Starmont Community School District
Parent/Guardian PowerSchool Account Creation Instructions

Parents/Guardians,

The district plans to move forward with the availability of online school registration. It is necessary for parents to create a PowerSchool account and attach their children to the account. Please read this important information so you can access your students' PowerSchool information. Parents/guardians have the ability to create an account that will allow access all your students from a SINGLE LOGIN. You will also be able to create your own Usernames and Passwords.

Please do not create an account if you already have access to your students in PowerSchool. If you already have an account, additional students can be added through the account preference tab by entering the missing students' Access Id and Access Password.

In order to create a parent account, you will need to go to the PowerSchool login page: https://starmont.powerschool.com/public/home.html or click onto the PowerSchool link on the school website https://www.starmont.k12.ia.us/. You will see the screen to the right.

To create a parent account:

1. Click the **Create Account** tab

2. Click **Create Account**

    a. Enter your name and an e-mail address –The e-mail address MUST be unique. If Parent/Guardians share the same e-mail address, you should only set up one PowerSchool account.

    b. Username – Avoid spaces, apostrophes, and other special characters (ex. /,*,&,#,@)

    c. Password – Avoid spaces and apostrophes. Enter a password that is at least eight characters.

    d. Enter the Name of each of your students to the right of "Student name".

    e. Enter the Access ID and Access Password for each student. Note they are case sensitive. (Access ID's and Access Passwords have been attached to the end of this document.**)**

    f. Select your relationship to the student. For example, I am the ____ of the student.

3. Click **Enter** when you have completed this information for all of your students.

4. You will receive an email confirmation message when your account has been successfully created.

What do I need to know about logging in to PowerSchool?

*   If Parent/Guardians share the same account, ONLY ONE Parent/Guardian may access the account at a time.
*   Do not set your browser to save passwords to this site. It will cause your password to appear not to work.
*   After successfully logging in, you will see a series of tabs under the PowerSchool logo listing all students. Select the appropriate name to view that student's information.
*   There is a PowerSchool app available for smartphones. After you have created your account through a web browser you can install the app. The district code is KHHX. This will allow you to get updates on attendance and student grades.

Please contact your student's office if you have questions as you create your PowerSchool account. It's going to be a great school year at **Starmont!**

Access IDs and Access Passwords: