# PowerSchool Parent Portal

## Single Sign On Information & Instructions

A parent (or legal guardian) account allows you to view the information for one or more of your students with a single login.

To create a parent account, you will need the following information:

- This tutorial on how to create your personal account and link your students to it
- Name Your first and last name
- **Email** Your email address. Student notifications and correspondence related to your parent account will be sent to the email address you enter
- **Desired Username** Your username will be your unique PowerSchool identity used for login
- **Password** Your password must be at least 6 characters long
- **Student Access Information** Information you <u>MUST</u> have for each student you wish to include:
  - $\circ \quad Student \ name-First \ and \ Last$
  - Access ID (available upon request from school office)\*
  - Access Password (also available upon request from school office)\*
  - $\circ$  Your relationship to the student

## Step-by-Step How-To Instructions

To begin using the parent portal, you must first create your new account and then link all your students to that account. As an aid to help you through this process, just follow the steps below. This only needs to be completed one time.

Each parent/legal guardian may use and share the same account, or create separate accounts and individually customize account preferences.

#### Step 1.

tudent and Paren	t Sign In
	Click lab
Select Language	
English	
Jsername	
Password	
Ha	ving trouble signing in?

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### Go to https://centralnoble.powerschool.com/ public using your favorite internet browser and click the "Create Account" tab

#### Then click "Create Account"

Sign in	Create Accour	nt	、	
Create	an Account		$\backslash$	
Create a students preferen	parent account with one accour ces. Learn more	that allows y nt. You can a	ou to view Iso manage	all of your your account
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Fill in your account information and note the password Now you may begin adding all your students, up to seven. (See below if more need to be added

For "Student Name" enter first and last name. Using the credentials provided you by the school office, enter the "Access ID" and "Access Password." Note that this will be unique for each student and only needs to be entered once. Click on "Relationship" to select your relationship to that student. Do this for each student,

#### Link Students to Account

1		
Student Name		
Access ID		
Access Password		
Relationship	- Choose	~
2		
Student Name		
Access ID		
Access Password		
Relationship	- Choose	~
3		
Student Name		
Access ID		
Access Password		
Relationship	Choose	~

using the unique Access ID & Password associated to that student.

#### Step 2.

**PowerSchool** 

First Name

Last Name Email

Password

Password must

Step 3.

Now you can logon using your new username and password. Once logged in, you will see the student's first names listed across the top left allowing you to easily select the desired student by clicking on their name.

PowerSchool	owerSchool		
Sally Sammy			
Navigation	Profile Students Click the name to switch students		
Grades and Attendance	Account Preferences - Students		
🖟 Grade History	To add a student to your Parent account, click the ADD button		

### Linking Additional Students After You Have Created Your Account

If you did not have the Access ID & Password for one or more of your students at the time you created your account, or if you have more than seven students attending you may add them by following the steps below.

Step A:

Login to PowerSchool Parent Portal SSO using your username/password and click "Account Preferences"

