- Student's prescription medication details (if applicable) - must provide medication name, dosage details, and prescribing doctor

### Step 2 - Pre-K Enrollment

An enrollment form will be accessible for families within a week after completing Step 1. **Families of legacy students are required to complete Step 2 by Friday, April 18, 2025 to secure their legacy space at their current Pre-K site.** The information you will be completing will include Pre-K site preferences, transportation, and if your child needs extended care during the day at an additional cost.

### Step 3 - Welcome to Pre-K

Pre-K staff will work on placing your child at a Pre-K site based on the information you provided in Step 2. In June, your family will be notified which site and session your child will be attending, and you will begin to receive communication from the site regarding next steps to prepare for the school year. In late August, you will be notified regarding your child's bus information.

#### When and where are the classes?

Days and Times: Tuesdays through Fridays for 3 hours and 10 minutes

\*Early Morning Sessions: 7:50-11:00 AM or 8:00-11:10 AM (Times approximate)

**\*\*Late Morning Sessions: 8:30-11:40 AM or 8:40-11:50 AM (Times approximate)**

**\*\*\*Midday Session 9:15 AM -12:25 PM (Times approximate)**

Afternoon session may be available from 11:30 AM-2:40 PM if enough families are interested. (Times approximate)

Days generally follow the Verona Area School District calendar

Children are enrolled in the Verona Area School District's program but taught in a local community preschool/childcare locations. Families will list their 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> choice preference when they register on-line. The following sites are participating in the Verona Area Pre-K Partnership:

Big Apple Early Learning Academy \*

Grateful Hearts Childcare and Preschool \*\*

Here We Grow Learning Center \*\*

Hometown Preschool \*

La Petite Academy (Fitchburg) \*

La Petite Academy (Verona) \*

Little Blessings Preschool \*\*

Once Upon A Time Child Care Center \* & \*\*\*

Pooh Bear Child Care & Preschool \*

Reach Dane 8:00-11:30AM and/or 12:00-3:30PM

St. James Preschool \*\*

The Caring Center \*

The Goddard School \*\*

Verona Montessori House \*

YMCA \*\*

### **What if my child needs care before and/or after Pre-K hours?**

We refer to this as wrap care and families are responsible for paying for this service. Families should ask sites what the tuition is for wrap care before families make their site preferences.

### **What if I need transportation?**

- Families needing bussing services anytime during the year will be limited to picking a Pre-K site within your transportation zone.
- Transportation will be provided if the child lives or is cared for at least ¼ mile or more from the Pre-K site.
- Your transportation zone will be determined by where your child is picked up and dropped off.
- Pick up and drop off will be as close to the residence as possible, but buses will not go down cul-de-sacs and dead-end roads.
- Families participating in the Spanish Bilingual Program will be bussed to Pooh Bear Child Care and Preschool.

Transportation zones for transportation: [Link to find Transportation Zone](#)

<b>Big Apple Early Learning Academy</b> Transportation zones: 6-9	<b>Once Upon A Time Child Care</b> Transportation zones: 19-38 and 41
<b>Grateful Hearts Childcare and Preschool</b> Transportation Zones: 10-18	<b>Pooh Bear Child Care and Preschool</b> Transportation zones: 1-5, 10-13, and 22 Pooh Bear Bilingual routes are district-wide
<b>Here We Grow Learning Center</b> No transportation is available	<b>St. James Preschool</b> Transportation zones: 20, 21, 24-33, 41 and 42
<b>Hometown Preschool</b> Transportation zones: 6-9, 23, 34-38, 42, 43, 53, and 59-61	<b>The Goddard School</b> Transportation zones: 6-9, 53-56, and 59-61
<b>La Petite Academy – Fitchburg</b> Transportation zones: 1-5 and 14-19	<b>The Caring Center &amp; Verona Montessori House</b> Transportation zones: 34-41, and 43-45
<b>La Petite Academy – Verona</b> Transportation zones: 6-9, 39, 40, 42-58, 60 and 61	<b>YMCA – Stoner Prairie</b> Transportation zones: 1-5, 10-19 and 22
<b>Little Blessings Preschool</b> Transportation zones: 46-58, 60 and 61	

Factors to determine the above bus areas include but are not limited to the amount of space at each site, a balance in sites with and without additional religious programming, proximity and efficient patterns for our bus routes.

### Transportation Zones

Big Apple Learning Academy (BA)	Little Blessings Preschool (LB)	The Caring Center (CC)
Grateful Hearts Childcare (GH)	Once Upon A Time Child Care (OUAT)	Verona Montessori House (VMH)
Hometown Preschool (HTP)	Pooh Bear Child Care (PB)	YMCA – Stoner Prairie (YMCA)
La Petite Academy – Fitchburg (LPF)	St. James Preschool (SJP)	
La Petite Academy – Verona (LPV)	The Goddard School (GS)	

Transportation Zone					Transportation Zone				
1	LPF	PB	YMCA		32	OUAT	SJP		
2	LPF	PB	YMCA		33	OUAT	SJP		
3	LPF	PB	YMCA		34	OUAT	CC	VMH	HTP
4	LPF	PB	YMCA		35	OUAT	CC	VMH	HTP
5	LPF	PB	YMCA		36	OUAT	CC	VMH	HTP
6	LPV	BA	GS	HTP	37	OUAT	CC	VMH	HTP
7	LPV	BA	GS	HTP	38	OUAT	CC	VMH	HTP
8	LPV	BA	GS	HTP	39	LPV	CC	VMH	
9	LPV	BA	GS	HTP	40	LPV	CC	VMH	
10	PB	YMCA	GH		41	OUAT	SJP	CC	VMH
11	PB	YMCA	GH		42	LPV	SJP	HTP	
12	PB	YMCA	GH		43	LPV	CC	VMH	HTP
13	PB	YMCA	GH		44	LPV	CC	VMH	
14	LPF	YMCA	GH		45	LPV	CC	VMH	
15	LPF	YMCA	GH		46	LPV	LB		
16	LPF	YMCA	GH		47	LPV	LB		
17	LPF	YMCA	GH		48	LPV	LB		
18	LPF	YMCA	GH		49	LPV	LB		
19	LPF	YMCA	OUAT		50	LPV	LB		
20	OUAT	SJP			51	LPV	LB		
21	OUAT	SJP			52	LPV	LB		
22	OUAT	YMCA	PB		53	LPV	LB	GS	HTP
23	OUAT	HTP			54	LPV	LB	GS	
24	OUAT	SJP			55	LPV	LB	GS	
25	OUAT	SJP			56	LPV	LB	GS	
26	OUAT	SJP			57	LPV	LB		
27	OUAT	SJP			58	LPV	LB		
28	OUAT	SJP			59	HTP	GS		
29	OUAT	SJP			60	LPV	LB	GS	HTP
30	OUAT	SJP			61	LPV	LB	GS	HTP
31	OUAT	SJP							

Factors to determine the above bus areas include but are not limited to the amount of space at each site, a balance in sites with and without additional religious programming, proximity and efficient patterns for our bus routes.

### **What is a Legacy Student?**

*Student currently attending a Pre-K site as a preschooler:*

A legacy student/family that is currently attending a Pre-K site will keep the same spot they currently hold at their same preschool site. Those students will be placed first before new students enter the classrooms. Legacy families need to complete registration steps 1 and 2.

*A sibling has attended the Pre-K site in the past:*

A legacy student/family that has had a sibling attend a Pre-K site will be placed before new students. **Legacy families need to contact the Pre-K site and be placed on the site legacy list.** This is the responsibility of the legacy family. Legacy families need to complete registration steps 1 and 2 even if they have had other children go through the VASD Pre-K program.

*A sibling has attended a site that is no longer participating:*

A legacy student/family that has had a sibling attend a Pre-K site that is no longer participating in the Pre-K program should contact Jennifer Larson (Skibba) at [skibbaj@verona.k12.wi.us](mailto:skibbaj@verona.k12.wi.us) to be placed on the legacy list. If the family contacts Jennifer before April 18<sup>th</sup> students will be placed before new students. Legacy families need to complete registration steps 1 and 2 even if they have had other children go through the VASD Pre-K program.

### **What if my child is receiving private services for medically diagnosed developmental delays?**

The district supports the following arrangement relative to collaborating with non-contracted, third parties with an interest in a student's well-being:

The district will work in partnership with a third-party provider to provide appropriate opportunities for observations of a student within the school setting. Observations will be contingent upon a signed release of information and clearly defined purpose of the observation. Frequency of these observations might depend on the needs of the student, but typically would not occur more than once per month or once per quarter.

1. Exchange of information between school staff and third-party providers will occur at a defined frequency that meets the needs of both parties and only secondary to a valid release of information.
2. Third-party providers are able to attend IEP meetings when invited by the parent.
3. Third-party student-specific medical personnel are able to support a student's medical needs in the school environment per arrangement with the Director of Student Services.

The Verona Area School District is a strong collaborative partner with several third-party providers and agencies serving the students of our district and value their collaboration in service of the students of the district. These parties adhere to the aforementioned guidelines. We recognize that third-party providers deliver services to children beyond the school day and seek continuity for the child across settings. We understand the value of communication and collaboration among school staff and third-party providers and encourage this communication and interaction to occur in a manner that adheres to the parameters noted in this letter. If you want more information please request an official letter from the Verona Area School District or click on this link: [Third Party Letter](#).